

## BOARD OF COMMISSIONERS

### MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, August 10, 2016  
9:00 a.m.

Senator Hearing Room  
555 Court Street NE  
Salem, OR 97301

**PRESENT:** Commissioner Kevin Cameron, Commissioner Sam Brentano and Commissioner Janet Carlson. Also present Gloria Roy as county counsel and Kristy Witherell as recorder.

Commissioner Cameron called the meeting to order at 9:00 a.m.

### **PUBLIC COMMENT**

None.

### **PRESENTATION**

*(Video Time 00:01:32)*

Economic Development – Travel Salem’s 4<sup>th</sup> Quarter Report. – Angie Morris

#### ***Summary of presentation:***

- Working on a river themed music event for the eclipse in 2017;
- Silver Creek Falls vacation idea reached one million exposure;
- An airline magazine featured the Oregon Garden reaching 11 million exposure
  - Featured on Channel 8
- Seven Brides Brewing featured on Brew Public, which was a 1.7 million exposure;
- Attended Travel & Words Northwest Writer’s Conference in Walla Walla, Washington in the 4<sup>th</sup> quarter:
  - Pitched to 25 editors and reporters about the area;
  - Will be hosting that conference in 2017; and
  - Excellent exposure for Salem and surrounding area.
- Attended the National Association of Sports Commissions in Grand Rapids, Michigan:
  - Walked away with four Requests for Proposals (RFP) and four strong leads; and
  - Trying to capture sports oriented tournaments and events.
- Hosted annual Salem Upfront event at Willamette Heritage Center:
  - Frontline staff of lodging centers can see products themselves; and
  - Featured twenty two exhibitors.
- Visitor Information table at the United Methodist conference;
- Higher productivity year over year;
- 53,652 requests for information about our region;
- Facebook reach up 200% due to paid advertisement;
- 60 percent increase in events on the ground;

- 80 percent increase in membership:
  - 30 percent reduction in attrition.
- \$1.48 million in total Travel Salem resources versus \$730,000 two years ago;
- Economic impact of \$553 million through tourism;
- Sector is booming;
- 60 million engagements by tourists;
- Take Root magazine profiled local businesses; and
- A lot more reach than ever before.

***Board discussion:***

- For larger events, hotels are not able to accommodate;
- Higher demand for rooms, especially downtown;
- Economic impact of each event calculated by various indicators:
  - Average length of stay;
  - Number of hotel rooms used;
  - Average food and transportation expenses; and
  - Ancillary daily expenses.
- Would like to find ways to help promote national contests.

**CONSENT**

*(Video Time 00:25:35)*

**BUSINESS SERVICES**

Approve a recommendation to change the dental eligibility waiting period to 30 days to align with the medical eligibility waiting period.

**COMMUNITY SERVICES**

Approve an order to appoint Eric Richards to the Marion County Children and Families Commission with a term ending January 31, 2018.

**HEALTH**

Approve Amendment #3 with Ursula White to add \$52,000 in funding for Psychiatric Mental Health Nurse Practitioner services.

Approve the contract for services with Salem Health for \$100,000 for the Health Department to provide mental health screening services through August 31, 2017.

**PUBLIC WORKS**

Approve a resolution initiating the process to consider concurring in the amendment to the Salem-Keizer Urban Growth Boundary.

**TAX OFFICE**

Approve an order authorizing the cancellation of uncollectible personal property tax accounts.

***Board Discussion:***

- Eric Richards is new Director of Student Services at the Salem-Keizer School District;
- The resolution is about the 3<sup>rd</sup> bridge:

- o Joint meeting to be held with Salem City Council and Polk County.

**MOTION:** Commissioner Carlson moved for approval of the consent agenda. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

## **ACTION**

*(Video Time 00:28:05)*

### INFORMATION TECHNOLOGY/TREASURER'S OFFICE

1. Consider approval of the contract for services with Can/AM Technologies, Inc. for \$237,740 for a cash accounting system through August 2021. - Tom Frey & Laurie Steele

***Summary of Presentation:***

- It's been a long term goal to have a point of sale system in Marion County;
- Most departments do not have a cash handling system;
- Main goal is to improve control of cash flow and have consistent reporting; and
- Can/AM was chosen after an extensive search for a provider.

***Board discussion:***

- Some departments have sufficient cash controls in place and may not have to implement the new cash receipting system;
- Has excellent daily reconciliation capabilities;
- The ferry may not change their current process, but it is being looked at; and
- At the end of the five years the county will have to renegotiate continued software support.

