



MARION COUNTY BOARD OF COMMISSIONERS

# Management Update Minutes

**Monday, March 15, 2021, 9:00 a.m.**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5231, Commissioners Boardroom

## ATTENDANCE:

Commissioners Kevin Cameron, Danielle Bethell, and Colm Willis, Jan Fritz, Jane Vetto, Jeff White, Michelle Shelton, Tamra Goettsch, Ryan Matthews, Brandon Nicholas, Lani Radtke, Brian May, Brandon Reich, Katrina Rothenberger, Sierra Prior, Susan McLaughlin, Cynthia Granatir, Leslie Martin, Barb Young, Lisa Trauernicht, Matt Lawyer, Jessica Stanton, Jolene Kelley, Chad Ball, and Kristy Witherell as recorder.

Jan Fritz called the meeting to order at 9:00 a.m.

## INFORMATIONAL:

### **Review the Community Health Improvement Plan (CHIP)**

- Sierra Prior, Susan McLaughlin

#### ***Summary of presentation:***

- Marion County Public Health leads the local CHIP effort because it is an effective approach to extreme planning for community health improvement;
- The CHIP directs how the department coordinates proactive efforts to help the community;
- CHIP is a prerequisite and an ongoing requirement for maintaining public health accreditation;
- Public Health modernization statute includes conducting a community health assessment and CHIP;
- Proactive prevention supports resilience during emergencies;
- CHIP supports Health and Human Services (HHS) in building and maintaining community partnerships;
- Marion County Public Health has lead CHIP efforts for more than 10 years;
- The recent changes in Oregon law has led to more collaboration on the CHIP with partners in the health system:
  - Local public health authorities;
  - Hospitals; and
  - Coordinated Care Organizations (CCO).
- CCO's are required to collaborate with community partners by statute;
- Before a CHIP can be written, a Community Health Assessment (CHA) will need to be created:
  - The latest CHA was completed in 2019 and updated in 2020;
  - Community partners spent a year pulling together and reviewing data on health indicators; and

- This information gave the group direction in choosing priority areas to work on in the CHIP.
- After the CHIP is published, the next step will be implementing the plan;
- The CHIP will focus on three priority areas:
  - Substance use;
  - Behavioral Health; and
  - Housing.
- For each priority there will be goals:
  - Strategies; and
  - Population outcome measures that will form the CHIP.
- There are partners involved in participating in the CHIP process:
  - Core Executive Committee:
    - Marion County Health & Human Services;
    - Polk County Health Services;
    - PacificSource Marion-Polk Coordinated Care Organization & Willamette Health Council;
    - Salem Health;
    - Legacy Silverton Hospital;
    - Santiam Hospital; and
    - Kaiser Permanente.
  - The Steering Committee has 23 members that provide technical assistance and guidance;
  - The groups have convened for work groups that provide direction in writing the goals, measures, and strategies for each priority area;
  - The vision of the group is a diverse and inclusive community with a physical environment that facilitates optimal physical and social health, infrastructure that supports economic growth and stability, and an integrated health care system that promotes equitable access to whole person care.
- The CHIP is committed to centering health equity throughout the process:
  - Inclusion of “equity checks” in the CHIP Handbook for Priority Area Work Group members that help choose goals;
  - Creation of an Equity Subcommittee from the CHIP Steering Committee;
  - Planning outreach to gather feedback on strategies from Latinx/Hispanic, Marshallese, Micronesian, and Pacific Islander community leaders;
  - Presenting to the local Health Equity Coalition, and
  - Ms. Prior has requested time to present a draft during the POC call that Commissioner Cameron leads.
- The goal is to have the first draft of the CHIP completed by April 1, 2021, and to finalize the CHIP in May;
- Planning to resume annual updates to the CHA yearly in the spring;
- CHIP goals:
  - Substance Use:
    - Increase youth perception of harm of alcohol, tobacco, marijuana, and other drugs;

- Increase the community's ability to prevent and treat substance abuse by decreasing the gap in treatment service availability between rural and urban areas; and
    - Promote a community environment that supports the relationship between substance use disorder, recovery, and overall health and wellness.
  - Behavioral Health:
    - Reduce depression rates across the lifespan;
    - Improve mental health resilience and reduce social isolation; and
    - Improve access to behavioral health care through service integration.
  - Housing:
    - To Be Determined; and
    - The group reached a consensus to align with the Mid-Willamette Valley Homeless Alliance/Continuum of Care Strategic Plan.
- The next steps of the group are as follows:
  - Complete goals, measures, and strategies;
  - Continue to seek feedback from identified community partners;
  - Complete CHIP first draft by April 1, 2021;
  - Revise and incorporate feedback; and
  - Final CHIP to be completed by May 27, 2021.
- The hope for CHIP is a springboard for change for the community.

