



MARION COUNTY BOARD OF COMMISSIONERS

# Management Update Minutes

Monday, April 3, 2017, 9:00 am – 11:00 am  
Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Silverton Conference Room

## ATTENDANCE:

Commissioner Sam Brentano, Commissioner Janet Carlson, Commissioner Kevin Cameron, John Lattimer, Jan Fritz, Gloria Roy, Scott Norris, Tom Rohlfing, Brian May, Alan Haley, Joe Fennimore, Chris Baldrige, Sheila Lorange, Faye Fagel, Chuck Sybrant, Brigid Zani, Jolene Kelley, and Kenna West as recorder

## Visitors:

Josh Graves, Catholic Community Services

## INFORMATIONAL

### **Cavazos Initiative for Latino Youth and Families**

#### *Summary of Presentation:*

- Previously had work session regarding the Cavazos proposal;
- Catholic Community Services has an alternative proposal regarding grant;
- Grant is due April 10<sup>th</sup>;
- Josh Graves, Catholic Community Services:
  - Revised service delivery plan;
  - Pilot project;
  - Scaled down from 30 youth to 10 youth over the course of a year;
  - Changed initial shelter provided for youth:
    - Shelter program would have cost \$200,000;
    - Integrated the Safe Families for Children program which already exists with Catholic Community Services; and
    - Integrated into the Fostering Hope Initiative.
- Opportunity for community to come together with Catholic Community Services, Mano y Mano and the Marion County Juvenile Department;
- Reach out to youth who are property offense youth;
- First time juvenile offenders;
- Use Safe Families model to create an intervention outside of detention;
- Coordination of services;
- Data collection;
- Mano y Mano will supply culturally sensitive mentors and system navigators for the youth;
- Asking Marion County Juvenile to provide:
  - Screening and referral of the 10 youth;
  - Coordination and partnerships with all of the collective members; and

- Administration of the juvenile crime prevention risk assessment.
- Activity timeline:
  - April 2017 apply for Youth Development Council funding:
    - Want Marion County to partner in this ask.
  - Budget; and
  - Evaluation.
- Front end of the system rather than focus on those headed into detention; and
- No additional cost to Marion County.

*Board Discussion:*

- Can administer within the current budget;
- Two year grant;
- \$50,000 grant amount but need \$100,000:
  - Looking for additional funding in other areas.
- Use a rolling basis rather than ten in a calendar year;
- Will phase in the ten kids;
- Safe Families for Children are volunteer host homes that are available to take care of the kids and create a secondary environment away from detention and a home that is a safe place where assessment and evaluation can begin;
- Team working with the biological families at the same time;
- Not a long term housing type of project;
- Marion County Juvenile is not putting any money into this project;
- Males only because, based on data, there isn't enough need for Latina girls and this requires a gender specific approach;
- Confirming that asking for the go ahead from Catholic Community Services to submit the application for this project;
- Memorandum of Understanding completed; and
- Board of Commissioners will submit a letter of support.

**Juvenile Department Service Gaps**

*Summary of Presentation:*

- Follow-up to the Pay for Success project;
- Work session previously;
- Asked for a diagram showing the existing gaps in service;
- Completed and provided:
  - Green are gaps or areas where there is a need; and
  - All gaps are directed to youth on probation.
- High risk family support is similar to Pay for Success;
- Risk based initiative data indicates would need an extra probation officer to handle extra capacity;
- Substance use and abuse treatment:
  - 72 percent of youth have current substance abuse problems;
  - 35 percent started substance abuse at age 13 or younger;
  - Use contracted outside services;
  - Long lists for residential; and

- Need is increased residential or in-patient treatment availability and earlier interventions with youth that are at risk with substance abuse problems.
- Mental Health/Developmental Disability:
  - Some counseling in place for detention and gap youth;
  - Collaboration with other organizations;
  - Detention placement is not the best alternative for these youth; and
  - Better to divert outside of the juvenile system.
- High risk family support has come out of the Pay for Success model;
- Propose in-house rather than contracting with an external entity with an estimate of 40 youth served per year with two staff;
- Title IVE money – very little unencumbered:
  - Given authority for 50 percent Management Analyst to be able to do the work that has been done by a supervisor which is \$60,000;
  - Tablets that are being used by staff which is \$6,500;
  - Family positions which would be \$200,000;
  - Projected revenue of \$330,000:
    - 1<sup>st</sup> Quarter Fiscal Year 2017 received \$118,000 with a total of \$749,000 in Title IVE money.
  - Priority one is the high risk family support; and
  - Mental health is a high priority but unsure the answer is the Juvenile Department.
- Sit down meeting with Bridgeway to look at options recommended;
- Also have Cindy Becker involved regarding mental health issues;
- Not asking for county money;
- Concerns regarding long term availability for Title IVE;
- If catch the youth with issues earlier then could deter later elevation of issues;
- Tracking data of youth going into Oregon Youth Authority:
  - Hispanic/Latino;
  - Substance abuse issues;
  - Mental health issues; and
  - Gang members.

