



MARION COUNTY  
BOARD OF COMMISSIONERS  
BOC/CAO Issues Coordination

April 16, 2025  
3:00 pm to 4:00 pm  
Courthouse Square  
Commissioner's Boardroom  
Salem, Oregon

**Meeting Minutes**

**AGENDA**

**1. Welcome**

Danielle Bethell, Chair

Chair Bethell called the meeting to order at 3:13 pm

Chair Bethell, Commissioner Willis, Commissioner Cameron, CAO Fritz, DCAO Eppley, Senior Policy Analyst Lawyer, County Clerk Burgess, Elections and Recording Manager Stern Doll were present

**2. Clerk's Office Program Review**

Bill Burgess  
Rebeckah Stern Doll

- a. County Clerk, Bill Burgess provided an overview of all of the programs within his department and discussed statistics and current trends for activity over the last year with the Board. The Board asked questions to understand how Clerk's services are funded, and what services state statutes require the Clerk's Office to provide. There was discussion by the Board of wanting the Clerk's Office to offer passport services again, which were stopped during the COVID pandemic. Clerk Burgess acknowledged this goal and suggested that he would like to see that program started again by the end of summer, 2025. The other programs in the Clerk's Office include Administration, Board of Property Tax Appeals, Licensing and Recording, and Elections.

**3. Adjourn**

- a. Chair Bethell adjourned the meeting at 4:20 pm.