

Contract Review Sheet

Contract for ServicesSO-5331-23 - Am2

Title: USFS Work Crew IGA

Contractor's Name: US Department of Agriculture

Department: Sheriff's OfficeContact: Kristy Witherell

Analyst: Sandra FixsenPhone #: (503) 373-4402

Term - Date From: Upon signaturesExpires: September 30, 2027

Original Contract Amount: \$ 34,000.00Previous Amendments Amount: \$ 38,000.00

Current Amendment: \$ 99,750.00New Contract Total: \$ 171,750.00Amd% 405%

Incoming Funds☐ Federal Funds☐ Reinstatement☐ Retroactive☒ Amendment greater than 25%

Source Selection Method: ORS190 Intergovernmental Agreement

Description of Services or Grant Award

Amendment #2 of this agreement includes MCSO providing AIC work crews for lake sweeping and post fire clean up in the Willamette National Forest. USFS will provide \$99,750.00 in cash payments to county and \$45,606.58 in non-cash for labor and travel expenses. The county will provide \$36,537.86 in non-cash controbutions in salaries and co-op indirect costs. **The in-cash total for this agreement is \$171,750.00 through September 30, 2027.**

Amendment #1 provided AIC work crews for lake sweeping for the 2024 season, which USFS provided \$38,000.00 cash payments to county and \$17,481.20 non-cash for labor and travel. The county provided \$18,744.26 in non-cash contributions in salaries and co-op indirect costs. Total cost for project is \$74,225.46

Original IGA with the United States Department of Agriculture Forest Service Willamette National Forest, provided AIC work crew services for lake sweeping.Total project cost was \$72,641.77, of which USFS provided cash payments of \$34,000.00 for work performed and noncash contribution of \$21,394.46, and County provide noncash contribution match of \$17,247.31.

Desired BOC Session Date: 8/6/2025Contract should be in DocuSign by: 7/16/2025

Agenda Planning Date 7/24/2025Printed packets due in Finance: 7/22/2025

Management Update 7/22/2025BOC upload / Board Session email: 7/23/2025

BOC Session Presenter(s) Commander Mike HartfordCode: Y

REQUIRED APPROVALS			
Finance - Contracts	Date	Contract Specialist	Date
Legal Counsel	Date	Chief Administrative Officer	Date



MARION COUNTY BOARD OF COMMISSIONERS

Board Session Agenda Review Form

Meeting date: Wednesday, August 6, 2025Department: Sheriff's OfficeTitle: Amendment #2 to the Agreement with the U.S. Forest ServiceManagement Update/Work Session Date: Tuesday, July 22, 2025 Audio/Visual aids ☐Time Required: 5 minutes Contact: Kristy Witherell Phone: x4402

Requested Action:

Staff is recommending the board approve Amendment #2 to the Incoming Funds Intergovernmental Agreement with the U.S. Department of Agriculture - Forest Service in the amount of \$99,750.00 for a total of \$171,750.00 for the Marion County Sheriff's Office to provide Adults in Custody (AIC) work crews for the Detroit Lake sweep and post fire clean up through September 30, 2027.

Issue, Description & Background:

Marion County Sheriff's Office has been partnering with the U.S. Forest Service for more than 15 years to provide lake sweeping services to Detroit Lake and cleanup of the state parks within the Willamette national Forest. This is the second amendment of this agreement. The original agreement in 2023 was for \$34,000.00 and only written for the Detroit Lake Sweep. The second amendment in 2024 was for \$38,000.00 and was only written for the Detroit Lake Sweep. This agreement #2 is written for the Detroit Lake Sweep in 2026 and 2027 and for post fire cleanup of the state parks in the Willamette National Forest and will include \$99,750.00 in funding.

Financial Impacts:

Incoming funds of \$99,750.00 through September 30, 2027.

Impacts to Department & External Agencies:

N/A

List of attachments:

Agenda Review, Original Agreement, Amendment #1 & #2

Presenter:

Commander Hartford

Department Head Signature:

Signed by:

Nicholas Hunter

574858962EE148C...



Forest Service
U.S. DEPARTMENT OF AGRICULTURE

FS-1500-19 (VER. 05/24)

OMB No. 0596-0217

EXP: 05/31/2027**MODIFICATION OF GRANT OR AGREEMENT**PAGE OF
PAGES

1

4

1. U.S. FOREST SERVICE GRANT/AGREEMENT
NUMBER:23-PA-11061800-015, Detroit Lake
Sweeping2. RECIPIENT/COOPERATOR GRANT or
AGREEMENT NUMBER, IF ANY:

SO-5331-23

3. MODIFICATION NUMBER:

002

4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING
GRANT/AGREEMENT (unit name, street, city, state, and zip + 4):Willamette National Forest
3106 Pierce Pkwy Suite D
Springfield, Oregon 974775. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING
PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4):Willamette National Forest
Detroit Ranger District
44125 N Santiam Hwy
Detroit, OR, 973606. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip
+ 4, county):MARION, COUNTY OF
100 High ST NE
Salem, Oregon 97301-36407. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS
payment use only):

N/A

8. PURPOSE OF MODIFICATIONCHECK ALL
THAT APPLY:This modification is issued pursuant to the modification provision in the grant/agreement
referenced in item no. 1, above.

CHANGE IN PERFORMANCE PERIOD: Extend expiration date from 04/01/2026 to 09/30/2027, see box 9.



CHANGE IN FUNDING: Add \$99,750.00 in funds, see box 9.



ADMINISTRATIVE CHANGES: Update U.S. Forest Service contacts, see box 9.



OTHER (Specify type of modification): Add Mod 002 Statement of Work, see attachment.

Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):

The purpose of this modification is to extend the expiration date from 04/01/2026 to 9/30/2027 to allow the project to continue. \$99,750.00 in funds will be added and all previously obligated and unspent funds remain available. A Mod 002 Scope of Work will be added to complete additional projects that fall under MCSO Shall Statement D of this agreement.

Original Agreement: \$34,000
MOD 001: \$38,000
MOD 002: \$99,750
TOTAL: \$171,750

Update Provision V.A. PRINCIPAL CONTACTS

Update U.S Forest Service Program Manager to:

Alex Lasher

44125 N Santiam Hwy

Detroit, OR 97360

Email: sheldon.lasher@usda.gov

Telephone: 971-446-8894

Update U.S. Forest Service Administrative Contact to:

Jeff Scholten

Grants Management Specialist

Region 6 Grants and Agreements

Email: jeff.scholten@usda.gov

Update Provision IV.A. PAYMENT/REIMBURSEMENT



Forest Service
U.S. DEPARTMENT OF AGRICULTURE

FS-1500-19 (VER. 05/24)
OMB No. 0596-0217
EXP: 05/31/2027

Invoice must be forwarded to :
POSTAL: USDA Forest Service
Budget & Finance
Grants and Agreements
4000 Masthead St, NE
Albuquerque, NM 87109

Send a copy to:
Alex Lasher
44125 N Santiam Hwy
Detroit, OR 97360
Email: sheldon.lasher@usda.gov
Telephone: 971-446-8894

Update Provision IV.B. ADVANCE PAYMENT:

The U.S. Forest Service may make an advance payment to the Cooperator for estimated costs for up to 90 days of expenditures. The advance payment will be made upon receipt of an advance payment request from the Cooperator. The advance payment request must include the anticipated expenses for the advance payment period, itemized by the cost element of the approved financial plan attached to this agreement. The total advance payment request must not exceed the U.S. Forest Service's share of anticipated expenses as identified on the financial plan.

The Cooperator must demonstrate liquidation of all advanced funds before any subsequent requests for payments, advance or reimbursement, will be made (advance payment liquidation includes both expense reporting and return of any unused funds from the advance), see Advance Payment Liquidation below.

ADVANCE PAYMENT REQUESTS. Requests may be documented on a Cooperator's advance payment request or SF-270. Requests must show expenses itemized by the cost element of the approved financial plan attached to this agreement (salary, supplies, travel, etc., if needed itemize in an attachment).

Advance payment requests must include, at a minimum:

1. COOPERATOR's name, address, and telephone number.
2. U.S. Forest Service agreement number.
3. Request/Invoice date and number if applicable.
4. Advance Payment Period performance start and end dates of the work to be completed.
5. Total amount requested for the advance billing period, itemized by cost element.
6. Statement that the request is for "Advance" payment.
7. Total amount of any previous advance payments received.

