



MARION COUNTY BOARD OF COMMISSIONERS

Board Session Agenda Review Form

Meeting date: 9/9/2026

Department: Public Works

Title: Appointments to the Materials Management Advisory Council (MMAC)

Management Update/Work Session Date: 8/25/2026 Audio/Visual aids ☐

Time Required: 0 minutes Contact: Brian May Phone: 503-365-3147

Requested Action:

Appoint Melissa Wood to represent the City of Salem Staff position and Stephen Sims to represent the City of Stayton Elected Official position on the Materials Management Advisory Council (MMAC). Both terms are effective September 9, 2026 and end on August 31, 2030.

Issue, Description & Background:

The Materials Management Advisory Council (MMAC) advises the Board of Commissioners on policies, programs, and initiatives related to waste reduction, recycling, and sustainable materials management. The council provides community and industry perspectives to help guide decisions that promote resource conservation, environmental protection, and effective solid waste management practices within the county. Each member serves a term of four years.

Melissa Wood serves as Senior Fiscal Analyst/Franchise Administrator with the City of Salem. Stephen Sims serves on the Stayton City Council as Council President.

Financial Impacts:

N/A

Impacts to Department & External Agencies:

N/A

List of attachments:

Board Orders, Applications, MMAC Roster

Presenter:

Brian May

Department Head Signature:

BNicholas Digitally signed by BNicholas
Date: 2026.08.11 15:51:49 -07'00'

BEFORE THE BOARD OF COMMISSIONERS
FOR MARION COUNTY, OREGON

In the matter of the appointment of)
Melissa Wood to the Materials) Department of Public Works
Management Advisory Council)

O R D E R #: _____

This matter came before the Marion County Board of Commissioners at its regularly scheduled public meeting of September 9, 2026, to appoint Melissa Wood to the Marion County Materials Management Advisory Council with a term beginning September 9, 2026, and ending on August 31, 2030.

IT APPEARING that the Board of Commissioners has established the Materials Management Advisory Council.

IT FURTHER APPEARING that in the planning, coordination, and implementation of a materials management system, the Board may give consideration to the concerns of interested citizen and representatives of affected communities, agencies, and organizations. After due consideration, the Board hereby enters the following order:

IT IS HEREBY ORDERED that the Board appoint Melissa Wood, the staff member representing the City of Salem, to the Marion County Materials Management Advisory Council.

This appointment shall be for a term beginning September 9, 2026 and ending on August 31, 2030. The appointed members are to serve at the pleasure of the Marion County Board of Commissioners.

DATED at Salem, Oregon, this 9th day of September, 2026.

MARION COUNTY
BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner

BEFORE THE BOARD OF COMMISSIONERS
FOR MARION COUNTY, OREGON

In the matter of the appointment of)
Stephen Sims to the Materials) Department of Public Works
Management Advisory Council)

O R D E R #: _____

This matter came before the Marion County Board of Commissioners at its regularly scheduled public meeting of September 9, 2026, to appoint Stephen Sims to the Marion County Materials Management Advisory Council with a term beginning September 9, 2026, and ending on August 31, 2030.

IT APPEARING that the Board of Commissioners has established the Materials Management Advisory Council.

IT FURTHER APPEARING that in the planning, coordination, and implementation of a materials management system, the Board may give consideration to the concerns of interested citizen and representatives of affected communities, agencies, and organizations. After due consideration, the Board hereby enters the following order:

IT IS HEREBY ORDERED that the Board appoint Stephen Sims, a City Councilor representing the City of Stayton, to the Marion County Materials Management Advisory Council.

This appointment shall be for a term beginning September 9, 2026 and ending on August 31, 2030. The appointed members are to serve at the pleasure of the Marion County Board of Commissioners.

DATED at Salem, Oregon, this 9th day of September, 2026.

MARION COUNTY
BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner

Note: Information on this page is considered public record and may be made available upon request.

Name: Melissa Wood

City of residence: Stayton, OR

Business information:

Occupation/business Sr. Fiscal Analyst/Franchise Administrator - City of Salem

Business address PO Box 14300

City Salem, Oregon Zip code 97309-398 Business telephone 503-588-6258

Business e-mail mwood@cityofsalem.net

Business fax

I would like to be considered for the City of Salem Staff position on
(lay or representative designation)
the Materials Management Advisory Council

(name of committee, board, council, task force or commission)

The reason I am applying for this appointment is

I am applying for this appointment because my role as the City of Salem's Franchise Administrator includes representing the City on regional materials management matters. By joining this council, I can continue the work of my predecessor and help support effective, collaborative programs for the community.

The personal and professional interests that prompted me to apply for this appointment are

As the new Franchise Administrator for the City of Salem, I will be working closely with solid waste/recycling service providers and regularly engage with regional materials management issues. Serving on this council supports my professional commitment to ensuring effective, equitable, and sustainable solid waste systems. I'm also, personally, extremely interested in projects that improve community recycling, waste reduction, and responsible resource management.

Have you served on any other Marion County board, commission, committee, council, or task force? (If yes, please list)

1. 2.

