



MARION COUNTY BOARD OF COMMISSIONERS

Board Session Agenda Review Form

Meeting date: July 21, 2021

Department: Health & Human Services Agenda Planning Date: July 15, 2021 Time required: 10

Audio/Visual aids

Contact: Linda Wilson Phone: 503-884-8486

Department Head Signature: [Handwritten Signature]

TITLE Board Order for a Class Special Procurement; Provide dedicated mental health, and alcohol and drug counselors for adults and adolescents to support court mandated participants in the Marion County Circuit Court Specialty Programs. Solicitation No. C25102-HE943-21

Issue, Description & Background Health & Human Services (HHS) is acting as a "grantee" on behalf of the Marion County Circuit Court for the Oregon Criminal Justice Commission (CJC) grants effective July 1, 2021 through June 30, 2023. HHS is requesting to allow the Circuit Court's Specialty Court Program Coordinators to renew existing agreements (CJC 2019-2021 Grants), and contract with new organizations specializing in providing dedicated mental health and alcohol and drug counselors for adults and adolescents within the program specifications of the Marion County Circuit Court Specialty Programs.

Financial Impacts: Marion County Circuit Court Specialty Programs has budgeted a total of \$325,000 for all five Specialty Court Programs for the use of these specialized counselors over the two year term of the grant; July 1, 2021 through June 30, 2023.

Impacts to Department & External Agencies Health & Human Services Department does not anticipate any impacts to other departments or external agencies as a result of this action.

Options for Consideration: 1. Approve the Board Order for a Class Special Procurement No. C25102-HE943-21. 2. Deny approval of the Board Order for a Class Special Procurement No. C25102-HE943-21. 3. Take no action at this time.

Recommendation: Health & Human Services Department recommends approval of the Board Order for a Class Special Procurement No. C25102-HE943-21.

List of attachments: Board Order and associated documentation

Presenter: Justin Ford, Contract Compliance Analyst, Jeremiah Elliott, Adm. Svcs. Mngr. Sr.

Copies of completed paperwork sent to the following: (Include names and e-mail addresses.)

Copies to: Linda Wilson, lwilson@co.marion.or.us

BEFORE THE BOARD OF COMMISSIONERS
FOR MARION COUNTY, OREGON

In the matter of granting a Class Special)
Procurement to award)
multiple contracts for Marion County)
victims services pursuant to the Marion)
County Public Contracting Rules)

ORDER NO. _____

This matter came before the Marion County Board of Commissioners, acting as the Marion County Contract Review Board (Board), at its regularly scheduled public meeting on Wednesday, July 21, 2021.

WHEREAS, the board finds that Marion County Health and Human Services requests for approval of a special procurement, pursuant to Section 20-0285, which shall be approved by the Board of Commissioners under ORS 279B.085; and

WHEREAS, ORS 279B.085 allows the Board to approve a written request submitted and its use must be justified in accordance with public contracting code and Marion County Public Contracting Rules; and

WHEREAS, Marion County Health & Human Services department is acting as the “grantee”, in administering the five Oregon Criminal Justice Commission Grants for the Marion County Circuit Court Specialty Programs for the 2021-2023 biennium. The five Specialty Court Program’s funds are made available through the Oregon Criminal Justice Commission;

WHEREAS, the Marion County Circuit Court identified the need to provide dedicated mental health, and alcohol and drug counselors for adults and adolescents to support court mandated participants in the five Specialty Court’s applications as described the Request for Special Procurement;

WHEREAS, the Request for Special Procurement, attached as Exhibit A, must establish that the use of a collaborative approach for contracting for the necessary services does not diminish competition, is reasonably expected to result in a cost/time savings for the County, or promotes the public interest in a manner not practically realized by complying with the County’s public contracting rules; and

WHEREAS the Board of Commissioners must authorize the use of a collaborative process to award contract(s) as an alternative solicitation process pursuant to ORS 279B.085; and

WHEREAS, the Board has received justification and testimony during the properly noticed period before consideration of a Class Special Procurement request on July 21, 2021 and finds the need for a Class Special Procurement to award contracts to allow continued contracting with known local

providers; Bridgeway Recovery Services, Inc., Options Counseling, and HYB Counseling and other unknown contractors whom specialize in providing these types of services which may be identified later by the Specialty Court Program Coordinators. is justified and consistent with the Marion County Public Contracting Rules as an alternative solicitation process and is in the County’s best interest to do so; now, therefore,

IT IS HEREBY ORDERED that the Board adopts the findings attached hereto as Exhibit A and grants a Contract-Specific Special Procurement to allow the use of a collaborative approach as an alternative solicitation process to award contracts for victim services beginning July 1, 2021 and as may be needed for the 2021-2023 biennium which ends June 30, 2023.

DATED this July 21, 2021.

