



# Management Update Summary Minutes

**Monday, June 20, 2016, 9:00 a.m.**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Silverton Conference Room

## ATTENDANCE

Commissioner Sam Brentano, Commissioner Janet Carlson, John Lattimer, Jan Fritz, Gloria Roy, Jolene Kelley, Tamra Goetsch, Alan Haley, Brandon Reich, Joe Fennimore, Rod Calkins, Cary Moller, Matt Plummer, Lisa Trauernicht, Sarah Cavazos and Kenna West as recorder.

## COMMUNICATION UPDATE

- Jolene Kelley, Public Information Coordinator, provided current updates:
  - Radio and CCTV are both scheduled to cover the Marion County Fair; and
  - Media day at fair will be combined with the barn tour.

## INFORMATIONAL

### **Review Butteville Landing**

#### *Summary of Presentation:*

- Parks Commission would like to move forward with improvements at Butteville Landing;
  - Would like to complete the clean-up that the Sherrif's Office started;
  - Will engage the Juvenile Department to remove the debris and take the downed trees away for firewood;
  - Will proceed with identifying funding opportunities; and
  - Confirm survey and property line to discourage trespassing.

#### *Summary of Discussion:*

- Move forward as presented.

### **Discuss Home Occupation Standards**

#### *Summary of Presentation:*

- Reviewed a list of possible options, a summary of recent home occupations, and a brief Analysis of how the proposed changes satisfy the requirements of state ballot measures affecting zone change:
  - Current home occupations standards do allow visitors/clients;
  - Marion County limited home occupation does not allow an employee;
  - City of Salem home occupation allows an employee;
  - Marion County has a \$125 one-time fee;
  - City of Salem has no fee;
  - Marion County requires a home occupation agreement; and
  - City of Salem does not require a home occupation agreement.
- City of Salem is not having trouble with home occupations, traffic, or clients coming to the property:
  - Staff will recommend that Marion County limited home occupation does not require an agreement in the future;
  - Staff will recommend that Marion County allow a minimum of one employee;
  - Staff will recommend that Marion County allow one small sign; and
  - This would result in minimal impact to the neighbors.

- The businesses are still subject to the code which allows for enforcement of the rules;
- These don't include retail sales, but do allow incidental sales;
- Home offices would be allowed in rural resource zones;
- Marion County has both a limited use and a conditional use:
  - There are very few conditional use applicants.
- If property owner rezones or adds uses to a zone, then Measure 50 requires that the entire property be reassessed at today's market value; and
- Measure 56 requires notice to property owners if the criteria for use changes.

*Summary of Discussion:*

- These changes will be brought to the Board for action.

## **Response to Adult Foster Home Closures**

*Summary of Presentation:*

- There was a rate reduction to adult foster homes in the mental health system across the state:
  - This impacted Marion County significantly because we have many adult foster homes;
  - Some homes closed due to the rate reductions;
  - Marion County found homes for most displaced people to live; and
  - More homes are closing and more people are being displaced.
- In April, 33 people had lost placement and today the number is 47;
- A total of ten homes have closed:
  - The three most recent closures are set for the end of June;
  - Must find placement for an additional fourteen people by the end of June;
  - There is confirmed placement for 50% of the people;
  - Actively looking for placement for three of the remaining 50%.
- Marion County is currently providing intensive community support for people in their own apartments or congregate living arrangements:
  - This has been successful;
  - Needs are great;
  - Trying to provide the services they had in the adult foster homes, but in a different environment.
- Pelton Project provides residential services and have been very responsive to adding staff and helping the displaced individuals;
- There is a new mental health initiative called Choice Model:
  - This is the state's effort to put some external utilization management and placement authority in place;
  - State contracted with Key Pro to direct when people leave the hospital and what level of care they will need;
  - Having a third-party entity provide this direction will have a significant impact on the county's ability to move people as they deem necessary;
  - The third-party entity avoids conflict of interest; and
  - There will be a lot of discussion with Key Pro regarding resources and utilization of those resources.
- If individuals are unable to live on their own, then there will be additional staff to provide the wrap around services:
  - Will need to increase the number of staff to provide those services.
- Some of the providers are working toward getting a different types of license;
- One of the providers is working toward retooling the home to create a supported housing option; and
- Most of the homes are just residential and are not providing therapy or case management for the clients.

*Summary of Discussion:*

- Clarify the information provided and provide a summary of the Choice Model then send over to Senator Courtney's office.

**Employee Wellness: Health Risk Assessment**

*Summary of Presentation:*

- Last weekend was Circle the Slough Run Walk event;
- Data collection is one of the benchmarks for the Wellness Program;
- Recently brought on a vendor for data collection through the Health Risk Assessment for Marion County employees:
  - This is a fully on-line assessment;
  - It is voluntary and anonymous;
  - It is available to all benefit eligible employees;
  - Health Risk Assessment being performed by geographic group (i.e. Courthouse Square, Public Works, etc.);
  - Gave a step-by-step presentation of the Health Risk Assessment;
  - It provides each individual an assessment of their health risk;
  - It provides an aggregate of the health risk per geographic group;
  - It provides the health risk in the aggregate; and
  - This allows wellness to focus on those areas necessary for the geographic group.
- Reviewed other health assessment databases prior to putting this assessment into action;
- The better data received from this program, the better the county can determine what is important for inclusion in health plans and what services may be needed;
- Would like to have this completed on county time rather than on personal time:
  - Although this can be accessed outside of the county server.
- Wellness program encourages employees to take advantage of the annual physical offered by the medical providers; and
- Risk is currently going to individual departments to update them on this program.