***Board discussion:***

- This process has been accelerated:
  - The populations identified above are the populations that HHS has identified as community leaders, from whom they can ask for input immediately;
  - There have been invitations extended to other populations:
    - HHS has contacted tribal representatives, but they have not responded;
    - HHS has had connections with other populations, but there has not been engagement to come to the table;
    - Hoping to increase the engagement as the document planning moves forward;
    - The CHIP is based off of the community health assessment and there are numerous data points that are arranged by race and ethnicity, so HHS is looking at populations that are disproportionately affected by various health outcomes;
    - The Latinx population is the largest minority population in the community, which is why that population is a priority to consult with the community leaders;
    - Specifically looking at Micronesia, Marshallese, and Pacific Islander due to new changes around the Compact of Free Association (COFA); and

- Presented at the Mid-Willamette Valley Health Equity Coalition with a specific focus from the data of the CHA for the black population.
- Based on the priorities identified in the CHA, HHS is looking at developing goals for each priority area:
  - Under Behavioral Health, the goal is to reduce depression rates across a lifespan;
  - Under every goal, HHS wants to have one population health outcome measure:
    - Surveying eleventh graders experiencing symptoms of depression; and
    - This will be written into the CHIP for monitoring progress reflecting the health of the community.
  - Working with strategies to help schools improve mental health supports.
- The commissioners have been at the beginning of the formation of the CCO, that board has been very Portland focused:
  - Hesitant to go along with the CCO.
- Concerned with the mental health concept coming through schools because of the requirements, guidelines, and suggestions coming from the Department of Education:
  - Need to look at communitywide approach that isn't forced from one agenda or another for mental health.
- The commissioners would like the group to come back with a draft of the CHIP; and
- The CCO has additional requirements in the contract regarding what needs to be in their plan, but not necessarily in the CHIP.

## **Discuss 2019-20 Comprehensive Annual Financial Report**

- Jeff White, Cynthia Granatir

### ***Summary of presentation:***

- The report is the end result of a long process that starts with departments providing information of their financial records;
- The report is a six-month process;
- The county is required to have an annual audit under ORS;
- The county's auditor is required to be a licensed municipal auditor:
  - Requires the auditor to have specific Oregon education related to preparing government audits.
- The county is required to have a single audit, which is a federal audit:
  - It is a requirement for governments that spent more than \$500,000 of federal funding each year; and
  - The single audit has not been completed and will be presented as a separate report.
- Some of the components are not required by accounting standards, but the county submits the financial report for review by the Government Finance Officers Association:
  - Participation in the program is desirable by the lending community, which results in better interest rates.

- The county's auditor is Moss Adams;
- The auditors did not note any modification to their opinion of the report:
  - The opinion states that the county's financial statements follow governmental accounting standards.
- The management's discussion and analysis is a required component:
  - It covers the financial highlights in a way that the governmental accounting standards board believes would be meaningful.
- The basic financial statements show an overall comprehensive snapshot of the county's financial position and results of operations for the fiscal year;
- The fund financial statements show the day-to-day operation of the county:
  - The fund financial statements are divided up between the following:
    - Governmental funds; and
    - Proprietary funds.
- There was a fairly new accounting standard that was implemented a few years ago under the General Fund:
  - The funding source is not restricted by external party or by law, so accounting standards require that the county combine the operations with the General Fund:
    - An example is the Traffic Safety Team:
      - The county dedicates a certain portion of traffic fines to the safety team operations and it is accounted in a separate fund;
      - The revenues are not restricted by law; and
      - The funds are put into the General Operating Fund.
- The governmental accounting standards extended the implementation of new accounting standards by one year due to COVID-19:
  - Fiduciary activities and leases will have the biggest impact to the county in the near future.
- The county has divested themselves of the Oregon Garden receivership;
- This is the last year that the Lottery Fund will be considered a major fund:
  - They were classified as a major fund due to a large liability on the county's books for receivership.
- Included are budget to actual reports for all other funds in the county that were not in the previous section;
- The statistical section presents 10 years of comparative information;
- The single audit has been delayed due to COVID-19 CARES Act funding that needed to be audited:
  - The county received \$6 million in CARES Act funding in fiscal year 2019-20.
- The auditors noted that the county did not include capitalizing labor for Public Works projects:
  - \$2.4 million was not included in capital assets.
- Did not adjust investments from book value to fair value due to fair value being subject to quite a bit of fluctuation, which would have an impact on interest revenue the county records on a month-to-month basis;
- This will come before the board for formal approval at Wednesday's Board Session:

- Once it has been formally adopted, it will be posted online for the public to view.

