

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, September 24, 2025, 9:00 a.m.

Senator Hearing Room

555 Court Street NE

Salem, OR 97301

CCTV video streaming link:

<https://www.youtube.com/watch?v=ji9KV51cxfA&list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5&index=7>

PRESENT: Commissioner Danielle Bethell, Commissioner Colm Willis, and Commissioner Kevin Cameron. Also present were Steve Elzinga as county counsel and Brenda Koenig as recorder.

ABSENT: Jan Fritz, chief administrative officer.

Commissioner Bethell called the meeting to order at 9:04 a.m.

Commissioner Willis arrived at 9:09 a.m.

(Video Time 00:00:43)

MOTION: Commissioner Cameron moved to add an item to the Consent Agenda under Business Services: An order delegating signing authority for the acquisition of real property in Salem, Oregon.

and

MOTION: Commissioner Cameron moved to move agenda item #7 under the Justice Court to the Consent Agenda: A contract with Tyler Technologies, Inc.

Seconded by Commissioner Bethell; motions carried with Commissioner Cameron voting aye; Commissioner Bethell voting aye; and Commissioner Willis as not present at the meeting for the motion.

(Video Time 00:01:34)

PUBLIC COMMENT

None.

(Video Time 00:01:37)

PRESENTATION

1. United Way 2025 Employee Contribution Campaign Kick-off. –Gary White and Megan Trowbridge, United Way of the Mid-Willamette Valley

(Video Time 00:13:21)

CONSENT

PUBLIC WORKS

2. Approve an order that delegates authority to the Marion County Public Works Director, and designees, to sign septic easement quitclaim deeds.

PUBLIC WORKS

3. Receive notice of the hearings officer's decision approving Partition/Variance (P/V) Case #25-013/Francisco Villalobos.

PUBLIC WORKS

4. Approve the incoming funds Supplemental Project Authorization with the Oregon Department of Transportation (ODOT) that utilizes Federal Lands Access Program (FLAP) funding in the amount of \$2,133,909.05, with no county match required, for the construction of guardrails at ten locations for the North Fork Guardrail Improvements Project through December 31, 2035.

BUSINESS SERVICES

Approve an order delegating authority to any Marion County Commissioner or the Marion County Chief Administrative Officer if a Commissioner is not available, to sign documents associated with the acquisition of real property located in Salem, Oregon, to accommodate operations for two county programs.

(Motion made and approved to add this item to the Consent agenda)

JUSTICE COURT

7. Approve the Software as a Service (SaaS) Contract with Tyler Technologies, Inc. in the amount of \$559,808 for implementation and support of a case and document management system through May 30, 2030.

(Motion made and approved to move this item from Action to Consent)

MOTION: Commissioner Willis moved for approval of the consent agenda. Seconded by Commissioner Cameron; motion carried with Commissioner Willis voting aye; Commissioner Cameron voting aye; and Commissioner Bethell voting aye.

(Video Time 00:14:45)

ACTION

BOARD OF COMMISSIONERS

Board Appointments – Ambulance Service Area Committee

5. Consider approval of orders appointing Toni Grimes and Timothy Morris to the Marion County Ambulance Service Area (ASA) Committee with terms ending January 31, 2027; and Jordan Donat with a term ending January 31, 2028.

–Katrina Griffith and John Kubasak

MOTION: Commissioner Cameron moved to approve orders appointing Toni Grimes and Timothy Morris to the Marion County Ambulance Service Area (ASA) Committee with terms ending January 31, 2027; and Jordan Donat with a term ending January 31, 2028. Seconded by Commissioner Willis; motion carried with Commissioner Willis voting aye; Commissioner Cameron voting aye; and Commissioner Bethell voting aye.

