

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, June 30, 2021
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Kevin Cameron, Commissioner Danielle Bethell and Commissioner Colm Willis. Also present were Jan Fritz, chief administrative officer, Jane Vetto as county counsel, and Brenda Koenig as recorder.

Commissioner Cameron called the meeting to order at 9:00 a.m.

(Video Time 00:00:44)

Commissioner Bethell moved to add an item to the Action agenda under Board of Commissioners: Consider approval of an order ending the declared State of Emergency in Marion County due to the COVID-19 pandemic. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

Commissioner Bethell moved to add an item to the Action agenda under Board of Commissioners: Consider approval of an order recognizing and honoring Juneteenth in Marion County. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

PUBLIC COMMENT

(Video Time 00:01:58)

David Beem:

- Mr. Beem urged residents to attend and volunteer at the Marion County Fair.

PRESENTATION

(Video Time 00:02:55)

2021 Marion County Fair highlights. –Tamra Goettsch and Jill Ingalls

- The county is holding an in-person fair this year;
- The fair is July 9, 2021, through July 11, 2021;
- Washboard Willie performed for the board and he will also be performing at the fair;
- Sunday is Family Day with a lot of special events planned;

G:\BOARD SESSIONS\BOARD SESSION MINUTES\2021\6-30-2021

- More information is available on the county’s website marioncountyfair.net;
- Discounted tickets are available online; and
- A 4-H member presented his rabbits to the board.

Board discussion:

None.

(Video Time 00:14:29)

COVID-19 (Novel Coronavirus) update. –Katrina Rothenberger

- Ms. Rothenberger reported the following updates for the COVID-19 pandemic as of 8:00 a.m. on Wednesday, June 30, 2021:
 - There have been an estimated 23,603 cumulative cases within the county from the start of the pandemic;
 - The positivity rate since the start of the pandemic is 8.3 percent; and
 - An estimated 320 individuals have died from symptoms related to COVID-19.
- The data for the two-week period June 13, 2021, through June 26, 2021 is as follows:
 - An estimated 316 cases were reported;
 - The case rate was 90.9 per 100,000 residents; and
 - There was an 8 percent decrease over the previous two-week period.
- The seven-day average case count is 19 cases per day;
- The majority of cases are coming from:
 - Central Salem;
 - Northeast Salem;
 - South Salem;
 - Brooks; and
 - Keizer.
- An estimated 61.37 percent of county residents have had at least one dose of the vaccine;
- Approximately 10,000 more residents need to be vaccinated to meet the state’s adult vaccination benchmark for counties of 65 percent;
- An estimated 69.4 percent of Oregon residents have had at least one dose of the vaccine;
- An estimated 19,083 Oregon residents still need to be vaccinated to meet the statewide vaccination benchmark of 70 percent;
- Restrictions are lifted as of today, June 30, 2021;
- Following are a few of the milestones that have occurred since the start of the pandemic:
 - The Health and Human Services operations center was set up on March 2, 2020, prior to the first case of COVID-19 in Marion County:
 - The center started with a small staff that grew to over 100 individuals supporting the county’s COVID-19 response.
 - COVID-19 testing sites were set up throughout the county;
 - Marion County was the first county to release data at the zip code level; and
 - Vaccination sites were set up throughout the county.

- The county is thankful for all of the community partners who have helped meet the needs of the community during the pandemic;
- The county is committed to closing vaccine inequities;
- The county will still be doing case investigation and contact tracing;
- The best way to be protected from COVID-19 variants is to be vaccinated; and
- Vaccine appointments can be found on the county's website.

Board discussion:

None.

(Video Time 00:22:28)

Commissioner Cameron requested unanimous consent to move Action item #1 under the Board of Commissioners to immediately follow the COVID-19 presentation. Unanimous consent was received.

CONSENT

(Video Time 00:26:56)

FINANCE

Approve a quitclaim deed for the sale of Property Tax ID #R39658 from Marion County, grantor of the Family Burial Grounds Cemetery, to grantees Colleen Heater and Susan Turner.

HUMAN RESOURCES

Approve a recommendation to update classification specifications and adjust upward the pay grades for classifications #401, Maintenance Worker; #402, Medium Equipment Operator; #447, Ferry Operator; #446, Ferry Operator Relief; #404, Heavy Equipment Operator; #414, Crew Leader; #412, Road Operations Supervisor; #346, Environmental Services Operations Supervisor; #314, Engineering Division Manager; #354, Environmental Services Division Manager; #375, Building and Planning Division Manager; #422, Public Works Operations Division Manager; and #665, Administration Division Manager.

