

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, August 23, 2023

9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Kevin Cameron and Commissioner Danielle Bethell. Also present were Jane Vetto as county counsel and Brenda Koenig as recorder.

ABSENT: Commissioner Colm Willis and Jan Fritz, chief administrative officer.

Commissioner Cameron called the meeting to order at 9:00 a.m.

(Video Time 00:04:13)

PUBLIC COMMENT

None.

(Video Time 00:04:17)

CONSENT

ASSESSOR'S OFFICE

1. Approve an order appointing Natasha McVey to serve as the Marion County Tax Collector.

BOARD OF COMMISSIONERS

OLCC Application – Recommended Approval

2. Vitae Springs Vineyard, LLC, dba, Vitae Springs – Salem, Oregon

FINANCE

3. Approve a quitclaim deed for the sale of tax foreclosed property for tax accounts 100557, 108124, 108125, and 108126 from Marion County to grantee William Lamear.

INFORMATION TECHNOLOGY

4. Approve the Purchase Order with CVE Technologies Group Inc. in the amount of \$102,228.30 for the purchase of firewall support and subscription services renewal through August 29, 2024.

PUBLIC WORKS

5. Approve Amendment #1 to the Engineering and Related Services Contract with David Evans and Associates, Inc. to add \$40,035.93 for a new contract total of \$139,716.16 to provide construction engineering, inspection, and contract administration services for the Nusom Road and Abiqua Creek Bank Stabilization project through June 30, 2024.

6. Approve the Engineering and Related Services Contract with Kittelson and Associates, Inc. in the amount of \$558,955.50 to update Marion County's current Department of Public Engineering Standards to align with current industry design standards through December 31, 2026.

MOTION: Commissioner Bethell moved for approval of the consent agenda. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:06:04)

ACTION

DISTRICT ATTORNEY'S OFFICE

7. Consider approval of the incoming funds Intergovernmental Agreement with the Oregon Department of Justice in the amount of \$750,000 for the Child Support Services Program retroactive from July 1, 2023, through June 30, 2027. –Concetta Schwesinger

Summary of presentation:

- This is a standard contract that is implemented every couple of years;
- The Oregon Department of Justice asked for a four-year contract, this year; and
- The federal government requires states to have child support programs.

Board discussion:

- A typical contract's term date is two to three years:
 - The Oregon Department of Justice may be asking for four years for some stability as negotiations take time.
- The federal government requires each state to have a child support services program;
- The program is operated under the Oregon Department of Justice and funding comes to them:
 - This is an interagency agreement so federal funding can be received by the county.
- The federal government reimburses 66 percent for every dollar spent on child support services:
 - This is a reimbursement for staffing; and
 - This is a large part of the budget.
- This is considered one of the top reimbursement programs by the federal government; and
- Without this agreement in place the county taxpayers would pay for this at 100 percent.

MOTION: Commissioner Bethell moved to approve the incoming funds Intergovernmental Agreement with the Oregon Department of Justice in the amount of \$750,000 for the Child Support Services Program retroactive from July 1, 2023, through June 30, 2027. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:10:30)

HEALTH AND HUMAN SERVICES

8. Consider approval of the Contract for Services with Willamette University in the amount of \$125,000 to conduct a Marion and Polk Counties regional environmental scan assessment for environmental health resiliency through June 30, 2024. –Katrina Griffith and Michael Keuler

Summary of presentation:

- This is a partnership with Polk County through the public health modernization funds;
- The Oregon Health Authority requires an environmental scan in the Public Health Modernization plan;
- The scan will assess and plan for future emergencies and issues so the community can be safe and healthy;
- After the assessment is completed an action plan will be created using public health modernization funds and then adapted in the community;
- An environmental scan and report will be completed for stakeholders and leaders;
- A document data and policy library will be done for both Marion and Polk Counties:
 - This will show what type of information and resources are available.
- The scan will also provide a stakeholder map and stakeholder interviews:
 - This will show what is being done and by whom for environmental health resiliency.
- Willamette University will help with the following:
 - Developing reliable assessment instruments;
 - Training and leading a student research team;
 - Leading engagement stakeholder meetings; and
 - Identifying and interviewing stakeholders.
- The scan will broaden the reach to see what is available;
- A media scan will be done and will include:
 - Short topical memos with data and analysis will be given.
- The environmental scan will help create initiatives that will help improve the community; and
- The action plan will allow stakeholders to participate in strategic planning:
 - Stakeholders will have scan data to help with the planning; and
 - Stakeholders will also see where the gaps are.

