

American Rescue Plan Act

Reporting Requirements & Disbursement/Reimbursement Requests

Monday, July 11, 2022

Agenda

- ▶ Introductions
- ▶ ARPA Overview
- ▶ Disbursement Request
- ▶ Quarterly Project and Expenditure Report
- ▶ Annual Performance Report
- ▶ Programmatic Data for Certain Expenditure Categories
- ▶ Resources

Introductions

- ▶ Debbie Gregg, Grants Manager
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- ▶ Alicia Henry, Management Analyst
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- ▶ Erica Sanders, Accountant
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- ▶ ARPA Recovery E-mail
(ARPArecovery@co.marion.or.us)

ARPA/SLFRF Overview

- ▶ American Rescue Plan Act (ARPA) - signed into law on March 11, 2021
- ▶ Established the Coronavirus State and Local Fiscal Recovery Fund (SLFRF)
- ▶ Marion County was directly allocated \$67,559,569 for the SLFRF program
- ▶ Purpose is to provide support to State, territorial, local, and Tribal governments in **responding to the economic and public health impacts of COVID-19** and in their efforts to contain impacts on their communities, residents, and businesses.
- ▶ Board of Commissioners held meetings in summer and fall of 2021 to determine needs of community
- ▶ Application process and work session with the Board to ultimately award the funds
- ▶ Most awards were executed by the end of June 2022

ARPA/SLFRF Overview


- ▶ U.S. Treasury established the following Expenditure Categories:

1. Public Health	2. Negative Economic Impact
3. Public Health-Negative Economic Impact: Public Sector Capacity	4. Premium Pay/Hazard Pay
5. Infrastructure (Water/Sewer/Broadband)	6. Revenue Replacement/Government Services
7. Administrative	

- ▶ Timeline for Expenditures
 - ▶ March 3, 2021 – December 31, 2026
 - ▶ Funds must be obligated by December 31, 2024
- ▶ Expenditures required to comply with 2 CFR 200 Uniform Administrative Guidance (Training on July 28th)

Disbursement/Reimbursement Requests

Exhibit G – Disbursement Request Form (page 1)



Recipient: _____

Project Name: _____

Funding Program: _____

Assistance Listing (CFDA#): _____

Project Number: _____

Date: _____

Final Draw? Yes No

Reporting Period: _____ to _____

(A)	Marion County Funds				Other / Matching Funds				All Funds
	(B)	(C)	(D)	(E) = [B-C-D]	(F)	(G)	(H)	(I) = [F-G-H]	(J) = [C+D+G+H]
Category	Approved Budget (Whole Dollars)	Prior Disbursements	Current Request (Linked to Detail)	Balance	Approved Budget (Whole Dollars)	Prior Expenditures	Current Expenditure	Balance	Disbursed & Expended
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Materials and Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment or Capital Purchases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administrative	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Due by 5th of the month

Disbursement/Reimbursement Requests

Exhibit G – Disbursement Request Form – page 2

Marion County Disbursement Request Detail						
Recipient:		0	Date:		1/0/1900	
Project Name:		0	Project Number:		0	
Funding Program:		0				
Date	Description	Personnel Services	Materials & Services	Equip or Capital Purchases	Administrative	Total
						-
						-
						-
						-
						-

Disbursement/Reimbursement Requests, continued

Supporting Documentation – examples include but are not limited to:

- Invoices, Purchase Orders, Timesheets

Invoices

Purchase Order

Timesheets

Due by 5th of the month

Quarterly Project and Expenditure Report

Due by the 15th of Month after the end of the Quarter
 (April 15th, July 15th, October 15th, January 15th)

Project template due 15 days after quarter ends

	Field ID	Project_Expenditure _Category__c	Sub_Category__c	Name	Project_Identificat ion_Number__c
	Required/Optional	Required	Required	Required	Required
Quarter	Field Name	Project Expenditure Category Group	Project Expenditure Category	Project Name	Project Identification Number (Assigned by recipient)
Quarter 2 - June 2022	Marion County	5-Infrastructure	5.11-Drinking water: Transmission & distribution	Water System Improvements	XXXXXX
Quarter 3 - September 2022	Marion County	5-Infrastructure	5.11-Drinking water: Transmission & distribution	Water System Improvements	XXXXXX