**MOTION:** Commissioner Brentano moved for approval of the contract for services with Can/AM Technologies, Inc. for \$237,740 for a cash accounting system through August 2021. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

*(Video Time 00:41:25)*

### PUBLIC WORKS

2. Consider approval of the Intergovernmental Agreement with Oregon Department of Transportation for \$969,000 to widen portions of 45th Avenue. – Cindy Schmitt

***Summary of presentation:***

- Serves a large residential area;
- Runs along east side of Chemeketa Community College;
- Services 4,000 cars a day;
- A lot of foot and bicycle traffic as well;
- Would like to construct sidewalks and bike lanes;
- With approval of agreement, engineering would start this fall and construction would start in 2018; and
- Applying for additional funds through SKATS.

**MOTION:** Commissioner Carlson moved for approval of the Intergovernmental Agreement with Oregon Department of Transportation for \$969,000 to widen portions of 45th Avenue. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

*(Video Time 00:46:05)*

3. Consider approval of the Intergovernmental Agreement with Oregon Department of Transportation for \$2,285,000 for the Hayesville Drive project. – Cindy Schmitt

***Summary of presentation:***

- East west corridor that connects Highway 99 E, Lancaster Drive and Cordon Road;
- Completion of two existing curb sections;
- Plan for construction in 2018;
- Fairly busy road, 6,500 cars a day;
- Four schools in the area; and
- Only a narrow bike lane:

***Board discussion:***

- Have fairly wide right of way so front yards will not be affected;
- Neighbors are appreciative of sidewalks;
- Will send notices and hold neighborhood meetings to notify residents;
- Utility poles will need to be relocated;
- Underground lighting has been considered, but it is up to the utilities company and the cost is substantially higher; and
- There are few street lights and looking at select areas around crosswalks to install more.

**MOTION:** Commissioner Brentano moved for approval of the Intergovernmental Agreement with Oregon Department of Transportation for \$2,285,000 for the Hayesville Drive project. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

*(Video Time 00:57:35)*

4. Consider approval of the Intergovernmental Agreement with Oregon Department of Transportation for \$469,000 for the Ferry Boat project. – Cindy Schmitt

***Summary of presentation:***

- Covers automated signing, parking paving and catwalk;
- Adds electronic signing that can be controlled remotely;
- Will try to add signage on the freeway to notify ferry closures; and
- There will be a third phase, but this work will happen over the next 18 months.

***Board discussion:***

- Right now there is no signage for the ferry on Interstate 5;
- Hoping for more traffic on the Buena Vista Ferry;
- Buena Vista Ferry has more capacity than the current demand; and
- Make people aware that there are other options to get over the river.

**MOTION:** Commissioner Brentano moved for approval of the Intergovernmental Agreement with Oregon Department of Transportation for \$469,000 for the Ferry Boat project. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

*(Video Time 01:03:15)*

5. Consider approval of the Intergovernmental Agreement with Oregon Department of Transportation for \$1,236,000 for the Delaney Road project. – Cindy Schmitt

***Summary of presentation:***

- City of Turner was able to secure federal funding;
- The county is delivering the project;
- Contributing \$50,000 to the overlay of the road;
- The right of way acquisition is complete, but waiting for final sign off by federal agency;
- Construction postponed for next spring and summer;
- Completion date is September 30, 2017;
- Adds sidewalks and bike lanes;
- Carries truck traffic off of the interstate; and
- Project will cover 3<sup>rd</sup> through 7<sup>th</sup> Street.

***Board discussion:***

- Have had a long-term project discussion to widen Delaney Road; and
- Very expensive and could cost \$8-10 million.

**MOTION:** Commissioner Brentano moved for approval of the Intergovernmental Agreement with Oregon Department of Transportation for \$1,236,000 for the Delaney Road project. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

*(Video Time 01:10:06)*

6. Consider approval of the contract for services with Chris Dials Contracting, Inc. for \$144,257 to reconstruct the Howell Prairie Road culvert through August 15, 2017. – Cindy Schmitt

***Summary of presentation:***

- Large culvert failure in spring 2015;
- Asking contractor to replace metal pipe;
- Contractor is prepared to start August 22, 2016; and
- Howell Prairie Road will be closed for three weeks.

**MOTION:** Commissioner Carlson moved for approval of the contract for services with Chris Dials Contracting, Inc. for \$144,257 to reconstruct the Howell Prairie Road culvert through August 15, 2017. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

**PUBLIC HEARINGS**  
**9:30 A.M.**

None.

Commissioner Cameron read the calendar.

Commissioner Cameron adjourned the meeting at 10:36 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

**Board Sessions can be viewed on-line at <http://www.youtube.com/watch?v=VYF8Y6U7178>.**