



MARION COUNTY  
BOARD OF COMMISSIONERS  
BOC/CAO Issues Coordination

March 24, 2025  
2:00 pm to 4:00 pm  
Courthouse Square  
Commissioner's Boardroom  
Salem, Oregon

**Meeting Minutes**

**AGENDA**

**1. Welcome**

Danielle Bethell, Chair

Chair Bethell called the meeting to order at 2:07PM

Chair Bethell, Commissioner Willis, Commissioner Cameron, CAO Fritz, DCAO Eppley were present

**2. Board of Commissioner Updates**

Commissioners Bethell, Willis, and Cameron

- a. Chair Bethell led a discussion about the State of the County event that is coming up in April. The commissioners shared the items they anticipate discussing, awards being presented, and the flow of the upcoming presentation.
- b. Chair Bethell discussed her concern regarding mobile food stands and trucks operating in the County ROW without permits or authorization. DCAO Eppley was directed to ask Legal to provide a memorandum outlining the County's authority and actions that can be taken to curb this activity and then to coordinate a meeting with the Sheriff's department and HHS to create a plan to address the matter, which should then be brought back to the Board of Commissioners for review.
- c. Chair Bethell asked for support to sponsor the IDD Day at the St Paul Rodeo with economic development funding through Community Services. The cost will be approximately \$2,300. DCAO Eppley was directed to make it happen.
- d. The Commissioners discussed a gun violence report the Sheriff's Office produced and they would like additional discussion with the Sheriff to understand data on juveniles in relation to the gun violence report.
- e. Commissioner Willis is concerned that Public Works Director Nicholas is not providing accurate or timely information to the board regarding the public safety radio network project that Public Works is delivering. Commissioners Willis and Bethell are concerned that the direction of the project continues to change, and that information is not being provided that allows the commissioners to buy in and support the project.

- f. Chair Bethell expressed concern that the District Attorney may be on a different page than the Board regarding legislative advocacy for civil commitment bills making their way through the legislative process during the current session.
- g. Commissioner Willis wants the request for federal Congressionally Directed Spending to support the public safety radio project to be pulled and not submitted. He is concerned that the PW Department did not seek permission from the Board prior to preparing the request. The Board generally believes that METCOM 911 and the partner agencies should be making the CDS request with the County supporting instead of the other way around.

### **3. Chief Administrative Officer Updates**

Jan Fritz

- a. CAO Fritz presented the draft Board of Commissioner's Office budget to the board for their review. She was directed to add \$75K to M&S so that there is funding available for the commissioners to purchase items they deem necessary for the running of their offices.
- b. DCAO Eppley presented the draft HB 4002 budget to the Board for their review. They directed him to obtain a detailed description of changes the DA, Sheriff, and HHS departments are requesting from the current year so that they have an understanding of what exactly is imbedded in their budget requests.

### **4. ACTION**

- a. Request to grant Jan Fritz, Chief Administrative Officer, the authority to sign building permit applications and other administrative paperwork for the county's budgeted and approved Capital Improvement Projects.

Motion made by Commissioner Bethell and seconded by Commissioner Cameron. Discussion followed and the Chair called for the vote to grant Jan Fritz, Chief Administrative Officer, authority to sign administrative paperwork for the county's budgeted and approved Capital Improvement projects. Aye – Bethell, Willis, Cameron. Nay – none. Motion is approved.

### **5. Adjourn**

Chair Bethell adjourned the meeting at 4:08PM.