

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, October 29, 2025, 9:00 a.m.

Senator Hearing Room

555 Court Street NE

Salem, OR 97301

CCTV video streaming link:

<https://www.youtube.com/watch?v=jxM5z9urudo&list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5&index=7>

PRESENT: Commissioner Danielle Bethell, Commissioner Colm Willis, and Commissioner Kevin Cameron. Also present were Steve Elzinga as county counsel and Brenda Koenig as recorder.

ABSENT: Jan Fritz, chief administrative officer

Commissioner Willis called the meeting to order at 9:04 a.m.

Commissioner Bethell arrived at 9:13 a.m.

(Video Time 00:00:42)

MOTION: Commissioner Cameron moved that the consent calendar be moved up first before public comment. Approved by Commissioner Willis.
Commissioner Bethell was absent for the motion.

(Video Time 00:06:22)

PUBLIC COMMENT

- Sixteen people signed up for public comment:
 - Thirteen people out of the sixteen people that signed up provided public comment; and
 - Three people out of the sixteen people that signed up opted not to provide public comment.

(Video Time 00:00:53)

CONSENT

BOARD OF COMMISSIONERS

Board Committee Appointment – Mental Health Advisory Committee

1. Approve an order to appoint Sharma Owens to the Marion County Mental Health Advisory Committee (MHAC) with a term ending June 30, 2029.

BOARD OF COMMISSIONERS

Board Committee Appointments – Materials Management Advisory Committee

2. Approve orders appointing Ken Hector as the Urban Citizens of Marion County Representative and Michele Tesdal as the Rural Citizens of Marion County Representative, to the Marion County Materials Management Advisory Council (MMAC) with terms ending October 29, 2029.

BUSINESS SERVICES

3. Approve the Public Improvement Agreement with Cedar Mill Construction Company, LLC in the amount of \$774,500 to provide construction services to bring the Marion County Jail D-Pod Exercise Space into alignment with accreditation requirements through June 30, 2026.

FINANCE

4. Approve a Special Procurement to extend a current contract with Can/Am Technologies through November 1, 2026, for support of the Teller Point-of-Sale (POS) System.

HEALTH AND HUMAN SERVICES

5. Approve Amendment #2 to the Purchase Order (PO) with Redwood Toxicology Laboratory to add \$300,000 for a new PO total of \$900,000, and extend the term date to February 15, 2027, for drug testing services.

HUMAN RESOURCES

6. Approve Amendment #1 to the Service Agreement with Absorb Software North America, LLC, to add \$57,160.47 for a new agreement total of \$110,581.47 and extend the term date to November 30, 2026, for licensing, maintenance, and support for the Enterprise Learning Management System.

HUMAN RESOURCES

7. Approve the Broker Services Agreement with Brown & Brown Insurance Services, Inc. in the amount of \$114,228 to conduct a comprehensive review and evaluation of employee benefit programs effective January 1, 2026, through December 31, 2026.

INFORMATION TECHNOLOGY

8. Approve a Purchase Order with CVE Technologies in the amount of \$205,757.43 to replace equipment that is at end-of-life as part of Marion County's Lifecycle Equipment Replacement Plan (LERP) through October 31, 2026.

INFORMATION TECHNOLOGY

9. Approve a Purchase Order with CVE Technologies in the amount of \$165,060.43 for network hardware and software maintenance and subscription renewals.

LEGAL COUNSEL

10. Approve an order to adopt revised Marion County Administrative Policy #212, and Procedure #212-A, County Litigation Defense.

PUBLIC WORKS

11. Approve an order for the vacation of two strips of public right-of-way located in the subdivision plat of Lone Fir Addition and the property deeded to Marion County in Reel 401, page 319, as described in Exhibit A and depicted in Exhibit B.

PUBLIC WORKS

12. Approve an order to remove a 15-ton vehicle weight restriction on a portion of county road Rees Hill Road S.E. between Devon Avenue SE westerly to the intersection of Liberty Street SE.

PUBLIC WORKS

13. Approve Amendment #1 to the Construction Contract with North Santiam Paving Company to add \$161,000 for a new contract total of \$825,310 for additional mobilization and general excavation for the North Fork Road Slide Repair at Milepost 3.0 project.

PUBLIC WORKS

14. Approve the Anchor Easement with Portland General Electric Company (PGE) for a nonexclusive, perpetual easement and right-of-way for real property as described in Exhibit "A" and Exhibit "B", and depicted in Exhibit "C" to move of an existing pole to a new location for the Mill Creek Bridge Replacement Project.

PUBLIC WORKS

15. Approve the Contract for Services with Prostar Security, LLC in the amount of \$125,000 to provide year-round security services for the daily opening and closing of gates at multiple Marion County Parks to reduce after-hours vandalism and the misuse of park resources through October 31, 2028.

MOTION: Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Willis; motion carried with Commissioner Cameron voting aye; Commissioner Willis voting ok; and Commissioner Bethell was not present at the meeting.

