

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, April 12, 2017  
9:00 a.m.

Hubbard City Hall  
3720 Second Street  
Hubbard, OR 97032

PRESENT: Commissioner Sam Brentano, Commissioner Janet Carlson and Commissioner Kevin Cameron. Also present were John Lattimer as chief administrative officer, Gloria Roy as county counsel and Kristy Witherell as recorder.

Commissioner Brentano called the meeting to order at 9:00 a.m.

**PUBLIC COMMENT**

*(Video Time 00:00:53)*

Bill Graupp, City of Aurora Mayor:

- On the North Marion School District Board;
- Chair of the Oregon FBLA for all 72 high schools in the state;
- Appreciates the commissioners traveling to the north county;
- Appreciates the support of the commissioners on the transportation issues; and
- Would like to put together a Marion County schools CTEC program.

Rick Olmsted, City of Donald Mayor:

- City Council adopted a Memorandum of Understanding between the City of Donald and GK Machine, Inc. for an urban growth boundary expansion study;
- GK Machine, Inc. is the city's largest employer with 200 employees;
- Finding it very difficult to keep staff on hand because of a lack of housing in the local area;
- Grateful recipients of a grant from Marion County to be able to do the urban growth boundary study; and
- It will take a year to complete the study.

Robert Carney, City of Woodburn Councilor:

- Responsible for Ward 3;
- Adjacent to the City of Hubbard;
- Had a lot of challenges the last few years;
- Successful addition in the Urban Growth Boundary;
- Challenges in the PERS funding for budgeting;
- Revitalized Front Street in Woodburn;
- Now working to revitalize First Street and alleyways;

- Recruited a new owner for the Association Building downtown:
  - New owners have redeveloped the inside of the building to have a commercially friendly environment inside; and
  - Upstairs will be a hall that can be rented for events.

## **PRESENTATION**

*(Video Time 00:11:29)*

Angie Wheatcroft, Council President:

- Hubbard history:
  - In 1848, the Hubbard family came to Hubbard and purchased 400 acres along Mill Creek;
  - In 1870, Hubbard flourished along the rail line;
  - The city was incorporated in 1891; and
  - The current City Hall used to be the armory.
- Hubbard is right in between Portland and Salem;
- Recently added a new subdivision and will add another one this summer;
- Appreciates Hubbard Police Department;
- Was named safest city in 2016;
- The school district is a bit different:
  - Incorporates the City of Donald and Aurora.
- Many of the people who live in Hubbard grew up there and chose to raise their own families there;
- Working on attracting new businesses to the city;
- Working on improving their infrastructure;
- Grateful to Marion County for helping with an interim police chief;
- Projects in the works:
  - Working on business retention and expansion with SEDCOR;
  - Updating development codes;
  - Pursuing a downtown revitalization project;
  - New housing developments;
  - Rebuilding public safety capacity; and
  - Stormwater drainage plan.
- Hubbard Fire Department's insurance rate has dropped dramatically; and
- Hubbard Hop Festival will be held Saturday, July 15, 2017.

Commander Eric Hlad, Marion County Sheriff's Office:

- Lt. Gerry Adcock is currently the interim Chief for Hubbard Police Department;
- Officers Bentley and Anderson embody the mission statement at Hubbard;
- Working with the city attorney to hire a new police chief; and
- Recently completed the medical aide and response policy.

Josie Hyde, North Marion County Community Library Treasurer:

- Family moved to Hubbard in 2012;
- Discovered there was not a library in Hubbard;

- In the beginning of 2014, Ms. Hyde moved into the basement of a local church in Aurora:
  - Donated 100 square feet; and
  - Bought bookshelf.
- Opened in August 2014;
- Have 10,000 books;
- Have issued 500 library cards;
- Hosts Battle of the Books;
- Buys top sellers on Amazon;
- Has a nine member board of directors;
- Would like to expand;
- All volunteer operated; and
- Wants to get the word out.

Linda Kleczynski, Marion E. Carl Veterans Memorial Secretary/Treasurer – Founder:

- Lived in the area since 1978;
- Involved with the volunteering for city in 2006;
- Helped construct three neighborhood parks;
- The organization started in 2011 under the sponsorship of Hubbard Parks Improvement Committee:
  - In 2016, obtained own nonprofit status;
  - Board of directors has seven members;
  - All volunteers;
  - All maintenance and repairs are done by volunteers;
  - Received a lot of donations;
  - Hold fundraisers; and
  - The whole Carl family is active in the memorial.
- Marion E. Carl:
  - Hubbard's hero;
  - Lived on a farm east of Hubbard;
  - Attended Oregon State College;
  - Enlisted in the Marine Corps;
  - One of the first ace pilot fighters;
  - Had 34 years of service in the military;
  - Has a lot of memorials around the county;
  - Inducted into many hall of fame's in several museums;
  - Was married with two children and his children are still alive;
  - After 34 years in the military, he retired in Roseburg; and
  - Was killed at the age of 82 protecting his wife from an intruder.
- The memorial started in 2010 as a vision;
- Received the family's approval to use his name;
- Completed the memorial in 2012; and
- Had three different Veteran's Day ceremonies.