Advance payment requests, final financial reports, must be forwarded to:

EMAIL (preferred method): SM.FS.ASC_GA@USDA.GOV

FAX: 877-687-4894

POSTAL: USDA Forest Service

Budget and Finance,
Grants and Agreements
4000 Masthead St. NE
Albuquerque, NM 87109

Send a copy to:
Alex Lasher
44125 N Santiam Hwy
Detroit, OR 97360
Email: sheldon.lasher@usda.gov
Telephone: 971-446-8894

ADVANCE PAYMENT LIQUIDATION. When an advance payment is made by the Forest Service, the Cooperator must clearly demonstrate that they have liquidated the advanced funds within 60 days of the requested advance payment period end date. Liquidation must be documented on an expense report complimentary to the advance payment request, or a SF-425 form if



Forest Service
U.S. DEPARTMENT OF AGRICULTURE

FS-1500-19 (VER. 05/24)

OMB No. 0596-0217

EXP: 05/31/2027

advanced was requested on a SF-270 form. Liquidation documentation must have expenses itemized by cost element, (salary, supplies, travel, etc., if needed itemize in an attachment) and include a statement that it is for "Liquidation" of an advance payment.

Any funds advanced, but not expended, must be returned to the U.S. Forest Service within 60 days following the advance payment period end date. Unexpended funds must be clearly reported on the liquidation documentation and include the name, phone number and email address of a Cooperator contact responsible to receive the electronic Bill for Collection (BFC) from the Forest Service. The BFC will include payment instructions

EARNED INTEREST-ADVANCE PAYMENT. Interest earned on Federal advance payments in amounts up to \$500 per year, may be retained by the non-Federal entity for administrative expenses. Any additional interest earned exceeding \$500 per year, on Federal advance payments must be deposited into interest-bearing accounts, unless one of the following apply:

1. The non-Federal entity receives less than \$250,000 in Federal awards per year.
2. The best reasonably available interest-bearing account would not be expected to earn interest in excess of \$500 per year on Federal cash balances.
3. The depository would require an average or minimum balance so high that it would not be feasible within the expected Federal and non-Federal cash resources.
4. A foreign government or banking system prohibits or precludes interest-bearing accounts.

This additional earned interest must be remitted annually to the U.S. Department of Health and Human Services (HHS), Payment Management Services (PMS) through an electronic medium, using either Domestic Automated Clearing House (ACH) Returns (Direct Deposit) or a FedWire Funds Service payment. If you have questions about sending a refund, a refund that has been sent via ACH, or FedWire, you may email them at PMSCollections@psc.hhs.gov. Additional information is available on their website (<https://pms.psc.gov/grant-recipients/returning-funds-interest.html>).

Update Provision V.K. INDIRECT COST RATES- PARTNERSHIP. Indirect costs are approved for reimbursement or as a cost-share requirement and have an effective period applicable to the term of this agreement.

1. If MCSO has never received or does not currently have a negotiated indirect cost rate, they are eligible for a de minimis indirect cost rate up to 15 percent of modified total direct costs (MTDC). MTDC is defined as all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$50,000 of each subaward (regardless of the period of performance of the subawards under the award).
2. For rates greater than 15 percent and less than 25 percent, MCSO shall maintain documentation to support the rate. Documentation may include, but is not limited to, accounting records, audit results, cost allocation plan, letter of indirect cost rate approval from an independent accounting firm, or other Federal agency approved rate notice applicable to agreements.
3. For a rate greater than 25 percent, the U.S. Forest Service may require that request a federally approved rate from MCSO's cognizant audit agency no later than 3 months after the effective date of the agreement. MCSO will be reimbursed for indirect costs or allowed to cost-share at the rate reflected in the agreement until the rate is formalized in the negotiated indirect cost rate (NICRA) at which time, reimbursements for prior indirect costs or cost-sharing may be subject to adjustment.
4. Failure to provide adequate documentation supporting the indirect cost rate, if requested, could result in disallowed costs and repayment to the U.S. Forest Service.

Update Provision V.BB. COMMENCEMENT/EXPIRATION DATE. This agreement is executed as of the date of the last signature and is effective through 09/30/2027 at which time it will expire. The expiration date is the final date for completion of all work activities under this agreement.

The following provision is added to the agreement:

PAID SICK LEAVE REQUIREMENTS. Executive Order 13706, Establishing Paid Sick Leave for Federal Contractors, and its implementing regulations, including the federal contractor paid sick leave clause at 29 CFR Part 13, Appendix A, apply to the Cooperator and any subcontractors under this agreement. These regulatory requirements are incorporated by reference into this agreement as if fully set forth in this agreement.



Forest Service
U.S. DEPARTMENT OF AGRICULTURE

FS-1500-19 (VER. 05/24)

OMB No. 0596-0217

EXP: 05/31/2027**10. ATTACHED DOCUMENTATION (Check all that apply):**

<input checked="" type="checkbox"/>	Revised Scope of Work
<input type="checkbox"/>	Revised Financial Plan
<input checked="" type="checkbox"/>	Other: Attachment A: Mod 002 Financial Plan.

11. SIGNATURES

AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

11.A. MCSO SIGNATURE	11.B. DATE SIGNED	11.C. U.S. FOREST SERVICE SIGNATURE	11.D. DATE SIGNED
(Signature of Signatory Official)		(Signature of Signatory Official)	
11.E. NAME (type or print): NICHOLAS HUNTER	11.F. NAME (type or print): ROBERT F. SANCHEZ		
11.G. TITLE (type or print): Sheriff	11.H. TITLE (type or print): Forest Supervisor		

12. G&A REVIEW

12.A. The authority and format of this modification have been reviewed and approved for signature by:	12.B. DATE SIGNED
BRIAN HOEH (23-PA-11061800-015 Mod 002) U.S. Forest Service Grants & Agreements Specialist	

Paperwork Reduction Act Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond, to a collection of information unless it displays a valid OMB control number. Persons are not required to respond to this collection of information unless it displays a currently valid OMB control number. The OMB control number for this information collection is 0596-0217. Response to this collection of information is mandatory. The authority to collect the information Section 7 of the Granger-Thye Act (16 U.S.C. 580d) and Title IV of the Federal Land Policy and Management Act of 1976 (43 U.S.C. 1751-1753). The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Clearance Officer, OIRM, 1400 Independence Avenue, SW, Room 404-W, Washington, D.C. 20250; and to the Office of Management and Budget, Paperwork Reduction Project (OMB# 0596-0217), 725 17th Street NW, Washington, D.C. 20503.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

The Privacy Act of 1974, 5 U.S.C. 552a and the Freedom of Information Act, 5 U.S.C. 552 govern the confidentiality to be provided for information received by the Forest Service.

**SIGNATURE PAGE FOR
USFS WORK CREW IGA - SO-5331-23 AMD #2
between
MARION COUNTY
and
US DEPARTMENT OF AGRICULTURE**

**MARION COUNTY SIGNATURES
BOARD OF COMMISSIONERS:**

Chair Date

Commissioner Date

Commissioner Date

Authorized Signature: _____
Department Director or designee Date

Authorized Signature: _____
Chief Administrative Officer Date

Reviewed by Signature: _____
Marion County Legal Counsel Date

Reviewed by Signature: _____
Marion County Contracts & Procurement Date

U.S. Forest Service

OMB 0596-0217

FS-1500-17B

Attachment: A

USFS Agreement No.: 23-PA-11061800-015
Cooperator Agreement No.:

Mod. No.: 2

Agreements Financial Plan (Short Form)**Financial Plan Matrix:** Note: All columns may not be used. Use depends on source and type of contribution(s).