MARION COUNTY BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner

Original: Clerk
cc: BOC
Health and Human Services
Finance Contracts

Attachments:
Exhibit A – Department Findings

OregonBuys

ORGANIZATION

Organization Marion County
 Address PO Box 14500
 Salem, OR 97309

Purchaser Rebecca Werner
 Info Contact

DEPARTMENT

Department C2510206
 Bill-to-Address

Ship-to-Address

BID INFORMATION

Description SPECIAL PROCUREMENT NOTIFICATION
 Bulletin Desc. Health & Human Services (HHS) on behalf of the Marion County Circuit Court through Oregon Criminal Justice Commission (CJC) grants effective July 1, 2021 through June 30, 2023 is requesting to allow the Circuit Court's Specialty Court Program Coordinators to renew existing agreements (CJC 2019 2021Grants) with organizations specializing in providing dedicated mental health and alcohol and drug counselors for adults and adolescents.
 Bid Number S-C25102-00000106 Bid Opening Date 07/02/2021 1:00 PM
 Bid Type Open Market Type Code
 Alternate Id Fiscal Year 2023
 Available Date 07/02/2021 7:15 AM
 Pre-Bid Conference
 Attachments C25102-HE943-21 Counseling Services.pdf

AMENDMENTS

ITEMS

Item	Description	Quantity	Unit	Unit Price	Total
1.000	SPECIAL PROCUREMENT NOTICE ONLY-Marion County on behalf of Oregon CJC is requesting to allow the Circuit Courts Specialty Programs to renew existing agreements via CJC grants with organizations specializing in providing dedicated mental health and alcohol and drug counselors for adults and adolescents within the program specifications of Marion County Circuit Court Specialty Programs.	1.00	EA		

**REQUEST FOR SPECIAL PROCUREMENT
No. C25102-HE943-21**

Date of Request: 7/1/21 **Department Name:** Health & Human Services

Department Contact Name: Linda Wilson

Type of Request: Class Special Procurement Contract-Specific Special Procurement

Time Period Requested: From: July 1, 2021 To: June 30, 2023

Total Estimated Cost: \$325,000.00

Title: Supplies and/or Services to be Acquired:

Provide dedicated mental health, and alcohol and drug counselors for adults and adolescents to support court mandated participants in the Marion County Circuit Court Specialty Programs.

The total of all Court programs (described below) shall not exceed the total estimated cost of \$325,000.00.

Request, Background and Proposed Contracting Procedure:

a. Request:

Health & Human Services (HHS) on behalf of the Marion County Circuit Court through Oregon Criminal Justice Commission (CJC) grants effective July 1, 2021 through June 30, 2023 is requesting to allow the Circuit Court's Specialty Court Program Coordinators to renew existing agreements (CJC 2019-2021 Grants) with organizations specializing in providing dedicated mental health and alcohol and drug counselors for adults and adolescents within the program specifications of the Marion County Circuit Court Specialty Programs.

The requested Class Special Procurement is to allow continued contracting with known local providers; Bridgeway Recovery Services, Inc., Options Counseling, and HYB Counseling and other unknown contractors whom specialize in providing these types of services which may be identified later by the Specialty Court Program Coordinators.

b. Background:

The Specialty Court's participants enter into structured treatment programs that provide intensive judicial supervision along with intensive mental health services and treatment services that address addiction, criminal behavior, and mental stability. The participants receive wrap-around services to support them within the community with the object goal of reducing substance abuse and criminal recidivism. Participants are assigned dedicated counselors who attend court meetings with participants, provide immediate access to assessments and treatments by using evidence-based curriculum in line with best practices, and actively participate in initial case planning processes. Court participants maybe in these programs for up to over a year.

c. Proposed Contracting Procedure:

Upon approval of this Special Procurement request, Health & Human Services shall make a direct award to the Contractors identified by the Specialty Court Program Coordinators.

Justification for use of Special Procurement: Describe the circumstances that justify the use of a Special Procurement. Attach relevant documentation.

Marion County Health & Human Services is acting as a fiscal intermediary for Marion County Circuit Court Specialty Programs for the 2021-2023 Criminal Justice Commission (CJC) Grants; Marion County Adult Drug Court, Marion County Mental Health Court, Marion County Family Drug (FATC) Court, Marion County Supervised Treatment and Recovery (STAR) Court, and Marion County Veterans Treatment Court. Counseling treatment services with the known providers have been identified in each of the Court's Specialty Programs and their 2021-2023 Criminal Justice Court (CJC) Grant applications. Health & Human Services was not part of the application process, or provider source selection.

