



OREGON

MARION COUNTY BOARD OF COMMISSIONERS

Management Update Minutes

Monday, December 16, 2019, 9:00 a.m.

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Silverton Conference Room

ATTENDANCE:

Commissioners Colm Willis, Kevin Cameron, and Sam Brentano, Jan Fritz, Jan Vetto, Lisa Trauernicht, Jolene Kelley, Debbie Gregg, Dawn Thompson, Jeff White, Leanne Aurand, Chad Ball, Melissa Rounds, and Kristy Witherell as recorder.

Jan Fritz called the meeting to order at 9:00 a.m.

INFORMATIONAL:

Review District Attorney's Office Discovery Fee Schedule

- Dawn Thompson, Debbie Gregg

Summary of presentation:

- Discovery fees are paid by defense attorneys and public defenders to obtain copies of evidence in their cases;
- The last time this fee schedule was updated was February 21, 2007;
- The District Attorney's Office has one full time employee processing these requests and one employee processing these requests for Grand Jury;
- The fees collected go into the general fund to offset employee costs and copy fees;
- Six counties were sent a request to obtain a copy of their fee schedule to compare:
 - Deschutes;
 - Jackson;
 - Clackamas;
 - Linn; and
 - Benton.
- Only Deschutes, Linn, and Benton counties responded; and
- With the help of the Information Technology (IT) Department, this document is to be available online in the future.

Board Discussion:

- The commissioners would like Ms. Thompson to reach out to other three counties again to obtain their Discovery Fee Schedule; and
- It is suggested to not include a labor fee to simplify tracking and billing.

Discuss Fiscal Year 2020-21 Budget Parameters

- Debbie Gregg

Summary of presentation:

- Countywide training to be held on Wednesday, December 18, 2019;

- Interest Rate will decrease this year to 1.725 percent;
- Cost of Living (COLA) increase is not required on non-negotiated contracts;
- The COLA for the Marion County Law Enforcement Association and the Federation of Parole and Probation Officers has been entered into the Fiscal Year 2020-21 budget;
- Health insurance has slightly increased over last year's cost, but is consistent with prior year's increases;
- The PERS rates are in the second year of a two-year cycle and are consistent with last year:
 - PERS legislation now includes temporary employees as of January 1, 2020; and
 - This cost must be included in each department's budgets.
- Each department must eliminate from their budget any vacancies that are not currently being recruited;
- Light duty vehicles will be budgeted at fleet rates;
- Vacancy savings must not be allocated to Materials and Services in the supplemental budget period; and
- IT hardware and software will be budgeted within each department instead of allocated later from the IT budget.

Review Sale of Tax Foreclosed Property ID #-R82081 located at, 2790 Brooks Avenue NE, Salem Back to Prior Owner of Record

- Jeff White, LeAnne Aurand

Summary of presentation:

- The property was obtained through the foreclosure process; and
- The county received a letter from the prior property owner to purchase this property back to be able to sell and pay off the taxes.

Discuss Approving a Private Sale Bid for Tax Foreclosed Property ID #R55458

- Jeff White, LeAnne Aurand

Summary of presentation:

- The property failed to sell at two prior auctions;
 - It was advertised for sale November 5-29, 2019; and
 - It was sent to 600 people on the interested party list on file.
- Three bids were received, and the highest bid was above the minimum bid at the last auction.

