



MARION COUNTY BOARD OF COMMISSIONERS

Management Update Minutes

Monday, August 3, 2020, 9:00 a.m.

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5231, Commissioners Boardroom

ATTENDANCE:

Commissioners Colm Willis, Sam Brentano, and Kevin Cameron, Jan Fritz, Jane Vetto, Brian Nicholas, Brandon Reich, Tom Kissinger, Matt Knudsen, Barb Young, Jolene Kelley, and Kristy Witherell as recorder.

Jan Fritz called the meeting to order at 9:00 a.m.

INFORMATIONAL:

Review Administrative Review Case #20-022/Turner Extension of Water
- Brandon Reich

Summary of presentation:

- Three property owners share a well east of Turner;
- There isn't enough water in the well to provide for the three homes;
- An additional well was added, which has arsenic in it;
- They are having water delivered, which isn't as effective;
- The property owners have applied for an administrative review for the board to determine if the circumstances are consistent with the policy in the comprehensive plan, which states that water cannot be extended outside of the Urban Growth Boundary unless there is a persistent health hazard;
- The property owners have a letter from the Oregon Water Resources Department indicating that the wells do not produce enough water for domestic use;
- Mr. Reich has provided all of the documentation in the file and is working on a staff report;
- The issue before the board is informational;
- At this Wednesday's Board Session, there will be an order for consideration whether the board would like to call this administrative review up to make a decision and schedule a public hearing on the matter;
- The board can call up the matter and have the planning director make the decision or have the hearings officer make a recommendation; and
- The applicant would like to expedite the process.

Board discussion:

- The commissioners are in favor of calling up the administrative review and schedule the public hearing for August 26th; and
- Mr. Reich could bring forth the order the following week for formal approval.

Discuss Contracted Sweeping Services for East Salem

- Matt Knudsen, Thomas Kissinger

Summary of presentation:

- Public Works Stormwater Operations Division provides street sweeping services for East Salem every other month;
- The street sweeper is 15 years old and at its end of life;
- The proposed contract would provide street sweeping every month:
 - Higher traffic areas would be performed twice a month; and
 - A schedule would be distributed to neighbors.
- This contracted service provides a higher level of service than what Public Works is able to provide;
- Public Works' equipment is older and is not able to provide the service;
- Great Western Sweeping is the potential vendor:
 - They have 30 years of service; and
 - This is being paid from the stormwater fee and road dollars.
- Public Works conducted two feasibility studies for this contract:
 - One prior to the Request for Proposals and one after responses were received and a rate was negotiated;
 - The analysis for the current cost per mile for Stormwater Operations Division to provide this service is \$111 out of 1,084 miles swept per year:
 - This cost included maintenance on the machine.
 - Based on the negotiated rate with the contractor, it starts at \$82 per mile and they sweep almost double the amount of roads per year;
 - Public Works did an analysis on the cost effectiveness on purchasing a new machine:
 - They compared a loan versus an outright purchase;
 - A new sweeper costs approximately \$200,000 - \$400,000; and
 - That would increase the cost per mile.
 - Based on the study, contracting the work was more cost effective than Public Works staff doing the job.
- By contracting the work, this will free up more work on the stormwater maintenance side; and
- Staff will continue negotiating the contract, refining the language, and will bring it before the board at a future Board Session.

COMMISSIONERS' COMMITTEE ASSIGNMENTS AND UPDATES:

Kevin Cameron:

- The School Resource Officer (SRO) resolution has been pulled from Board Session; and
- The resolution will be more about supporting SRO's being in the right spot in the schools.

COVID-19 Update:

Summary of presentation:

- The commissioners are concerned with the county being closed again.

OTHER:

Barb Young:

- Monument letter:
 - Ms. Young has been researching potential individuals from history to nominate for a monument in Washington D.C.; and
 - Ms. Young will have a letter drafted for the commissioners to sign.
- School District Meeting:
 - There are 65 school plans coming from Salem Keizer School District;
 - Creating an umbrella plan for all schools;
 - A team of 10 Marion County employees will review the school plans;
 - Each plan will take 20-30 minutes to go through;
 - After they complete the Salem Keizer School District plans, they will look at the outlying school districts' plans; and
 - The plans need to be completed before students attend in person.

Meeting adjourned at 9:53 a.m.

COMPLETED BY: **Kristy Witherell**

Reviewed by: Joanna Ritchie