

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, September 13, 2017

9:00 a.m.

Donald Fire Hall
20909 Feller Street
Donald, OR 97020

PRESENT: Commissioner Sam Brentano, Commissioner Janet Carlson, and Commissioner Kevin Cameron. Also present were John Lattimer as chief administrative officer, Gloria Roy as county counsel, and Kristy Witherell as recorder.

Commissioner Brentano called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

None.

PRESENTATION

(Video Time 00:01:25)

Rick Olmsted, Mayor, City of Donald:

- Working on revitalizing downtown Donald;
- Hosting an annual cleanup day Saturday, September 16, 2017;
- Attended the Friends of French Prairie, which informs the public on certain issues;
- Hosting a Santa Sing Along in December;
- The City of Donald is growing quickly;
- The Donald interchange has up to 8,000 vehicles a day;
- SEDCOR overlooks the North Marion Economic Development; and
- Adding new businesses in Donald.

Heidi Bell, City Manager, City of Donald:

- Donald is centrally located:
 - 24 miles from Portland; and
 - 25 miles from Salem.
- Couple of nearby landmarks:
 - Champoeg Park; and
 - Aurora Airport.
- Population is just shy of 1,000;
- .25 square miles;
- The city was named after R.L. Donald, who was an engineer for the railroad;
 - A friend of Herbert Hoover.
- Donald belongs to the North County Enterprise Zone;
- Seven member city council, led by Mayor Olmsted:
 - Meets the second Tuesday of the month.

- Active Planning Commission that meets on the fourth Thursday of the month;
- Some major businesses in Donald:
 - GK Machine;
 - Bear Electric;
 - Holland Fabricator;
 - Valley Pacific Construction;
 - Wilco Hazelnut Growers of Oregon;
 - Rich's Gun Shop and Shooting Range;
 - Donald Tavern;
 - Donald Market;
 - Donald Café; and
 - Heavenly Heat and AC.
- Low tax rate that goes into the general fund:
 - \$56,000 a year goes into the fund:
 - Pays for administration:
 - Parks;
 - Planning;
 - Development;
 - Economic Development; and
 - Community Development Projects.
- City relies on grants and volunteers:
 - Received over \$500,000 in grants from 2013 – present.
- Donald distributes a monthly newsletter to its citizens;
- Challenges:
 - Funding for infrastructure:
 - Police; and
 - Code enforcement.
 - Housing problem in Donald; and
 - Traffic safety.

Alonso Limones, Director of Public Works, City of Donald:

- Responsible for water:
 - Wastewater;
 - Storm drains;
 - Streets;
 - Parks; and
 - Code enforcement.
- Manages wastewater with a septic tank system:
 - Manages 385 septic tanks.
- 40 acre drain field behind the wastewater plant;
- City has two wells for drinking water;
- 50 catch basins for stormwater;
- Two parks in Donald that are maintained by Public Works;
- 2.35 miles of streets to maintain;
- Challenges:
 - Water and wastewater systems are at capacity:

- Cannot provide anymore services if the city expands.
- Keeping up with the aging infrastructures.

Dave Hetrick, Chair, Donald Hazelnut Festival:

- Founding board member since 2013;
- Resident of Donald;
- Employed with GK Machine;
- Took over the Donald Days Festival in 2013;
- All volunteer board and committee;
- Had 5,000 people attend the festival this year;
- Completely funded by corporate and private donations;
- Festival takes place on Main Street:
 - 40-50 vendors;
 - Parade; and
 - Car show.
- Gives back to the community in donations;
- Implemented a Trunk or Treat for the kids on Halloween last year; and
- Desperate for volunteers.

Connie Bradley, Marketing Director, GK Machine:

- A beautification volunteer group was formed out of a workshop conducted by the University of Oregon's RARE Program:
 - The group outlined goals and action plans to be completed within the next 90-120 days:
 - Developed a community wide questionnaire:
 - Will focus on projects that come from the questionnaire.
- GK Machine has been operating in Donald for 40 years:
 - Went through a recent expansion;
 - 170 employees; and
 - Will be hiring more employees the next several years.

Doug Hoffman, President and CEO, Wilco:

- Business has been in the area for 80 years:
 - 300 employees;
 - The distribution center will be open on October 15th;
 - Business is centrally located, which saves on transportation costs;
 - The hazelnut site will be opened for next year's harvest;
 - Challenges:
 - Sewer and water;
 - Challenges with the I-5 interchange; and
 - Generational farmers are going away, which is a challenge finding land for growing crops.
 - Installing \$13 million of equipment.

Lee Richeson, Owner, Rich's Gun Shop:

- The City of Donald has been so gracious to the business.

Carl Redman, General Manager, Bear Electric:

- Located in Donald for 40 years;
- Has 73 employees, none of which live in Donald;
- Provides high paying jobs for employees;
- Centrally located;
- Challenges:
 - Housing shortage; and
 - Traffic safety.

