



MARION COUNTY
BOARD OF COMMISSIONERS
BOC/CAO Issues Coordination

September 3, 2025
1:30 pm to 2:30 pm
Courthouse Square
Commissioner's Boardroom
Salem, Oregon

Meeting Minutes

AGENDA

1. Welcome

Commissioner Willis

Commissioner Willis called the meeting to order at 1:35 pm.

Commissioner Willis, Commissioner Cameron, CAO Fritz, DCAO Eppley, Senior Policy Analyst Lawyer, Finance Department Director White, Contract and Procurement Division Manager Giddings were present.

2. Cooperative Purchase Agreements

Jeff White

- a. CFO White discussed the use of cooperative agreements as a procurement method including their strengths and weaknesses. It was discussed that they are a great tool for commodities purchases but not ideal for service contracts because you can't modify a scope of work to meet your needs.

3. Modified Budget Process for FY 2026-27

Jan Fritz

- a. CAO Fritz discussed the schedule for the FY 2026-27 budget process and that it would be an abbreviated process due to the ERP implementation and needing staff to be involved in the budget module design, which occurs at the same time as the busiest part of the regular budget process. The Commissioners want to be involved in the budget process earlier than normal to have meetings with each department to determine goals and needs.

4. HB 4002 Revised Budget

Chris Eppley

- a. DCAO Eppley led a discussion about the HB 4002 grant application process for this biennium. The BOC agreed to submitting a prorated portion of the full budget for the phase-1 grant application.

5. Justice Reinvestment Initiative Funding follow up

Chris Eppley

- a. DCAO Eppley brought back the contracts and annual reports for Liberty House and the Center for Hope and Safety for distribution of 10% of the JRI funding allocation the County receives from DOJ each year. This was in response to a discussion the DA had last week with the BOC regarding grant funding reductions we are experiencing this year that may lead to program reductions.

6. Other

All

- a. Commissioner Cameron brought up a contact he had with a resident who was concerned about title theft and wants to know what measures the County Clerk's Office is taking to prevent it.
- b. CAO Fritz discussed initiating an audit of the Jail intake function to reduce the risk to AICs as they enter our system, potentially with fentanyl or other drugs in their systems.

7. Adjourn

- a. Commissioner Willis adjourned the meeting at 2:37 pm.