*Summary of Discussion:*

- An email will be sent to Courthouse Square employees with the appropriate link to complete the survey.

**Community Project Grant, Business Development Grant Applications and Funding Recommendations**

*Summary of Presentation:*

- Two cycles for grants were run this year;
- The second request for application opened on March 15, 2016 and closed on May 2, 2016;
- There were three applications for the Community Project Grant; and
- There were three applications for the Business Development Grant.

*Summary of Discussion:*

- There will be additional outreach with the communities next grant round;
- There will be more one-on-one meetings to discuss the grant opportunities;
- Staff directed to provide additional information to city officials who attend the Marion County Fair regarding these funds and what projects are applicable.

*Summary of Presentation:*

- At the May 18, 2016 the Economic Development Advisory Board reviewed the grants and performed scoring for the applications;
- Applicants for the Community Project Grant included:
  - Scotts Mills Community Center Association;
  - Stayton Area Ford Institute; and
  - Friends of the Stayton Library.

- Scotts Mills requested \$21,800 for roof repair, exterior power washing and painting:
  - Received a 82.7 average score;
  - Recommended funding of \$19,800;
  - The reduced grant amount is because there were no in-kind donations supporting the project; and
  - Typically look for community commitment with volunteer work or raising funds.

*Summary of Discussion:*

- Review of the importance of this community center for the community;
- Review of why leverage should not be such a strong consideration under the circumstances;
- Just because leverage is not quantified in the documents does not mean there is not leverage;
- Review of why the leverage would be a hardship on this small community;
- Because this is a roofing project with dry rot, there is significant risk that it will cost more than the bid resulting in an additional hardship on this small community; and
- Commissioners directed staff to bring the full requested amount of \$21,800 to the Board for action.

*Summary of Presentation:*

- Stayton Area Ford Institute put forth the Pavilion at Pioneer Park project for grant funds;
- They want to add a pavilion at the park that is large enough to hold concerts and large scale events;
- The total project cost is \$29,600;
- They requested \$10,000;
- The application scored high with an 86 out of 100;
- The Economic Development Advisory Board liked the livability and leverage aspect of this project so funded this rather than the library reader board put forth by the Friends of the Stayton Library;
- Business Development Grants included three, but one dropped out prior to scoring;
- Two were scored:
  - Wilcox submitted a request for \$20,000 for a pasture egg project; and
  - Truitt Bros Inc. submitted a request for \$50,000 for a pet food line project.
- Wilcox is moving into free roam, 100% organic eggs:
  - This is a new sector for Wilcox;
  - The expansion will be in Aurora;
  - The project scored high with an 85.25;
  - The recommendation is for full funding of \$20,000;
  - The Economic Development Advisory Board liked that Wilcox:
    - Submitted a full three year business plan;
    - Are expanding into a new market; and
    - Are focusing on promoting and branding Oregon in this industry.
  - The one area they did not like is that there are not a lot of taxable assets, but this is offset by the fact that all of the buildings are being constructed by local construction businesses.
- Truitt Bros Inc. is expanding into pet food and is in partnership with a company from the East Coast:
  - Bringing in a leverage of \$3-4 million in outside investment;
  - Truitt Bros Inc. is investing \$2-3 million;
  - The total investment is between \$5-6 million;
  - Creating 80 new livable wage jobs;
  - Increasing taxable assets of the company;
  - Truitt Bros Inc. have an asset in another state where they could have expanded, but they chose to invest in Oregon; and
  - Recommended to be approved at \$50,000.

## COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

### **Commissioner Janet Carlson**

- Chair of the Willamette Valley Community Health;
- No longer the Chair of the Mid-Valley Behavioral Care Network:
  - Scott Tiffany gave notice that he is leaving July 8, 2016;
  - John Lattimer is serving as Vice-Chair; and
  - Craig Pope is the Chair.
- Willamette Valley Community Health Transformation Grant was received to do training on Everyday Parenting and Family Check-Up:
  - Training was undergone in the Commissioners Board Room for Everyday Parenting; and
  - It teaches professionals different ways to approach the families.
- June 20, 2016 is the last meeting for Pay for Success Steering Committee:
  - Meeting July 19, 2016 with a number of Foundations to present the lessons learned.
- Attended the Jeep Patrol Search and Rescue spaghetti feed on behalf of Marion County.

### **Commissioner Sam Brentano**

- Attended a Parks Commission meeting:
  - Working on prioritization of spending on parks;
  - Auburn Park had some major issues the month prior:
    - Those complaints were not justified.
  - Commission moving forward.

Adjourned at 10:34 am

COMPLETED BY: **Kenna West**

*Reviewed by:* Sarra Sparks