

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, August 18, 2021
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Kevin Cameron, Commissioner Danielle Bethell and Commissioner Colm Willis. Also present were Jan Fritz, chief administrative officer, Jane Vetto as county counsel, and Brenda Koenig as recorder.

Commissioner Cameron called the meeting to order at 9:00 a.m.

PUBLIC COMMENT

None.

PRESENTATION

(Video Time 00:00:55)

Wildfire recovery update. –Scott McClure

Summary of presentation:

- Mr. McClure presented a Santiam Canyon Disaster Recovery Report that details the wildfire recovery efforts in the Santiam Canyon as of August 18, 2021:
 - It has been 11 months since the Santiam Canyon wildfires;
 - An estimated 33 percent of homes requiring repair or replacement have received building permits:
 - In addition to Marion County, the numbers reported now include Linn County; and
 - The number of building permits issued by city is as follows:
 - Mill City has issued 11;
 - Gates has issued 35;
 - Detroit has issued 55;
 - Unincorporated in Marion County has issued 117; and
 - Unincorporated in Linn County has issued 19.
 - An estimated 46 percent of homes requiring repair or replacement have received septic permits:
 - The number of septic permits issued by city is as follows:
 - Gates has issued 44;

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- Detroit has issued 91;
 - Unincorporated in Marion County has issued 150; and
 - Unincorporated in Linn County has issued 33.
- Almost 50 percent of the properties have been cleaned up;
- An estimated 50 percent of hazardous trees have been removed;
- County led recovery projects update:
 - Financial needs analysis:
 - Working with the City of Gates to have their 2020 and 2021 financial numbers input into the software system for reconciliation.
 - Communications and outreach:
 - Working on the communications and outreach plan; and
 - A draft website has been developed for the City of Gates:
 - When finalized it will help the city get information out to its citizens.
 - Economic impact and opportunities analysis:
 - A project work plan has been approved that includes recovery trajectories:
 - Trajectories is a concept where different paths of action are analyzed:
 - What would happen if no action was taken;
 - What would happen if basic action was taken; or
 - What would happen if aggressive action was taken.
 - A pre-fire economic baseline is being developed.
 - Housing:
 - Working on providing the state with information on three housing projects including site designs, project costs, engineering, and long-term management; and
 - Christian Aid Ministries is going to start construction on ten new homes:
 - Materials have to be provided;
 - Permits have to be applied for and approved:
 - Four permits are approved; and
 - Six permits have been applied for and are being processed.
 - The county is facilitating the following:
 - Permit coordination;
 - Volunteer coordination; and
 - Housing for the Christian Aid Ministries volunteers.
 - Health impact assessment:
 - Data sources are being confirmed;
 - Contacts for local information are being reviewed; and

- The assessment team toured the canyon and met with a disaster case management coordinator.
 - Community visioning and strategic plans:
 - Developing a community survey; and
 - Reviewing methods of distribution for the survey:
 - Direct mailing is one option under consideration; and
 - The survey will be distributed to Detroit and Gates residents.
 - The recovery team is working with the Federal Emergency Management Agency (FEMA);
 - Additional disaster case managers have been assigned to the recovery efforts:
 - This allows new clients to be processed.
 - Oregon Emergency Management is setting up a new wildfire recovery mitigation work group;
 - A chronology has been developed for the county's response to the Beachie Creek and Lionshead wildfires; and
 - Overall coordination of recovery work is being done.

Board discussion:

- County staff have been working with Christian Aid Ministries to facilitate getting the 10 new homes built;
- Little North Fork is not included in the community survey; and
- An estimated 83 individuals attended a FEMA meeting last weekend.

CONSENT

(Video Time 00:10:44)

HEALTH AND HUMAN SERVICES

Approve an order to restructure local health advisory and planning committees.

Approve an order revising the bylaws for the Marion County Mental Health Advisory Committee (MHAC).

Approve an order revising the bylaws for the Marion County Local Alcohol and Drug Planning Committee (LADPC).