## **Land Use Permits**

### *Summary of Presentation:*

- Received an email regarding issues with Public Works;
- First contact was middle of December 2016;
- Appeal time was up in middle of November 2016
  - Contact was after the appeal time had lapsed.
- In February 2017, a letter was submitted asking Public Works to revoke their opinion based on the research he had done;
- Applicant was given notice of the land use application;
- Steps in place:
  - Public Works issues a decision;
  - Applicant disagrees then they can appeal; and

- Applicant can talk to Public Works and if there is misinformation the Planning Director can reconsider the decision during the appeal period and reissue it.
- In the email, the applicant indicated he contact Public Works right after he received the notice;
- Never contacted Joe Fennimore but may have contacted someone in the Planning Division; and
- Unknown to Joe what the actual content was about in the first contact with Planning Division.

*Board Discussion:*

- County has a good sense of what acreage can yield so if seems inaccurate they can request additional information;
- Notice went out to others:
  - Friends of Marion County saw the notice and did not question it; and
  - Land Conservation Development Commission (LCDC) saw the notice and didn't question it.
- Person who wrote the email believes the neighbor was committing fraud and called Public Works.
  - Joe and Brandon were not advised of the complaint;
  - Nobody reported this issue to Joe and that is a problem;
  - Public Works receives a lot of those types of calls from a lot of people;
  - Need to document in the file that someone called in about this issue; a
  - Need to have a process so Marion County handles these matters rather than just requiring them to pay the \$200 appeal fee and appeal the matter;
  - County may not need to address these issues because:
    - Other organizations are watchdogs on land use; and
    - Probably not a problem but rather a personal grudge.
- When application filed, there was data from the seed company regarding yield;
- Three issues:
  - Verifying data when it comes in;
  - Documenting the communications; and
  - Information that fraud has been committed:
    - The Planning Director can revoke the permit if substantial evidence is presented, even after the appeal time;
    - Revoke the permit; and
    - The applicant would then have burden to come back in and prove no fraud was committed in order to be eligible for the permit.
- If fraud was committed:
  - There was a double check done based on the information provided;
  - There is no way at this point because a "he said, she said" type of situation; and
  - Unlikely the permit will be revoked.
- Have to look at it internally and there is very little to do at this time;

- Public Works will draft a letter to the constituent with draft to Jolene for final review; and
- Public Works will also put into place a process for keeping files updated on fraud type calls:
  - Marion County should not be responsible for investigating every such call.
- Have the applicant supply an affidavit that the data is indeed true and accurate; and
- Joe Fennimore to check with other counties to see if they have similar situations with possible fraud.

## **Butteville Landing**

### *Summary of Presentation:*

- This project is proceeding quickly;
- A grant was given to get design work completed;
- Need a decision on what this is going to be when completed;
- Next funding sources needs to come from the owner of the property (Marion County) not the volunteers doing to the work;
- Marion County right-of-way;
- Friends of Butteville are talking about a non-motorized boat launch;
- Cannot get down the trail with an automobile; and
- Public Works would like to transfer the park to the State of Oregon.

### *Board Discussion:*

- The scope of this project is bigger than Gates and includes a dock for paddle boards, kayaks and canoes:
  - The design work making it nicer results in more maintenance;
  - Champoeg Park has volunteers that would help to maintain the project;
  - It is 2-3 steps more than the Gates path; and
  - It's a planned dock development by the Friends of Butteville.
- This project received \$14,500 from our community grant program for design and survey;
- Friends of Butteville would put in the dock and maintain it;
- Do not want this to be a Marion County Park, wayside or in any way maintained by the county:
  - Would support signage that the area is maintained by the Friends of Butteville.
- No further maintenance or funding for this project from the county;
- Alan to discuss with Friends of Butteville:
  - Marion County will not fund or maintain further;
  - If they want to continue, Public Works will investigate the possibility of donating the property as a launching area that could be maintained by a private organization;
  - If not kept as a launching area with a public access then would revert back to the county; and
  - They can still apply for more community grants.

## **Letter of Support – Santiam Water Control District: Water Project Grants and Loans Grant Application**

### *Summary of Presentation:*

- Grant application came into the office last week;
- 2007 Legislative Session where the legislature designated this as Mill Creek Development;
- Santiam Water Control District used to have ditches and pump stations out there and when the legislature divided this up they bulldozed the land and took away the ditches for Santiam Water Control District;
- Have been trying to reestablish it because by law they have to provide irrigation water to all of those parcels;
- Want to apply for a grant to reestablish all of this;
- Out by jail and dog shelter so must provide water;
- Confirmed with jail that the water was from the City of Salem because the other water was shut off to the garden;
- City of Salem water is free for the garden;
- Business Services has a \$625 bill from the District for water rights;
- State wiped out the infrastructure for the irrigation district to fulfill its mission of providing water;
- DPSST wanted to drill wells;
- If they don't get the grant:
  - Might sue because they need to keep their water rights; and
  - State kept some of the water rights but will be selling some of the water rights to the City of Jefferson.
- Santiam Water Control District wants a letter of support from Marion County to apply for a grant to reestablish the infrastructure which could mean that the water bills go up;
- Jan just received a call that they are withdrawing their grant request because not ready to apply but expect to reapply in one year time;
- Confirmed they are not applying for the grant this year; and
- Sheila Lorraine will try to find the agreement that was made with the City of Salem regarding the water usage being free for the garden.

