

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, June 15, 2016
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Sam Brentano, Commissioner Janet Carlson. Also present were John Lattimer as chief administrative officer, Gloria Roy as county counsel and Kristy Witherell as recorder.

ABSENT: Commissioner Kevin Cameron

Commissioner Brentano called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

CONSENT

MOTION: Commissioner Carlson moved for approval to remove action item #4 from the action agenda, Consider approval of an Intergovernmental Agreement with the Oregon Department of Transportation. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video Time 00:01:10)

BUSINESS SERVICES – HUMAN RESOURCES

Approve a recommendation to adjust upward salary range for Accountant 2, class #035; Managerial Accountant, class #040.

Approve a recommendation to uphold current pay grade for Financial Accounting manager, class #026; Accounting Clerk, class #031; Accounting Specialist, class #032; Chief Accountant, class #036.

CLERK'S OFFICE

Approve the Contract for Services with Cenevo for \$200,000 through June 30, 2019 to provide supplies for Vote by Mail.

HEALTH

Approve Amendment #2 to the Intergovernmental Agreement with the Marion County Sheriff's Office for an additional \$156,630 through June 30, 2017 to provide the Mobile Crisis Response Team.

Approve Amendment #6 to the Intergovernmental Agreement with Salem Hospital to extend through July 31, 2016 and add \$13,109.04 in funding for 24/7 mental health screening.

Approve an order establishing fee schedules for alternative payment methodology case rates for high fidelity behavioral health services of Marion County Health Department.

PUBLIC WORKS

Schedule a public hearing for July 13, 2016 to consider amendments to the Marion County Urban and Rural Zone Codes.

SHERIFF'S OFFICE

Approve Amendment #1 to the Lease Agreement with Torsk Properties, LLC to renew the location at 580 Glatt Circle, Suite B, Woodburn for an additional \$51,234.48 through June 30, 2018.

MOTION: Commissioner Carlson moved for approval of the consent agenda. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:3:38)

FINANCE

1. Consider approval of a request to sell real property Tax ID #R71640 located at 1272 23rd Street NE, Salem back to the prior owner and remove property from public auction scheduled for June 23, 2016. – Jeff White, Caron Galvin – Price

Summary of presentation:

- Property was deeded to the county due to tax foreclosure;
- The family of the prior owner recently found out Ms. Sprenger passed away in May;
- The family contacted Legal Counsel and requested to purchase back the property;
- The family is requesting to waive the \$2,556.80 administrative fee; and
- Prior taxes and interest are required to be paid.

Board discussion:

- The administrative fee is charged partially by the Assessor's Office and the Finance Department;
- The commissioners will not be waiving the administrative fees at this time; and
- The assessed value of the property is approximately \$105,000.

MOTION: Commissioner Carlson moved for approval of a request to sell real property Tax ID #R71640 located at 1272 23rd Street NE, Salem back to the prior owner and remove property from public auction scheduled for June 23, 2016. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video Time 00:13:22)

PUBLIC WORKS

2. Consider approval of an order transferring jurisdiction to a portion of Steelhammer Road to the City of Silverton. – Cindy Schmitt

Summary of presentation:

- The City of Silverton requested to take over road maintenance responsibilities;
- The city wants to make improvements to the road under their current city standards;
- The county offered the city the value of the resurfacing work for the permanent trade of the roadway;
- A portion of the road is inside city limits and a portion is outside city limits:
 - Two different processes need to take place in order to effectively transfer jurisdiction:
 - The portion of the roadway that is inside the city limits that runs from highway 213 to Reserve Street has a statutory process in changing jurisdiction from one agency to another;
 - The city will be the sole road authority for a portion of roadway and the county will have no vested interest;
 - The intergovernmental agreement will address the remaining piece of road that runs from Reserve Street to Evans Valley Road, which is currently outside of city limits:
 - Cannot use formal jurisdictional order transfer process.

MOTION: Commissioner Carlson moved for approval of an order transferring jurisdiction to a portion of Steelhammer Road to the City of Silverton. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video Time 00:20:31)

3. Consider approval of an Intergovernmental Agreement with the City of Silverton in the amount of \$110,000 for road maintenance and repair of Steelhammer Road. – Cindy Schmitt

Summary of presentation:

- Part of the agreement states that as the city limits move out, the city will proceed with the request to the county to do the formal jurisdictional transfer; and
- Eventually all of the road will be under complete City of Silverton control.

Board discussion:

- Marion County will be paying cash to the City of Silverton instead of making the improvements to the road; and
- The money comes out of what was dedicated to resurfacing the road.

MOTION: Commissioner Carlson moved for approval of an Intergovernmental Agreement with the City of Silverton in the amount of \$110,000 for road maintenance and repair of Steelhammer Road. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

(Video Time 00:22:09)

Recessed as Board of Commissioners
Reconvened as Contract Review Board

CONTRACT REVIEW BOARD

1. Consider approval of the Discretionary Action on the Public Works Invitation to Bid for Howell Prairie Road Culvert Reconstruction. – Camber Schlag

Summary of presentation:

- Requests that the board permit the correction of a clerical error regarding an invitation to bid that was completed by Public Works on May 4, 2016;
- Bid closed on May 19, 2016;
- Received multiple bids;
- Lowest bidder was found with an error:
 - The handwritten line item prices and quantities all calculated correctly;
 - The handwritten contract number was \$110 less than the it should have been; and
 - The corrected amount is actually \$144,257.
- If the county waives the minor informality and allows the correction of the clerical error, the apparent lowest responsible bid becomes eligible for contract award; and
- If the county does not waive the minor informality, the bidder is deemed nonresponsive and the award would move to the second lowest bidder.

MOTION: Commissioner Carlson moved for approval of the Discretionary Action on the Public Works Invitation to Bid for Howell Prairie Road Culvert Reconstruction. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

Recessed as Contract Review Board
Reconvened as Board of Commissioners

PUBLIC HEARINGS
9:30 A.M.

Commissioner Brentano read the calendar.
Commissioner Brentano adjourned the meeting at 9:40 a.m.

Not Present At Meeting

CHAIR



COMMISSIONER


COMMISSIONER

Board Sessions can be viewed on-line at <http://www.youtube.com/watch?v=VYF8Y6U7178>.