Melinda Olinger, Hubbard Public Works/Emergency Management

- Employed with the city for 18 years;
- Became involved with emergency management in 2006;

- First project was the development of the emergency kits for all city staff;
- Pending projects:
  - Community outreach efforts to promote emergency preparedness;
  - Degree Management program:
    - Working with Marion County; and
    - First meeting is scheduled May 4, 2017.
  - Citizen alert Everbridge signup project:
    - City initiated an emergency alert system through the local 9-1-1 center; and
    - The system gives multiple ways to alert community.
  - Begin updating the Emergency Operations Plan.
- Marion County Emergency Management is an amazing resource.

Boyd Keyser, North Marion School District Superintendent:

- 2,000 students and 220 staff in Hubbard, Donald, Aurora, Butteville, and Broadacres;
- Challenges in the district:
  - State faces a \$1.5 billion shortfall and will receive \$600,000 in cuts;
  - Cuts include an administrator and two teachers;
  - \$200,000 from the technology budget;
  - \$200,000 from curriculum adoption materials;
  - Cuts to building budgets; and
  - Program budgets.
- K-12 central campus;
- Building bond ready to expire;
- High school needs to be updated;
- Purchased two pieces of land totalling 15 acres:
  - The land is actually zoned Exclusive Farm Use Land and cannot build on it.
- \$42.2 million bond goes before the voters November 2017;
- Retiring the end of the year:
  - The School Board has selected Ginger Redlinger.

Dan Ulven, Ulven Companies:

- Family owned business;
- Four main operating companies;
- Industrial manufacturing company;
- Business started in 1971;
- Was 100 percent in the logging industry;
- Took on hard repair work that no one want to do;
- Diversified into other markets:
  - Construction; and
  - Maritime.
- Desire to maintain a U.S. based manufacturing company;
- Has competitive wages in the metal fabricating and manufacturing industries;
- Offers full benefits packages to employees;
- Employees 140 people;
- Industries served:

- Aerospace;
- Maritime;
- Towing industries;
- Offshore construction;
- Oil and gas energy market;
- Food processing; and
- Recreational infrastructure.
- Uses ferrous and nonferrous materials;
- Houston Structures is one of their engineer design service companies:
  - All cable assemblies from opening and closing of Safeco field's roof is manufactured at Ulven Companies.
- Working on the 6<sup>th</sup> Street viaduct project in downtown Los Angeles; and
- Serves on the board of directors for SEDCOR.

## CONSENT

*(Video Time 01:49:51)*

### HEALTH

Approve an order reappointing Mathilda (Mat) Barreiro, Debra Giard, Jeff Puterbaugh, and Daryl Thomas and appointing Deysi Cisneros to the Local Alcohol and Drug Planning Committee with terms ending June 30, 2019.

### PUBLIC WORKS

Schedule a public hearing to consider Mass Gathering (MG) Case #17-001/Sonnen, Clerk's file #5722 for May 3, 2017.

Approve the Contract for Services with Knife River Corporation for \$409,895.00 for widening of eastbound right turn lane on Silverton Road between Cordon Road and Lardon Road.

**MOTION:** Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Carlson; motion carried. A voice vote was unanimous.

## ACTION

*(Video Time 01:51:15)*

### BUSINESS SERVICES

1. Consider recommendations from the 2017 Marion County Compensation Board. – Amy Rose Fish, Joshua Graves, Marion County Compensation Board Chair

***Summary of presentation:***

- Under ORS 204.112, Marion County is required to have a Compensation Board that is made up of 3-5 volunteers from the community within Marion County to provide and review the annual compensation recommendations for the elected officials;
- Have five members this year;
- Drafted and adopted guidelines to follow each year;

- Take the recommendations of Legal Counsel and compensation study that was performed in 2015 to follow market comparables for the workforce in Marion County that are similarly situated counties;
- Four counties that we use are:
  - Clackamas County;
  - Lane County;
  - Deschutes County; and
  - Jackson County;
- Look at two things:
  - The market of each elected official; and
  - Cost of living.
- The Compensation Board is recommending no change in salary ranges for:
  - The Justice of Peace;
  - Sheriff; and
  - Treasurer.
- For the Assessor and County Clerk, the Compensation Board is recommending a 1.5 percent total salary increase;
- For the Board of Commissioners, the Compensation Board is recommending a 4 percent total salary increase;
- For the District Attorney, the Compensation Board is recommending a 1 percent total salary increase; and
- The Compensation Board is recommending a 1 percent COLA in alignment with non-represented employees for all Marion County elected officials, effective July 1, 2017.

***Board discussion:***

- The Assessor's and County Clerk are still 3.5 below market and the County Commissioners are 4.6 below market:
  - The increases will still keep them below market, but the Compensation Board wanted to be good stewards of the citizens of Marion County.
- The Compensation Board was a 2-3 split on the votes;
- There is not a pay scale for elected officials; and
- The commissioners appreciate the hard work of the Compensation Board.

**MOTION:** Commissioner Carlson moved to accept the report from the Marion County Compensation Board and refer the recommendations to the Marion County Budget Committee. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

**PUBLIC HEARINGS  
10:30 A.M.**

None.

Commissioner Brentano read the calendar.

Commissioner Brentano adjourned the meeting at 11:15 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

**Board Sessions can be viewed on-line at <http://www.youtube.com/watch?v=VYF8Y6U7178>.**