Findings to Satisfy the Required Standards: This proposed special procurement:

X (a) will be unlikely to encourage favoritism in the awarding of public contracts or to substantially diminish competition for public contracts because:

Specialty Court participants; many of which are already receiving services under the 2019-2021 CJC Grant, must have uninterrupted access to services. Advertising services, and selecting another Contractor could prove challenging for a Contractor, whom would need to immediately be able to provide uninterrupted services to already established clients; using the same evidence-based criteria. This would likely put a potentially new Contractor at a disadvantage, whereby they possibly would be unable to fulfill contractual requirements.

and

X (b)(ii) will otherwise substantially promote the public interest in a manner that could not practicably be realized by complying with the requirements of ORS 279B.055, 279B.060, 279B.065, or 279B.070, or any rules adopted thereunder because:

These treatment services include; providing dedicated counselors whom shall participate in team meetings, trainings, and attend non-adversarial court proceedings to address terminations and the application of sanctions and incentives. The counselor is providing court participants with immediate access to treatment and/or assessments and shall follow evidence-based curriculum in line with best practices following the specific Court program.

The interruption of Court mandated services could adversely affect the court participant's successful treatment outcomes, thus jeopardizing their continuation in the Court's program. These individuals would then need to be returned to correctional institutions, whereby adding financial burden on local public funds. The Specialty Court programs are funded through state and federal grant dollars, thus freeing up local public funds to be directed to other needed local community improvement programs.

Special Procurement Authorized: Yes No

Chief Administrative Officer or Designee Date

Reviewed by Contracts and Procurement Date



Search...

Marketplace



Advanced



Open Market Bid S-C25102-00000106

Status:

- General
- Items
- Address
- Accounting
- Routing
- Attachments(1)
- Notes
- Bidders
- Questions
- Amendments
- Q & A
- Reminders
- Summary

Header Information

Bid Number:	S-C25102-00000106	Description:	SPECIAL PROCUREMENT NOTIFICATION	Status:	2BS - Sent
Purchaser:	Rebecca Werner	Minor Status:		How Solicited:	Email
Organization:	Marion County	Department:	C2510206 - Health and Human Services	Location:	C2510 - Health ar
Fiscal Year:	23	Allow Electronic Quote:	Yes	Required Date:	
Show On Web:	Yes	Available Date:	07/02/2021 07:15:37 AM		
Bid Opening Date:	07/02/2021 01:00:00 PM	Informal Bid:	No		
Purge Date:	07/10/2021	Estimated Cost:	\$0.00	Print Dest Detail:	
Bid Type:	Open Bid	Purchase Method:	Open Market	Catalog Id (for contract):	
Control Code:		Blanket/Contract End Date:		Type Code:	
Alternate ID:		Bulletin Desc:	Health & Human Services (HHS) on behalf of the Marion County Circuit Court through Oregon Criminal Justice Commission (CJC) grants effective July 1, 2021 through June 30, 2023 is requesting to allow the Circuit Court's Specialty Court Program Coordinators to renew existing agreements (CJC 2019 2021Grants) with organizations specializing in providing dedicated mental health and alcohol and drug counselors for adults and adolescents.	Pre-Bid Conference:	
Blanket/Contract Begin Date:		Acknowledge inclusion required:	No	Hour of Acknowledge inclusion:	0.0
Info Contact:		Quote Notification:	No	Item Single Award Only:	Yes
NIGP Code Certified Required:	No	User Last Updated:	Justin Ford	Print Format:	Bid Print New
Subcontractor Info:		Ship-to Address:		Allow vendors to submit multiple / alternate quotes:	<input checked="" type="checkbox"/>
Date Last Updated:	07/02/2021 11:48:21 AM	Bill-to Address:			
Invoice Method:	Three Way Match	Rolling Enrollment Enabled:			
Discipline Type:	Subgrantee (non-procurement)	Open Enrollment Enabled:	<input type="checkbox"/>		
Procurement Method:	Special Procurement				
DOJ Review?:	No				

Current Org: Marion County | July 2, 2021 1:02:17 PM PST



Search...

Marketplace



Advanced



Attachments

Files: [Request for Special Procurement HE943-21](#)
Forms:

Item Information

Item # 1: SPECIAL PROCUREMENT NOTICE ONLY-Marion County on behalf of Oregon CJC is requesting to allow the Circuit Courts Specialty Programs to renew existing agreements via grants with organizations specializing in providing dedicated mental health and alcohol and drug counselors for adults and adolescents within the program specifications Marion County Circuit Court Specialty Programs.

NIGP Code: 952-21
 Counseling

Disable Pricing On Quote	Qty	Unit Cost	UOM	Total Discount Amt.	Tax Rate	Tax Amount
No	1.0	\$0.00	EA - Each		\$0.00	\$0.00

Manufacturer: Brand: Model:
 Make: Packaging:
 Product Length: Product Width: Product Height: Product Weight:
 UPC/ISBN: SKU:
 Tags: URL:

Account Code Amount

There is no item accounting available for this item.

Pre-Bid Approval Path:

Approval Path

Delete	Order Sequence	Approver	Alternate Approver	Level	Date Requested	Date	Action	Comments
	1	Justin Ford		1	07/02/2021 11:43 AM	07/02/2021 11:47 AM	Approved (Justin Ford)	

Cancel Bid Clone Bid Print

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