



MARION COUNTY
BOARD OF COMMISSIONERS
BOC/CAO Issues Coordination

November 12, 2025
12:45pm to 3:00pm
Courthouse Square
Commissioners Boardroom
Salem, Oregon

Meeting Minutes

AGENDA

1. Welcome

Commissioner Willis

Commissioner Willis called the meeting to order at 12:49PM

Commissioner Willis, Commissioner Cameron, CAO Fritz, DCAO Eppley, County Counsel Elzinga, Community and Economic Development Director Weese, Economic Development Program Manager Bury, BOC Administrative Services Manager White, Sr. Budget Analyst Adatto, and Human Resources Director Llerenas were present

2. Discussion on Detroit Marinas Project

Kelli Weese and Chip Bury

- a. Commissioner Cameron discussed a letter to be sent to the owners of the two marinas in Detroit who are benefitting from the excavation project the County is delivering. The Letter will provide the terms of the project, explain that additions to scope are not possible, and that they need to acknowledge they support the project or that they want their marina to be removed from the project. Kelli Weese will sign and send the letter vs legal counsel. Commissioner Willis brought up the pilings and stated that they would have to be a separate issue apart from this project.

3. CDBG Pre-application discussion

Kelli Weese

- a. Kelli asked for additional clarification on the direction provided by the Board at the last BOC CAO regarding potential applicants who have expressed interest in applying during the next round of CDBG/HOME program grants. Chris Eppley explained that the Board can only exclude applicants based on criteria they have set for the coming grant cycle. Commissioners Cameron and Willis expressed that they would like an opportunity to discuss the purpose of the pre-application process because this seems to have been a lot of additional work without much benefit. The commissioners both stated that they would like all applicants to be submitted to the Board for review

then, as opposed to staff filtering the applicant list.

4. HB 4002 Budget discussion

Chris Eppley

- a. DCAO Eppley explained that budget reductions are necessary in the HB4002 Phase-2 grant application due to reduced funding provided by the Oregon CJC for the 2025-27 biennium. Eppley provided a number of scenarios for the creation of the budget submittal. Commissioners Willis and Cameron had wanted to understand how the last biennium budget was developed and what the specifics of the departmental budgets include. The commissioners agreed to a proportional decrease in the budgets of each department to meet the budget reductions but want more detailed information on what the cuts mean to each department in real terms. DCAO Eppley and ASM White will meet with the DA, Sheriff, and HHS Director to work through the cuts and develop a plan that can be brought back to the Board.

5. FY 2026-27 Budget Forecast

Jan Fritz, CAO

- a. Jan Fritz and Daniel Adatto provided information to the Commissioners about revenue and expenditure trends. They identified that position vacancies are decreasing across the board and, because those positions are being filled, M&S expenses are meeting budget more often than in the past. Commissioner Will asked several questions about the assumptions that went into the development of the budget numbers. He believes it is unrealistic to assume a 0% COLA based on bargaining unit negotiations that we will be entering into in 2026. Commissioner Willis identified that the County could utilize reserves to get through next year but then the reserves would be exhausted and could not be used moving forward to resolve the cost and revenue trends. Commissioner Cameron asked about the productivity gains due to implementing the ERP project and that staff reductions through attrition will help save expenses in the future. Jan will provide the Board with General Fund revenue and expenditure updates monthly going forward.

6. Other

- a. Salvador Llerenas asked if the Board would be willing and able to meet next Monday in executive session to discuss bargaining parameters for upcoming union negotiations. Commissioners Cameron and Willis agreed to meet on Monday morning, November 17 at 11:30am.

7. Adjourn

- a. Commissioner Willis adjourned the meeting at 2:40PM