PUBLIC WORKS

Receive notice of hearings officer's decision denying Conditional Use (CU) Case #20-044/ Jeff and Heidi Jones on property owned by Agritainment, Inc.

Schedule final consideration to adopt an administrative ordinance for July 7, 2021, granting Zone Change (ZC) Case #21-002/J. Conser and Sons, LLC.

Schedule final consideration to adopt an administrative ordinance for July 7, 2021, granting Zone Change (ZC) Case #21-003/J. Conser and Sons, LLC.

SHERIFF'S OFFICE

Approve a resolution extending the suspension of the Marion County Sheriff's Office Jail Capacity Management Plan through September 30, 2021, due to the COVID-19 emergency, authorizing the Marion County Sheriff to restrict lodging of arrestees, and to allow release of inmates as appropriate to maintain health and safety.

Board discussion:

- The Sheriff's Office will be working on increasing capacity over the next few months; and
- There was a release process in place at the jail prior to COVID-19.

MOTION: Commissioner Bethell moved for approval of the consent agenda. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

ACTION

(Video Time 00:22:53)

BOARD OF COMMISSIONERS

1. Consider approval of an order ending the declared State of Emergency in Marion County due to the COVID-19 pandemic. –Katrina Rothenberger

Summary of presentation:

- Ms. Rothenberger read the board order.

Board discussion:

- Jane Vetto clarified that the temporary rules are rescinded today, June 30, 2021, but county employees are being brought back on July 19, 2021; and
- The board order will be available for viewing on the county's website.

MOTION: Commissioner Willis moved to approve an order ending the declared State of Emergency in Marion County due to the COVID-19 pandemic. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:30:31)

2. Consider approval of an order recognizing and honoring Juneteenth in Marion County.

–Jane Vetto

Summary of presentation:

- The board recognizes the importance of Juneteenth and wants to commemorate the day;
- The board wants to recognize the hard work of county employees; and
- In honor of Juneteenth all full-time employees will receive an additional eight hours of straight pay, and permanent part-time employees will receive the same additional pay prorated based upon their full-time status.

G:\BOARD SESSIONS\BOARD SESSION MINUTES\2021\6-30-2021

Commissioner Bethell read the board order.

Board discussion:

- Juneteenth was declared a national holiday too late for the board to give county employees the day off.

MOTION: Commissioner Bethell moved to approve an order recognizing and honoring Juneteenth in Marion County. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:36:39)

3. Consider approval of the Rent Relief Agreement with Yardi Systems Inc. in the amount of \$1,000,000 to provide online application and case management services for the county's Emergency Rental Assistance Program through December 31, 2025. –Lisa Trauernicht and Camber Schlag

Summary of presentation:

- The county has received two emergency rental assistance funds from the U.S. Treasury, each worth approximately \$10.4 million;
- Yardi Systems Inc. has a program that will help distribute the funds;
- The funds will help individuals who have not been able to pay their rent during the last year and a half;
- The funds cover back rent and utilities, and forward rent;
- The eviction moratorium ended today, June 30, 2021:
 - The legislature extended the timeline so individuals who have applied for rental assistance cannot be evicted for non-payment of July and August rent.
- The program should be available by the end of July;
- The link to the program will be on the county's website; and
- The contractor's call centers and case managers will contact individuals once an application is submitted:
 - Once an application is completed and all documentation is submitted the application will be forwarded to the county for final review and approval of funds to be distributed.

Board discussion:

- The money assists households earning 80 percent or less of the area median income, with priority given to individuals that earn 50 percent or less of the area median income;
- Once the income qualifications are met, the county is prioritizing the following households:
 - Households affected by the wildfires;
 - Seniors 58 years old or older;
 - Families comprised of at least one adult and one child; and
 - Individuals referred by a Marion County program.

G:\BOARD SESSIONS\BOARD SESSION MINUTES\2021\6-30-2021

- The first round of funding was specifically for individuals affected by COVID-19;
- The second round of funding is for individuals who were affected during the timeframe of the pandemic, even if the reason for needing assistance is not directly related to COVID-19; and
- The county is working on a marketing plan to inform the community of these funds.