COST ELEMENTS	FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS		(e) Total
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	
Direct Costs					
Salaries/Labor	\$30,184.21	\$99,750.00	\$32,908.10	\$0.00	\$162,842.31
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$9,473.68	\$0.00	\$0.00	\$0.00	\$9,473.68
Supplies/Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other					\$0.00
Subtotal	\$39,657.89	\$99,750.00	\$32,908.10	\$0.00	\$172,315.99
Coop Indirect Costs		\$0.00	\$3,629.76		\$3,629.76
FS Overhead Costs	\$5,948.68				\$5,948.68
Total	\$45,606.58	\$99,750.00	\$36,537.86	\$0.00	\$181,894.44
Total Project Value:					\$181,894.44

Matching Costs Determination	
Total Forest Service Share = (a+b) ÷ (e) = (f)	(f) 79.91%
Total Cooperator Share (c+d) ÷ (e) = (g)	(g) 20.09%
Total (f+g) = (h)	(h) 100.00%

WORKSHEET FOR

FS Non-Cash Contribution Cost Analysis, Column (a)

Salaries/Labor

Standard Calculation

Job Description	Cost/Day	# of Days	Total
Forestry Technician (GS05), crew, oversight @ 1 hour per crew day.	\$20.00	105	\$2,105.26
Forestry Technician (GS07), boat captain	\$250.00	105	\$26,315.79
Program Manager (GS09), program admin	\$300.00	3	\$789.47
Program Staff (GS11), program oversight	\$370.00	3	\$973.68
Total Salaries/Labor			\$30,184.21

Travel

Standard Calculation

Travel Expense	Employees	Cost/Trip	# of Trips	Total
Total Travel				\$0.00

Equipment

Standard Calculation

Piece of Equipment	# of Units	Cost/Day	# of Days	Total
FS Boat Fuel		\$90.00	105	\$9,473.68
Total Equipment				\$9,473.68

Supplies/Materials

Standard Calculation

Supplies/Materials	# of Items	Cost/Item	Total
			\$0.00
Total Supplies/Materials			\$0.00

Other Expenses

Standard Calculation

Item	# of Units	Cost/Unit	Total
			\$0.00
Total Other			\$0.00

Subtotal Direct Costs

\$39,657.89

Forest Service Overhead Costs

Current Overhead Rate	Subtotal Direct Costs	Total
15.00%	\$39,657.89	\$5,948.68
Total FS Overhead Costs		\$5,948.68

TOTAL COST

\$45,606.58

WORKSHEET FOR

FS Cash to the Cooperator Cost Analysis, Column (b)

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total

6 person inmate work crew
with supervision 2025/2026
(Includes costs of crew transport vehicle)

\$1,150.00 86.74 \$99,750.00

Total Salaries/Labor					\$99,750.00
----------------------	--	--	--	--	-------------

Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total

\$0.00

Total Travel					\$0.00
--------------	--	--	--	--	--------

Supplies/Materials					
Standard Calculation					
Supplies/Materials		# of Items	Cost/Item		Total

\$0.00

Total Supplies/Materials					\$0.00
--------------------------	--	--	--	--	--------

Other Expenses					
Standard Calculation					
Item		# of Units	Cost/Unit		Total

\$0.00

Total Other					\$0.00
-------------	--	--	--	--	--------

Subtotal Direct Costs					\$99,750.00
-----------------------	--	--	--	--	-------------

Cooperator Indirect Costs					
Current Overhead Rate	Subtotal Direct Costs				Total

*indirect costs not applied to cash to
11.03% cooperator

Total Coop. Indirect Costs					\$0.00
----------------------------	--	--	--	--	--------

TOTAL COST					\$99,750.00
------------	--	--	--	--	-------------

WORKSHEET FOR

Cooperator Non-Cash Contribution Cost Analysis, Column (c)					
Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
Lieutenant, program admin		\$1,107.90	5.00		\$5,539.50
Sergeant, program oversight		\$1,180.50	22.00		\$25,971.00
Support Services Technician, program staff		\$408.20	2.00		\$816.40
Budget Analyst 2		\$581.20	1.00		\$581.20
Total Salaries/Labor					\$32,908.10
Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					\$0.00
Total Travel					\$0.00
Supplies/Materials					
Standard Calculation					
Supplies/Materials		# of Items	Cost/Item		Total
					\$0.00
Total Supplies/Materials					\$0.00
Other Expenses					
Standard Calculation					
Item		# of Units	Cost/Unit		Total
					\$0.00
Total Other					\$0.00
Subtotal Direct Costs				\$32,908.10	
Cooperator Indirect Costs					
Current Overhead Rate	Subtotal Direct Costs				Total
11.03%	\$32,908.10				\$3,629.76
Total Coop. Indirect Costs					\$3,629.76
TOTAL COST				\$36,537.86	

23-PA-11061800-015 Mod 2

Scope of Work

In addition to lake sweeping, there will be additional tasks added to the SOW for this agreement to assist with burned area recovery. These include:

Recreation site and facility maintenance and cleanup:

Projects will include restoration and rehabilitation of burned area recreation sites within developed facilities and recreation sites including campgrounds and day use areas, and dispersed camping sites. The projects consist of repairs to and installation of minor recreation facilities such as signs, barrier posts, fencing, handrails, decking, docks, and picnic tables; repair and maintenance to access trails, refurbishing sign boards, scraping and painting of facilities, and tread work and surfacing of paths. The Projects may include restoration, and rehabilitation of burned area recreation sites. The project also consists of trash and debris cleanup, vegetation clearing, wood cutting, slash piling, pulling weeds, planting and restoration work within campgrounds and/or dispersed sites. Project entails use of hand tools such as rakes, posthole diggers, shovels, pulaskis, hammers, loppers, and power tools such as power drills, leaf blowers or weed eaters as allowed by the Cooperator. Project involves bending, lifting, pushing, pulling, and twisting. Specialty tools unique and specific to a project such as augers and weed wrenches, will be provided by the Forest Service, some of which would be operated by Forest Service staff or Cooperator Supervisor if inmate use is not allowed by the Cooperator.

Invasive Weed Removal:

Assist in the removal of invasive weeds in burned areas throughout the District. Several weed populations have grown back in disturbed areas such as scotch broom, tansy ragwort and knapweeds and they need to be pulled and/or cut. These sites are along Highway 22, miscellaneous roads, along the river and various other sites throughout the Detroit Ranger District. Specific maps of sites and direction will be produced, and direction and consultation will be given throughout the duration of the project. Work will include hand pulling, lopping, digging, and cutting. Tools needed are shovels, Pulaski's and weed wrenches.

Cover Page
for
Amendment 1

 USDA Forest Service	OMB 0596-0217 FS-1500-19
--	-----------------------------

MODIFICATION OF GRANT OR AGREEMENT		PAGE	OF PAGES
		1	8
1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER: 23-PA-11061800-015, Detriot Lake Sweeping		2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY: SO-5331-23	
		3. MODIFICATION NUMBER: 001	
4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4): Willamette National Forest 3106 Pierce Pkwy. Suite D Springfield, Oregon 97477		5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4): Willamette National Forest, Detroit Ranger Station 44125 N Santiam Hwy Detroit, Oregon 97360	
6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county): MARION, COUNTY OF 100 High ST NE Salem, Oregon 97301-3640		7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only): N/A	
8. PURPOSE OF MODIFICATION			
CHECK ALL THAT APPLY:	This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above.		
<input checked="" type="checkbox"/>	CHANGE IN PERFORMANCE PERIOD: Update Provision V.B.B. COMMENCEMENT/EXPIRATION DATE to extend the expiration date from 04/01/2024 to 04/01/2026.		
<input checked="" type="checkbox"/>	CHANGE IN FUNDING: Add funding in the amount of \$38,000.00 as shown on the MOD 001 Financial Plan, attached as Exhibit A.1. See box 9.		
<input checked="" type="checkbox"/>	ADMINISTRATIVE CHANGES: Update Provision IV. A, Provision IV.B. and Provision V.A. See box 9.		
<input checked="" type="checkbox"/>	OTHER (Specify type of modification): Update Provision V.T. See box 9.		
Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.			
9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed): The purpose of this modification is to extend the expiration date from 04/01/2024 to 04/01/2026, add funding in the amount of \$38,000.00 and record administrative changes for both the U.S. Forest Service and MCSO. Original Agreement: \$34,000.00 MOD 001: \$38,000.00 TOTAL: \$72,000.00 Update Provision IV.A. PAYMENT/REIMBURSEMENT and IV.B. ADVANCE Invoice must be forwarded to: POSTAL: USDA Forest Service Budget & Finance Grants and Agreements 4000 Masthead St, NE Albuquerque, NM 87109 Send a Copy to: Darrin Neff 44125 N Santiam Hwy Detroit, OR, 97360 Email: darrin.neff@usda.gov Tel: 503-854-4219 Update Provision V.A. PRINCIPAL CONTACTS			



USDA Forest Service

OMB 0596-0217
FS-1500-19

Update Cooperator Project Contact to:

Lieutenant Jeremy Gilmore
100 High St NE,
Salem, OR, 97301
Email: jgilmore@co.marion.or.us
Tel: 503-588-6805

Update Cooperator Financial Contact to:

Kristy Witherell
100 High St NE,
Salem, OR, 97301
Email: kwitherell@co.marion.or.us
Tel: 503-373-4402

Update U.S. Forest Service Program Manager Contact to:

Darrin Neff
44125 N Santiam Hwy
Detroit, OR, 97360
Email: darrin.neff@usda.gov
Tel: 503-854-4219

Update U.S. Forest Service Administrative Contact to:

Karah Herr
Grants Management Specialist
Region 6 Grants and Agreements
Email: karah.herr@usda.gov

Update Provision V.I. SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM).

