

## BOARD OF COMMISSIONERS

### MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, January 21, 2026, 9:00 a.m.

Senator Hearing Room

555 Court Street NE

Salem, OR 97301

[CCTV video streaming link:](#)

<https://www.youtube.com/watch?v=NYIQvDhoy4g&list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5&index=4>

**PRESENT:** Commissioner Colm Willis, Commissioner Kevin Cameron, and Commissioner Danielle Bethell. Also present were Steve Elzinga as county counsel and Brenda Koenig as recorder.

**ABSENT:** Jan Fritz, chief administrative officer

Commissioner Willis called the meeting to order at 9:02 a.m.

*(Video Time 00:05:03)*

### **PUBLIC COMMENT**

One person signed up and provided public comment.

*(Video Time 00:05:58)*

### **CONSENT**

#### **PUBLIC WORKS**

1. Approve the Private Development Agreement for Public Road Improvements with Capital Futbol Club to establish the terms, conditions, and timelines for the construction of an eastbound left turn lane on State Street in Salem, Oregon.

#### **TAX OFFICE**

2. Approve orders for a property tax refund for the following tax accounts:

- Cartwright Apartments, LLC, account 585520 in the amount of \$22,638.81; and
- Return Polymers, Inc., account 510656 in the amount of \$25,990.66.

LEGAL COUNSEL

3. Approve the withdrawal of ordinance #1485 approving case no. CU/CP 24-038 / TLM Holdings, LLC, for reconsideration of findings per Legal Counsel recommendation.

**MOTION:** Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Bethell; motion carried with Commissioner Bethell voting aye; Commissioner Cameron voting aye; and Commissioner Willis voting aye.

*(Video Time 00:07:29)*

**ACTION**

HEALTH AND HUMAN SERVICES

3. Consider approval of the Memorandum of Understanding to establish a collaborative partnership between Marion County Health and Human Services (MCHHS) and the City of Salem Fire Department (SFD) to implement and support the Rapid, Engagement, Assessment, and Community Health (REACH) Team Pilot Program. –Katrina Griffith, Debbie Wells, and David Gerboth, Fire Chief, City of Salem Fire Department

**MOTION:** Commissioner Bethell moved to approve the Memorandum of Understanding to establish a collaborative partnership between Marion County Health and Human Services (MCHHS) and the City of Salem Fire Department (SFD) to implement and support the Rapid, Engagement, Assessment, and Community Health (REACH) Team Pilot Program. Seconded by Commissioner Cameron; motion carried with Commissioner Bethell voting aye; Commissioner Cameron voting aye; and Commissioner Willis voting aye.

*(Video Time 00:22:45)*

4. Consider approval of an order to revise the bylaws for the Marion County Ambulance Service Area (ASA) Advisory Committee. –Katrina Griffith

**MOTION:** Commissioner Cameron moved to approve an order to revise the bylaws for the Marion County Ambulance Service Area (ASA) Advisory Committee. Seconded by Commissioner Bethell; motion carried with Commissioner Bethell voting aye; Commissioner Cameron voting aye; and Commissioner Willis voting aye.

(Video Time 00:25:02)

**BOARD OF COMMISSIONERS**

**Board Committee Appointments – Ambulance Service Area Advisory Committee**

5. Consider approval of orders appointing Sherry Bensema, Frank Ehrmantraut, Daniel Freitag, and David Gerboth to the Marion County Ambulance Service Area (ASA) Advisory Committee with terms ending January 31, 2029; and orders appointing Brian Butler as Chair and Sherry Bensema as Vice-Chair for the ASA Advisory Committee with terms beginning January 31, 2026, and ending January 31, 2028. –Katrina Griffith and John Kubasak

**MOTION:** Commissioner Bethell moved to approve orders appointing Sherry Bensema, Frank Ehrmantraut, Daniel Freitag, and David Gerboth to the Marion County Ambulance Service Area (ASA) Advisory Committee with terms ending January 31, 2029; and orders appointing Brian Butler as Chair and Sherry Bensema as Vice-Chair for the ASA Advisory Committee with terms beginning January 31, 2026, and ending January 31, 2028. Seconded by Commissioner Cameron; motion carried with Commissioner Bethell voting aye; Commissioner Cameron voting aye; and Commissioner Willis voting aye.

(Video Time 00:28:54)

**CLERK'S OFFICE**

6. Consider approval of the Software as a Service (SaaS) Agreement with i3logix, Inc. in the amount of \$100,050 for ballot tracking software that provides real time updates for Marion County voters retroactive to January 1, 2026, through December 31, 2028. –Rebekah Stern Doll

**MOTION:** Commissioner Cameron moved to approve the Software as a Service (SaaS) Agreement with i3logix, Inc. in the amount of \$100,050 for ballot tracking software that provides real time updates for Marion County voters retroactive to January 1, 2026, through December 31, 2028. Seconded by Commissioner Bethell; motion carried with Commissioner Bethell voting aye; Commissioner Cameron voting aye; and Commissioner Willis voting aye.

(Video Time 00:35:19)

**PUBLIC HEARINGS**  
**Starting no earlier than 9:30 a.m.**

None.

Commissioner Willis adjourned the meeting at 9:41 a.m.