

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, August 16, 2023
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Colm Willis, Commissioner Kevin Cameron, and Commissioner Danielle Bethell. Also present were Jan Fritz, chief administrative officer, Jane Vetto as county counsel, and Brenda Koenig as recorder.

Commissioner Willis called the meeting to order at 9:01 a.m.

(Video Time 00:00:37)

PUBLIC COMMENT

None.

(Video Time 00:00:39)

Commissioner Cameron moved to add an item to the Consent Agenda under Business Services: Approve the Contract for Services with ServiceMaster of Salem for the rental and installation of temporary cooling equipment for the Court Annex located at the Marion County Jail. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:01:17)

CONSENT

BOARD OF COMMISSIONERS

OLCC Application – Recommended Approval

1. Salem Quick Shop, LLC., dba, Salem Quick Shop – Salem, Oregon

HUMAN RESOURCES

2. Approve the recommendation to update the classification and adjust the pay grade upward for class codes #176, Quality Improvement Facilitator; #183, Chief Human Resources Officer; #276, Correction Health Program Supervisor; #309, Public Works Director; #345, Scale Attendant; #409, Environmental Specialist; #513, Mental Health Specialist, Licensed; #551, Mental Health Associate; #552, Mental Health Specialist 1; #554, Mental Health Specialist 2; #555, Mental Health Specialist 3; #565, IT System Architect; #607, County Counsel; and #658, IT Systems Analyst.

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PUBLIC WORKS

3. Receive notice of the hearings officer's decision recommending approval for Zone Change/ Comprehensive Plan Change (ZC/CP) Case #23-001/Pacific-Beverton Land Company, LLC and schedule a public hearing for September 13, 2023.

BUSINESS SERVICES

Approve the Contract for Services with Service Master of Salem in the amount of \$37,015.45 for the rental and installation of temporary cooling equipment for the Court Annex located at the Marion County Jail retroactive to August 11, 2023, through September 11, 2023.

MOTION: Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:03:24)

ACTION

COMMUNITY SERVICES

4. Consider approval of the Architecture and Engineering Standard Professional Services Contract with SERA Design and Architecture, Inc. in the amount of \$116,000 for the City of Detroit Downtown Vision Plan and Zoning Code Update project retroactive from June 21, 2023, through March 31, 2024. –Kelli Weese and Denny Nielsen, City of Detroit City Councilor

Summary of presentation:

Kelli Weese:

- Santiam Canyon is still recovering from the 2020 wildfires;
- Marion County has set aside funds for economic recovery in the area:
 - The funding comes from Oregon Lottery dollars.
- A grant through the United States Forest Service (USFS) for the Opal Creek Wilderness Promise Program was applied for;
- The recovery plan from 2021 was evaluated with the City of Detroit on how to go forward with the next steps;
- The City of Detroit stated their next step was a downtown vision plan and zoning code amendments:
 - Rebuilding has already begun and want to ensure needs are being met and there is a solid vision of what the city can be in the future.
- The Downtown Vision Plan will seek to include extensive community outreach and include the following:
 - Evaluation of land uses in the area;
 - Recommendation of a viable commercial corridor;
 - Recommendation of public street designs, parking, and other amenities for tourism; and
 - Zoning codes will be amended to fulfill the vision plan.

- The city would like the county to contract with SERA Design and Architecture, Inc and have the support of the Economic Development Program;
- The agreement outlines the timeline and deliverables for the vision plan and zoning code amendments;
- It is retroactive to June 21, 2023, so public outreach could have been done during the summer months when the city is at its busiest; and
- The scope of work reflects that things are done through the city of Detroit.

Denny Nielsen, City of Detroit City Councilor:

- Have been engaged with the community since the end of June, with SERA, regarding various design options:
 - They were able to provide sketches and instant feedback.
- SERA has been an asset to help the city move forward;
- There should be a solution to the plan 90 days from today;
- This portion is the easy part where the work is led by consultants and staffed by volunteers:
 - The real work will begin when the consultants are done, and the plan is developed.
- Multiple challenges to overcome in the future both physical and financial:
 - There is not an answer on how this will be funded but there is a great team working on this.
- To meet the potential of the commercial district a permanent wastewater treatment system solution is needed:
 - There are some federal grants that need to be used by 2024;
 - Prospective planning can be done even if no business built; and
 - The property sizes are small, and this limits development.
- Thankful for the assistance and funding that has been received to date;
- Requesting guidance and assistance to secure funding of \$62 million that is needed:
 - Guidance in navigating through federal and state representatives for solutions.
- Mr. Nielsen is thankful but also fearful that the city will not be able to reach its full potential.