Approve an order revising the bylaws for the Marion County Intellectual and Developmental Disabilities Advisory Committee (IDDAC).

PUBLIC WORKS

Approve an order appointing Bonnie Sullivan as Chair of the Marion County Solid Waste Management Advisory Council (SWMAC) with a term ending April 30, 2022.

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Approve a Right-of-Way Dedication of a one-foot reserve strip known as Block A, Burnside Addition, located on the north end of 46th Avenue NE in Salem, Oregon.

Receive and approve an order vacating a portion of County Road 954, Etzel Road.

Receive and approve an order vacating a portion of an unnamed public road in the plat of Scholl Acres, north of the City of Hubbard.

SHERIFF'S OFFICE

Approve an order appointing Shannon Wilson to the Marion County Justice Reinvestment Council with a term ending December 31, 2022.

TREASURER'S OFFICE

Approve an order distributing Oregon State Forestry timber revenue in the amount of \$3,428,045.70 as per ORS Chapter 530.

Board discussion:

- The board approves appointments to the Justice Reinvestment Council;
- The council advises the Sheriff on the following issues:
 - Justice diversion;
 - Prison diversion;
 - Reentry services;
 - Grants that may be available; and
 - New programs the Sheriff's Office may want to participate in.
- Terms on the council are normally for two years:
 - Ms. Wilson will be taking over for a departing member.
- Ms. Vetto clarified that the bylaws state that the appointments to the council are subject to the Sheriff's discretion and approval by the board.

MOTION: Commissioner Bethell moved for approval of the consent agenda. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:16:36)

BOARD OF COMMISSIONERS

1. Consider approving Marion County's 2021-2023 Justice Reinvestment Grant and Supplemental Grant Program applications and sign letter of support. –Undersheriff Jeff Wood and Commander Kevin Karvandi

Summary of presentation:

Undersheriff Jeff Wood:

- The Oregon legislature approved the funding streams in 2013;

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- There are four goals of the Justice Reinvestment program:
 - Implement evidence-based practices;
 - Reduce recidivism;
 - Hold offenders accountable for the actions and crimes they commit; and
 - Decrease historical prison utilization.
- The success of the Justice Reinvestment program would not be possible without the grant funding:
 - The Justice Reinvestment grant is for \$4.1 million; and
 - The supplemental grant is for \$917,000.
- The Justice Reinvestment grant funds are an allocation based on a workload percentage from the state; and
- The supplemental grant funds are part of a competitive process:
 - The award amount has not been determined.

Commander Kevin Karvandi:

- The Oregon Criminal Justice Commission administers Oregon’s Justice Reinvestment grants;
- For both grant applications 10 percent of any funds received is allocated to victim services;
- If approved by the board, the applications are submitted to the state by the Marion County Public Safety Coordinating Council:
 - The council has approved both applications.
- Justice Reinvestment Initiative (JRI) funding has allowed Marion County to accomplish the following:
 - Expand and enhance the prison diversion and prison reentry program strategies;
 - Since 2014 the county has seen a downward trend in prison utilization for non-violent drug and property crime offenders;
 - From March 2020 to March 2021 there was a reduction of 5200 prison months when compared to the historic baseline; and
 - With the implementation of evidence-based practices the county has seen a downward trend in recidivism as it relates to new arrest, new conviction, and new incarceration of community corrections clients supervised for property, drug, and driving offenses.

Board discussion:

- The Marion County District Attorney supports the applications;
- The Justice Reinvestment program is a great program;
- The first three goals of the program lead to the fourth goal;
- The program does not decrease utilization of prison without regards to the crimes that have been committed, or without regards to the victims; and
- The program is meant to enhance public safety by committing to best practices.

