



MARION COUNTY  
BOARD OF COMMISSIONERS  
BOC/CAO Issues Coordination

March 11, 2026  
1:30 pm to 2:30 pm  
Courthouse Square  
Commissioners Boardroom  
Salem, Oregon

**Meeting Minutes**

**AGENDA**

**1. Welcome**

Colm Willis, Chair

Chair Cameron called the meeting to order at 10:30am

Commissioner Cameron, Commissioner Bethell, Commissioner Willis, Jan Fritz, Chief Administrative Officer, and County Operations Manager Matt Lawyer were present

**2. Chief Administrative Officer Updates of the County**

Jan Fritz

- a. Financial Management – The Board discussed general practices around fund management, including how interest revenue is handled across various accounts. Emphasis was placed on improving transparency and making more intentional financial decisions.
- b. Department Funding – Adjustments to departmental funding were discussed, with discussion focused on aligning resources to cover administrative costs.
- c. Project Oversight – Concerns were raised about delays and communication issues related to funded projects. The Board emphasized the importance of accountability, timely execution, and clearer expectations for project outcomes.
- d. Capital Projects – The Board discussed a proposed community project and agreed to continue moving forward pending additional review and approvals, ensuring all necessary information is considered before final decisions.
- e. Service Coordination – Discussion on the need for improved coordination between departments and programs, with a focus on enhancing collaboration and service delivery.
- f. Workforce and Performance – The Board discussed employee performance, expectations, and development, stressing the importance of clear standards, consistent evaluations, and opportunities for training and growth.

**3. Adjourn**

Chair Willis adjourned the BOC CAO meeting at 2:30 PM.