



MARION COUNTY BOARD OF COMMISSIONERS

Board Session Agenda Review Form

Meeting date: October 30, 2024

Department: Community Services

Title: Public Hearing and Action to Amend the 2022-23 Annual Action Plan

Management Update/Work Session Date: October 29, 2024 Audio/Visual aids []

Time Required: 10 minutes Contact: Steve Dickey Phone: 503-373-4334

Requested Action: Conduct a public hearing and approve by resolution to amend the Marion County 2022-23 HUD CDBG and HOME Annual Action Plan (AAP). This amendment will reallocate remaining funds from projects that have been canceled and remaining funding following activity completion. This action is needed to allow for these funds to be used for projects approved by the Board of Commissioners in the 2024-25 Annual Action Plan.

Issue, Description & Background: Per the County's Citizen Participation Plan, a Substantial Amendment to an Annual Action Plan is required when a "substantial" change is proposed, which includes: 1. An activity described in the AAP is cancelled; 2. A new activity not described in the AAP is planned; 3. The location of an activity described in the AAP is changed so that it is located in a different service area than originally described; 4. The beneficiaries of an activity described in the AAP are changed so that the predominant group of beneficiaries is different from those which were described; 5. The purpose or scope of work of an activity described in the AAP are changed in essential, important, or significant ways from those described, as determined by the Board of

Financial Impacts: No financial impact to Marion County.

Impacts to Department & External Agencies: This action will make full funding available to projects approved by the Marion County Board of Commissioners in the 2024-25 AAP.

List of attachments: The substantial amendment to the 2022-23 AAP

Presenter: Steve Dickey

Department Head Signature: [Handwritten Signature]

BEFORE THE BOARD OF COMMISSIONERS

FOR MARION COUNTY, OREGON

RESOLUTION No. _____

In The Matter Of Substantial Amendment)
#1 to the FY2022-2023 Annual Action Plan)
under the Federal Community Development)
Block Grant and HOME Investment)
Partnerships Programs)

WHEREAS, Per the Marion County Citizen Participation Plan adopted on August 11, 2021 a substantial amendment is triggered to an Annual Action Plan (AAP) when a new activity not described in the AAP is planned and more than 25% of funds are being changed to an allocated activity.

WHEREAS, the 2022-23 Annual Action Plan grant currently has allocated \$250,000 of HOME funds to Habitat for Humanity, and \$406,957 CDBG funds as To Be Determined.

WHEREAS, Marion County is proposing reallocating \$250,000 of HOME funds to Homebuyer Assistance, \$207,636 of CDBG funds to City of Mt. Angel Street Improvement, and \$199,321 of CDBG funds to Homeowner Residential Rehabilitation.

NOW THEREFORE, it is resolved that the Board of Commissioners approve substantial amendment #1 to the 2022-2023 Annual Action Plan (AAP) and redirect funds as specified to the designated projects.

BE IT RESOLVED that the Board of Commissioners approves substantial amendment #1 to the FY2022-2023 Annual Action Plan under the federal Community Development Block Grant and HOME Investment Partnerships Programs.

DATED this _____ day of _____, 2024

MARION COUNTY BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner

SUBSTANTIAL AMENDMENT TO THE 2022-2023 ANNUAL ACTION PLAN

A. Executive Summary

The U.S. Department of Housing and Urban Development (HUD) requires all entitlement communities receiving Community Development Block Grant (CDBG) funds, such as Marion County, to prepare and submit a Consolidated Plan every five years to establish a unified, strategic vision for economic development, housing and community development actions. The Consolidated Plan encompasses the analysis of local community needs and coordinates appropriate responses to those needs and priorities. The Marion County Board of Commissioners adopted the current 2021-2025 Five Year Consolidated Plan on August 11, 2021.

The Consolidated Plan is carried out through Annual Action Plans which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan. The County must submit an Annual Action Plan to HUD by no later than May 15th of each year during the five-year period.

