



Management Update Minutes

OREGON

Tuesday, May 3, 2022, 9:30 a.m.

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5231, Commissioners Boardroom

ATTENDANCE:

Commissioners Kevin Cameron, Danielle Bethell, and Colm Willis, Jan Fritz, Chad Ball, Jessica Stanton, Robert Manier, Jon Heynen, Tanisha Bush, Matt Lawyer, Katrina Rothenberger, Scott Norris, Tamra Goettsch, Sarah Coutley, Lani Radtke, Sherry Lintner, Carl Lund, Brian Nicholas, and Jane Vetto.

Jan Fritz called the meeting to order at 9:30 a.m.

INFORMATIONAL:

Safety Corridor Update

-Lani Radtke, Carl Lund

Summary of presentation:

- The county recently received \$3 million in American Rescue Plan Act (ARPA) funds to put towards the safety corridor;
- It was originally planned for the funds to be used with All Roads Transportation Safety (ARTS) Program grant money for a roundabout;
- The county did not receive any ARTS funding, and the timeline required for the expenditure of the ARPA funds does not allow for a roundabout to be constructed;
- Staff looked at a map of fatal and serious injury crashes along the safety corridor:
 - A lot of crashes occur when drivers cross the centerline.
- The ARPA funding will be spent on a safety median, with barriers in the middle at appropriate locations.

Board discussion:

- \$3 million is not enough to do the entire length of the safety corridor, so work will be focused on areas where the most crashes are occurring.

Ambulance Service Area Plan Update

-Katrina Rothenberger

Summary of presentation:

- Attended a meeting with fire chiefs from north Marion County to understand their suggestions for changes to the Ambulance Service Area Plan; and
- Looking for Board direction on how to proceed on the following:
 - Recommended changes to the response time map; and
 - Designation of an emergency call vs. a non-emergency call:

- METCOM would assign the code.

Board discussion:

- Staffing is an issue:
 - Woodburn Ambulance is paying individuals to go through paramedic school; and
 - Almost all agencies are short-staffed.
- Need to ensure that the required response times are realistic;
- Commissioner Bethell would like to understand what Woodburn Ambulance's challenges would be if their required response times were shortened;
- The fire chiefs can work directly with METCOM if there are changes they would like to see:
 - The county does not need to be involved.
- The county is not getting rid of the Rural 2 response time.

Recommended Updates to County Policy 203 Appointments to Advisory Boards and Procedure 203-A

-Sherry Lintner, Jessica Stanton

Summary of presentation:

- Updates would reflect the county's actual practices:
 - In the policy and procedure, the Board's Office is assigned tasks that they do not currently perform.
- Language was added to address multi-jurisdictional committees:
 - Committee or board where the Commissioners only have appointing authority.
- For reappointments advisory boards will be required to submit new, updated applications.

Board discussion:

- The updates clarify the departments that are responsible for specific tasks and actions;
- The updates do not need to be reviewed by the unions; and
- Staff and the Board will review the updates.

Community Resource Network Terms of Use

-Tamra Goettsch

Summary of presentation:

- Following are the major updates to the terms of use for the Community Resource Network (CRN) website:
 - Specifies that CRN is to help children, youth, and adults; and
 - CRN requests for health-related referrals are not permitted.

Land Use Board of Appeals Remand of FP/GW 20-003 Friends of Historic Butteville

-Scott Norris

Summary of presentation:

- Friends of Historic Butteville signed a memorandum of understanding with the county for improvements on Butte Street;

- They installed a concrete path and made other improvements;
- They intend to install a gangway and a dock on the river, which require a couple of permits:
 - The permits were approved.
- Butte Street is a public right of way;
- Neighbors on Butte Street oppose the permits and appealed to the Land Use Board of Appeals (LUBA); and
- LUBA remanded the decision back to the county:
 - Materials submitted by opponents during the open record period did not get included in the record for the Hearings Officer or the Board:
 - LUBA remanded the case so these materials can be reviewed.
 - The applicant has indicated they have additional evidence they would like to submit;
 - A new hearing will be required; and
 - LUBA found the second assignment of error:
 - Friends of Historic Butteville is not authorized to be an applicant under the terms of the county code.

Board discussion:

- The Board needs to decide if they would like to send the case back to the Hearings Officer, or if they would like to hold a hearing:
 - This will be an action item at a future Board Session.
- If there is a fee to the applicant in the appeals process the Commissioners would like it waived since this is a county error; and
- For the second assignment of error the Commissioners will need to interpret the county code, or amend the county code, to allow the Public Works director to sign the application:
 - Interpreting the county code would be quicker;
 - LUBA will defer to a county’s interpretation of its own code;
 - Amending the code would take more time; and
 - If the code is amended the Friend of Historic Butteville would have to reapply.

Land Use Board of Appeals Remand of CU 20-004 Seasons at Red Oak Farm

-Scott Norris

Summary of presentation:

- The application was submitted by Seasons at Red Oak Farm for an educational program as a commercial activity in conjunction with farm use; and
- LUBA remanded the decision back to the county:
 - LUBA found that the findings were inadequate to support the conclusion that there is farm use on the property;
 - The applicant had stated that the educational program would motivate and produce future farm workers:
 - LUBA concluded that this was remote and speculative.
 - LUBA concluded the applicant did not meet the farm impacts test.

Board discussion:

- The applicant has until May 12, 2022, to go to the Court of Appeals.

Marion County Buildable Lands Inventory, Housing Needs Analysis, and Economic Opportunities Analysis

-Chris Eppley, Matt Lawyer

Summary of presentation:

- Staff is looking for direction from the Board if they want to proceed with the studies:
 - If the Board would like to proceed a request for proposals would be done; and
 - It is estimated that the work would cost between \$1 million to \$1.5 million.
- The studies would look at the unincorporated communities within Marion County.

Board discussion:

- Commissioner Willis suggested that the studies include collecting the housing needs inventories that cities have already done; and
- Funding sources may require that the economic opportunities analysis be done separately.

Communications Update

-Jon Heynen

Summary of presentation:

- The Commissioners approval is needed for the news blog to go live; and
- Emailed the Commissioners regarding starting weekly videos with department heads, and included a topic suggestion:
 - This would be internal communication.

OTHER:

Tamra Goettsch:

- Almost \$29,000 was raised at the Reentry Initiative breakfast.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATES:

Colm Willis:

- The Commissioners attended the public safety event last night.

Meeting adjourned at 11:18 a.m.

COMPLETED BY: **Betsy Orr**

Reviewed by: Shawnnell Fuentes