

# Contract Review Sheet

Information Technology Agreement

**JC-5737-25**

Title: Case and Document Management System

Contractor's Name: Tyler Technologies, Inc.

Department: Justice Court

Contact: Justice Justin Kidd

Analyst: Chalyce MacDonald

Phone #: (503) 576-7149

Term - Date From: Execution

Expires: May 30, 2030

Original Contract Amount: \$ 559,808.00

Previous Amendments Amount: \$ -

Current Amendment: \$ -

New Contract Total: \$ 559,808.00 Amd% 0%

Outgoing Funds  Federal Funds  Reinstatement  Retroactive  Amendment greater than 25%

Source Selection Method: 20-0261 Multi Step RFP

RFP# JC1274-23

## Description of Services or Grant Award

Contract for implementation and support of a new cloud-based, configurable Case and Document Management System, which includes records management, payment processing, accounting, letter generation, scanning/importing, document storage and organization, robust searches, report generation, public records search and ordering, wedding appointment scheduling, and electronic form submission.

Desired BOC Session Date: 6/25/2025

Contract should be in DocuSign by: 6/4/2025

Agenda Planning Date: 6/12/2025

Printed packets due in Finance: 6/10/2025

Management Update: 6/10/2025

BOC upload / Board Session email: 6/11/2025

BOC Session Presenter(s) Gary Christofferson, Justice Justin Kidd

Code: Y

## REQUIRED APPROVALS

Finance - Contracts \_\_\_\_\_ Date \_\_\_\_\_

Contract Specialist \_\_\_\_\_ Date \_\_\_\_\_

Legal Counsel \_\_\_\_\_ Date \_\_\_\_\_

Chief Administrative Officer \_\_\_\_\_ Date \_\_\_\_\_