



MARION COUNTY BOARD OF COMMISSIONERS

Board Session Agenda Review Form

Meeting date: July 21, 2021

Department: Health & Human Services Agenda Planning Date: July 15, 2021 Time required: 10

Audio/Visual aids

Contact: Linda Wilson Phone: 503-884-8486

Department Head Signature: [Signature]

TITLE Contract Specific Special Procurement Board Order; Provide urinalysis collection services for adults and adolescents to support court mandated participants in the Marion County Circuit Court Specialty Programs. Solicitation No. C25102-HE942-21

Issue, Description & Background Health & Human Services (HHS) is acting as a "grantee" on behalf of the Marion County Circuit Court for the Oregon Criminal Justice Commission (CJC) grants effective July 1, 2021 through June 30, 2023. HHS is requesting to allow the Circuit Court's Specialty Court Program Coordinators to contract with A WorkSAFE Service, Inc. The vendor shall provide urinalysis collection services to the five Specialty 2021-2023 Court programs; Marion County Adult Drug Court, Marion County Fostering Attachment Treatment Court (FATC), Marion County Mental Health Court, Marion County Supervised Treatment and Recovery (STAR) Court, and Marion County Veterans Treatment Court.

Financial Impacts: In each of the five (5) Specialty Court grant applications, A WorkSAFE Service, Inc. shall be funded \$37,920.00. The total funding for all courts is \$189,600.00. This vendor shall be the only vendor providing urinalysis collection services for a period of performance; July 1, 2021 through June 30, 2023.

Impacts to Department & External Agencies Health & Human Services Department does not anticipate any impacts to other departments or external agencies as a result of this action.

Options for Consideration: 1. Approve the Board Order for the Contract Specific Special Procurement No. C25102-HE942-21. 2. Deny approval of the Board Order for the Contract Specific Special Procurement No. C25102- HE942-21. 3. Take no action at this time.

Recommendation: Health & Human Services Department recommends approval of the Board Order for the Contract Specific Special Procurement No. C25102-HE942-21.

List of attachments: Board Order and associated documentation

Presenter: Justin Ford, Contract Compliance Analyst, Jeremiah Elliott, Adm. Svcs. Mgr. Sr.

Copies of completed paperwork sent to the following: (Include names and e-mail addresses.)



MARION COUNTY BOARD OF COMMISSIONERS

Board Session Agenda Review Form

Copies to:

Linda Wilson, lwilson@co.marion.or.us

BEFORE THE BOARD OF COMMISSIONERS
FOR MARION COUNTY, OREGON

In the matter of granting a Contract-Specific)
Special Procurement to award)
multiple contracts for Marion County)
victims services pursuant to the Marion)
County Public Contracting Rules)

ORDER NO. _____

This matter came before the Marion County Board of Commissioners, acting as the Marion County Contract Review Board (Board), at its regularly scheduled public meeting on Wednesday, July 21, 2021.

WHEREAS, the board finds that Marion County Health and Human Services requests for approval of a special procurement, pursuant to Section 20-0285, which shall be approved by the Board of Commissioners under ORS 279B.085; and

WHEREAS, ORS 279B.085 allows the Board to approve a written request submitted and its use must be justified in accordance with public contracting code and Marion County Public Contracting Rules; and

WHEREAS, Marion County Health & Human Services department is acting as the “grantee”, in administering the five Oregon Criminal Justice Commission Grants for the Marion County Circuit Court Specialty Programs for the 2021-2023 biennium. The five Specialty Court Program’s funds are made available through the Oregon Criminal Justice Commission;

WHEREAS, the Marion County Circuit Court identified A WorkSAFE Service, Inc. as a subcontractor in the five Specialty Court’s applications as described the Request for Special Procurement;

WHEREAS, the Request for Special Procurement, attached as Exhibit A, must establish that the use of a collaborative approach for contracting for the necessary services does not diminish competition, is reasonably expected to result in a cost/time savings for the County, or promotes the public interest in a manner not practically realized by complying with the County’s public contracting rules; and

WHEREAS the Board of Commissioners must authorize the use of a collaborative process to award contract(s) as an alternative solicitation process pursuant to ORS 279B.085; and

WHEREAS, the Board has received justification and testimony during the properly noticed period before consideration of a Contract-Specific Special Procurement request on July 21, 2021 and finds the need for a Contract-Specific Special Procurement to award contract for urinalysis collection

services is justified and consistent with the Marion County Public Contracting Rules as an alternative solicitation process and is in the County’s best interest to do so; now, therefore,

IT IS HEREBY ORDERED that the Board adopts the findings attached hereto as Exhibit A and grants a Contract-Specific Special Procurement to allow the use of a collaborative approach as an alternative solicitation process to award contracts for victim services beginning July 1, 2021 and as may be needed for the 2021-2023 biennium which ends June 30, 2023.

