



MARION COUNTY  
BOARD OF COMMISSIONERS  
Emergency BOC/CAO Issues Coordination

April 2, 2025  
2:00 pm to 4:30 pm  
Courthouse Square  
Commissioner's Boardroom  
Salem, Oregon

**Meeting Minutes**

**AGENDA**

**1. Welcome**

Danielle Bethell, Chair

Chair Bethell called the meeting to order at 1:35 PM

Chair Bethell, Commissioner Willis, CAO Fritz, DCAO Eppley, Senior Policy Analyst Lawyer, Public Works Department Director Nicholas, Deputy Public Works Director Mansfield were present.

**2. Public Works Department Overview**

Brian Nicholas  
Dennis Mansfield

- a. Brian Nicholas and Dennis Mansfield led a discussion explaining the various programs within the Public Works Department, their budget, and the key indicators they use as metrics for determining success. The Commissioners asked questions regarding various aspects of the Public Works Department operations, how General Fund revenues are scheduled and utilized, and what next year's departmental plans and goals include. The Commissioners also wanted to more fully understand the use of gas tax for administrative costs.

**3. Adjourn**

- a. Chair Bethell adjourned the meeting at 4:38 pm.