



MARION COUNTY BOARD OF COMMISSIONERS

Board Session Agenda Review Form

Meeting date: September 16, 2020

Department: Finance Agenda Planning Date: Time required: 5

Audio/Visual aids

Contact: Camber Schlag Phone: x3944

Department Head Signature:

TITLE Delegating authority to the Chief Administrative Officer and Chief Financial Officer

Issue, Description & Background Marion County Board of Commissioners adopted Resolution 20R-23 declaring a state of emergency in Marion County due to the rapidly spreading uncontrolled wildfires. On behalf of the county, the Chief Financial Officer and Chief Administrative Officer are requesting delegated authority and responsibility of the Board of Commissioners to sign response and recovery related land sale, public and personal contracts, and grant agreements that are not more than \$200,000 and amendments that do not exceed 25% of the original contract price.

Financial Impacts: None

Impacts to Department & External Agencies Authority delegated to the Chief Administrative Officer and Chief Financial Officer will allow departments to purchase response and recovery related emergency services and supplies in an expedited time frame.

Options for Consideration: Option 1: Approve the delegation of authority to the Chief Administrative Officer and Chief Financial Officer Option 2: Deny the delegation of authority to the Chief Administrative Officer and Chief Financial Officer Option 3: Take no action at this time

Recommendation: Option 1: Approve the delegation of authority to the Chief Administrative Officer and Chief Financial Officer

List of attachments: Board Order to Delegate Authority to the Chief Administrative Officer and Chief Financial Officer

Presenter: Camber Schlag

Copies of completed paperwork sent to the following: (Include names and e-mail addresses.)

Copies to: cschlag@co.marion.or.us

BEFORE THE BOARD OF COMMISSIONERS  
FOR MARION COUNTY, OREGON

In the matter of Delegating )  
authority to the Chief )  
Administrative Officer and Chief )  
Financial Officer for Beachie Creek )  
Emergency Related Contracts )  
and Amendments )

ORDER No. \_\_\_\_\_

This matter came before the board of commissioners at its regularly scheduled public meeting on September 16, 2020, to consider delegating certain authority to the Chief Administrative Officer and Chief Financial Officer in relation to the state of emergency created by the wild fires in Marion County.

WHEREAS, the Marion County Board of Commissioners adopted Resolution 20R-23 on September 8, 2020, declaring a state of emergency in Marion County due to the rapidly spreading uncontrolled wildfires; and

WHEREAS, the Marion County Board of Commissioners wish to delegate authority over the execution or amendment of certain contracts related to the state of emergency declared in Resolution 20R-23, now, therefore,

IT IS HEREBY ORDERED that the Marion County Chief Administrative Officer and if she is unavailable, Chief Financial Officer are delegated the authority and responsibility of the Board of Commissioners to sign response and recovery related land sale, public and personal contracts, and grant agreements that are not more than \$200,000 and amendments that do not exceed 25% of the original contract price.

IT IS FURTHER ORDERED that the authority delegated in this order shall expire upon the expiration of the state of emergency declared in Resolution 20R-23.

DATED at Salem, Oregon this 16<sup>th</sup> day of September, 2020.

MARION COUNTY BOARD OF COMMISSIONERS

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Chair

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Commissioner

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Commissioner

Copy: Finance  
Orig: Clerk  
BOC