DATED this July 21, 2021.

MARION COUNTY BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner

Original: Clerk
cc: BOC
Health and Human Services
Finance Contracts

Attachments:
Exhibit A – Department Findings

OregonBuys

ORGANIZATION

Organization Marion County
 Address PO Box 14500
 Salem, OR 97309

Purchaser Rebecca Werner
 Info Contact

DEPARTMENT

Department C2510206
 Bill-to-Address

Ship-to-Address

BID INFORMATION

Description SPECIAL PROCUREMENT NOTIFICATION

Bulletin Desc.

Bid Number S-C25102-00000111

Bid Type Open Market

Alternate Id

Bid Opening Date 07/02/2021 1:00 PM

Type Code

Fiscal Year 2023

Available Date 07/02/2021 11:53 AM

Pre-Bid Conference

Attachments C25102-HE942-21 A WorkSafe Service.pdf

AMENDMENTS

ITEMS

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
1.000	SPECIAL PROCUREMENT NOTICE-A WorkSAFE Service, Inc. shall continue to provide urinalysis collection services to Marion County Circuit Court Specialty Programs pursuant to 2021-2023 CJC grants.	1.00	EA		

REQUEST FOR SPECIAL PROCUREMENT
No. C25102-HE942-21

Date of Request: 7/1/21

Department Name: Health & Human Services

Department Contact Name: Linda Wilson

Type of Request: _____ Class Special Procurement Contract-Specific Special Procurement

Time Period Requested: From: July 1, 2021 To: June 30, 2023

Total Estimated Cost: \$189,600.00

Title: Supplies and/or Services to be Acquired:

A WorkSAFE Service, Inc. shall provide urinalysis collection services to the five Specialty 2021-2023 Court programs; Marion County Adult Drug Court, Marion County Fostering Attachment Treatment Court (FATC), Marion County Mental Health Court, Marion County Supervised Treatment and Recovery (STAR) Court, and Marion County Veterans Treatment Court.

Request, Background and Proposed Contracting Procedure:

a. Request:

Marion County Health & Human Services is acting as a fiscal intermediary for Marion County Circuit Court Specialty Programs for the 2021-2023 Criminal Justice Commission (CJC) Grants; Marion County Adult Drug Court, Marion County Mental Health Court, Marion County Family Drug (FATC) Court, Marion County Supervised Treatment and Recovery (STAR) Court, and Marion County Veterans Treatment Court.

In each of the five (5) Specialty Court grant applications, A WorkSAFE Service, Inc. shall be funded \$37,920.00 (total funding for all courts is \$189,600.00) to be the sole vendor providing urinalysis collection services for a period of performance; July 1, 2021 through June 30, 2023.

b. Background:

In its capacity as the fiscal intermediary, Marion County Health & Human Services shall award a separate subcontract to each of the specialty courts listed above. Each of the five (5) Marion County Circuit Court Specialty Programs have requested approval to renew their two (2) year agreement with A WorkSAFE Service, Inc. The vendor is identified in each of the CJC 2021-2023 Grants as the sole vendor providing urinalysis collection services.

The Specialty Courts are using this vendor for its current CJC 2019-2021 Grants. The period of performance in the grant ends June 30, 2021. However, as the five treatment court programs provide court mandated 24/7 services, the vendor has agreed to continue its services without interruption after June 30, 2021.

In accordance with Marion County Public Contracting Rules 20-0285, Health & Human Services shall post a Notice on ORPIN for seven (7) days in June 2021 notifying the public of its intent to establish a contract with A WorkSAFE Service, Inc.

c. Proposed Contracting Procedure:

Upon approval of this Special Procurement request, Health & Human Services shall make a direct award to the Contractor; July 1, 2021 through June 30, 2023. The Contract shall be funded \$189,600.00. The Contract's Statement of Work shall call out each of the Specialty Court's tasks and funding.

Justification for use of Special Procurement: Describe the circumstances that justify the use of a Special Procurement. Attach relevant documentation.

As stated in (b.) above, Health & Human Services acting as a fiscal intermediary to administer the Specialty Court's five CJC grants. Health & Human Services does not participate in the grant's application processes; whereby subcontractors and their negotiated funding amounts are identified.

A WorkSAFE Service Inc. is providing urinalysis testing services for up to one-hundred ten (110) participants in the five treatment court programs. In providing these services, the contractor is conducting computerized monthly random urinalysis selections in accordance with Court participant's level of treatment, providing a dedicated call in telephone line for reporting, conducting observed urine drug screen collections seven (7) days per week, entering and updating data in the Court's program data base and adhering to Department of Transportation (DOT) mandated requirements for participants in Veterans Treatment Court, Adult Drug Treatment Court, Mental Health Treatment Court and FATC.