MCSO shall maintain current organizational information and the original Unique Entity Identifier (UEI) provided for this agreement in the System for Award Management (SAM) until receipt of final payment. This requires annual review and updates, when needed, of organizational information after the initial registration. More frequent review and updates may be required for changes in organizational information or agreement term(s). Any change to the original UEI provided in this agreement will result in termination of this agreement and de-obligation of any remaining funds. For purposes of this agreement, System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. Additional information about registration procedures may be found at the SAM Internet site at www.sam.gov.

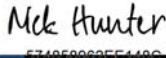
Update Provision V.T. TRAINING, EVALUATION, AND CERTIFICATION OF SAWYERS to:

TRAINING, EVALUATION, AND CERTIFICATION OF SAWYERS USED BY COOPERATORS. Any employee, contractor, or volunteer of the cooperator who will use chain saws or crosscut saws on National Forest System lands under this agreement must be trained, evaluated, and certified in accordance with Forest Service Manual 2358. The cooperator is responsible for providing sawyer training, evaluation, and certification for the cooperator's employees, contractors, and volunteers, unless the U.S. Forest Service and the cooperator determine it is not in the best interest of the partnership for the cooperator to provide sawyer training and evaluation. In these circumstances, the U.S. Forest Service, upon request and upon availability of Agency resources, may assist with conducting sawyer training and evaluation for the cooperator's employees, contractors, and volunteers. Cooperator employees, contractors, and volunteers who will use chain saws and/or crosscut saws on National Forest System lands must be certified by the cooperator. Only those cooperator organizations with an approved sawyer training, evaluation, and certification program may conduct sawyer training, evaluation, and certification. Any employee, contractor, or volunteer of the cooperator who will use other types of saws, such as handsaws to cut small diameter material, brush saws, and pole saws, must be trained in accordance with Forest Service Handbook 6709.12, Chapter 40, section 41.3. The cooperator is responsible for providing that training.

10. ATTACHED DOCUMENTATION (Check all that apply):

<input type="checkbox"/>	Revised Scope of Work
<input type="checkbox"/>	Revised Financial Plan
<input checked="" type="checkbox"/>	Other: MOD 001 Financial Plan, attached as Exhibit A.1.

 USDA Forest Service	OMB 0596-0217 FS-1500-19
---	-----------------------------

11. SIGNATURES			
AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.			
11.A. MCSO SIGNATURE <small>DocuSigned by:</small>  <small>674850062EE148C...</small> (Signature of Signatory Official)	11.B. DATE SIGNED 3/18/2024	11.C. U.S. FOREST SERVICE SIGNATURE (Signature of Signatory Official)	11.D. DATE SIGNED
11.E. NAME (type or print): NICHOLAS HUNTER		11.F. NAME (type or print): DAVID M. WARNACK	
11.G. TITLE (type or print): Sheriff		11.H. TITLE (type or print): Forest Supervisor	
12. G&A REVIEW			
12.A. The authority and format of this modification have been reviewed and approved for signature by: KARAH J. HERR (23-PA-110 61800-015, MOD 001) U.S. Forest Service Grants & Agreements Specialist			12.B. DATE SIGNED 3/4/24

Burden Statement
<p>According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.</p> <p>The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).</p> <p>To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.</p>

**SIGNATURE PAGE FOR
USFS WORK CREW IGA**
between
MARION, COUNTY OF and USDA, U.S. FOREST SERVICE,
WILLAMETTE NATIONAL FOREST

MARION COUNTY SIGNATURES
BOARD OF COMMISSIONERS:

N/A		
Chair		Date
N/A		
Commissioner		Date
N/A		
Commissioner		Date
Authorized Signature:	<div><div>DocuSigned by:</div><div>Jay Bergmann</div><div>A8360599C95D420...</div></div>	3/8/2024
	Department Director or designee	Date
Authorized Signature:	<div><div>DocuSigned by:</div><div>Jan Fritz</div><div>1F984034585E453</div></div>	3/15/2024
	Chief Administrative Officer	Date
Reviewed by Signature:	<div><div>DocuSigned by:</div><div>John Pettifer</div><div>AFD8EB7C0923416...</div></div>	3/8/2024
	Marion County Legal Counsel	Date
Reviewed by Signature:	<div><div>DocuSigned by:</div><div></div><div>E4592AF8CAA542C...</div></div>	3/7/2024
	Marion County Contracts & Procurement	Date

U.S. Forest Service

OMB 0596-0217

FS-1500-17B

Attachment: A.1.

USFS Agreement No.: 23-PA-11061800-015
 Cooperator Agreement No.: SO-5331-23

Mod. No.: 001

Note: This Financial Plan may be used when:
 (1) No program income is expected and
 (2) The Cooperator is not giving cash to the FS and
 (3) There is no other Federal funding

Agreements Financial Plan (Short Form)

Financial Plan Matrix: Note: All columns may not be used. Use depends on source and type of contribution(s).

COST ELEMENTS	FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS		(e) Total
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	
Direct Costs					
Salaries/Labor	\$11,470.00	\$38,000.00	\$13,305.84	\$0.00	\$62,775.84
Travel	\$3,600.00	\$0.00	\$0.00	\$0.00	\$3,600.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies/Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other					\$0.00
Subtotal	\$15,070.00	\$38,000.00	\$13,305.84	\$0.00	\$66,375.84
Coop Indirect Costs		\$0.00	\$5,438.42		\$5,438.42
FS Overhead Costs	\$2,411.20				\$2,411.20
Total	\$17,481.20	\$38,000.00	\$18,744.26	\$0.00	
Total Project Value:					\$74,225.46

Matching Costs Determination	
Total Forest Service Share = (a+b) ÷ (e) = (f)	(f) 74.75%
Total Cooperator Share (c+d) ÷ (e) = (g)	(g) 25.25%
Total (f+g) = (h)	(h) 100.00%

WORKSHEET FOR**FS Non-Cash Contribution Cost Analysis, Column (a)****Salaries/Labor****Standard Calculation**

Job Description	Cost/Day	# of Days	Total
Forestry Technician (GS05), crew oversight @ 1 hour per crew day.	\$20.00	40.00	\$800.00
Forestry Technician (GS07), boat captain	\$250.00	40.00	\$10,000.00
Program Manager (GS09), program admin	\$300.00	1.00	\$300.00
Program Staff (GS11), program oversight	\$370.00	1.00	\$370.00

Total Salaries/Labor**\$11,470.00****Travel****Standard Calculation**

Travel Expense	Employees	Cost/Trip	# of Trips	Total
FS Boat Fuel		\$90.00	40.00	\$3,600.00

Total Travel**\$3,600.00****Supplies/Materials****Standard Calculation**

Supplies/Materials	# of Items	Cost/Item	Total
--------------------	------------	-----------	-------

Total Supplies/Materials**\$0.00****Subtotal Direct Costs****\$15,070.00****Forest Service Overhead Costs**

Current Overhead Rate	Subtotal Direct Costs	Total
16.00%	\$15,070.00	\$2,411.20
Total FS Overhead Costs		\$2,411.20

TOTAL COST**\$17,481.20**

WORKSHEET FOR

FS Cash to the Cooperator Cost Analysis, Column (b)

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
6 person inmate work crew with supervision 2023/2024 (Includes costs of crew transport vehicle)		\$950.00	40.00		\$38,000.00
Total Salaries/Labor					\$38,000.00

Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
Total Travel					\$0.00

Supplies/Materials					
Standard Calculation					
Supplies/Materials		# of Items	Cost/Item		Total
Total Supplies/Materials					\$0.00

Subtotal Direct Costs	\$38,000.00
-----------------------	-------------

Cooperator Indirect Costs					
Current Overhead Rate	Subtotal Direct Costs				Total
0.00%	\$38,000.00				\$0.00
* Indirect costs will be shown as a Cooperator Non-Cash (tab c) contribution.					
10.60%					\$4,028.00
Total Coop. Indirect Costs					\$0.00

TOTAL COST	\$38,000.00
------------	-------------

WORKSHEET FOR

Cooperator Non-Cash Contribution Cost Analysis, Column (c)**Salaries/Labor****Standard Calculation**

Job Description	Cost/Day	# of Days	Total
Lieutenant, program admin	\$841.60	5.00	\$4,208.00
Sergeant, program oversight	\$786.72	10.00	\$7,867.20
Support Services Technician, program staff	\$339.12	2.00	\$678.24
Budget Analyst 2	\$552.40	1.00	\$552.40

Total Salaries/Labor	\$13,305.84
-----------------------------	--------------------