Per the County's Citizen Participation Plan, a Substantial Amendment to an Annual Action Plan is required when a "substantial" change is proposed, which includes:

1. An activity described in the AAP is cancelled;
2. A new activity not described in the AAP is planned;
3. The location of an activity described in the AAP is changed so that it is located in a different service area than originally described;
4. The beneficiaries of an activity described in the AAP are changed so that the predominant group of beneficiaries is different from those which were described;
5. The purpose or scope of work of an activity described in the AAP are changed in essential, important, or significant ways from those described, as determined by the Board of Commissioners; or
6. The purpose or scope of the activity described in the AAP is changed such that the budget of the project is increased by at least \$25,000 and more than 25% of the original activity budget.

This substantial Amendment to the 2021-2022 Annual Action Plan is necessary because the County is proposing to add activities described in Section C and to change more than 25% of the amount of funds allocated to an activity.

B. Citizen Participation

A Notice of Public Hearing and a 30-day public review period is being published in the Woodburn Business Tribune on Tuesday September 24, 2024, informing the public of the proposed Substantial Amendment and inviting comments at the public hearing. The public review period will begin on September 24, 2024, and end on October 25, 2024. On Wednesday, October 30, 2024, the Board of Commissioners will be holding a public hearing regarding the Substantial Amendment.

D. Project / Program Funding Changes

A summary of the proposed changes are as follows:

Project Reducing Funding or Being Canceled

Funding Source	Project	Current Funding	Amount to Reduce
HOME	Habitat for Humanity	\$250,000	\$250,000
CDBG	TBD	\$406,957	\$406,957

Project Receiving Additional Funding or Being Added

Funding Source	Project	Current Funding	Amount to Add
HOME	Homebuyer Assistance	\$228,974	\$250,000
CDBG	Mt. Angel Street Improvement	\$292,364	\$207,636
CDBG	Homeowner Rehab	\$0	\$199,321

The above changes move funding from a project cancelled by Habitat for Humanity due to receiving funding from a different source and no longer needing the awarded CDBG funds, and programming funding that had not yet been allocated to projects. The changes provide additional funding for the Home Buyer Assistance (formerly known as Down Payment Assistance) Program, a portion of the funding for the Mt. Angel Street Reconstruction Project, and additional funding for the Homeowner Residential Rehabilitation Program.

E. Public Comments

All public comments received during the 30-day public review period and at the public hearing will be incorporated into the overall Substantial Amendment submitted to HUD.

NOTICE OF PUBLIC HEARING AND PUBLIC COMMENT

MARION COUNTY, OREGON PROPOSED AMENDMENT TO ANNUAL ACTION PLAN (CDBG)

Notice is hereby given that Marion County, Oregon proposes to amend its U.S. Department of Housing and Urban Development (HUD) Annual Action Plan for fiscal years 2022-23 to reprogram unused Community Development Block Grant (CDBG) funds from the accounts below to be used in FY 2024-2025. The funds targeted for reprogramming consist of unused funds, balances for programs that no longer exist, or are funds unlikely to be used in a timely manner. If these funds are not expended, the County's federal grant allocations will be at risk of recapture by the U.S. Department of Housing and Urban Development (HUD). Funds will be allocated for activities that will allow for timely expenditures.

In accordance with Consolidated Plan requirements at 24 CFR Part 91 Subpart B and the County's Citizen Participation Plan, the Community Services Department (MCCS) has posted the changes to the Action Plan through this Substantial Amendment in order to provide opportunity for public comment. The public review period will begin on September 24, 2024, and end on October 25, 2024. A Public Hearing will be held by the Board of Commissioners on October 30, 2024, at 9:00 am. The Public Hearing will be held in the Senator Hearing Room, Marion County Courthouse Square, 555 Court St. NE, Salem, OR 97301.