Findings to Satisfy the Required Standards: This proposed special procurement:

X (a) will be unlikely to encourage favoritism in the awarding of public contracts or to substantially diminish competition for public contracts because:

Posting an open invitation for an RFP during an already existing contracting period would be disadvantageous to other potential contractors. Services need to be maintained, 365 days per year, have a dedicated hotline call service for court personnel and participants, and contractor's location must be easily accessible by local mass transportation. The Specialty Courts require a vigorous chain of custody; to include direct observation of UA's. Establishing written Court approved UA collection procedures usually takes about six months, and participants in the Court programs must have consistent and uninterrupted services. In addition to the Courts approved procedures, the Contractor must already have established and approved Department of Transportation (DOT) mandated requirements for observing urine collection.

and

X (b)(ii) will otherwise substantially promote the public interest in a manner that could not practicably be realized by complying with the requirements of ORS 279B.055, 279B.060, 279B.065, or 279B.070, or any rules adopted thereunder because:

The interruption of Court mandated services could adversely affect the court participant's successful treatment outcomes, thus jeopardizing their continuation in the Court's program. These individuals would then need to be returned to correctional institutions, whereby adding financial burden on local public funds. The Specialty Court programs are funded through state and federal grant dollars, thus freeing up local public funds to be directed to other needed local community improvement programs.

Special Procurement Authorized: Yes No

Chief Administrative Officer or Designee Date



Search...

Marketplace



Advanced



Open Market Bid S-C25102-00000111

Status:

General Items Address Accounting Routing Attachments(1) Notes Bidders Questions Amendments Q & A Reminders **Summary**

Header Information

Bid Number:	S-C25102-00000111	Description:	SPECIAL PROCUREMENT NOTIFICATION	Status:	2BS - Sent
Purchaser:	Rebecca Werner	Minor Status:		How Solicited:	Email
Organization:	Marion County	Department:	C2510206 - Health and Human Services	Location:	C2510 - Health ar
Fiscal Year:	23	Allow Electronic Quote:	No	Required Date:	
Show On Web:	Yes	Available Date:	07/02/2021 11:53:20 AM		
Bid Opening Date:	07/02/2021 01:00:00 PM	Informal Bid:	No		
Purge Date:	07/10/2021	Estimated Cost:	\$0.00	Print Dest Detail:	
Bid Type:	Open Bid	Purchase Method:	Open Market	Catalog Id (for contract):	
Control Code:		Blanket/Contract End Date:		Type Code:	
Alternate ID:		Bulletin Desc:		Pre-Bid Conference:	
Blanket/Contract Begin Date:		Acknowledge inclusion required:	No	Hour of Acknowledge inclusion:	0.0
Info Contact:		Quote Notification:	No	Item Single Award Only:	Yes
NIGP Code Certified Required:	No	User Last Updated:	Justin Ford	Print Format:	Bid Print New
Subcontractor Info:		Rolling Enrollment Enabled:		Allow vendors to submit multiple / alternate quotes:	<input checked="" type="checkbox"/>
Date Last Updated:	07/02/2021 12:00:28 PM	Open Enrollment Enabled:	<input type="checkbox"/>		
Ship-to Address:		Discipline Type:	Subgrantee (non-procurement)		
Solicitation Enabled:	No	Procurement Method:	Special Procurement		
Invoice Method:	Three Way Match	DOJ Review?:	No		
Related OregonBuys Document:					

Attachments

Files: [Request for Special Procurement HE942-21](#)

Forms:

Item Information

Item # 1: SPECIAL PROCUREMENT NOTICE-A WorkSAFE Service, Inc. shall continue to provide urinalysis collection services to Marion County Circuit Court Specialty Programs pursuant to 2021-2023 CJC grants.

NIGP Code: [948-55](#)
Medical and Laboratory Services (Non-Physician)

Disable Pricing On Quote	Qty	Unit Cost	UOM	Total Discount Amt.	Tax Rate	Tax Amount
No	1.0	\$0.00	EA - Each		\$0.00	\$0.00
Manufacturer:	Brand:	Model:				
Make:	Packaging:					
Product Length:	Product Width:	Product Height:		Product Weight:		
UPC/ISBN:	SKU:					

Current Org: **Marion County** | July 2, 2021 1:03:54 PM PST



URL:

Search...

Marketplace



Advanced



Account Code

Amount

There is no item accounting available for this item.

Pre-Bid Approval Path:

Approval Path

Delete	Order Sequence	Approver	Alternate Approver	Level	Date Requested	Date	Action	Comments
	1	Justin Ford		1	07/02/2021 11:55 AM	07/02/2021 12:00 PM	Approved (Justin Ford)	

Open Bid Cancel Bid Clone Bid Print

Copyright © 2021 Periscope Holdings, Inc. - All Rights Reserved.
OREGON_OREGON_AWS_PROD_BUYSPPEED_2_bso