Board discussion:

Commissioner Cameron expressed the following:

- Commissioner Cameron stated for the record the potential for a conflict as he serves on the City of Detroit Planning Commission, and he is a resident of Detroit;
- The sewer system design is happening concurrently with Mill City's design;
- The county has never stopped advocating for more funding for the city;
- There was \$10 million set aside for Detroit:
 - The design had \$5 million; and
 - The grant program had \$5 million.

- The Marion County Public Works team has been doing a great job;
- Marion County has the most incorporated cities of any county in Oregon:
 - There are many cities that are small in population and need help.
- Infrastructure projects can be lengthy and take time to get done;
- A resolution was accepted to have the American Rescue Plan Act (ARPA) deadline to spend funding extended;
- The local congressmen and senators are aware of the help that is needed and there is a good relationship with them;
- A new sewer system and water bills will be a large financial impact for residents; and
- Mr. Nielsen has been a great advocate for the city.

Commissioner Bethell expressed the following:

- The county continues to support the City of Detroit's recovery efforts and is here to give the help that is needed;
- The North Santiam Sewer Authority and City Council are leading the efforts;
- The county's funding dollars to assist is limited;
- More partnership conversations and collaboration will be beneficial:
 - There is a town hall meeting approaching with the senators and this can be a beneficial meeting to be seen and heard.
- Quarterly progress reports sent to the commissioners and Governor's office may be beneficial;
- Do not want the community to think that county is giving direction at the local level;
- The downtown project work came out of the strategic recovery plan;
- The county wants to make sure that SERA understands they will be working with the City of Detroit, and this is not a county project:
 - The county has an interest and will support the project.
- She does not want any public perception that the county is reaching in to authorize an incorporated body to do this work.

Commissioner Willis expressed the following:

- There is a regulatory aspect and process for assistance:
 - Permission is needed to dispose waste from the United States Forest Service (USFS) and the United States Army Corp of Engineers (USACE).
- The city is to take the lead and not the county in this project:
 - The city needs to let the county know if things are happening that do not reflect the community and its values.

MOTION: Commissioner Bethell moved to approve the Architecture and Engineering Standard Professional Services Contract with SERA Design and Architecture, Inc. in the amount of \$116,000 for the City of Detroit Downtown Vision Plan and Zoning Code Update project retroactive from June 21, 2023, through March 31, 2024. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:31:41)

HEALTH AND HUMAN SERVICES

5. Consider approval of the incoming funds Intergovernmental Agreement (IGA) with the Oregon Department of Human Services (DHS) in the amount of \$31,827,545 for the county to oversee and provide services for Individuals with Developmental Disabilities (IDD) retroactive from July 1, 2023, through June 30, 2025. –Katrina Griffith and Karin Perkins

Summary of presentation:

- This agreement is to oversee and provide services for Individuals with Developmental Disabilities (IDD);
- There is a \$4.5 million increase from the previous biennium, and this is \$1.4 million over what was budgeted for;
- There are no added positions in the first supplemental budget of 2022-2023:
 - It ended with 96.65 Full Time Equivalent (FTE); and
 - The 2023-2024 fiscal year began with 98.7 FTE.
- The contract is based off a workload model which uses the following:
 - A point in time random survey;
 - Enrollment forecasts; and
 - Staffing and cost assumptions:
 - Funding is based on these assumptions though they do not reflect Marion County costs.
- Funding is not based on the amount of the individuals that are served;
- Marion County agreed to act as the local Community Developmental Disability Program (DCCP);
- The eligibility department is the access point for all intellectual and developmental disability services in the county;
- Approximately 3300 individuals qualify for services and the need is continuing to increase:
 - In the 2021-2023 biennium enrollment grew by nine and a half percent.
- Youth aged from birth to 21 have the greatest need;
- Once determined to be eligible a qualifying individual is enrolled and are assigned a case manager;
- There are 49 service coordinators when the team is fully staffed:
 - They provide services for children and adults; and
 - They provide IDD services in home and community-based settings.

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- There are about 2800 individuals enrolled in case management services with the IDD program;
- Responsible for the following:
 - Adult abuse screenings, investigations, and protective services;
 - Responds to abuse allegations;
 - Coordinates with case managers to support access to services;
 - Ensures abuse allegations are investigated and reported; and
 - Assists Oregon Office of Developmental Disability Services (ODDS) in licensing adult and child foster homes in Marion County.
- There are 111 adult, and 30 children foster homes in Marion County:
 - Depending on home sizes they can support one and up to five people.

