



MARION COUNTY BOARD OF COMMISSIONERS

Management Update Minutes

Monday, April 20, 2020, 9:00 a.m.

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Boardroom

ATTENDANCE:

Commissioners Colm Willis, Sam Brentano, and Kevin Cameron, Jan Fritz, Jane Vetto, Scott Norris, Tamra Goettsch, Jason Schneider, Cynthia Granatir, Barb Young, Lisa Trauernicht, Chad Ball, and Kristy Witherell as recorder.

Jan Fritz called the meeting to order at 9:00 a.m.

INFORMATIONAL:

Review the Public Hearing Process during the COVID-19 Pandemic

- Melissa Rounds, Scott Norris

Summary of presentation:

- Due to the Courthouse Square building being closed to the public, there have been issues with how individuals can give public testimony at public hearings and meetings;
- The governor issued directives under Executive Order 20-16 on how to conduct public meetings in a safe manner;
- With the help from Information Technology and Legal Counsel, a workaround was created for the public to register on the county's website to speak during public testimony at public hearings;
- During the hearing, a representative from the county will call the individuals one at a time when it is their turn to speak;
- It is not possible to mute people on the AT&T Bridge;
- There are also systems that are designed for town hall meetings, which cost money;
- The workaround is consistent with the governor's latest executive order on public meetings;
- The individuals can watch the public hearing live on CCTV;
- The cutoff to register for public comment is 4:00 p.m. the day before the hearing; and
- The notices usually come out of Public Works:
 - They are noticed twice by statute along with the information on how to participate.

Board discussion:

- It would be worth looking into options for a conference phone in.

COVID-19 Update:

Summary of presentation:

- Business Grant Program Update:
 - Since last Monday, there were 799 applications sent over from Willamette Workforce Partnership (WWP);
 - Spent Monday and Tuesday building a database to input all of the business data;
 - Received the 799 applications in a file that was unusable, which took two days to convert the data into a usable format;
 - As of this morning, 263 business have been entered into the system;
 - There are 184 applications ready for checks;
 - Anticipating 450 to 500 qualified applications out of the 799 total applications;
 - With the 10 people who are working on this project, it will be completed by the end of Friday this week;
 - The Finance Department is ready to do the check run in Oracle today for the 171 businesses;
 - There are 5 to 10 percent in duplicate applications;
 - Applications that did not qualify make up roughly 15 percent;
 - The Finance Department will keep processing checks daily; and
 - The commissioners appreciate the hard work of all of the staff involved to make this happen.
- There is another Stimulus package 3.5, which puts \$150 billion into county and state government:
 - Includes \$29.5 billion to local counties:
 - This is slated to come directly to counties;
 - It is for lost revenues to the county's budgets;
 - Ms. Young will discuss this more with CFM and allow them to lobby on behalf of the county; and
 - Marion County could potentially get \$30 million.
- Drafted a letter to send to the governor; and
- Mr. Ball reminded everyone that the county has a COVID-19 Dashboard, which is accessible through the Marion County website.

OTHER:

Lisa Trauernicht:

- Received an email from Community Action Agency:
 - They are applying for funding through the U.S. Department of Justice for the De Muniz Resource Center and are asking for a letter of support; and
 - Ms. Trauernicht is working on the letter for the commissioners to sign.

COMMISSIONERS' COMMITTEE ASSIGNMENTS AND UPDATE:

Kevin Cameron:

- Facilitating two meetings today:
 - Discuss Guidelines for Reopening Athletic Clubs; and
 - Discuss Business Reopening Guidelines.

- Meeting with the Governor's Office on Tuesday regarding opening businesses; and
- Meeting later this week with folk to discuss opening parks.

Meeting adjourned at 9:53 a.m.

COMPLETED BY: **Kristy Witherell**

Reviewed by: *Joanna Ritchie*