Travel**Standard Calculation**

Travel Expense	Employees	Cost/Trip	# of Trips	Total
----------------	-----------	-----------	------------	-------

Total Travel	\$0.00
---------------------	---------------

Supplies/Materials**Standard Calculation**

Supplies/Materials	# of Items	Cost/Item	Total
--------------------	------------	-----------	-------

Total Supplies/Materials	\$0.00
---------------------------------	---------------

Subtotal Direct Costs**\$13,305.84****Cooperator Indirect Costs**

Current Overhead Rate	Subtotal Direct Costs	Total
-----------------------	-----------------------	-------

**Indirect costs carried over
from FS Cash to the Coop
(tab b).*

10.60%	\$38,000.00	\$4,028.00
10.60%	\$13,305.84	\$1,410.42

Total Coop. Indirect Costs	\$5,438.42
-----------------------------------	-------------------

TOTAL COST**\$18,744.26**

Cover Page
for
Initial Agreement



USDA, Forest Service

OMB 0596-0217
FS-1500-16FS Agreement No. 23-PA-11061800-015Cooperator Agreement No. SO-5331-23

PARTICIPATING AGREEMENT
Between
MARION, COUNTY OF
And The
USDA, FOREST SERVICE
WILLAMETTE NATIONAL FOREST

This PARTICIPATING AGREEMENT is hereby entered into by and between Marion, County of doing business as Sheriff's Office, hereinafter referred to as "MCSO," and the United States Department of Agriculture (USDA), Forest Service, Willamette National Forest, hereinafter referred to as the "U.S. Forest Service," under the authority: Cooperative Funds and Deposits Act of December 12, 1975, Pub. L. 94-148 (16 USC 565a-1 – a-3), and Section 41, Article I of the Oregon Constitution.

Background:

The U.S. Forest Service and Marion County Sheriff's Office have a long-standing working relationship to provide meaningful work experience opportunities for participants in their inmate work program which provides work training opportunities for the inmates. This program places selected minimum security inmates in appropriate work situations providing opportunities for said inmates to learn work skills and develop appropriate work habits while performing work that benefits the public and protects natural resources on National Forest System (NFS) lands. These training activities will aid the adults in custody (AICs) of the Marion County Transition Center in successfully re-entering society with practical skills and viable work ethics.

This agreement is specifically for lake sweeping work on Detroit Lake and paid for through allocated Disaster Recovery funds. This work involves clearing logs and debris from the surface of the lake to prevent damage to infrastructure and increase safety. Assigned tasks will be accomplished using conventional hand tools and motorized hand tools. Examples of conventional hand tools include, but are not limited to, brush hooks, loppers, bank blades, bow saws, Reinhart's, shovels, rakes, hoes, hammers, sledges, and wheelbarrows. Motorized hand tools include gas powered lawnmowers, motorized wheelbarrows, vibrating gravel compacters, weed eaters, leaf blowers, soil augers, drills, and skill saws. Some specialized tools may be needed for lake sweeping operations.

Title: Detroit Lake Sweeping

**I. PURPOSE:**

The purpose of this agreement is to document the cooperation between the parties to facilitate and accomplish work projects on NFS lands through MCSO AIC work programs, which provides work training opportunities. These training activities will aid the AICs in successfully re-entering society with practical skills and viable work ethics. This work will be done in accordance with the following provisions and the hereby incorporated Financial Plan, attached as Attachment A.

II. STATEMENT OF MUTUAL BENEFIT AND INTERESTS:

The U.S. Forest Service is responsible for the protection, development, and improvement of National Forest lands and has wide ranging resource management responsibilities in furtherance of their mission of "Caring for the Land and Serving the People". The U.S. Forest Service is interested in establishing working relationships with local, state and national organizations that help the U.S. Forest Service meet its responsibilities and mission.

MCSO is responsible for providing just and humane care for persons incarcerated in its facilities and to provide a positive, rehabilitative environment for AICs to learn accountability, employment skills, practical work experience, good work habits, respect, and basic pro-social skills to assist in their transition back into the community. The goals of the MCSO Transition Center for meeting this stated mission are, in part, to help AICs gain practical work experience through its work crew program, and to help non-profit and government agencies in Marion County gain a needed labor force.

Because of these mutual interests, the U.S. Forest Service and MCSO desire to cooperate in a work program for improving public resources on National Forest Lands in Marion County, and to complete this program of work by using MCSO Transition Center AIC crews.

In consideration of the above premises, the parties agree as follows:

III. MCSO SHALL:

- A. LEGAL AUTHORITY. MCSO shall have the legal authority to enter into this agreement, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the non-Federal share of project costs, when applicable.
- B. USE OF GOVERNMENT OWNED VEHICLES. U.S. Forest Service vehicles may be used for official U.S. Forest Service business only accordance with FSH 7109.19, Chapter 60, the requirements established by the region in which performance of this agreement takes place, and the terms of this agreement.
- C. MCSO will provide a lead contact for the U.S. Forest Service to schedule lake sweeping work.



- D. MCSO will provide an AIC crew(s) to complete assigned projects on the National Forest, commensurate with a defined schedule of work.
- E. MCSO will assign daily work tasks to AICs according to their skill levels and capabilities, and provide on-site training to AICs to facilitate their successful completion of assigned tasks.
- F. MCSO will provide crew supervisors for AIC crews assigned to projects to fully supervise and control crew activities and to assist U.S. Forest Service technical project leaders in delegating tasks on project sites.
- G. MCSO will provide AIC crews with all the basic tools and safety equipment to complete assigned projects, including but not limited to:
 - a. Transportation to and from project sites.
 - b. Routine hand tools necessary to complete assigned tasks.
 - c. Standard personal protective equipment (e.g., hardhats, gloves, safety glasses, ear protection, boots) to meet U.S. Forest Service safety regulations.
 - d. Portable toilet facilities.
- H. MCSO will provide training to U.S. Forest Service project leaders as necessary to manage interactions between AICs and U.S. Forest Service leaders.
- I. MCSO will provide training to U.S. Forest Service project leaders as necessary to manage interactions between AICs and U.S. Forest Service leaders.
- J. MCSO will return any U.S. Forest Service tools loaned to the MCSO AIC crews after project is complete in like condition, allowing for normal wear and tear.
- K. MCSO will provide an invoice to the U.S. Forest Service detailing any costs incurred according to the amounts defined in the attached Financial Plan, Attachment A.

IV. THE U.S. FOREST SERVICE SHALL:

- A. PAYMENT/REIMBURSEMENT. The U.S. Forest Service shall reimburse MCSO for the U.S. Forest Service's share of actual expenses incurred, not to exceed \$34,000.00 as shown in the Financial Plan. In order to approve a Request for Reimbursement, the U.S. Forest Service shall review such requests to ensure payments for reimbursement are in compliance and otherwise consistent with the terms of the agreement. The U.S. Forest Service shall make payment upon receipt of MCSO's invoice. Each invoice from MCSO shall display the total project costs for the billing period, separated by U.S. Forest Service and MCSO's share. In-kind contributions must be displayed as a separate line item and must not be included in the total project costs available for reimbursement. The final invoice must display



MCSO's full match towards the project, as shown in the financial plan, and be submitted no later than 120 days from the expiration date.

Each invoice must include, at a minimum:

1. MCSO's name, address, and telephone number.
2. U.S. Forest Service agreement number.
3. Invoice date.
4. Performance dates of the work completed (start & end).
5. Total invoice amount for the billing period, separated by the U.S. Forest Service and MCSO share with in-kind contributions displayed as a separate line item.
6. Display all costs, both cumulative and for the billing period, by separate cost element as shown on the financial plan.
7. Cumulative amount of U.S. Forest Service payments to date.
8. Statement that the invoice is a request for payment by "reimbursement".
9. If using SF-270, a signature is required.
10. Invoice Number, if applicable.

The invoice must be forwarded to:

EMAIL: SM.FS.ASC_GA@USDA.GOV

FAX: 877-687-4894

POSTAL: USDA Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Ave NE
Albuquerque, NM 87109

Send a copy to:

Jennifer L. Sorensen (*she/her/hers*)
Partnership Coordinator
Forest Service
Willamette National Forest
3106 Pierce Pkwy. Suite D
Springfield, OR 97477
CELL PHONE: 541-510-1102
EMAIL: jennifer.sorensen@usda.gov

- B. ADVANCE PAYMENT. The U.S. Forest Service shall make advance payment upon receipt of an invoice from MCSO. The invoice must be submitted no more than monthly, and the total must not exceed the U.S. Forest Service's share of anticipated expenses as identified on the financial plan. The first invoice may request an advance



based on an estimated cost not to exceed 30 days expenditures. Each subsequent invoice must display any additional advance funding for a 30-day period, if needed, as well as the total project costs to date of the invoice, separated by U.S. Forest Service and MCSO's share. In-kind contributions must be displayed as a separate line item and must not be included in the total project costs. If MCSO receive(s) an advance payment and subsequently requests an advance or reimbursement payment, then the request must clearly demonstrate that the previously advanced funds have been fully expended before the U.S. Forest Service can approve the request for payment. Any funds advanced, but not spent, must be returned to the U.S. Forest Service upon expiration of this agreement. The final invoice from MCSO must be submitted no later than 120 days from the expiration date.