***Board discussion:***

- The unemployment rate noted was for 2019, not 2020:
  - Marion County's unemployment rate is at 6.7 percent.

**Protected Leave Policy 305 – USERRA Military Guide Update**

- Michelle Shelton, Leslie Martin

***Summary of presentation:***

- There is a small verbiage cleanup on the last page of this policy;
- Wanting to cleanup the understanding and oversight of how exempt employees code their FMLA and or OFLA time on their time sheets;
- This is the only change that is being proposed;
- If an exempt employee is taking leave under OFLA only, they are not charged with OFLA time;
- If an exempt employee is taking leave under OFLA and FMLA concurrently, or FMLA only, then the employee will be charged against their allotment of 480 hours;
- Staff is asking to update that verbiage so that it is easier to understand within the departments;
- Ms. Martin has notified all bargaining units of the proposal:
  - They have until March 24, 2021, to submit any questions.
- The USERRA Military Guide has not been updated since 2006:
  - It has been pared down from 17 pages to 7 pages;
  - Not changing what employees' entitlements are; and
  - It is not a policy, but simply a guide.

***Board discussion:***

- Employees will be considered by their leave type;
- This does not affect their pay or accrual of vacation and sick leave;
- Non-exempt and exempt employees will use their accrual leave for their OFLA/FMLA hours; and
- The commissioners would like to have further conversation regarding protected leave.

**Review Excessive Force Resolution – a Requirement of the Community Development Block Grant Program**

- Lisa Trauernicht

***Summary of presentation:***

- HUD requires that the county has a statement against excessive force;
- The Sheriff's Office does uphold civil rights and this isn't an issue for them;
- Since the county is applying for this grant through the state, they are required to have a resolution stating they are against excessive force;
- This resolution will meet the grant requirements; and
- This resolution will come before the board at Board Session next week for formal consideration.

## **Discuss State of the County**

- Jolene Kelley

### ***Summary of presentation:***

- State of the county will be virtual this year;
- SEDCOR will be hosting it as a ZOOM webinar that the board will log into as a panelist;
- It will be a moderated forum:
  - Eric from SEDCOR will have all of the questions and comments from constituents and he will read them to the board for response.
- Ms. Kelley will get a copy of the video and post it on the county's website;
- The commissioners will be set up in the Senator Hearing Room;
- Traditionally, each commissioner writes their own speech;
- Ms. Kelley has outlined what each commissioner will talk about;
- Ms. Kelley is working on a short video highlighting the last year; and
- Ms. Kelley has been working on the Marion County Today magazine and is asking for feedback from the board.

### ***Board discussion:***

- The commissioners would like to invite department heads to sit in the audience.

## **Ice Storm/Beachie Creek/COVID-19 Update**

-All

### ***Summary of presentation:***

#### Brian May:

- Combined with North Marion Transfer Station and Salem Keizer Transfer Station (SKRTS), there were 1,200 customers on Saturday, March 13<sup>th</sup>:
  - A normal high would be 650 at SKRTS, there were 827 people.
- Today is the last free day for storm debris drop off;
- Customers have brought more than 1,600 tons of debris;
- As of Friday, there has been 62,000 yards of debris;
- Most of the cities' drop off locations have stopped receiving material:
  - Salem will continue to receive material at Geer Park:
    - They will continue their curbside pickup for customers.
  - The city of Hubbard has two drop boxes for debris at their parks they are taking to North Marion Transfer Station; and
  - The city of Aurora has two drop boxes for debris at their parks they are taking to North Marion Transfer Station.
- Asking for board direction on extending the free disposal at Browns Island for cities and haulers through the end of March:
  - The board agrees to extend the free disposal service through the end of March.