MOTION: Commissioner Willis moved to approve Marion County's 2021-2023 Justice Reinvestment Grant and Supplemental Grant Program applications and sign letter of support. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:25:55)

BUSINESS SERVICES

2. Consider approval of the Purchase Order under the OMNIA Partners Cooperative Purchasing Agreement with Garland/DBS, Inc. in the amount of \$700,866 to provide project coordination and site management of the Marion County Jail G-POD Roof Replacement project through June 30, 2022. –Terry Stoner and Wesley Miller

Summary of presentation:

- The project is to replace the last two roofs on the jail that have not yet been replaced;
- The roof has started to leak due to maintenance personnel having to walk on it to access equipment located on the roof;
- Facilities would like to upgrade the roof prior to an upcoming HVAC project;
- Facilities went through the bidding process:
 - The contract contains a not to exceed bid price.
- A local Portland area contractor will be used; and
- Garland provides a 30-year all-inclusive warranty on their roofs.

Board discussion:

- The cost of the project is included in this year's county budget; and
- The new roof will have designated walking paths located at access ladders so maintenance personnel can access equipment without causing damage.

MOTION: Commissioner Bethell moved to approve the Purchase Order under the OMNIA Partners Cooperative Purchasing Agreement with Garland/DBS, Inc. in the amount of \$700,866 to provide project coordination and site management of the Marion County Jail G-POD Roof Replacement project through June 30, 2022. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:33:13)

PUBLIC WORKS

3. Consider approval of the Intergovernmental Agreement with the Oregon Military Department, Office of Emergency Management for the county to receive a soft-sided mass casualty incident support trailer through the State Preparedness and Incident Response Grant. –Kathleen Silva

Summary of presentation:

- The trailer is a grant award;

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- The trailer will assist the county in responding to mass casualty incidents;
- The trailer comes equipped with the following:
 - Generator;
 - Air and heating unit;
 - Capacity to store 18 gallons of fuel;
 - Lighting;
 - Two tents; and
 - Bedding for 20 people.
- The trailer would be stored at a local fire district that would deploy the unit in the event of a mass casualty incident; and
- The fire district would partner with Marion County Emergency Management to maintain the trailer.

Board discussion:

- The state retains ownership of the trailer;
- The county is responsible for maintaining the trailer:
 - It is estimated the trailer tires will be replaced every two years;
 - The trailer will be inspected annually for safety issues; and
 - The estimated annual maintenance cost is less than \$500:
 - This does not include replenishment of supplies.
- If the county fails to maintain the trailer the contract states that it will be returned to the state;
- If there is a mass casualty incident in another Oregon county there is a potential the Marion County trailer would be deployed; and
- Marion County Fire District #1 is a potential partner:
 - The trailer would be stored at the Macleay Station.

MOTION: Commissioner Willis moved to approve the Intergovernmental Agreement with the Oregon Military Department, Office of Emergency Management for the county to receive a soft-sided mass casualty incident support trailer through the State Preparedness and Incident Response Grant. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:40:30)

4. Consider approval of the incoming funds Contract for Services with Bark Boys, Inc. in the amount of \$550,000 for the sale of surplus compost from the Brown's Island Demolition Landfill composting facility through August 18, 2024. –Brian May

Summary of presentation:

- The compost comes from material collected from the North Marion Transfer Station and from Salem's parks and green space programs;
- The material is processed, tested for maturity, sifted to a usable size, and tested for safety;

- An estimated 5-6 thousand yards of compost is generated each year and then sold to the following organizations:
 - Local governments;
 - Juvenile program at Fresh Start Market; and
 - Donations to local nonprofits for community gardens.
- The county received two bids for the surplus compost:
 - Bark Boys submitted the highest bid.
- The county produces a high-quality compost; and
- Staff is expecting there to be an increase in production:
 - The composting facility is going to start taking material from the Salem-Keizer Transfer Station; and
 - Due to the ice storm this past winter there is a lot of extra woody debris that has been collected.

Board discussion:

None.

