



Management Update summary Minutes

Monday, December 19, 2016, 9:00 a.m.

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Silverton Conference Room

ATTENDANCE

Commissioner Kevin Cameron, Commissioner Carlson, Commissioner Sam Brentano, Jan Fritz, Gloria Roy, Mark Hunter, Tamra Goetsch, Ann-Marie Banfield, Jolene Kelley, Brian May, Matt Knudsen, Lisa Trauernicht, Barb Young, Sheila Lorance, Jason Myers, Walt Beglau, Colleen Chaffins, Julia Uravich, Alan Haley, Jeff White, Ed Flick and Kenna West as recorder.

Absent: John Lattimer

COMMUNICATION UPDATE

- Jolene Kelley, Public Information Coordinator, provided current updates.

Oregon Garden Foundation draft annual budget – Tamra Goetsch, Mark Hunter

Summary of Presentation:

- First opportunity for board to give input;
- Would like to align budget with strategic plan;
- Input will be shared with the foundation board members for consideration;
- The final budget will be presented to the commissioners January 2017;
- Operating budget is relatively small; and
- Need own legal counsel.

Summary of Discussion:

- \$10,000 allocated to operational reserve for emergencies;
- Moonstone Garden Management (MGM) manages memberships;
- No requirement that they review the budget by the end of the year;
- Purpose today is to review draft and then take to board session as an action item;
- Ms. Roy will check in the by-laws to determine if timing and process are correct; and
- Needs to be a clear line item for legal expenses.

Stepping Up Initiative Resolution-Sheriff Myers, Anne-Marie Banfield

Summary of Presentation:

- Attended the Stepping Up Initiative in Washington, D.C.:
 - Diverts folks with mental health issues out of jail and to providers.
- Would like a resolution to codify what is happening currently; and
- New position in the District Attorney's office to help direct mentally ill individuals to service providers.

Summary of Discussion:

- Edited language in the resolution; and
- Need to let NACo know once the resolution is passed.

Oregon State Hospital IGA for medical transport services for guilty except for insanity patients

- Commander Sheila Lorance

Summary of Presentation:

- Sheriff's Office is currently providing secure, non-emergency medical transport services to select Oregon State Hospital (OSH) patients;
- OSH would like to include "guilty except for insanity" patients;
- Sheriff's Office can only currently provide that service on an overtime basis; and
- Long-term plan is to hire a full-time deputy.

Summary of Discussion:

- This is a separate contract;
- All costs are covered by IGA and paid by State Hospital; and
- Will go to Board Session for approval next Wednesday.

Letter of Support for a Hazard Mitigation Grant application for the City of Turner - Ed Flick, Sarah Cavazos

Summary of Presentation:

- As a result of last year's flooding, there's a presidential declaration of the ability to apply for a hazard mitigation grant;
- The money would fund a feasibility assessment of establishing works that would withhold flood water upstream and away from Turner and Salem;
- Opportunity ends at the end of the calendar year;
- Oregon Emergency Management has set aside funds:
 - Asking City of Salem and Marion County to match funds.

Summary of Discussion:

- David Sawyer of Turner needs a commitment at this point, not a letter of support;
- The money would be needed by next summer to support the project;
- Will be sent to Board Session and letter will be revised;
- This is not a grant application; and
- Mr. Flick will confirm whether or not there needs to be a letter of support;

Update on Roads – Ed Flick

Summary of Presentation:

- Working on getting road closures on the county website.

Summary of Discussion:

- Commissioner Cameron would like a demonstration;
- There's not sufficient staff in dispatcher's office to keep all updated; and
- GIS map valuable tool and will be spreading the word of this new resource.

Outreach update on Stormwater Fee Credit program implementation - Matt Knudsen

Summary of Presentation:

- Board approved stormwater fee in 2015 in the East Salem Service District area;
- 25 percent automatic deduction for commercial property owners;
- Will sunset July 2017;
- Allows commercial businesses to apply for credits for stormwater improvements;
- Two letters have been sent out;
- Ten applications at this point;
- Specific outreach to Chemeketa Community College (CCC) and Salem-Keizer School District with no response;
- Have sent emails to CCC and called several times;

- New credit program will be implemented in July 2018;
- Have accrued approximately \$800,000;
- Flooding has been an issue for years;
- Developing a system wide plan that looks at all different strategies:
 - Meeting coming up regarding flooding at 64th Avenue.