Board discussion:

- This is a new body of work that the Oregon Health Authority has implemented and is moving to the local public health authorities;
- The work that is to be done needs to reflect the citizens that are to be served;
- The project manager is Mr. Keuler, who will oversee setting up meetings:
 - Mrs. Griffith will be attending all meetings; and
 - Polk County will be participating but Marion County is leading.
- Media scans and data sources are skewed and not consistent with historical facts;
- The data related to the homeless population is inconsistent and comes from various perspectives lacking alignment:
 - This is something the board of commissioners is trying to create a benchmark for assessing and addressing the services available today for this population.
- Commissioner Bethell is already doing some of this work and would like to meet with Mr. Keuler and Mrs. Griffith to see where things align:
 - This is to ensure work is not duplicated or missed.
- The work transferring to local authorities is a good thing as they have the local perspective;
- Commissioner Bethell would like to be informed of all the meetings taking place:
 - This will ensure that the BOC is aware and understands what is happening.
- Commissioner Cameron appreciates the two measuring instruments that will come from this and can be used even after the project is complete:
 - As well as keeping stakeholders informed; and
 - Using Willamette University who is in the community.
- Some work has already been done by a previous commissioner regarding vulnerable populations from 2014 to 2016:
 - This information can be helpful.
- Stakeholders should not be left out of the process as they need to be part of it;
- The scope of the project is determining what service entities are providing:
 - Once the role of each entity is determined then the gaps in service can start to be filled.
- There is a report was done interviewing entities working with unsheltered populations:
 - This will be provided for this project.

Motion: Commissioner Bethell moved to approve the Contract for Services with Willamette University in the amount of \$125,000 to conduct a Marion and Polk Counties regional environmental scan assessment for environmental health resiliency through June 30, 2024. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:24:54)

9. Consider approval of the incoming funds Intergovernmental Agreement with the Oregon Health Authority (OHA) in the amount of \$120,000 to provide housing placement services to families referred by the Oregon Department of Human Services (ODHS), Child Welfare retroactive to July 1, 2023, through June 30, 2024. –Christina Bertschi

Summary of presentation:

- The purpose of the program is to support parents and families engaged with the Oregon Department of Human Services (ODHS), Child Welfare and Self-sufficiency Job program:
 - This helps find and maintain housing to strengthen, preserve and reunify families.
- The housing specialist provides the following to help with achieving and maintaining housing stability:
 - Case management; and
 - Housing navigation.
- The program began in 2021 as a six-month pilot program:
 - To date 18 families have found permanent housing.
- The program has assisted with the following:
 - Preventing removing children at risk of going to foster care; and
 - Assisted in bringing home children in foster care.
- Barriers were eliminated by work with 28 different agencies;
- Housing debt in the amount of \$20,000 was paid off;
- Staff has received twelve referrals in total:
 - In the past month five came in;
 - Permanent housing was found for four families;
 - No contact could be made with three families, and they closed; and
 - For personal reasons one family asked to be closed.
- Working with various agencies in the community to get more referrals to come in:
 - The only requirement is to be on Temporary Assistance for Needy Families (TANF).