Each invoice must include, at a minimum:

1. MCSO's name, address, and telephone number.
2. U.S. Forest Service agreement number.
3. Invoice date.
4. Performance dates of the work completed (start & end).
5. Total invoice amount for the billing period.
6. Statement that the invoice is a request for payment by "advance".
7. If using SF-270, a signature is required.
8. Invoice Number, if applicable.

The invoice must be forwarded to:

EMAIL: SM.FS.ASC_GA@USDA.GOV

FAX: 877-687-4894

POSTAL: USDA Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Ave NE
Albuquerque, NM 87109

Send a copy to:

Jennifer L. Sorensen (*she/her/hers*)
Partnership Coordinator
Forest Service
Willamette National Forest
3106 Pierce Pkwy. Suite D
Springfield, OR 97477
CELL PHONE: 541-510-1102
EMAIL: jennifer.sorensen@usda.gov



USDA, Forest Service

OMB 0596-0217
FS-1500-16

- C. Provide a lead contact for the MCSO to schedule lake sweeping work.
- D. Provide U.S. Forest Service project leaders to direct the completion of lake sweeping. Project leaders will be available at sweeping project to provide technical guidance as needed and to ensure project is complete.
- E. Provide specialized tools and materials necessary to accomplish project.
- F. Provide boat captain and boat fuel to accomplish work each day.
- G. Will reimburse the MCSO for costs incurred on project in accordance to financial plan. Reimbursement will not exceed the total amount shown on approved Financial Plan, Attachment A.

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

- A. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

Principal Cooperator Contacts:

Cooperator Project Contact	Cooperator Financial Contact
Sergeant Gabe Reece, Marion County Sheriff's Office Transition Center 100 High St NE Salem, OR 97301 Office: (503) 588-8030 Cell: (503) 932-3724 Email: greece@co.marion.or.us	Lieutenant Jeremy Gilmore, Marion County Sheriff's Office Transition Center 100 High St NE Salem, OR 97301 Office: (503) 588-6805 Cell: (503) 932-8075 Email: jgilmore@co.marion.or.us

Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Jennifer L. Sorensen, Partnership Coordinator 3106 Pierce Pkwy. Suite D Springfield, OR 97477 Telephone: (541) 510-1102 Email: jennifer.sorensen@usda.gov	Matt Peterson, Recreation Program Manager 3106 Pierce Parkway, Suite D Springfield, OR 97477 Telephone: (541) 735-1223 Email: matthew.peterson1@usda.gov



- B. NOTICES. Any communications affecting the operations covered by this agreement given by the U.S. Forest Service or MCSO are sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the U.S. Forest Service Program Manager, at the address specified in the agreement.

To MCSO, at the address shown in the agreement or such other address designated within the agreement.

Notices are effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

- C. PARTICIPATION IN SIMILAR ACTIVITIES. This agreement in no way restricts the U.S. Forest Service or MCSO from participating in similar activities with other public or private agencies, organizations, and individuals.
- D. ENDORSEMENT. Any of MCSO's contributions made under this agreement do not by direct reference or implication convey U.S. Forest Service endorsement of MCSO's products or activities.
- E. NON-FEDERAL STATUS FOR COOPERATOR PARTICIPANTS. MCSO agree(s) that any of MCSO's employees, volunteers, and program participants shall not be deemed to be Federal employees for any purposes including Chapter 171 of Title 28, United States Code (Federal Tort Claims Act) and Chapter 81 of Title 5, United States Code (OWCP), as MCSO has hereby willingly agreed to assume these responsibilities.
- Further, MCSO shall provide any necessary training to MCSO's employees, volunteers, and program participants to ensure that such personnel are capable of performing tasks to be completed. MCSO shall also supervise and direct the work of its employees, volunteers, and participants performing under this agreement.
- F. MEMBERS OF CONGRESS. Pursuant to 41 U.S.C. 22, no member of, or delegate to, Congress shall be admitted to any share or part of this agreement, or benefits that may arise therefrom, either directly or indirectly.
- G. NONDISCRIMINATION. The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, and so forth.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination,



write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

- H. ELIGIBLE WORKERS. MCSO shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 USC 1324a). MCSO shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract awarded under this agreement.
- I. SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM). MCSO shall maintain current information in the System for Award Management (SAM) until receipt of final payment. This requires review and update to the information at least annually after the initial registration, and more frequently if required by changes in information or agreement term(s). For purposes of this agreement, System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. Additional information about registration procedures may be found at the SAM Internet site at www.sam.gov.
- J. STANDARDS FOR FINANCIAL MANAGEMENT.

1. Financial Reporting

MCSO shall provide complete, accurate, and current financial disclosures of the project or program in accordance with any financial reporting requirements, as set forth in the financial provisions.

2. Accounting Records

MCSO shall continuously maintain and update records identifying the source and use of funds. The records shall contain information pertaining to the agreement, authorizations, obligations, unobligated balances, assets, outlays, and income.

3. Internal Control

MCSO shall maintain effective control over and accountability for all U.S. Forest Service funds, real property, and personal property assets. MCSO shall keep effective internal controls to ensure that all United States Federal funds received are separately and properly allocated to the activities described in the agreement and used solely for authorized purposes.

4. Source Documentation

MCSO shall support all accounting records with source documentation. These documentations include, but are not limited to, cancelled checks, paid bills,



payrolls, contract and contract documents. These documents must be made available to the U.S. Forest Service upon request.

5. Advance Payments

When applicable, MCSO shall establish and maintain specific procedures to minimize the time elapsing between the advance of Federal funds and their subsequent disbursement. Any advance requested by MCSO must be expended within 30 days of receipt.

- K. INDIRECT COST RATES- PARTNERSHIP. Indirect costs are approved for reimbursement or as a cost-share requirement and have an effective period applicable to the term of this agreement.
1. If MCSO has never received or does not currently have a negotiated indirect cost rate, they are eligible for a de minimis indirect cost rate up to 10 percent of modified total direct costs (MTDC). MTDC is defined as all salaries and wages, fringe benefits, materials and supplies, services, travel, and contracts up to the first \$25,000 of each contract.
 2. For rates greater than 10 percent and less than 25 percent, MCSO shall maintain documentation to support the rate. Documentation may include, but is not limited to, accounting records, audit results, cost allocation plan, letter of indirect cost rate approval from an independent accounting firm, or other Federal agency approved rate notice applicable to agreements.
 3. For a rate greater than 25 percent, the U.S. Forest Service may require that MCSO request a federally approved rate from MCSO's cognizant audit agency no later than 3 months after the effective date of the agreement. MCSO will be reimbursed for indirect costs or allowed to cost-share at the rate reflected in the agreement until the rate is formalized in the negotiated indirect cost rate (NICRA) at which time, reimbursements for prior indirect costs or cost-sharing may be subject to adjustment.
 4. Failure to provide adequate documentation supporting the indirect cost rate, if requested, could result in disallowed costs and repayment to the U.S. Forest Service.
- L. OVERPAYMENT. Any funds paid to MCSO in excess of the amount entitled under the terms and conditions of this agreement constitute a debt to the Federal Government. The following must also be considered as a debt or debts owed by MCSO to the U.S. Forest Service:
- Any interest or other investment income earned on advances of agreement funds; or
 - Any royalties or other special classes of program income which, under the provisions of the agreement, are required to be returned.



If this debt is not paid according to the terms of the bill for collection issued for the overpayment, the U.S. Forest Service may reduce the debt by:

1. Making an administrative offset against other requests for reimbursement;
2. Withholding advance payments otherwise due to MCSO;
3. Taking other action permitted by statute (31 U.S.C. 3716 and 7 CFR, Part 3, Subpart B).

Except as otherwise provided by law, the U.S. Forest Service may charge interest on an overdue debt.

- M. AGREEMENT CLOSE-OUT. Within 120 days after expiration or notice of termination MCSO shall close out the agreement.