#### Tamra Goettsch:

- Toured Camp Taloali with Commissioner Bethell:
  - Their insurance came through, so they are able to continue operating;
  - They have seven survivor households;
  - Have a total of 10 units that they can accommodate;

- One of the individuals is in a RV;
- Will be holding day camps this summer;
- Hope to go back to normal operation in 2022; and
- In need of mental health support for majority of individuals staying there.
- Over the last week, Ms. Goettsch has been talking to owners about wells and septic support from FEMA:
  - Last Friday, there was word from FEMA that the support from wells and septic are only for those that did not receive insurance or FEMA support over the maximum grant of \$35,500;
  - If a family comes in and they received the maximum grant from FEMA, or more than that from their insurance, there is zero support to help them with their septic and wells;
  - For three weeks, that has not been the communication from FEMA:
    - Ms. Goettsch is concerned because families are already under sourced that have mortgages:
      - Trying to get their wells and septic systems tested and replaced.
  - Had staff at SIT put a list together from January 29<sup>th</sup> meetings with individuals to communicate that their claims will be denied:
    - The well and the septic is based out of the housing and individual assistance category, which is not what FEMA communicated.

Brandon Reich:

- Commissioner Cameron proposed a possible fee waiver for the new community center in Detroit;
- The building inspection fee is \$17,300;
- A lot of the labor and materials are being donated;
- Staff's recommendation is for Public Works to match the donated amount for the fee waiver;
- This is a different fee waiver than what Public Works is waiving in the canyon, which is for rebuilding an existing structure:
  - This is a new structure:
    - It is an existing structure that is being remodeled into a new use; and
    - It would serve the entire community.
- Staff is looking for board direction:
  - The commissioners would like to completely waive the fee for the community center.
- Mr. Reich will bring forth how many dwellings per acre can be built in Marion County at a future Management Update for review.

LEGISLATIVE UPDATE:

**Summary of presentation:**

- SB 464 – Wildfire property tax relief bill:
  - More than 98 percent complete with amendments to the bill;
  - Had a meeting with the legislative council last week:

- Provided them with the legislative concept and a redline version of the bill for comment.
      - The deadline for final comments is today; and
      - This bill is in the Senate Revenue Committee.
- If a bill has not had a work session by this Friday, the bill is dead, except for Ways and Means Bills:
  - Revenue Bills; and
  - Rules Bills.
- Wildfire Rebuild Bill:
  - Sets up a process for individuals to come in and get an approval to rebuild after a fire;
  - Mr. Reich has already approved 50 homes out of 250 rural homes that had been destroyed without this bill;
  - This bill limits the rebuild;
  - The writer of the bill, Dave Hunnicutt, stated that it is an optional bill;
  - There is a workgroup at 1:30 p.m.; and
  - There is a meeting with Rep. Clem today regarding the county's concerns.
- The Donald/Aurora Interchange Grant is due this week:
  - Everything needs to be submitted to ODOT by Tuesday.
- Marion County will receive \$67.46 million from The COVID Relief Package:
  - Will come in two payments;
  - The first payment will come 60 days after March 11<sup>th</sup>; and
  - The second payment will come in 2022.

#### COMMISSIONER'S COMMITTEE ASSIGNMENTS & UPDATE

Danielle Bethell:

- Had a conversation with Kane's Marina regarding the lack of communication with ODOT:
  - They are on track to open this summer;
  - There is a safety concern on their part with the store that burned down that is directly located next to the pathway of the docks;
  - The commissioners are wanting an updated timeline from whoever is responsible for cleaning up that piece of property;
  - A resident up North Fork Road had no prior warning that ODOT was going to clean her property:
    - ODOT showed up, but her gate was locked;
    - There was a note posted on her gate without a call back number; and
    - Mr. Nicholas will provide the contact information to Chuck Williams so that anytime these issues arise, they can text or call him immediately.
- Met with State Parks on Friday regarding 12 camping spaces for Detroit residents:
  - Mr. Lawyer is working on this with state, Detroit park ranger, and Detroit Councilor Smith;
  - The fee would be \$700 a month per space;

- The goal established would be in place and completed by March 26<sup>th</sup>; and
- There is a water issue in the park that is in the process of being fixed and once that is completed, people can move in.
- Had a ride along with a Marion County deputy up Opal Creek.

Kevin Cameron:

- Attended the District 6 Meeting last Friday:
  - Updated the group on vaccine distribution.
- Toured the canyon with Treasurer Reed and Labor Commissioner Hoyle.

Meeting adjourned at 11:15 a.m.

COMPLETED BY: **Kristy Witherell**

*Reviewed by: Melissa Rounds*