Board discussion:

- Staff defines permanent housing as housing with a lease:
 - This is an apartment or a home.
- This is a short-term program working with families for three to six months:
 - Staff can check-in with a family after one year:
 - This ensures housing is maintained and assesses if support may be needed.
 - During the three to six months connections are given to supports needed.
- Families that have been housed are still housed at this time;
- The Community Development Block Grants (CDBG) program is something that should be utilized to help families find permanent housing:

- This is a program that helps with down payments and getting individuals to own homes;
- Families that are interested should be directed to this program; and
- Steve Dickey should be reached out to help make the connection.
- Housing Coordinators should participate with the Mid-Willamette Valley Homeless Alliance:
 - Community partners share updates and information; and
 - This is a place where others can learn of this program.
- Staff is working on marketing and website updates to advertise the program:
 - Many individuals are not aware that the program exists.
- This program began in Marion County; and
- The individuals looking for this program need to be met where they are:
 - The strategic plan needs to include how and where people need to be met.

MOTION: Commissioner Bethell moved to approve the incoming funds Intergovernmental Agreement with the Oregon Health Authority (OHA) in the amount of \$120,000 to provide housing placement services to families referred by the Oregon Department of Human Services (ODHS), Child Welfare retroactive to July 1, 2023, through June 30, 2024. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:33:30)

PUBLIC WORKS

10. Receive and consider an appeal of the hearings officer's decision approving Partition/Variance (P/V) Case #22-014/Ryan and Roni Rasmussen Family Trust.

–Brandon Reich and Nicole Inman

Summary of presentation:

- The request allows for one additional homesite on a private road which exceeded four homes and a partition of 7.37-acre parcel into two parcels in an acreage residential zone:
 - This is located on 10813 South View Loop SE in the city of Jefferson.
- The planning director approved the request on February 13, 2023;
- The approval was appealed to the hearing officer and a hearing was held;
- The partition was approved on July 19, 2023, by the hearing officer;
- The hearing officer's decision was appealed on August 3, 2023;
- The board has the following options:
 - Accept the appeal and remand the matter back to the hearings officer;
 - Accept the appeal and schedule a public hearing on September 6, 2023; and
 - Deny the appeal and uphold the hearings officer's decision.
- Staff recommends accepting the appeal and scheduling a public hearing for September 6, 2023.

Board discussion:

- An appeal is recommended so the public can be involved as there are some who oppose the approval;
- Ms. Vetto expressed the following:
 - No new evidence has been submitted since the hearing;
 - The opposition disagrees with the conclusion; and
 - The hearing would be an evaluation of the existing evidence.
- Some of the oppositions concerns are:
 - Lack of water;
 - Septic capacity; and
 - Road concerns.
- The property is in the Sensitive Groundwater Overlay (SGO) area:
 - The property passed a review by a hydrogeologist before requesting the partition.
- This road is private, and the variance is needed for the additional homesite;
- This was a subdivision created in the 1960s without planning approval:
 - There are currently 24 homes;
 - It was designed for 25 homes;
 - Looking at firetruck access during emergencies; and
 - A visit, site plan was done, and the road was investigated:
 - To see if there were any potholes; and
 - The gravel was looked at and how compacted it is.
- The public could have been involved during the hearings officer process;
- There is no additional information so there is no need for a hearing; and
- Individuals who do not agree with the board's decision can appeal to the Land Use Board of Appeals (LUBA).

MOTION: Commissioner Bethell moved to deny the appeal and uphold the hearings officer's decision approving Partition/ Variance (P/V) Case #22-014/Ryan and Roni Rasmussen Family Trust. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:43:40)

11. Consider approval of Amendment #1 to the Purchase Order with Potters Industries, LLC to add \$525,000 for a new contract total of \$1,050,000 for the purchase of reflective glass beads for striping county roads through July 10, 2025. –Scott Wilson

Summary of presentation:

- Marion County Public Works (MCPW) maintains over 3,150 miles of both centerline and shoulder line stripes;
- Striping is performed throughout the county and in other local jurisdictions;
- The striping application utilizes reflective glass beads for the following:
 - To enhance visibility at night; and

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- Increase safety.
- The initial Purchase Order (PO) amount was \$525,000;
- The county spent \$490,500 for reflective beads in fiscal year 2022-23;
- Amendment #1 to the PO provides for the following:
 - Extends the term date through July 10, 2025;
 - Adds \$525,000 in funding for a new total of \$1,050,000; and
 - Provides material through fiscal year 2024-25.
- The striping beads will be utilized for county roads as well as the roads of other public agencies that request striping services; and
- Staff recommended approval of the PO with Potters Industries, LLC.

