



MARION COUNTY BOARD OF COMMISSIONERS

Board Session Agenda Review Form

Meeting date: July 8, 2020

Department: Sheriff's Office Agenda Planning Date: July 2, 2020 Time required:

Audio/Visual aids

Contact: Camille Brignon Phone: 503-589-3261

Department Head Signature: [Handwritten signature: m r wood]

TITLE: 4M4 Solutions \_ RMS/JMS Project Management Services \_ Amendment 1

Issue, Description & Background: 4M4 will provide project management services through the contracting and implementation process of the RMS/JMS system.

Financial Impacts: \$86,000.00 for FY 20-21

Impacts to Department & External Agencies: \$200,00.00 Original agreement \$86,000.00 Amendment 1 \$286,000.00 Total

Options for Consideration: 1. Approve 2. Deny 3. Take no action at this time

Recommendation: Approve

List of attachments: Contract Amendment, Amendment Justification Memo, BOC agenda review form, Contract Review Sheet

Presenter: Undersheriff Wood, Commander Hlad

Copies of completed paperwork sent to the following: (Include names and e-mail addresses.)

Copies to: Camille Brignon; cbrignon@co.marion.or.us Eric Hlad; ehlad@co.marion.or.us



# Contract Review Sheet

Contract #: SO-2964-19

Person Sending: Camille Brignon

Department: Sheriff

Contact Phone #: 503-589-3261

Date Sent: June 24, 2020

Contract  Amendment# 1  Lease  IGA  MOU  Grant (attach approved grant award transmittal form)

Title: 4M4 Solutions RMS/JMS Project Management Services

Contractor's Name: 4M4 Solutions

Term - Date From: 7/24/2019

Expires: 6/30/2021

Contract Total: \$200,000.00

Amendment Amount: \$86,000.00

New Contract Total: \$286,000.00

Source Selection Method: Special Procurement (attach approval)

# 20-0285

### Additional Considerations (check all that apply)

Board Order# \_\_\_\_\_

Feasibility Determination (attach approved form)

Incoming Funds

Federal Funds (attach sub-recipient / contractor analysis)

Independent Contractor (LECS) approval date: \_\_\_\_\_

Reinstatement (attach written justification)

Insurance Waiver (attach)

Retroactive (attach written justification)

CIP# \_\_\_\_\_ (required for all goods /software greater than \$5,000)

### Description of Services or Grant Award:

**4M4 will provide project management services through the contracting and implementation phases with awarded RMS Contractor.**

### FOR FINANCE USE

Date Finance Received: \_\_\_\_\_

BOC Planning Date: \_\_\_\_\_

Date Legal Received: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### REQUIRED APPROVALS:

\_\_\_\_\_  
Finance - Contracts

\_\_\_\_\_  
Date

\_\_\_\_\_  
Risk Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Legal Counsel

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Date

Date \_\_\_\_\_

To be filed

Added to master list

Returned to \_\_\_\_\_ Department for \_\_\_\_\_ signatures



# MARION COUNTY SHERIFF'S OFFICE

JOE KAST, SHERIFF

## MEMORANDUM

**To:** Marion County Finance  
**From:** Camille Brignon, Contract Specialist  
**CC:** Undersheriff Wood, Commander Hlad, Commander Larson  
**Date:** June 18, 2020  
**Subject:** 4M4 Solutions \_ Amendment 1 \_ SO-2964-19


**Re:** Justification to extend services through June 30, 2021 and to add more than 25% to the not-to-exceed amount of this agreement.

4M4 Solutions provides project management services specific to the Records and Jail Management System (RMS/JMS) contracting and system implementation. As the RMS/JMS contract negotiations and contract implementation and management commence with the awarded vendor, this agreement will be extended through the 20-21 fiscal year.

The funds estimated to extend this agreement through June 30, 2021 are \$86,000.00. The Marion County Sheriff's Office is requesting that an exception be made to extend the term of this agreement and add more than 25% to the original not-to-exceed amount of \$200,000.00.

  
\_\_\_\_\_

Camille Brignon  
Contract Specialist – Marion County Sheriff's Office

  
\_\_\_\_\_

Jeff Wood  
Undersheriff – Marion County Sheriff's Office



AMENDMENT #1 to the  
CONTRACT FOR SERVICES  
between  
MARION COUNTY and 4M4 SOLUTIONS

This Amendment No. 1 to the Contract for Services (as amended from time to time, the "Contract"), dated July 24, 2020 between Marion County, a political subdivision of the State of Oregon, hereafter called County, and 4M4 Solutions, hereafter called Contractor.

The Contract is hereby amended as follows (new language is indicated by underlining and deleted language is indicated by brackets):

**1. TERM.** This Contract expires on the date it has been signed by all parties and all required County approvals have been obtained. This Contract expires on June 30, 2021. [July 31, 2020. The parties may extend the term of this Contract provide that the total Contract term does not extend beyond December 31, 2020.]

**2. CONSIDERATION.**

A. The maximum, not-to-exceed compensation payable to Contractor under this Contract, which includes any allowable expenses, is \$286,000.00 [\$200,000].

**EXHIBIT A  
STATEMENT OF WORK**

**2. COMPENSATION.** The total amount available for payment to Contractor under Exhibit A, section 2.A and for authorized reimbursement to Contractor under Exhibit A, section 2.C is \$286,000.00 [\$200,000].

A. METHOD OF PAYMENT FOR SERVICES. County shall pay Contractor \$85 per hour up to but not in excess of \$286,000.00 [\$200,000] for completing all Services required under this Contract.

Except as expressly amended above, all other terms and conditions of the original contract are still in full force and effect. Contractor certifies that the representations, warranties and certifications contained in the original Contract are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.

**MARION COUNTY SIGNATURE**

Authorized Signature:  6.18.2020  
Department Director or designee Date

Authorized Signature: \_\_\_\_\_  
Chief Administrative Officer Date



**Marion County**  
OREGON

AMENDMENT 1 to the  
CONTRACT FOR SERVICES  
between  
MARION COUNTY and 4M4 SOLUTIONS

**MARION COUNTY SIGNATURE**

**BOARD OF COMMISSIONERS:**

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Chair

Date

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Commissioner

Date

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Commissioner

Date

Reviewed by Signature: \_\_\_\_\_  
Marion County Legal Counsel Date

Reviewed by Signature: \_\_\_\_\_  
Marion County Contracts & Procurement Date

**4M4 SOLUTIONS**

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_