Annual Performance Reporting

Projects are included in
County's Recovery Plan
Performance Report

MARION COUNTY RECOVERY PLAN PERFORMANCE REPORT STATE AND LOCAL FISCAL RECOVERY FUNDS

[State and Local Fiscal Recovery Funds \(marion.or.us\)](http://marion.or.us)

Programmatic Data

- ▶ Tracking and reporting for certain Expenditure Categories
 - ▶ Some categories required Evidence Based Interventions

Resources

- ▶ [Marion County Website - State and Local Fiscal Recovery Funds \(marion.or.us\)](https://www.marion.or.us)
- ▶ [Coronavirus State and Local Fiscal Recovery Funds | U.S. Department of the Treasury](https://www.dhs.gov)
- ▶ [State and Local Fiscal Recovery Fund Resource Hub \(naco.org\)](https://www.naco.org)

The screenshot shows the Marion County Oregon website page for State and Local Fiscal Recovery Funds. The page features a navigation menu with options like 'About Us', 'Services', 'How Do I...', 'Departments', and 'Contact Us'. A search bar is also present. The main content area is titled 'State and Local Fiscal Recovery Funds' and includes a sidebar with a 'Board of Commissioners' menu. The main text explains the program's purpose and provides links to 'Recovery Plan Performance Reports' and 'Additional Resources'.

<https://www.marion.or.us/BOC/CD/Pages/fiscalrecoveryfunds.aspx>

Alerts & Emergencies What's Happening

Marion County
OREGON

About Us Services How Do I... Departments Contact Us Search...

Home / Board of Commissioners / Community Development / State and Local Fiscal Recovery Funds

State and Local Fiscal Recovery Funds

Board of Commissioners

- Current Board Session Agenda
- Prior Board Sessions
- Management Update
- Public Records Requests
- Public Safety Coordinating Council
- Veteran Services
- News, Meetings & Events
- Administrative Policies & Procedures
- Community Development
 - CDBG and HOME Programs
 - Emergency Rental Assistance
 - State and Local Fiscal Recovery Funds
 - Fair Housing

State and Local Fiscal Recovery Funds

In response to the on-going COVID-19 Pandemic, the American Rescue Plan Act was signed into law on March 11, 2021 and established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Funds, which together make up the Coronavirus State and Local Fiscal Recovery Funds ("SLFRF") program. This program is intended to provide support to State, territorial, local, and Tribal governments in responding to the economic and public health impacts of COVID-19 and in their efforts to contain impacts on their communities, residents, and businesses.

As an eligible recipient of the SLFRF Funds, Marion County has been allocated \$67,559,569 for the SLFRF program and is required to comply with the U.S. Department of Treasury federal compliance and reporting guidance. (Interim Final Rule (31 CFR Part 35), SLFRF Compliance and Reporting Guidance, and the Uniform Guidance (2 CFR Part 200)). These guidelines establish various reporting requirements, including quarterly Project and Expenditure Reports and an annual Recovery Plan Performance Report. Required reports and approved projects will be posted to this site.

Recovery Plan Performance Reports

[Initial Recovery Plan Performance Report - August 31, 2021](#)

Additional Resources

- [U.S. Treasury](#)
- [Final Rule Effective April 1, 2022](#)
- [SLFRF Compliance and Reporting Guidance](#)
- [Project and Expenditure Report User Guide](#)
- [SLFRF - Final Rule FAQ's](#)



Upcoming Trainings – SAVE THE DATE!

- ▶ ARPA Allowable Activities and Procurement
 - ▶ July 28, 2022 3:00PM

- ▶ Subrecipient Monitoring
 - ▶ August 11, 2022 3:00PM



Questions?