Board discussion:

- None.

MOTION: Commissioner Bethell moved to approve Amendment #1 to the Purchase Order with Potters Industries, LLC to add \$525,000 for a new contract total of \$1,050,000 for the purchase of reflective glass beads for striping county roads through July 10, 2025. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:46:29)

12. Consider approval of the Purchase Order with Premier Truck Group in the amount of \$312,670 for the purchase of one 2024 10-yard dump truck with a snowplow, sander, and pre-wet kit utilized for road maintenance through April 30, 2024. –Scott Wilson

Summary of presentation:

- The Purchase Order (PO) request is for the purchase of one, 2024, 10-yard dump truck that includes the following accessories:
 - A snowplow;
 - A sander; and
 - A pre-wet kit.
- Staff utilizes a diverse fleet of both heavy and medium equipment to maintain county roads;
- The dump truck will be used year-round to assist with maintenance of the following:
 - Gravel roads;
 - Road shoulders;
 - Ditch maintenance;
 - Debris removal;
 - Pavement repairs;
 - Chip seal applications; and
 - Snow and ice control.
- The dump truck and related accessories will cost an estimated \$312,670;

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- The county will utilize an Oregon State Price Agreement (SPA) for the purchase;
- The new dump truck will replace equipment that is 22 years old and has over 310,000 miles on it; and
- Staff recommended approval of the PO with Premier Truck Group.

Board discussion:

- The county utilizes and takes care of its equipment;
- A pre-wet kit is a deicer which are attached tanks on the sander:
 - When the sanding material is placed deicer can be placed as well;
 - This helps embed the sand into the ice; and
 - This is done when the ice is formed.

MOTION: Commissioner Bethell moved to approve the Purchase Order with Premier Truck Group in the amount of \$312,670 for the purchase of one 2024 10-yard dump truck with a snowplow, sander, and pre-wet kit utilized for road maintenance through April 30, 2024. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:49:53)

13. Consider approval of the Purchase Order with Brim Tractor in the amount of \$165,026 for the purchase of one skid steer loader with attachments utilized for bridge and guardrail repairs, pavement repairs, and debris removal through June 30, 2024. –Scott Wilson

Summary of presentation:

- Staff utilizes a variety of both heavy and medium equipment to maintain county roads;
- The Purchase Order (PO) with Brim Tractor is for one, skid steer loader and the following accessories:
 - An asphalt planer;
 - A grapple bucket;
 - A sweeper; and
 - A four in one bucket attachment.
- The loader will be utilized year-round for some of the following in Marion County:
 - Pavement repairs;
 - Debris removal;
 - Bridge repairs; and
 - Guardrail repairs.
- The county will utilize an Sourcewell Cooperative Agreement for the purchase;
- The skid steer loader will replace a front-end loader that has been in service for 23 years; and
- Staff recommended approval of the PO with Brim Tractor.

Board discussion:

- This is replacing a tractor with a front bucket and used in case things need to be loaded:
 - There was not a lot of utilization from this equipment.
- Staff would like to acquire equipment that provides multiple services:
 - This new equipment will help with tree clearing up in the Canyon.

MOTION: Commissioner Bethell moved to approve the Purchase Order with Brim Tractor in the amount of \$165,026 for the purchase of one skid steer loader with attachments utilized for bridge and guardrail repairs, pavement repairs, and debris removal through June 30, 2024. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:54:35)

**PUBLIC HEARINGS
9:30 A.M.**

None.

Board discussion:

- The commissioners toured the Amazon facility in the City of Woodburn.

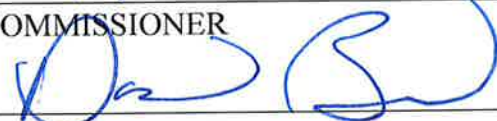
Commissioner Cameron adjourned the meeting at 9:56 a.m.

Not Present At Meeting

CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at

<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>