Please list qualifications and skills you have which you believe would be valuable if you are appointed to this position (include relevant skills, activities, training, and education)

I bring a background in public-sector project management, fiscal analysis, and regulatory compliance developed through my work with the Oregon Legislature and in the banking industry. My experience includes coordinating government construction projects, conducting cost and budget analysis, reviewing technical documents for accuracy and compliance, assessing risk, and supporting operational integrity. These roles strengthened my ability to interpret regulations, evaluate financial and operational data, and communicate effectively with public officials and stakeholders. I apply a practical, data-driven approach to problem-solving that supports effective and compliant practices.

What community or school activities, committees or special activities have you participated in?

I have served as the Treasurer for the McNary High School Fine Arts program and for No Solo Existen, a local nonprofit mentorship organization supporting underserved youth in Salem-Keizer.

For Internal Use:

Application Rcd by:

Date:

S. Lintner
8/5/2026

Dept:

HR/VS



Advisory Board Application

Applicant's Name: **Stephen Sims**

Adv. Board: **Materials Management Adv. Council**

MMAC Position: **City of Stayton Elected Official**

City of Residence: **Stayton** Zip Code: **97383**

Occupation: **City Councilor, City of Stayton**

Completed application Rcd: **08/14/2026**

Has this applicant served as an appointed volunteer for Marion County before? **No**

The reason I am applying: Applying to provide representation from the City of Stayton. Current member had to step down from the position.

More about my personal and professional interests: I think it is important to provide representation as an elected official within the county I serve. I also think volunteerism is very important to help serve the community I live within.

Tell us more about your community involvement: I served on the Parks and Recreation board for Stayton initially after I retired. After several years I was appointed to Stayton City Council in March of 2023. In 2024 I ran for reelection and retained my seat on the council. I also have volunteered since 2022 at the Santiam Teen Center as a mentor.

Previous board service at Marion County: No.

Qualifications and Skills: I was a career Surface Warfare Officer in the US Navy. I served on multiple ships and staff commands as a leader in charge of numerous personnel. I retired as a Commander after 30 years. My education includes a BS in Chemical Engineering from OSU, MA in Public Administration from Georgia College and State University. I currently serving my second term as Stayton City Council President.

More about yourself and why you are applying: I am a retiree that enjoys serving on City Council to help make my community a better place. I enjoy working with people and serving with my fellow councilors. I had a successful career and want to give back as a volunteer. My hobbies include golfing, fishing, gardening, and cooking. I want to serve on the Materials Management Advisory Council to continue to serve any way that I can.

References: Jordan Ohrt, City Councilor, City of Stayton; and Ken Carey, City Councilor, City of Stayton

Signature

Agreement Statement:

I give my permission for the named references to be contacted, either verbally or in writing. All the information on this application is true to the best of my knowledge and I understand I am applying for a volunteer position with Marion County.

I understand that appointed members of a Marion County advisory board, commission, committee, or council are considered public officials under Oregon law. Marion County will provide orientation and more information upon appointment.



I Agree *

MARION COUNTY
MATERIALS MANAGEMENT ADVISORY COUNCIL
Roster

Council Member	Position	Term End Date
Voting Members		
Kevin Cameron	Marion County – Elected Official, Chair	01/14/2030
Daniel Kohler	City of Keizer – Elected Official	07/31/2029
Jenny Ammon	City of Keizer – Staff	07/31/2029
Linda Nishioka	City of Salem – Elected Official	07/31/2029
Vacant	City of Salem – Staff	
Frank Lonergan	City of Woodburn – Elected Official, Vice-Chair	07/31/2029
Jim Row	City of Woodburn – Staff	07/31/2029
Walter Wick	City of Aumsville – Elected Official	07/31/2029
Marie Traeger	City of Silverton – Elected Official	08/31/2029
Vacant	City of Stayton – Elected Official	
Brian Asher	City of Aurora – Elected Official	07/31/2029
Walter Perry	City of Jefferson – Elected Official	07/31/2029
Vacant	Marion County Citizen – Urban	
Michele Tesdal	Marion County Citizen – Rural	10/29/2029
Treva Gambs	Food Service/Grocery Industry	07/31/2029
Duane West	Home Builders Association	07/31/2029
Non-Voting Members		
Shane Kuenzi	Materials Management Industry	07/31/2029
Mark Lowery	Community Organization	03/25/2030
Sarah Steen	Recycling Industry	04/08/2030

County Contacts			
Name	Title	Phone	Email
Brian May	ES Division Manager	(503) 365-3147	BMay@co.marion.or.us
Cory Swartwout	ES Program Supervisor	(503) 566-4160	CSwartwout@co.marion.or.us
Whitney Ned	Office Specialist	(503) 566-4153	WNed@co.marion.or.us
Kevin Cameron	Marion County Commissioner	(503) 588-5212	KCameron@co.marion.or.us
Danielle Bethell	Marion County Commissioner	(503) 588-5212	DBethell@co.marion.or.us
Colm Willis	Marion County Commissioner	(503) 588-5212	CWillis@co.marion.or.us