## **Fee Waiver Request**

### *Summary of presentation:*

- Chris Baldrige part of presentation regarding fee waiver request from the Oregonian;
- Two requests submitted:
  - One was to the Sheriff's Office for data and copies of policies; and
  - Second was for copies of some settlement agreements that Risk is fulfilling.
- Sheriff quoted about \$195.00 to fulfill their portion of the request because of the time involved;
- Risk's portion of the request took about 45 minutes to fulfill and they have no intention of submitting a fee for that;
- Will need to go through legal review and not sure how long that will take;
- Need to get back to the Oregonian regarding whether they will waive fee or not;

- Sheriff's data is not a problem in regard to legal security;
- Policy is not a problem and agreed to provide without a fee;
- Problem is the data numbers they are requesting all the way back to 2013:
  - Aging data management system;
  - Housed in three different systems;
  - Data sensitive so only one officer has access to the systems; and
  - Must hand build and create an excel spreadsheet then provide the data.
- Estimated two hours to complete;
- Routinely provides free service to the news, in particular Lt. Baldrige;
- Will typically attach a fee for larger bulk request because it costs the department money to prepare the data and reports and takes officer's away from other duties; and
- Request that the board uphold the fee and not allow the waiver;

*Board Discussion:*

- Technically Sheriff's Office is creating something new;
- Not just supplying a public record;
- Need to educate the media that we are creating a record for them;
- When Sheriff's Office gets new system, this will be easy to supply but with old system cannot do so without a hand count; and
- Technically this is not a public records request because the county is being required to create a new document.

**House Bill 3231**

*Summary of Presentation:*

- Section I is taking it out of the special district formation laws;
- Unique formation district with special carve-out;
- Form the district but have to have all cities vote on funding and if vote then will have a special district but no funding;
- Section VII allows that if a district is formed under these unique formation rules then any county that gets an application for a highway project has to rubber stamp it "yes";
- Cannot apply land use laws but only construction rules from Department of Transportation;
- Toll road rules are difficult to enforce; and
- Gloria and Barb to review the Bill further and advise what effect this has on Marion County:
  - Based on what's known at the moment, the county does not support the Bill if it forces the county to give up local control.

**Communications Update**

- Jolene Kelley gave an update on communication outreach.

ACTION

OTHER

## **HB 2937 & 2938**

- Brandon Reich attended a work group meeting ;
- There is a Senate Bill which county the likes even though doesn't allow ADUs on EFU land;
- 1,000 Friends doesn't like the bill;
- Required to be 800 square feet maximum;
- Washington County 900 square feet maximum;
- Curry County allows 1,200 square feet; and
- Would prefer to have local control on the square footage allowed/required.

## **Veterinarian Bill**

- No euthanasia would be allowed in capacity as an animal rescue; and
- Would allow people to recover vet costs, etc. if adopted dog found to have condition that it had at time of adoption if found within six months of adoption.

## COMMISSIONERS' COMMITTEE ASSIGNMENTS AND UPDATES

Commissioner Brentano attended:

- Service Award Presentation at Juvenile:
  - Took opportunity to have lunch at the Juvenile Detention Facility to determine quality;
  - Quality is more than just buying the best or freshest products, it is also preparing it correctly and serving it at the correct temperature;
  - The luncheon served was tacos and some of the comments by the youth included:
    - Poor cooking;
    - Underprepared;
    - Cold; and
    - Flavorless.
  - Would like staff to participate more in the preparation and serving of the food, including tasting the food;
  - Prior discussion included foregoing the education reimbursement for this food so a different vendor could be found;
  - Confirmed with the Oregon Department of Education that county does not have to participate or the county can participate at a reduced level including:
    - Participate with the breakfast meal;
    - Staff make the work program sack lunches as they already make the snack;
    - Vendor would supply detention lunch and GAP and detention dinner;
    - Weekends included for lunch and dinner; and
    - This would cut in half the losses because breakfast is \$34,000 reimbursement and partial lunch would be close to \$45,000.
  - New RFP recommended with the above as part of the details;
  - New contract to include parameters for quality of food, quality of preparation and quality of service;



- Assistant Supervisors have been assigned to go back before the meal is served and taste it; and
- Discussion regarding starting a work/learning program where youth are taught cooking and cleaning skills as part of the food preparation process.

Commissioner Cameron attended:

- Testified on the District Attorney's budget;
- City of Salem City Council meeting;
- City of Hubbard City Council meeting;
- City of Jefferson City Council meeting;
- City of Stayton City Council meeting;
- Interviews for the Economic Development Coordinator position and reopened the position for an additional seven days; and
- Woodburn Community Forum meeting.

Adjourned at 11:30 a.m.

COMPLETED BY: **Kenna West**

*Reviewed by: Kristy Witherell*