A summary of the proposed changes are as follows:

Project Reducing Funding or Being Canceled

Funding Source	Project	Current Funding	Amount to Reduce
HOME	Habitat for Humanity	\$250,000	\$250,000
CDBG	TBD	\$406,957	\$406,957

Project Receiving Additional Funding or Being Added

Funding Source	Project	Current Funding	Amount to Add
HOME	Homebuyer Assistance	\$228,974	\$250,000
CDBG	Mt. Angel Street Improvement	\$292,364	\$207,636
CDBG	Homeowner Rehab	\$0	\$199,321

Hard copies of the detailed accounts are available and anyone wishing to comment on these proposed changes may transmit such comments in writing to the address below:

Marion County
Community Services Department
P.O. Box 14500
555 Court St NE, Suite 1236
Salem, OR 97309
E-mail address: CommunityServices@co.marion.or.us

In addition, questions may be directed to the Community Services Department at: (503) 588- 7975. Public comments will be received for a minimum of 30 days from the date of this publication.

The Substantial Amendment is subject to approval by the Marion County Board of Commissioners.

AVISO DE AUDIENCIA PUBLICA Y COMENTARIOS PUBLICOS

MARION COUNTY, OREGÓN PROPUESTA DE ENMIENDACION AL PLAN DE ACCIÓN ANUAL (CDBG)

Por la presente se da aviso que el condado de Marion, Oregón, propone enmendar su Plan de Acción Anual del Departamento de Vivienda y Desarrollo Urbano de EE. UU. (HUD, por sus siglas en inglés), para el año fiscal 2022-2023 para reprogramar los fondos no utilizados de Subvención en Bloque para el Desarrollo Comunitario (CDBG por sus siglas en inglés), de las cuentas a continuación y asignar estos fondos para el año fiscal 2024-2025. Los fondos destinados para reprogramación consisten en fondos no utilizados, saldos de programas que ya no existen, o fondos que probablemente no se utilizarán de manera oportuna. Si estos fondos no se gastan, las asignaciones de subvenciones federales del Condado correrán el riesgo de ser recuperadas por HUD. Se asignarán fondos para actividades que permitan realizar gastos puntuales.

De acuerdo con los requisitos del Plan Consolidado en 24 CFR Parte 91 Subparte B y el Plan de Participación Ciudadana del Condado, el Departamento de Servicios Comunitarios (MCCS por sus signos en inglés) ha publicado los cambios al Plan de Acción a través de esta Enmienda Sustancial para brindar la oportunidad de comentarios públicos. El período de revisión pública comenzará el 24 de septiembre del 2024 y finalizará el 25 de octubre del 2024. La Junta de Comisionados llevará a cabo una Audiencia Pública el 24 de octubre del 2024 a las 9:00 am. La Audiencia Pública se llevará a cabo en la Sala de Audiencias del Senado, Marion County Courthouse Square, 555 Court St. NE, Salem, OR 97301.

A continuación se presenta un resumen de los cambios propuestos:

Proyecto Recibiendo Reducción de Financiación o Siendo Cancelado

Fuente de Financiación	Proyecto	Financiación Actual	Cantidad para Reducir
HOME	Habitat for Humanity	\$250,000	\$250,000
CDBG	por determinar	\$406,957	\$406,957

Proyecto recibiendo financiación adicional o siendo añadido

Fuente de Financiación	Proyecto	Financiación Actual	Cantidad para Añadir
HOME	Asistencia para Comprador de Vivienda	\$228,975	\$250,000
CDBG	Mejoramiento de la calle Mt. Angel	\$292,364	\$207,636
CDBG	Rehabilitación de Vivienda	\$0	\$199,321

Las copias impresas de las cuentas detalladas están disponibles y cualquier persona que

desea comentar sobre estos cambios propuestos puede transmitir dichos comentarios por escrito a la dirección que se indica a continuación:

Marion County
Community Services Department
P.O. Box 14500
555 Court St NE, Suite 1236
Salem, OR 97309
Correo electrónico: CommunityServices@co.marion.or.us

In adición, las preguntas pueden dirigirse al MCCS al: (503) 588-7975. Los comentarios públicos se recibirán durante un mínimo de 30 días a partir de la fecha de esta publicación.

La Enmienda Sustancial está sujeta a la aprobación de la Junta de Comisionados del Condado de Marion.