Summary of Discussion:

- Gave Mr. Knudsen names of people to contact at both places;
- Ms. West will provide emails to Mr. Knudsen;
- Need to do broader outreach through the Public Information Officer and newsletters;
- Public Works will give a list to the board regarding timing and what is being worked on; and
- Would like to have some type of information on the web for the public.

Public outreach results and feedback on the OR 551/Ehlen Road Safety Improvement project -

Julia Uravich, Alan Haley

Summary of Presentation:

- Introduced Oregon Department of Transportation's (ODOT) project to board last July in Management Update;
- Turning movements at the intersection are an ongoing safety issue;
- Worked with ODOT and several proposed changes;
- Held a neighborhood meeting November 21st to gain feedback;
- Sent about 1500 mailings and through GovDelivery;
- Went door to door along Boones Ferry to get feedback;
- Several concerns from local citizens of proposed ODOT changes; and
- ODOT in response has prepared an alternative analysis in response to ideas provided by the public.

Summary of Discussion:

- ODOT needs to walk the new area and field scope;
- Ehlen and Boones Ferry Roads have had many fatal accidents:
 - Need to have a light at the intersection.
- ODOT will make the final decision with the county's input.

Revised non-discrimination policy and procedures - Colleen Coons-Chaffins, Gloria Roy

Summary of Presentation:

- Whistleblower provisions mandated by legislature:
 - Strengthen the prohibition of retaliation;
 - Must be good-faith disclosure to someone in authority;
 - Information must be lawfully accessed; and
 - Must be reasonable belief of violation of law or rule.
- Retaliation is a potential misdemeanor;
- Must inform employees of their rights if they have been charged; and
- Changes must be in place by January 1, 2017.

Summary of Discussion:

- Will go to Board Session on Wednesday.

Updated building renderings for the new Central District Office and Parole and Probation Building - Colleen Coons-Chaffins, Sheriff Myers

Summary of Presentation:

- Presented three types of roofing;

- Recommends shed roof:
 - Within cost;
 - Flexible;
 - Sloped for drain; and
 - Will last longer.

Summary of Discussion:

- Renewable energy requirement;
- There is a waiver process available; and
- Shed roof is okay to go forward.

Review request to issue a Warranty Deed to replace a previously issued Quitclaim Deed - Jeff White

Summary of Presentation:

- Sold foreclosed house;
- Former lienholder is asserting a right to the property to the new buyer;
- Would like the county to assist with resolving the issue;
- Quitclaim Deed issued to avoid this problem;
- Mr. White and Mr. Norris do not support replacing with a Warranty Deed;
- Law states that liens disappear when the county forecloses
 - Warranty Deeds draw county into the problem.

Summary of Discussion:

- County is involved in the litigation against Mortgage Electronic Resale System for issues like this; and
- Board agrees with the Mr. White, but would be willing to provide a letter from legal stating the facts.

Review request to sell tax lot obtained through foreclosure by private sale via sealed bid – Jeff White

Summary of Presentation:

- Two vacant lot purchased through foreclosures:
 - Bank; and
 - County.
- New owner requesting to purchase from county during redemption period:
 - Former owners would not respond;
 - Must be valued less than \$15,000 and not buildable;
 - Qualifies to be sold through private bid process; and
 - Would like to sell her the property.

Summary of Discussion:

- Board approves sale.

Review request to sell property back to previous owner - Jeff White

Summary of Presentation:

- Previous owner's daughter contacted county;
- Wants to buy back property back for the amount of taxes due; and
- Able to make payment arrangements.

Summary of Discussion:

- Board approves sale.

Review of Fiscal Year 2017-18 Budget Parameters - Richard Minaker, Debbie Gregg

Summary of Presentation:

- Four changes from last year; and
- Health Insurance and PERS increased this year.

Summary of Discussion:

- Budget parameters work in general; and
- Program needs for the future are included in decision packages.

Discuss Letter received from North Coast State Forest Coalition

Summary of Presentation:

- Received letter of class action suit;
- Linn County class representative;
- Parties have until January 28, 2018 if they choose to opt out; and
- No counties have opted out to date.

Summary of Discussion:

- Commissioner Brentano does not want to opt out;
- Could be liable for some costs, but would be split among counties; and
- All commissioners agree with staying in the lawsuit.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Kevin Cameron:

- Other counties/cities trying salt:
 - Storage and cost are issues.

Commissioner Sam Brentano:

- Gil Riddell requested Marion County membership for Forest Management Reform:
 - Will be a representative, but not on the board.

Commissioner Janet Carlson:

- No updates.

Adjourned at: 11:40 AM

COMPLETED BY: **Sarra Sparks**

Reviewed by: Kristy Witherell