Board discussion:

- The team is currently not fully staffed and there are open positions;
- Would like to see the details of the dollars as FTE is not being increased:
 - How this will help with the direct services to clients.
- Most Oregon counties are seeing a decrease in funding:
 - The workload model has been favorable to Marion County; and
 - This is based on the salary that is expected to be given and staffing type.
- With the increase in FTE, HHS would like to retain the current staff:
 - Caseloads would be manageable if HHS was fully staffed; and
 - There is a shortage in the Adult Abuse Investigation team.
- Temporary workers may be another option for consideration:
 - This is for the Adult Abuse Investigation team and case management;
 - Temporary employees can transition to full time employees; and
 - They cannot provide the full array of services as a full-time employee.
- Commissioner Bethell would like to state for the record that she is reluctant about the dollar amount as the state has previously overpaid on a different metric model and some funding had to be returned.

Motion: Commissioner Cameron move to approve the incoming funds Intergovernmental Agreement (IGA) with the Oregon Department of Human Services (DHS) in the amount of \$31,827,545 for the county to oversee and provide services for Individuals with Developmental Disabilities (IDD) retroactive from July 1, 2023, through June 30, 2025. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:41:55)

JUVENILE

6. Consider approval of the incoming funds Intergovernmental Agreement (IGA) with the Oregon Youth Authority in the amount of \$1,915,778 for Juvenile Crime Prevention Basic and Diversion Services retroactive from July 1, 2023, through June 30, 2025. –Alicia Cozad

Summary of presentation:

- The Juvenile department receives funding from the Oregon Youth Authority on a biennium basis;
- The funding partial covers the Guaranteed Attendance Program including:
 - Providing diversion services;
 - Respite programs when youth need to be away from home; and
 - Staffing is covered at 43 percent.
- There is a decrease in funding across all counties.

Board discussion:

- None.

MOTION: Commissioner Bethell moved to approve the incoming funds Intergovernmental Agreement (IGA) with the Oregon Youth Authority in the amount of \$1,915,778 for Juvenile Crime Prevention Basic and Diversion Services retroactive from July 1, 2023, through June 30, 2025. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:44:41)

SHERIFF'S OFFICE

7. Consider approval of Amendment #3 to the Purchase Order with Correct RX Pharmacy Services, Inc. to add \$177,000 for a new contract total of \$815,996.83 to provide pharmaceutical services at the Marion County Jail through June 30, 2024.

–Commander Tad Larson

Summary of presentation:

- The Marion County Jail has multiple providers and prescribers:
 - The extension will help maintain these services.
- On average an estimated 130 to 150 Adults in Custody (AIC) are on prescriptions:
 - With half being on psychotropic medications.
- The average monthly cost is about \$17,000 for the prescriptions:
 - HIV medications drive the costs up as they are expensive.
- There are some public health services that do continue when individuals are in custody.

Board discussion:

- A contract was recently approved with the Marion County Health and Human Services Department involving the HIV alliance and it does not include Medicaid:
 - It may be helpful to see if this is something to use to help with costs;
 - A forum regarding this is coming up and Commander Larson can attend with Commissioner Bethell; and
 - Insurance cannot be billed for these services.
- These services are costly to taxpayers and programs set up to help should be explored and used:
 - These are groups that can come in and help.
- The Jail has a medication assistance program through Ideal Options:
 - BURN funds through measure 110 are utilized for the program.
- These providers can give continuity of care consistently:
 - This may be beneficial to taxpayers.
- It will be beneficial to meet with Ryan, the HIV Alliance, and other providers;
- Correct RX provides generic prescriptions when possible and are added to the formulary when made available; and
- This pharmacy is one of the few that specializes in jails and prisons because of specific medication packaging.

MOTION: Commissioner Cameron moved to approve Amendment #3 to the Purchase Order with Correct RX Pharmacy Services, Inc. to add \$177,000 for a new contract total of \$815,996.83 to provide pharmaceutical services at the Marion County Jail through June 30, 2024. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:51:05)

8. Consider approval of the Purchase Order with Roberson Motors, Inc. in the amount of \$296,975.61 for the purchase of six 2024 Dodge Durango's and one 2024 Ram 1500 SSV pickup as part of the Fiscal Year 2023-2024 Annual Light Duty Vehicle Replacement program through June 30, 2024. –Dennis Mansfield

Summary of presentation:

- The county's Annual Light Duty Vehicle Replacement program consists of over 280 vehicles for most departments:
 - Each department pays a monthly lease rate covering maintenance, administration and replacement of the vehicles used.
- A scoring method calculates when to replace vehicles which includes:
 - The age of the vehicle;
 - The mileage of the vehicle;
 - The maintenance costs of the vehicle; and
 - The reliability of the vehicle.