Housing and Homelessness Update

- Lisa Trauernicht

Summary of presentation:

- HUD has approved a Continuum of Care;
- The Homeless Initiative has changed their name to the Mid-Willamette Valley Homeless Alliance, and has applied for an ORS 190 organization status;
- The board for the alliance includes Marion and Polk Counties, and the cities of Salem, Keizer, Monmouth, and Independence;
- The stakeholders group includes all local nonprofits that provide services to the homeless population;

- Annual baseline funding not yet received from the Oregon Rural Continuum of Care had to be requested and was received;
- Built for Zero is a program that assists local service providers to coordinate with each other to assist the homeless population looking for services and housing:
 - Kaiser Permanente has donated funds to assist with training and technical assistance.
- Homeless statistics are reported differently based on geographic location;
- CAHOOTS is a local street outreach program that started in Eugene:
 - They have EMT's and mental health professionals that provide outreach services in the community;
 - They are part of the public safety system and receive funding through the police budget:
 - Receives approximately two percent of the budget;
 - Responds to approximately 17 percent of calls; and
 - They would like to start a similar program in the downtown Salem area.
 - These are low level situations that do not generally require transport services.
- United Way and Community Action Agency are working together to bring the program to the area;
- There are still many technical issues that need to be resolved; and
- United Way is coordinating with a local church to open a woman's shelter.

Board discussion:

- CAHOOTS will be presented at the Marion County Public Safety Coordinating Council Meeting as more coordination needs to be done with all public safety entities; and
- Legal Counsel has prepared a draft Sit/Lie Ordinance to present at the Community Corrections Board Meeting tomorrow.

Review Revisions to Policy 301, Equal Employment Opportunity

- Lisa Trauernicht

Summary of presentation:

- Last updated in 1996;
- Policy is currently compliant;
- Updated language and formatting;
- Has been reviewed by Legal Counsel and Central Services; and
- Will be presented at board session on December 31, 2019.

Review Revisions to Policy 602, Non-Discrimination

- Lisa Trauernicht

Summary of presentation:

- New employment laws will be effective January 1, 2020;
- Revisions include:
 - Accommodation for Pregnancy;
 - Deadlines extended for reporting and filing of grievances or complaints;

- Non-Disclosure, Non-Disparagement; and
- Bystander Reporting Requirements.
- The new policy must be posted and readily available to employees;
- Additions to the policy have been reviewed by the unions and is currently under review by Human Resources; and
- It will be presented at board session on December 31, 2019, as it needs to be approved and in place by January 1, 2020.

Marion County Refugee Resettlement Update

- Chad Ball, Jane Vetto

Summary of presentation:

- Catholic Charities requested a letter to be written to the United States State Department to accept refugees into the county;
- Not previously done before;
- Ms. Vetto gave some background information on why this is coming before the board;
- There are two questions that must be answered:
 - Does the county consent; and
 - If refugees resettle in a city, can the county consent on behalf of the city.
- The governor has already consented;
- The Association of Oregon Counties is inquiring to see if the Governor's Office has already received consent from cities;
- Mr. Ball gave some background regarding refugee resettlement in the county; and
- There are three groups in Marion County that assist refugees:
 - Catholic Charities;
 - Refugees of Salem/Salem Alliance Church; and
 - A Lutheran Church.

Board discussion:

- More information needs to be obtained to clarify if Marion County is to obtain the consent of the cities or if the state is to obtain the consent; and
- Mr. Ball will bring the issue back to Management Update on December 30, 2020.

Discuss 2020 Combined Board Session and Town Hall Dates and Times

- Chad Ball

Summary of presentation:

- Mr. Ball reviewed the off-site dates from the previous year;
- Dates and locations for the upcoming year were discussed; and
- A meeting in the North Fork area is already set for March, 2020.

Board discussion:

- Board Sessions and Town Halls to be scheduled for St. Paul, Aumsville, Turner, and Mt. Angel; and
- Looking into scheduling chamber series.

COMMUNICATIONS

Update

- Jolene Kelley
- Ms. Kelley gave a brief update of upcoming scheduled events.

COMMISSIONERS' COMMITTEE ASSIGNMENTS AND UPDATE:

Sam Brentano:

- Northwest Senior's and Disability Services has obtained a new South Salem site.

Colm Willis:

- Attended the Association of O&C Counties Conference in Roseburg.

Meeting adjourned at 10:28 a.m.

COMPLETED BY: **Molly Hatfield**

Reviewed by: *Joanna Ritchie*