Any unobligated balance of cash advanced to MCSO must be immediately refunded to the U.S. Forest Service, including any interest earned in accordance with 7CFR3016.21/2CFR 215.22.

Within a maximum of 120 days following the date of expiration or termination of this agreement, all financial performance and related reports required by the terms of the agreement must be submitted to the U.S. Forest Service by MCSO.

If this agreement is closed out without audit, the U.S. Forest Service reserves the right to disallow and recover an appropriate amount after fully considering any recommended disallowances resulting from an audit which may be conducted later.

- N. PROGRAM MONITORING AND PROGRAM PERFORMANCE REPORTS. The parties to this agreement shall monitor the performance of the agreement activities to ensure that performance goals are being achieved.

Performance reports must contain information on the following:

- A comparison of actual accomplishments to the goals established for the period. Wherever the output of the project can be readily expressed in numbers, a computation of the cost per unit of output, if applicable;
- Reason(s) for delay if established goals were not met;
- Additional pertinent information.

MCSO shall submit quarterly performance reports to the U.S. Forest Service Program Manager. These reports are due 30 days after the reporting period. The final performance report must be submitted either with MCSO's final payment request, or separately, but not later than 120 days from the expiration date of the agreement.



- O. RETENTION AND ACCESS REQUIREMENTS FOR RECORDS. MCSO shall retain all records pertinent to this agreement for a period of no less than 3 years from the expiration or termination date. As used in this provision, records includes books, documents, accounting procedures and practice, and other data, regardless of the type or format. MCSO shall provide access and the right to examine all records related to this agreement to the U.S. Forest Service, Inspector General, or Comptroller General or their authorized representative. The rights of access in this section must not be limited to the required retention period but must last as long as the records are kept.

If any litigation, claim, negotiation, audit, or other action involving the records has been started before the end of the 3-year period, the records must be kept until all issues are resolved, or until the end of the regular 3-year period, whichever is later.

Records for nonexpendable property acquired in whole or in part, with Federal funds must be retained for 3 years after its final disposition.

- P. FREEDOM OF INFORMATION ACT (FOIA). Public access to grant or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 215.36.

Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2008 Farm Bill).

- Q. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperators, their Employees, Volunteers, and Contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.
- R. PUBLIC NOTICES. It is The U.S. Forest Service's policy to inform the public as fully as possible of its programs and activities. MCSO is/are encouraged to give public notice of the receipt of this agreement and, from time to time, to announce progress and accomplishments. Press releases or other public notices should reference the Agency as follows:

"Willamette National Forest of the U.S. Forest Service, U.S. Department of Agriculture"



MCSO may call on The U.S. Forest Service's Office of Communication for advice regarding public notices. MCSO is/are requested to provide copies of notices or announcements to the U.S. Forest Service Program Manager and to The U.S. Forest Service's Office of Communications as far in advance of release as possible.

- S. GOVERNMENT-FURNISHED PROPERTY. MCSO may only use U.S. Forest Service property furnished under this agreement for performing tasks assigned in this agreement. MCSO shall not modify, cannibalize, or make alterations to U.S. Forest Service property. A separate document, Form AD-107, must be completed to document the loan of U.S. Forest Service property. The U.S. Forest Service shall retain title to all U.S. Forest Service-furnished property. Title to U.S. Forest Service property must not be affected by its incorporation into or attachment to any property not owned by the U.S. Forest Service, nor must the property become a fixture or lose its identity as personal property by being attached to any real property.

Liability for Government Property.

1. Unless otherwise provided for in the agreement, MCSO shall not be liable for loss, damage, destruction, or theft to the Government property furnished or acquired under this contract, except when any one of the following applies:
 - a. The risk is covered by insurance or MCSO is/are otherwise reimbursed (to the extent of such insurance or reimbursement).
 - b. The loss, damage, destruction, or theft is the result of willful misconduct or lack of good faith on the part of MCSO's managerial personnel. MCSO's managerial personnel, in this provision, means MCSO's directors, officers, managers, superintendents, or equivalent representatives who have supervision or direction of all or substantially all of MCSO's business; all or substantially all of MCSO's operation at any one plant or separate location; or a separate and complete major industrial operation.
 2. MCSO shall take all reasonable actions necessary to protect the Government property from further loss, damage, destruction, or theft. MCSO shall separate the damaged and undamaged Government property, place all the affected Government property in the best possible order, and take such other action as the Property Administrator directs.
 3. MCSO shall do nothing to prejudice the Government's rights to recover against third parties for any loss, damage, destruction, or theft of Government property.
 4. Upon the request of the Grants Management Specialist, MCSO shall, at the Government's expense, furnish to the Government all reasonable assistance and cooperation, including the prosecution of suit and the execution of agreements of assignment in favor of the Government in obtaining recovery.
- T. TRAINING, EVALUATION, AND CERTIFICATION OF SAWYERS. Any of the cooperator's employees, and any participants and volunteers engaged on behalf of the cooperator and U.S. Forest Service, who will use chain saws or crosscut saws on National Forest System lands to conduct the program of work contained in this



agreement must be trained, evaluated, and certified in accordance with U.S. Forest Service Manual 2358 and U.S. Forest Service Handbook 6709.11, section 22.48b. The cooperator is responsible for providing this training, evaluation, and certification, unless the U.S. Forest Service and the cooperator determine it is not in the best interest of the partnership. In these circumstances, the U.S. Forest Service, upon request and based on availability of Agency funding and personnel, may assist with developing and conducting training, evaluation, and certification of the cooperator's employees, and any volunteers and participants engaged on behalf of the cooperator and the U.S. Forest Service, who will use chain saws or crosscut saws on National Forest System lands.

- U. U.S. FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS AND ELECTRONIC MEDIA. MCSO shall acknowledge U.S. Forest Service support in any publications, audiovisuals, and electronic media developed as a result of this agreement.
- V. REMEDIES FOR COMPLIANCE RELATED ISSUES. If MCSO materially fail(s) to comply with any term of the agreement, whether stated in a Federal statute or regulation, an assurance, or the agreement, the U.S. Forest Service may take one or more of the following actions:
1. Temporarily withhold cash payments pending correction of the deficiency by MCSO or more severe enforcement action by the U.S. Forest Service;
 2. Disallow (that is, deny both use of funds and matching credit for) all or part of the cost of the activity or action not in compliance;
 3. Wholly or partly suspend or terminate the current agreement for MCSO's program;
 4. Withhold further awards for the program, or
 5. Take other remedies that may be legally available, including debarment procedures under 2 CFR part 417.
- W. TERMINATION BY MUTUAL AGREEMENT. This agreement may be terminated, in whole or part, as follows:
1. When the U.S. Forest Service and MCSO agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated.
 2. By 30 days written notification by MCSO to the U.S. Forest Service setting forth the reasons for termination, effective date, and in the case of partial termination, the portion to be terminated. If the U.S. Forest Service decides that the remaining portion of the agreement will not accomplish the purposes for which



the agreement was made, the U.S. Forest Service may terminate the agreement in its entirety.

Upon termination of an agreement, MCSO shall not incur any new obligations for the terminated portion of the agreement after the effective date, and shall cancel as many outstanding obligations as possible. The U.S. Forest Service shall allow full credit to MCSO for the U.S. Forest Service share of obligations that cannot be cancelled and were properly incurred by MCSO up to the effective date of the termination. Excess funds must be refunded within 60 days after the effective date of termination.

- X. ALTERNATE DISPUTE RESOLUTION – PARTNERSHIP AGREEMENT. In the event of any issue of controversy under this agreement, the parties may pursue Alternate Dispute Resolution procedures to voluntarily resolve those issues. These procedures may include, but are not limited to conciliation, facilitation, mediation, and fact finding.
- Y. DEBARMENT AND SUSPENSION. MCSO shall immediately inform the U.S. Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the Federal Government according to the terms of 2 CFR Part 180. Additionally, should MCSO or any of their principals receive a transmittal letter or other official Federal notice of debarment or suspension, then they shall notify the U.S. Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.
- Z. PROHIBITION AGAINST INTERNAL CONFIDENTIAL AGREEMENTS. All non federal government entities working on this agreement will adhere to the below provisions found in the Consolidated Appropriations Act, 2016, Pub. L. 114-113, relating to reporting fraud, waste and abuse to authorities:
- (a) The recipient may not require its employees, contractors, or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.
 - (b) The recipient must notify its employees, contractors, or subrecipients that the prohibitions and restrictions of any internal confidentiality agreements inconsistent with paragraph (a) of this award provision are no longer in effect.
 - (c) The prohibition in paragraph (a) of this award provision does not contravene requirements applicable to any other form issued by a Federal department or agency governing the nondisclosure of classified information.