Rod Yoder, Chief, Aurora Rural Fire District:

- Fire District was formed in 1948;
- Serves 64 square miles;
- Boundary is in two counties, Clackamas and Marion County.
- Had over 1,000 calls last year;
- Majority of firefighters are volunteers:
 - 28 volunteers; and
 - Four full time employees.
- Extensive training for volunteers;
- Challenges:
 - I-5 interchange.

Eric Hlad, Commander, Marion County Sheriff's Office:

- Deputy Todd Bay is stationed at the French Prairie area; and
- Lt. Chris Baldrige will be the new patrol lieutenant.

Ginger Redlinger, Superintendent, North Marion School District:

- Appreciates the first responders in the area:
 - Involved in teaching classes at the schools.
- The school district's goal is to build a sense of community;
- Challenges:
 - Schools are aging; and
 - In need of campus security.

CONSENT

(Video Time 01:42:49)

BUSINESS SERVICES

Approve the Contract for Services with the YMCA for \$100,000.00 to support the Court Care Program from September 1, 2017 through January 2, 2021.

HEALTH

Approve a Purchase Order with Cardinal Health in the amount of \$350,000 for opioid treatment medications.

MOTION: Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

ACTION

(Video Time 01:43:44)

HEALTH

1. Consider approval of a Contract for Services with Oregon Family Support Network for \$500,000.00 to provide peer support services from July 1, 2017 through June 30, 2019. - Cydney Nestor

Summary of presentation:

- Expanding the relationship with the Oregon Family Support Network;
- Provides critical services to youth and families that have complex and chronic cross system concerns and issues;
- Statewide organization;
- Marion County has had a 10 year relationship with Oregon Family Support Network;
- This contract allows the Health Department to provide support to families involved in wraparound services;
- Has an active partner in the emergency department diversion program, which has been the most successful in the state; and
- Allows the Health Department to serve every youth and family that is interested in the services, regardless of insurance.

Board discussion:

- Will be using a combination of money from the Behavioral Care Network, the general fund, and money from the Oregon Department of Human Services, Systems of Care;

MOTION: Commissioner Carlson moved for approval of a Contract for Services with Oregon Family Support Network for \$500,000.00 to provide peer support services from July 1, 2017 through June 30, 2019. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 01:43:44)

2. Consider approval of a Contract for Services with Youth Move Oregon for \$355,000.00 to provide peer support services to youth from August 1, 2017 through June 30, 2019. - Cydney Nestor

Summary of presentation:

- Youth Move is a nationwide organization;
- Oregon has the most active chapter in the country; and
- This contract allows Marion County to provide enhanced support for the Mid-Valley Wraparound Program.

Board discussion:

- The Health Department is the largest department in Marion County;
- The Health Department supplies all of the health needs for the county; and

- The county is working hard to keep kids safe.

MOTION: Commissioner Cameron moved for approval of a Contract for Services with Youth Move Oregon for \$355,000.00 to provide peer support services to youth from August 1, 2017 through June 30, 2019. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

(Video Time 01:53:04)

Recessed as Board of Commissioners
Reconvened as Contract Review Board

CONTRACT REVIEW BOARD

1. Consider approval of an order allowing the use of a special procurement for the Business Services Department to engage Idea Learning Group for \$500,000.00 to provide custom instructional design and production services through June 30, 2022. - Camber Schlag, Stacey Vrooman

Summary of presentation:

- Business Services Department is requesting an exemption allowing the use of a special procurement to establish a long-term, countywide contract with Idea Learning Group to provide custom instructional design and production services for eLearning for Marion County;
- In 2015, Business Services completed an informational Request for Proposals to obtain a vendor to outsource the creation of the county's eLearning modules;
- The contract was awarded to Idea Learning Group;
- Idea Learning Group has created 30 eLearning modules for the county;
- Other departments are anxious to create eLearning modules;
- The original contract has exceeded the amount allocated, which was \$140,000;
- The contract will allow other departments to take advantage of the service;
- Creates custom instructional design and production eLearning modules and a product storyline that allows changes to be made by the departments;
- The county departments own the source materials:
 - Housed on the county's learning management system.
- It was posted on ORPIN for seven days without protest.

Board discussion:

- It takes 300-500 hours to create one video.

MOTION: Commissioner Carlson moved for approval of an order allowing the use of a special procurement for the Business Services Department to engage Idea Learning Group for \$500,000.00 to provide custom instructional design and production services through June 30, 2022. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

**PUBLIC HEARINGS
9:30 A.M.**

None.

Commissioner Brentano read the calendar.

Commissioner Brentano adjourned the meeting at 11:00 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at <http://www.youtube.com/watch?v=VYF8Y6U7178>.