MOTION: Commissioner Willis moved to approve the Rent Relief Agreement with Yardi Systems Inc. in the amount of \$1,000,000 to provide online application and case management services for the county’s Emergency Rental Assistance Program through December 31, 2025. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:43:58)

4. Consider approval of the Grant Agreement with the United States Department of the Treasury in the amount of \$67,559,569 for American Rescue Plan Coronavirus State and Local Fiscal Recovery Funds through December 31, 2026. –Jeff White

Summary of presentation:

- The funding is referred to as ARPA, the American Rescue Plan Act;
- The county has received the first half of the funding, with the second half to be distributed in 2022; and
- There are specific rules for how the funding can be spent:
 - The county is currently reviewing these rules; and
 - The current rules are temporary; the federal government will issue the final rules sometime in the future.

Board discussion:

- The county is meeting with cities to determine what their priorities are for these funds.

MOTION: Commissioner Bethell moved to approve the Grant Agreement with the United States Department of the Treasury in the amount of \$67,559,569 for American Rescue Plan Coronavirus State and Local Fiscal Recovery Funds through December 31, 2026. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:47:53)

FINANCE

5. Consider approval of the Purchase Order with Accountemps Salaried Professional Service, a division of Robert Half International, Inc. in the amount of \$200,000 to assist the Marion County Finance Department and the Marion County Health and Human Services Department with federal revenue tracking and reconciliation through June 30, 2023. –Jeff White

G:\BOARD SESSIONS\BOARD SESSION MINUTES\2021\6-30-2021

Summary of presentation:

- The additional funds received through ARPA and the state will need to be tracked and accounted for;
- The individual contracted for under the purchase order has already done work for the county, and the county may utilize this individual for as long as needed; and
- The purchase order is for two years.

Board discussion:

None.

MOTION: Commissioner Willis moved to approve the Purchase Order with Accountemps Salaried Professional Service, a division of Robert Half International, Inc. in the amount of \$200,000 to assist the Marion County Finance Department and the Marion County Health and Human Services Department with federal revenue tracking and reconciliation through June 30, 2023. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:50:43)

INFORMATION TECHNOLOGY

6. Consider approval of the Purchase Order agreement with SHI International Corporation in the amount of 121,367.78 for the annual renewal of GroupWise and ZENworks licenses and maintenance through June 30, 2022. –Gary Christofferson and Kevin Weeks

Summary of presentation:

Gary Christofferson:

- GroupWise provides the following applications used by county employees:
 - Email;
 - Calendars;
 - Task management;
 - Instant messaging; and
 - Contact management.
- ZENworks is used by Information Technology to deploy applications and to keep hardware up to date.

Kevin Weeks:

- The purchase order reflects a 5.7 percent increase over last year.

Board discussion:

None.

MOTION: Commissioner Bethell moved to approve the Purchase Order agreement with SHI International Corporation in the amount of 121,367.78 for the annual renewal of GroupWise and ZENworks licenses and maintenance through June 30, 2022. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:53:19)

PUBLIC WORKS

7. Consider approval of the incoming funds Intergovernmental Agreement with the East Salem Service District (ESSD) in the amount of \$4,156,511 to provide stormwater services through June 30, 2026. –Dennis Mansfield

Summary of presentation:

- The stormwater management team provides the following services and support to the ESSD:
 - Maintenance of the stormwater system:
 - Collection and conveyance of stormwater; and
 - Street sweeping services that help keep debris out of the system.
 - Infrastructure improvements and flood mitigation planning; and
 - Outreach and education:
 - Educating the community on the importance of keeping the stormwater clean.
- The services provided are required by the federal Environmental Protection Agency and the state Department of Environmental Quality;
- The funds come from an annual stormwater assessment fee that is part of the property taxes paid by property owners in the ESSD;
- The contract is for five years with an option to extend for an additional five years; and
- Staff recommends that the board approves the contract.

Board discussion:

- ESSD residents pay directly for the service through their property taxes.