MOTION: Commissioner Bethell moved to approve the incoming funds Contract for Services with Bark Boys, Inc. in the amount of \$550,000 for the sale of surplus compost from the Brown's Island Demolition Landfill composting facility through August 18, 2024. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:49:14)

5. Consider approval of the Intergovernmental Agreement with the Oregon Department of Transportation for the Interstate 5 from Kuebler Boulevard to Delaney Road Widening Project through August 18, 2041. –Lani Radtke

Summary of presentation:

- At the project location Interstate 5 is currently two lanes in each direction;
- The project will widen Interstate 5 to three lanes in each direction;
- The project will include the following:
 - Replacement of the Battle Creek Road bridge;
 - Realignment of Battle Creek Road; and
 - Construction of a new intersection at Battle Creek Road and Wiltsey Road.
- Marion County Public Works worked with the Oregon Department of Transportation (ODOT) on alternative selections for the Battle Creek Road realignment:
 - The current project impacts six properties;
 - The county is working to ensure that the impact to property owners is limited as much as possible; and
 - Staff has determined that the current proposal is the best alternative for minimizing property owner impacts.

- Staff is working with one impacted property owner to ensure they understand the necessity of the project, and to learn what the property owner's needs are;
- ODOT is responsible for all aspects of the project, including right-of-way acquisitions;
- The county's role is to ensure property owners are minimally impacted and that their needs are being met; and
- The Intergovernmental Agreement outlines ODOT's responsibilities including the following:
 - All project costs;
 - Right-of-way acquisitions; and
 - Storm water facility maintenance.

Board discussion:

- This is an important project for the region; and
- Impacted property owners have understood the necessity of the project.

MOTION: Commissioner Willis moved to approve the Intergovernmental Agreement with the Oregon Department of Transportation for the Interstate 5 from Kuebler Boulevard to Delaney Road Widening Project through August 18, 2041. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:56:41)

SHERIFF'S OFFICE

6. Consider approval of Amendment #4 to the incoming funds Intergovernmental Agreement with the Oregon State Hospital to add \$1,780,000 for a new contract total of \$4,350,000 for the Sheriff's Office to provide transport services for Guilty Except for Insanity (GEI) clients, including on-call and emergent transports through June 30, 2023. –Undersheriff Jeff Wood and Lieutenant Jay Bergman

Summary of presentation:

- The contract has been in place since 2017;
- The existing contract provides for two full time deputies;
- The new contract provides for three full time, on-call deputies; and
- The Sheriff's Office is currently providing 80-90 transport services per month:
 - Transport is provided for Oregon State Hospital patients that cannot leave the hospital without restraints.

Board discussion:

- More on-call transports are being provided now than in the past:
 - Historically \$50,000 to \$60,000 a month was billed for these services; and
 - Recently \$120,000 was billed for one month's services.
- There are issues statewide with not enough transport services being available between jails and hospitals.

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MOTION: Commissioner Bethell moved to approve Amendment #4 to the incoming funds Intergovernmental Agreement with the Oregon State Hospital to add \$1,780,000 for a new contract total of \$4,350,000 for the Sheriff's Office to provide transport services for Guilty Except for Insanity (GEI) clients, including on-call and emergent transports through June 30, 2023. Seconded by Commissioner Willes; motion carried. A voice vote was unanimous.

(Video Time 01:04:18)

7. Consider approval of the Subsidy Housing Price Agreement with Union Gospel Mission in the amount of \$140,000 to provide housing for community corrections clients transitioning back into the community through June 30, 2023. –Commander Kevin Karvandi

Summary of presentation:

- The Community Corrections division of the Sheriff's Office provides transitional housing stipends for up to 90 days for corrections clients without a proposed residence;
- A key element of stability for corrections clients is housing:
 - Without housing it is difficult for clients to focus on treatment and other remediation services.
- On June 9, 2021 the board approved a special procurement for subsidized housing:
 - Eight transitional housing providers provide housing for corrections clients being released that have no proposed residence; and
 - Price agreements are being established with each individual housing provider.
- The Sheriff's Office has utilized Union Gospel Mission (UGM) to provide transitional housing services for over a decade;
- The price agreement establishes the terms by which the subsidy payments will be processed;
- Student Opportunity for Achieving Results (SOAR) participants reside at one of the UGM facilities if they do not have a stable place to stay; and
- The Sheriff's Office partnership with the Union Gospel Mission is phenomenal, they are excellent partners.