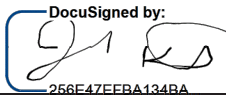
(d) If the Government determines that the recipient is not in compliance with this award provision, it:

- (1) Will prohibit the recipient's use of funds under this award, in accordance with sections 743, 744 of Division E of the Consolidated Appropriations Act, 2016, (Pub. L. 114-113) or any successor provision of law; and
- (2) May pursue other remedies available for the recipient's material failure to comply with award terms and conditions.

AA. MODIFICATIONS. Modifications within the scope of this agreement must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 60 days prior to implementation of the requested change. The U.S. Forest Service is not obligated to fund any changes not properly approved in advance.

BB. COMMENCEMENT/EXPIRATION DATE. This agreement is executed as of the date of the last signature and is effective through 04/01/2024 at which time it will expire. The expiration date is the final date for completion of all work activities under this agreement.

CC. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement. In Witness Whereof, the parties hereto have executed this agreement as of the last date written below.

DocuSigned by:

256E47EFBA134BA

JOE KAST, Marion County Sheriff
Marion, County Of

5/11/2023

Date

*Please see attached document for additional Marion
County Sheriff Office signatures.

DAVE WARNACK, Forest Supervisor
U.S. Forest Service, Willamette National Forest

Date



USDA, Forest Service

OMB 0596-0217
FS-1500-16

The authority and format of this agreement (23-PA-11061800-015) have been reviewed and approved for signature.

JANETTE HALEMEIERDigitally signed by JANETTE
HALEMEIER

Date: 2023.05.11 08:57:12 -07'00'

JANETTE HALEMEIER

Date

U.S. Forest Service Grants Management Specialist

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

SIGNATURE PAGE FOR
USFS WORK CREW IGA - SO-5331-23
between
MARION COUNTY
And The
USDS, FOREST SERVICE
WILLAMETTE NATIONAL FOREST

MARION COUNTY SIGNATURES

Authorized Signature:	<div>DocuSigned by:  256E47EEBA134BA</div>	5/11/2023
	Department Director or designee	Date
Authorized Signature:	<div>DocuSigned by:  DC16351248DE4EC...</div>	5/11/2023
	Chief Administrative Officer	Date
Reviewed by Signature:	<div>DocuSigned by:  69C98A6F708240B...</div>	5/11/2023
	Marion County Legal Counsel	Date
Reviewed by Signature:	<div>DocuSigned by:  C5B2F3DF267F444...</div>	5/11/2023
	Marion County Contracts & Procurement	Date

Attachment: A

USFS Agreement No.: 23-PA-11061800-015
Cooperator Agreement No.:

Mod. No.:

Note: This Financial Plan may be used when:

- (1) No program income is expected and
- (2) The Cooperator is not giving cash to the FS and
- (3) There is no other Federal funding

Agreements Financial Plan (Short Form)**Financial Plan Matrix:** Note: All columns may not be used. Use depends on source and type of contribution(s).

COST ELEMENTS	FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS		(e) Total
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	
Direct Costs					
Salaries/Labor	\$15,003.88	\$34,000.00	\$12,185.36	\$0.00	\$61,189.24
Travel	\$3,600.00	\$0.00	\$0.00	\$0.00	\$3,600.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies/Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other					\$0.00
Subtotal	\$18,603.88	\$34,000.00	\$12,185.36	\$0.00	\$64,789.24
Coop Indirect Costs		\$0.00	\$5,061.95		\$5,061.95
FS Overhead Costs	\$2,790.58				\$2,790.58
Total	\$21,394.46	\$34,000.00	\$17,247.31	\$0.00	
Total Project Value:					\$72,641.77

Matching Costs Determination	
Total Forest Service Share = (a+b) ÷ (e) = (f)	(f) 76.26%
Total Cooperator Share (c+d) ÷ (e) = (g)	(g) 23.74%
Total (f+g) = (h)	(h) 100.00%

WORKSHEET FOR

FS Non-Cash Contribution Cost Analysis, Column (a)**Salaries/Labor****Standard Calculation**

Job Description	Cost/Day	# of Days	Total
Forestry Technician (GS06), crew oversight @ 1 hour per crew day.	\$292.00	4.00	\$1,168.00
Forestry Technician (GS07), boat captain	\$324.00	40.00	\$12,960.00
Program Manager (GS09), program admin	\$396.36	1.00	\$396.36
Program Staff (GS11), program oversight	\$479.52	1.00	\$479.52
Total Salaries/Labor			\$15,003.88

Travel**Standard Calculation**

Travel Expense	Employees	Cost/Trip	# of Trips	Total
FS Boat Fuel		\$90.00	40.00	\$3,600.00
Total Travel				\$3,600.00

Equipment**Standard Calculation**

Piece of Equipment	# of Units	Cost/Day	# of Days	Total
				\$0.00
Total Equipment				\$0.00

Supplies/Materials**Standard Calculation**

Supplies/Materials	# of Items	Cost/Item	Total
			\$0.00
Total Supplies/Materials			\$0.00

Printing**Standard Calculation**

Paper Material	# of Units	Cost/Unit	Total
			\$0.00
Total Printing			\$0.00

Other Expenses**Standard Calculation**

Item	# of Units	Cost/Unit	Total
			\$0.00
Total Other			\$0.00

Subtotal Direct Costs**\$18,603.88****Forest Service Overhead Costs**

Current Overhead Rate	Subtotal Direct Costs	Total
15.00%	\$18,603.88	\$2,790.58
Total FS Overhead Costs		\$2,790.58

TOTAL COST**\$21,394.46**

WORKSHEET FOR

FS Cash to the Cooperator Cost Analysis, Column (b)**Salaries/Labor****Standard Calculation**

Job Description	Cost/Day	# of Days	Total
6 person inmate work crew with supervision 2022/2023 (Includes costs of crew transport vehicle)	\$850.00	40.00	\$34,000.00
Total Salaries/Labor			\$34,000.00

Travel**Standard Calculation**

Travel Expense	Employees	Cost/Trip	# of Trips	Total
				\$0.00
Total Travel				\$0.00

Equipment**Standard Calculation**

Piece of Equipment	# of Units	Cost/Day	# of Days	Total
				\$0.00
Total Equipment				\$0.00

Supplies/Materials**Standard Calculation**

Supplies/Materials	# of Items	Cost/Item	Total
			\$0.00
Total Supplies/Materials			\$0.00

Printing**Standard Calculation**

Paper Material	# of Units	Cost/Unit	Total
			\$0.00
Total Printing			\$0.00

Other Expenses**Standard Calculation**

Item	# of Units	Cost/Unit	Total
			\$0.00
Total Other			\$0.00

Subtotal Direct Costs**\$34,000.00****Cooperator Indirect Costs**

Current Overhead Rate	Subtotal Direct Costs	Total
0.00%	\$34,000.00	\$0.00
10.96%	*Indirect costs will be shown as a	\$3,726.40
Total Coop. Indirect Costs	Cooperator Non-Cash contribution	\$0.00

TOTAL COST**\$34,000.00**

WORKSHEET FOR

Cooperator Non-Cash Contribution Cost Analysis, Column (c)

Salaries/Labor

Standard Calculation

Job Description	Cost/Day	# of Days	Total
Lieutenant, program admin	\$736.79	5.00	\$3,683.95
Sergeant, program oversight	\$709.52	10.00	\$7,095.20
Support Services Technician, program staff	\$443.32	2.00	\$886.64
Budget Analyst 2	\$519.57	1.00	\$519.57
Total Salaries/Labor			\$12,185.36

Travel

Standard Calculation

Travel Expense	Employees	Cost/Trip	# of Trips	Total
				\$0.00
Total Travel				\$0.00

Equipment

Standard Calculation

Piece of Equipment	# of Units	Cost/Day	# of Days	Total
				\$0.00
Total Equipment				\$0.00

Supplies/Materials

Standard Calculation

Supplies/Materials	# of Items	Cost/Item	Total
			\$0.00
Total Supplies/Materials			\$0.00

Printing

Standard Calculation

Paper Material	# of Units	Cost/Unit	Total
			\$0.00
Total Printing			\$0.00

Other Expenses

Standard Calculation

Item	# of Units	Cost/Unit	Total
			\$0.00
Total Other			\$0.00

Subtotal Direct Costs

\$12,185.36

Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs	Total
10.96%	\$12,185.36	\$1,335.55
*Recouped Overhead Amount	10.96%	\$3,726.40
Total Coop. Indirect Costs		\$5,061.95

TOTAL COST

\$17,247.31