



MARION COUNTY
BOARD OF COMMISSIONERS
BOC/CAO Issues Coordination

April 8, 2026
11:30 am to 11:45 am
Courthouse Square
Commissioners Boardroom
Salem, Oregon

Meeting Minutes

AGENDA

1. **Welcome**

Colm Willis, Chair

Chair Cameron called the meeting to order at 10:30am

Commissioner Cameron, Commissioner Bethell, Commissioner Willis, Jan Fritz, Chief Administrative Officer, and County Operations Manager Matt Lawyer were present

2. **Action Item**

Steve Elzinga

a. Signing Authority for CAO

Action:

A motion was made by Commissioner Cameron and Seconded By Commissioner Bethell to delegate settlement authority to the Chief Administrative Officer in U.S. District Court for the District of Oregon, case number 323-CV-01502-IM and associated class action cases related to tax foreclosed properties.

Discussion:

None

Vote:

Commissioner Cameron, Aye; Commissioner Bethell, Aye; Commissioner Willis, Aye.

3. **Other**

a. Labor Relations and Negotiations – Discussion focused on ongoing union negotiations, including a proposed one-year agreement and strategies to encourage timely approval. This included offering early implementation of a cost-of-living adjustment and structuring health insurance contribution increases.

b. Payroll and Systems Coordination – The Board reviewed timing considerations related to the transition to a new payroll system, including parallel system testing and the need to align labor agreement implementation with system readiness.

c. Employee Benefits and Communication – Emphasis was placed on clearly communicating changes to health insurance and highlighting benefits improvements as part of labor discussions to support employee understanding and acceptance.

d. Administrative Matters – The Board addressed brief coordination items related to upcoming meetings and union discussions, with no additional business raised before adjournment.

4. Adjourn

Chair Willis adjourned the BOC CAO meeting at 11:45 AM.