



MARION COUNTY  
BOARD OF COMMISSIONERS  
BOC/CAO Issues Coordination

January 14, 2026  
4:00pm to 5:00pm  
Courthouse Square  
Commissioners Boardroom  
Salem, Oregon

**Meeting Minutes**

**AGENDA**

**1. Welcome**

Chair Willis

Chair Willis called the meeting to order at 4:08PM

Chair Willis, Commissioner Cameron, Commissioner Bethell, CAO Fritz, DCAO Eppley, Business Services Director Goettsch, and County Ops Manager Lawyer were present

**a. Business Services Department Program Overview** Tamra Goettsch

Tamra provided an explanation of all programs within the Business Services Department. She focused on all programs including Administration, facilities, and Risk Management. Tamra explained that she is working toward implementing a customer services model called CARE, which encompasses Competence, Attitude, Reliability, and Experience. Tamra discussed all ten CIP projects the department has scheduled for this next year. Commissioner Bethell would like to see all new construction and major remodels in the design phase so that the Board can have input into the use of space and resources planning. All the Commissioners agreed and Tamra stated she could bring those plans to the Board for review prior to bidding out A&E services. There was also a discussion about moving custodial staff to a more regular shift vs swing shift hours based on difficulty keeping hiring staff and worker safety. Tamra will develop a proposal and bring it to the Board for consideration.

**2. Other**

All

- a.** There were no other items discussed.

**3. Adjourn**

- a.** Chair Willis adjourned the meeting at 4:55PM