Board discussion:

- In September the Sheriff's Office will be touring the new UGM building:
 - The new facility offers an extra 100 beds; and
 - New programming and services are being offered.
- The average cost for the housing provided is \$450 per month;
- The \$140,000 is an estimate for 2 years of funding;
- The UGM and the Oxford House are the largest county vendors of transitional housing in terms of volume; and
- Between the 8 vendors there are approximately 30 different housing locations:
 - The average cost is \$450 per month.

MOTION: Commissioner Willis moved to approve the Subsidy Housing Price Agreement with Union Gospel Mission in the amount of \$140,000 to provide housing for community corrections clients transitioning back into the community through June 30, 2023. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 01:09:09)

***Recess as Board of Commissioners.
Convene as Contract Review Board.***

CONTRACT REVIEW BOARD ACTION

HEALTH AND HUMAN SERVICES

1. Consider approval of an order for a Class Special Procurement to seek out and directly appoint organizations to provide COVID-19 vaccination marketing, transportation, and culturally responsive, low barrier access to COVID-19 vaccinations. –Camber Schlag

Summary of presentation:

- Marion County Health and Human Services Department (HHS) has received a grant from the State of Oregon Department of Administrative Services for the coronavirus relief fund;
- The grant is effective through December 2021;
- The funds are for addressing the vaccine equity gap and to provide COVID-19 vaccine relief and outreach;
- HHS issued a notification of funds available to approximately 20 organizations with the following responding:
 - Mano a Mano Family Center;
 - Interface Network, Inc.;
 - IZO Public Relations and Marketing;
 - Pineros Y Campesinos Unidos del Noroeste (PCUN);
 - Woodburn Ambulance Service; and
 - Falck Northwest Corporation.
- The funds are to provide the following:
 - Culturally responsive, low barrier access to COVID-19 vaccinations, with an emphasis on populations experiencing vaccine inequality or reduced vaccination rates;
 - Marketing and promotional costs to encourage COVID-19 vaccination; and
 - Transportation of individuals to and from vaccination sites.
- Due to the small number of respondents' HHS would like to continue to seek organizations to participate in this work.

Board discussion:

- This is a good method for encouraging vaccinations, having trusted organizations encourage their communities to become vaccinated.

MOTION: Commissioner Bethell moved to approve an order for a Class Special Procurement to seek out and directly appoint organizations to provide COVID-19 vaccination marketing, transportation, and culturally responsive, low barrier access to COVID-19 vaccinations. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 01:14:44)

FINANCE

2. Consider approval of an order delegating certain authority to the Marion County Chief Financial Officer for the Contract Review Board. –Jeff White

Summary of presentation:

- Mr. White is Marion County's Chief Financial Officer (CFO) and the county's contracts officer;
- The order would delegate authority to the CFO to handle written dispositions for protests of special procurements or sole source procurements;
- The main purpose of the delegation of authority is to handle procedural errors after a procurement is posted, and a written protest is received:
 - These types of protests are rarely received.
- The delegation of authority would allow the CFO to work with staff to determine if the protest is valid so appropriate steps can be taken;
- The order specifies that the CFO will report all actions taken under this authority to the board; and
- If a protest is not in regards to a procedural error it would be taken to the contract review board.

Board discussion:

None.


MOTION: Commissioner Willis moved to approve an order delegating certain authority to the Marion County Chief Financial Officer for the Contract Review Board. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

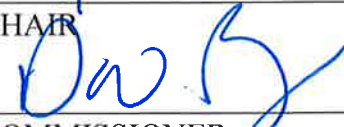
***Adjourn as Contract Review Board.
Reconvene as Board of Commissioners.***


PUBLIC HEARINGS
9:30 A.M.

None.

Commissioner Willis read the calendar;
Commissioner Cameron adjourned the meeting at 10:24 a.m.



CHAIR


COMMISSIONER


COMMISSIONER

Board Sessions can be viewed on-line at
<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>