- Data is reviewed twice a year for vehicle replacement for the following fiscal year:
 - The process starts in December and is reviewed in June to ensure the data is up to date when replacing a vehicle.
- Vehicle demand with vendors is getting better but continues to be high;
- Ordering time periods for purchasing are small:
 - With quotes from vendors and when ordering banks open being short.
- Purchasing vehicles continues to be challenging;
- There are problems with Chevrolet:
 - They are the only American company that makes sedans;
 - The last two years the ordering bank was in May, which is not typically;
 - No notice of the ordering bank being open was given;
 - The ordering bank closed within a few business days; and
 - New recommendations will be presented to the board soon.

Board discussion:

- None

MOTION: Commissioner Bethell moved to approve the Purchase Order with Roberson Motors, Inc. in the amount of \$296,975.61 for the purchase of six 2024 Dodge Durango’s and one 2024 Ram 1500 SSV pickup as part of the Fiscal Year 2023-2024 Annual Light Duty Vehicle Replacement program through June 30, 2024. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:55:22)

PUBLIC HEARINGS

9:30 A.M.

PUBLIC WORKS

A. Public hearing to consider changes to the Marion County Solid Waste Rates Schedule as referenced in Exhibit A for disposal sites within the county.

–Dennis Mansfield and Brian May

Summary of presentation:

- The rate increases will not impact the curbside collection programs:
 - This will be brought forward and discussed in the fall.
- The rates are looked at annually and make sure the waste systems are in a healthy place;
- A Work Session was held to discuss the solid waste rates in detail:
 - The operations agreement with Covanta, Public Services and Marion Resource Recovery facility; and
 - The inflation rates over the years and their impact.
- A few areas need adjustments to cover costs, or they’re below market value:
 - Disposable rates have not been adjusted since October 2016.

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- The construction demolition landfill at Brown's Island was for items that should not go through the incinerator:
 - The current rate for demo fill is \$13 a yard or \$26 per ton;
 - This is much lower than \$107.45 per ton at the transfer station:
 - The intention is to bring it up to this rate slowly.
 - The island has about three to five years of life left per the Department of Environmental Quality (DEQ);
 - On October 1, 2023, it will increase to \$20 a yard; and
 - July 2024 \$30 a yard, July 2025 \$40 a yard and July 2026 \$50 a yard.
- The purpose of the sheetrock rate is to prevent items from going to the incinerator:
 - The rates will match the demo fill rates.
- When site capacity is reached, Marion Resource Recovery Facility will be used, and items can be recycled and repurposed;
- Compost rates are new and will allow the public to bring material as the transfer station has been overwhelmed:
 - The rate matches the transfer station's rate at \$59.49 per ton with a \$15 minimum; and
 - Compost sells using bids and space is limited for the next batch:
 - The bulk rate would be for 10 yards or more.
- The transfer stations disposal mandates are for tires and appliances:
 - This requires additional handling and processing;
 - The appliances contain freon which needs to be removed:
 - Over 3,700 appliances were accepted in 2022;
 - The previous charge was \$20 a unit; and
 - The increase is to \$25 a unit.
 - There have been over 14,500 tires processed in 2022.
- The rate increases are done just to cover costs associated with the disposal; and
- Covanta is the county's medical waste disposal site:
 - About 600 tons a year is processed;
 - This is collected by Marion Environmental;
 - The current rate is \$87.45 a ton:
 - Outside facilities charge about \$600 a ton.
 - The increase will be spread out over three years:
 - January 2024 \$150 a ton, January 2025 \$225 a ton, and January 2026 \$300 a ton:
 - This is in January, so there is a full year for the process.

Board discussion:

- The new rates and the new yard waste will start October 1, 2023;
- All areas accepting landscape material will be advertised;
- Compost generation should only increase because of population growth;
- All the county's material is going to Browns Island Demolition Landfill;

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- The county wants the service expenses to match services being provided;
- The county does not want to take business away from private companies:
 - Previous rates made it more enticing to come to the local government than local businesses.
- The public has the option of going to private companies for everything except medical waste.

MOTION: Commissioner Cameron moved to close the public hearing and approve an order approving changes to the Marion County Solid Waste Rates Schedule as referenced in Exhibit A for disposal sites within the county. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 01:11:36)

ACTION

PUBLIC WORKS

9. Consider approval of an order approving changes to the Marion County Solid Waste Rates Schedule as referenced in Exhibit A for disposal sites within the county. **(TO BE ACTED ON FOLLOWING THE PUBLIC HEARING)**


–Dennis Mansfield and Brian May

(Video Time 01:11:50)


Board discussion:

- There was ribbon cutting for veteran’s housing near the Young Men’s Christian Association (YMCA) that was well attended:
 - This will be opening in January; and
 - It is important to house those that served their county.


Commissioner Willis adjourned the meeting at 10:18 a.m.



 CHAIR



 COMMISSIONER



 COMMISSIONER

Board Sessions can be viewed on-line at

<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>