(Video Time 00:19:14)

HEALTH AND HUMAN SERVICES

6. Consider approval of Amendment #2 to the Intergovernmental Agreement with the Oregon Health Authority to add \$125,000 for a new contract total of \$525,000, to cover a remittance fee increase for licensing and inspection services provided by the state for restaurants, mobile food units, pools, and lodging establishments through June 30, 2029. –Ryan Matthews

Motion: Commissioner Willis move to approve Amendment #2 to the Intergovernmental Agreement with the Oregon Health Authority to add \$125,000 for a new contract total of \$525,000, to cover a remittance fee increase for licensing and inspection services provided by the state for restaurants, mobile food units, pools, and lodging establishments through June 30, 2029. Seconded by Commissioner Cameron; motion carried with Commissioner Willis voting aye; Commissioner Cameron voting aye; and Commissioner Bethell voting aye.

(Video Time 00:14:24)

JUSTICE COURT

7. Consider approval of the Software as a Service (SaaS) Contract with Tyler Technologies, Inc. in the amount of \$559,808 for implementation and support of a case and document management system through May 30, 2030.

(Motion made and approved to move this item to the Consent Agenda.)

(Video Time 00:27:47)

PUBLIC WORKS

8. Consider the adoption of an administrative ordinance for Zone Change/ Comprehensive Plan Change/Administrative Review (ZC/CP/AR) Case #25-001/Jerome P. Lackner. –Austin Barnes

MOTION: Commissioner Cameron moved to adopt an administrative ordinance for Zone Change/Comprehensive Plan Change/Administrative Review (ZC/CP/AR) Case #25-001/Jerome P. Lackner. Seconded by Commissioner Willis; motion carried with Commissioner Willis voting aye; Commissioner Cameron voting aye; and Commissioner Bethell voting aye.

(Video Time 00:29:32)

PUBLIC WORKS

9. Consider the adoption of an administrative ordinance for Zone Change (ZC) Case #25-003/LuckyJun, LLC. –Austin Barnes

MOTION: Commissioner Willis moved to approve the adoption of an administrative ordinance for Zone Change (ZC) Case #25-003/LuckyJun, LLC. Seconded by Commissioner Cameron; motion carried with Commissioner Willis voting aye; Commissioner Cameron voting aye; and Commissioner Bethell voting aye.

(Video Time 00:32:30)

PUBLIC WORKS

10. Consider the adoption of an administrative ordinance for Comprehensive Plan Change/Zone Change/Partition (CP/ZC/P) Case #19-005/Lois Pfennig, Trustee of the Henry O. and Lois M. Pfennig Trust. –Austin Barnes

MOTION: Commissioner Cameron moved to adopt an administrative ordinance for Comprehensive Plan Change/Zone Change/Partition (CP/ZC/P) Case #19-005/Lois Pfennig, Trustee of the Henry O. and Lois M. Pfennig Trust. Seconded by Commissioner Willis; motion carried with Commissioner Willis voting aye; Commissioner Cameron voting aye; and Commissioner Bethell voting aye.

(Video Time 00:35:35)

PUBLIC HEARINGS
Starting no earlier than 9:30 a.m.

COMMUNITY SERVICES

A. Public hearing to consider the 2024-2025 Consolidated Annual Performance Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) and HOME Investment Partnership programs. –Steve Dickey

- No one signed up for public comment.

MOTION: Commissioner Willis moved to close the public hearing and approve a resolution to adopt the Program Year 2024-2025 Consolidated Annual Performance Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) and HOME Investment Partnership program. Seconded by Commissioner Cameron; motion carried with Commissioner Willis voting aye; Commissioner Cameron voting aye; and Commissioner Bethell voting aye.

(Video Time 00:39:00)

ACTION

COMMUNITY SERVICES

11. Consider the approval of a resolution to adopt the Program Year 2024-2025 Consolidated Annual Performance Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) and HOME Investment Partnership programs. **(TO BE ACTED ON FOLLOWING THE PUBLIC HEARING)** –Steve Dickey

Commissioner Bethell adjourned the meeting at 9:40 a.m.