MOTION: Commissioner Willis moved to approve the incoming funds Intergovernmental Agreement with the East Salem Service District (ESSD) in the amount of \$4,156,511 to provide stormwater services through June 30, 2026. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:58:34)

8. Consider approval of the Service Agreement with Covanta Marion, Inc. for the supply and processing of solid waste. –Brian Nicholas and Brian May

Summary of presentation:

Brian Nicholas:

- The agreement is for the Covanta Marion waste to energy facility in Brooks;
- Historically Covanta Marion has operated under a cost sharing agreement with the county:
 - Marion County received the majority of the revenue generated from electricity sales; and
 - The county paid for a lot of the operating expenses of the facility.
- The new agreement is a merchant agreement, transitioning the county to an agreement where the county simply pays for the service;
- The agreement shifts operational cost risks from the county to Covanta Marion;
- The agreement eliminates some costs that the county was responsible for in the past;
- The agreement has a three-year base term, with two five-year extensions; and
- The agreement includes a benchmark for the amount of municipal solid waste processed on behalf of the county:
 - If Covanta Marion fails to meet the benchmark they will owe the county a penalty fee.

Brian May:

- Restructuring the contract will not change the services provided;
- The agreement continues to provide for the disposal of medical waste, law enforcement evidence disposal, and confidential records destruction;
- A large quantity of metal is diverted from residential waste streams and recovered at Covanta Marion;
- The agreement provides the county more flexibility with regards to new technology; and
- With a merchant agreement the county now has a fixed price for the services provided by Covanta Marion.

Board discussion:

- The language of the contract mirrors past contracts in regards to prohibited waste;
- The contract is for three years with options for extensions;
- Environmental Services is revising the Master Recycler Program to focus on reducing and reusing over recycling;
- The Solid Waste Management Advisory Council (SWMAC) meets once a month to provide engagement with citizens, and recommendations on waste reduction and disposal policy issues;
- The Material Recovery Facility (MRF) refers to the Marion Resource Recovery Facility where construction and demolition debris is processed; and
- Mr. May thanked Ms. Vetto for all of her hard work on this agreement.

MOTION: Commissioner Bethell moved to approve the Service Agreement with Covanta Marion, Inc. for the supply and processing of solid waste. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 01:15:34)

***Recess as Board of Commissioners.
Convene as Contract Review Board.***

CONTRACT REVIEW BOARD ACTION

INFORMATION TECHNOLOGY

1. Consider an order approving an exemption to Marion County Public Contracting Rules 20-800 (1)(d)(C) to allow the Information Technology Department to extend the term of a contract beyond the sole source notice. –Gary Christofferson and Camber Schlag

Summary of presentation:

Gary Christofferson:

- Tyler Technologies is the vendor for the current tax and assessment system used by the Assessor's Office;
- Information Technology is replacing the current system, with full implementation of the new system planned for December 2021; and
- The current contract with Tyler Technologies expires today:
 - A six-month extension to the current contract is required for the county to continue to receive support for the current system until the new system is implemented at the end of the year.

Camber Schlag:

- The request is for an extension of a contract with Tyler Technologies:
 - The extended contract expires on December 31, 2021.
- The extension allows the Information Technology Department to work with the Assessor's Office to complete the transition from Tyler Technologies to Helion Software Inc.

Board discussion:

None.

MOTION: Commissioner Willis moved to approve an order approving an exemption to Marion County Public Contracting Rules 20-800 (1)(d)(C) to allow the Information Technology Department to extend the term of a contract beyond the sole source notice. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

***Adjourn as Contract Review Board.
Reconvene as Board of Commissioners.***

(Video Time 01:18:29)

ACTION

INFORMATION TECHNOLOGY

9. Consider approval of Amendment #2 to the Purchase Order with Tyler Technologies, Inc. in the amount of \$102,374 for a new contract total of \$483,083.89 to provide assessment and taxation software support through December 31, 2021. –Gary Christofferson and Tom Rohlfling

Summary of presentation:

- Information Technology has been working with the Assessor’s Office for the last two years to replace the existing tax assessment system with a new system from Helion Software Inc.:
 - The new system software implementation was completed in May 2021; and
 - Information Technology is currently working on data conversion from the old system to the new system.
- The amendment is for an extension of the existing maintenance contract with Tyler Technologies through December 2021.

Board discussion:

- The project to replace the current system is on schedule to finish by the end of the year.

MOTION: Commissioner Bethell moved to approve Amendment #2 to the Purchase Order with Tyler Technologies, Inc. in the amount of \$102,374 for a new contract total of \$483,083.89 to provide assessment and taxation software support through December 31, 2021. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

**PUBLIC HEARINGS
9:30 A.M.**

None.

Commissioner Cameron read the calendar;
Commissioner Cameron adjourned the meeting at 10:30 a.m.

CHAIR

COMMISSIONER

COMMISSIONER

Board Sessions can be viewed on-line at
<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>