(Video Time 01:05:32)

ACTION

PUBLIC WORKS

16. Consider an appeal of the Hearings Officer's decision approving Partition/Variance (P/V) Case #25-013/Francisco Villalobos. –Austin Barnes

MOTION: Commissioner Willis moved to deny the appeal of the hearings officer's decision approving Partition/Variance (P/V) Case #25-013/Francisco Villalobos. Seconded by Commissioner Cameron; motion carried with Commissioner Willis voting aye; Commissioner Cameron voting aye; and Commissioner Bethell voting aye.

(Video Time 01:11:10)

JUVENILE DEPARTMENT

17. Consider approval of the incoming funds Intergovernmental Agreement with the Oregon Youth Authority in the not-to-exceed amount of \$1,994,551 to support Juvenile Crime Prevention (JCP), basic and diversion services retroactive to July 1, 2025, through June 30, 2027. –Troy Gregg

Motion: Commissioner Cameron moved to approve the incoming funds Intergovernmental Agreement with the Oregon Youth Authority in the not-to-exceed amount of \$1,994,551 to support Juvenile Crime Prevention (JCP), basic and diversion services retroactive to July 1, 2025, through June 30, 2027. Seconded by Commissioner Willis; motion carried with Commissioner Willis voting aye; Commissioner Cameron voting aye; and Commissioner Bethell voting aye.

(Video Time 01:13:47)

Commissioner Bethell recessed the meeting at 10:13 a.m.
Commissioner Bethell reconvened the meeting at 10:17 a.m.

(Video Time 01:17:55)

PUBLIC HEARINGS
Starting no earlier than 9:30 a.m.

(Video Time 01:27:15)

PUBLIC WORKS

A. Public hearing to consider Zone Change (ZC) Case #25-002/Creative Electric, LLC. –John Speckman

- Commissioner Bethell read the public hearing opening statement for land use into the record; and
- Four people signed up and provided public comment.

Motion: Commissioner Willis moved to close the public hearing and approve the application with the staff recommended conditions and allow Legal Counsel to draft the findings. Seconded by Commissioner Cameron; motion carried with Commissioner Willis voting aye; Commissioner Cameron voting aye; and Commissioner Bethell voting aye.

(Video Time 01:17:57)

FINANCE

B. Public hearing to consider adopting the Fiscal Year 2025-26 First Supplemental Budget. – Daniel Adatto

- No one signed up to provide public comment.

Motion: Commissioner Willis moved to close the public hearing and adopt the Fiscal Year 2025-26 First Supplemental Budget. Seconded by Commissioner Cameron; motion carried with Commissioner Willis voting aye; Commissioner Cameron voting aye; and Commissioner Bethell voting aye.

(Video Time 01:23:22)

***Recess as Board of Commissioners.
Convene as Contract Review Board.***

**CONTRACT REVIEW BOARD
ACTION**

JUVENILE DEPARTMENT

1. Consider approval of an order granting an exemption from the Marion County Public Contracting Rules to reinstate an expired Intergovernmental Agreement (IGA) between Marion County and the Oregon Department of Education as referenced in “Exhibit A”. –Troy Gregg and Sandra Fixsen

Motion: Commissioner Cameron moved to approve an order granting an exemption from the Marion County Public Contracting Rules to reinstate an expired Intergovernmental Agreement (IGA) between Marion County and the Oregon Department of Education as referenced in “Exhibit A”. Seconded by Commissioner Willis; motion carried with Commissioner Willis voting aye; Commissioner Cameron voting aye; and Commissioner Bethell voting aye.

***Adjourn as Contract Review Board.
Reconvene as Board of Commissioners***

(Video Time 01:25:06)

ACTION

Juvenile Department

18. Consider approval of Amendment #4 to the incoming funds Grant Agreement with the Oregon Department of Education (ODE) to add Juvenile Crime Prevention (JCP) grant funding in the amount of \$477,277 for a new agreement total of \$1,406,322 to support programs that reduce crimes in communities retroactive to July 1, 2025, through June 30, 2027. –Troy Gregg

Motion: Commissioner Willis moved to approve Amendment #4 to the incoming funds Grant Agreement with the Oregon Department of Education (ODE) to add Juvenile Crime Prevention (JCP) grant funding in the amount of \$477,277 for a new agreement total of \$1,406,322 to support programs that reduce crimes in communities retroactive to July 1, 2025, through June 30, 2027. Seconded by Commissioner Cameron; motion carried with Commissioner Willis voting aye; Commissioner Cameron voting aye; and Commissioner Bethell voting aye.

(Video Time 01:22:54)

FINANCE

19. Consider approval of a resolution to adopt the Fiscal Year 2025-26 First Supplemental Budget. **(TO BE ACTED ON FOLLOWING THE PUBLIC HEARING)** –Daniel Adatto

Motion: Commissioner Willis moved to close the public hearing and adopt the Fiscal Year 2025-26 First Supplemental Budget. Seconded by Commissioner Cameron; motion carried with Commissioner Willis voting aye; Commissioner Cameron voting aye; and Commissioner Bethell voting aye.

Commissioner Bethell adjourned the meeting at 11:56 a.m.