

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, April 3, 2024

9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Kevin Cameron, Commissioner Danielle Bethell, and Commissioner Colm Willis. Also present were Jan Fritz, chief administrative officer, Jane Vetto as county counsel, and Brenda Koenig as recorder.

Commissioner Cameron called the meeting to order at 9:00 a.m.

(Video Time 00:23:56)

PUBLIC COMMENT

Skylar Stangeland expressed the following:

- She is a policy and engagement intern for the Marion County Board of Commissioners office;
- She is a junior at Western Oregon University;
- She is studying public policy and administration with a minor in sustainability, and a certification in public and non-profit management;
- She may be interested in running for public office in the future; and
- She is excited about the opportunity and exposure to new things.

Board discussion:

- Commissioner Willis expressed that he was part of the interview process:
 - He was impressed with Ms. Stangeland’s passion for local government; and
 - She has a profound knowledge of the board’s role as commissioners.
- Ms. Stangeland is part of the Incidental Fee Committee (IFC) at Western Oregon University:
 - All public universities must charge students an incidental fee that pays for campus services;
 - The committee decides how to allocate the incidental fees to the services; and
 - The committee determines if the enhancement requests will be granted.
- Ms. Stangeland will be working with Commissioner Bethell on homelessness studies:
 - They will be money mapping the county’s system of care to determine:
 - Where the money is;
 - Where the money is coming from; and

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- Where the money is going.
- Ms. Stangeland has already worked with issues related to;
 - Garbage;
 - Juveniles;
 - Homelessness; and
 - Residential treatment centers.

(Video Time 00:07:01)

PROCLAMATION

HEALTH AND HUMAN SERVICES – Action

1. Consider approval of a proclamation designating the week of April 1-7, 2024, as National Public Health Week in Marion County. –Patty Vega, Wendy Zieker, Tami Cirerol, and Lea Sheldone

Summary of presentation:

- National Public Health week honors public health staff who work collaboratively with the community to promote and protect the health of the public, and to achieve health equity through:
 - Prevention;
 - Education; and
 - Advocacy.
- Public health strives to provide everyone with a safe place to:
 - Live;
 - Learn;
 - Work; and
 - Play.
- Public health professionals include:
 - Community health workers;
 - Epidemiologists;
 - Health educators;
 - Nurses;
 - Nutrition specialists;
 - Occupational health and safety professionals;
 - Physician health officers; and
 - Restaurant inspectors.
- The 2024 theme for National Public Health Week is “Protecting, Connecting, and Thriving: We Are All Public Health”;
- Encouraging connections and building relationships protects an individual’s well-being and enhances their quality of life;
- The county’s social media campaign for National Public Health Week includes videos related to the following:
 - Community engagement;

- Emergency preparedness;
- The future of public health;
- Healthy neighborhoods; and
- Mitigating the spread of disease.
- The Marion County Health and Human Services (MCHHS), Health Promotion and Prevention Services team works to engage and empower individuals and communities by encouraging the following:
 - Healthy behaviors;
 - Working together;
 - Shaping environments to prevent chronic disease; and
 - Promote health and wellness.
- Services include programs for:
 - Alcohol and drug prevention;
 - Mental health promotion;
 - Suicide prevention;
 - Problem gambling prevention;
 - Resilience to environmental hazards; and
 - Tobacco prevention and education.
- In 2023, the MCHHS, Health Promotion and Prevention Services team attended 224 community events and school presentations:
 - The team reached approximately 180,000 individuals through:
 - Radio;
 - Television advertisements; and
 - Billboards.
- The team works on preparedness, prevention, and response for:
 - Emergencies;
 - Incidents; and
 - Situations.
 - The team partners with businesses and community-based organizations during large-scale public health emergencies; and
 - The team is continually working to improve its capacity to respond to public health emergencies.
- Public health modernization is a framework for the delivery of health services that focuses on foundational programs and capabilities including:
 - Communicable disease protection;
 - Environmental health;
 - Equitable access to health services;
 - Health promotion; and
 - Injury prevention.
- The MCHHS, Environmental Health team inspects and enforces health and safety regulations for food services, summer camps, and public pools and spas;
- Services provided by the MCHHS; Environmental Health team include:

- Drinking water programs;
- Food handler training and testing;
- Food licensing and inspection;
- Recreation parks licensing and inspection;
- Public pool licensing and inspection;
- Rabies investigations; and
- Restaurant reports.
- The county issues over 2,000 licenses annually and enforces guidelines to keep communities safe and healthy;
- The goal of the HIV (Human Immunodeficiency Virus) Early Intervention Services and Outreach (EISO) program is to end new transmissions and ensure individuals have access to health care:
 - The county launched a health van in 2018 that travels to communities to provide testing:
 - The van provides free educational and testing events throughout Marion County; and
 - The health van hosted 75 events in 2023.
- The MCHHS Public Health team works daily to:
 - Protect county residents from disease;
 - Promote healthy choices;
 - Educate; and
 - Respond to emergencies.

Board discussion:

- Activities for the week will involve a social media campaign;
- The team has spent months preparing for events;
- The PowerPoint details were provided by multiple teams.

Motion: Commissioner Bethell moved to approve a proclamation designating the week of April 1-7, 2024, as National Public Health Week in Marion County. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

The commissioners read the proclamation.

(Video Time 00:22:15)

CONSENT

BOARD OF COMMISSIONERS

OLCC Application – Recommended Approval

2. Farm 76 Vineyards, LLC, dba, Farm 76 Vineyards – Salem, Oregon

HEALTH AND HUMAN SERVICES

3. Approve Amendment #1 to the Grant Agreement with Pelton Project, Inc. to extend the term date to October 1, 2024, and reduce grant funding in the amount of \$152,544.93 for the development and operation of a Residential Treatment Home (RTH) with a new contract total of \$749,956.07.

INFORMATION TECHNOLOGY

4. Approve Amendment #1 to the Purchase Order with SHI International Corporation to add \$249,236 for a new Purchase Order total of \$1,095,521.40 for Enterprise Immune System Network Traffic Analyst Software through September 30, 2026.

MOTION: Commissioner Willis moved for approval of the consent agenda. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:23:29)

Commissioner Cameron requested and received unanimous consent to return to public comment.

(Video Time 00:28:29)

ACTION

BOARD OF COMMISSIONERS

Board Appointment – Parks Commission

5. Consider approval of an order appointing Alton Hoover as Vice-Chair for the Marion County Parks Commission with a term ending April 3, 2026. –Brian Nicholas

Summary of presentation:

Brian Nicholas:

- The request before the board is consider appointing Mr. Hoover as the Marion County Parks Commission Vice-Chair;
- Mr. Hoover is currently a member of the Marion County Parks Commission; and
- The role of vice-chair for the Marion County Parks Commission became available:
 - His peers nominated Mr. Hoover for the position; and
 - Mr. Hoover expressed his willingness to serve in the role.

Alton Hoover:

- Mr. Hoover expressed the following:
 - He has been a resident of Marion County since 2017;
 - He loves the county and its parks;
 - He is a frequent visitor to parks that allow dogs;
 - He is passionate about the outdoors;
 - He enjoys serving on the Marion County Parks Commission;

- The opening for vice-chair will give him with the opportunity to provide more leadership;
- He previously served as Vice-Chair on the Napa Civil Service Commission when he lived in California;
- He has experience working in government organizations; and
- He believes that if an individual does not like something then they should get involved in changing it.

Board discussion:

- The commissioners thanked Mr. Hoover for his service and his willingness to give back; and
- The county has a lot of work to do with the parks.

MOTION: Commissioner Bethell moved to approve an order appointing Alton Hoover as Vice-Chair for the Marion County Parks Commission with a term ending April 3, 2026. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:32:33)

PUBLIC WORKS

6. Consider approval of the Construction Contract with Mid Valley Excavation, LLC, in the amount of \$190,260.25 for the installation of advisory curve signs on various county roads through September 30, 2025. –Carl Lund

Summary of presentation:

- The county has a multi-year plan to bring curve signage up to current standards;
- The contract with Mid Valley Excavation, LLC, is for \$190,260.25;
- The contract allows 11 county roads to be brought up to current standards with curve warning signs;
- The benefits of curve warning signs include:
 - A 25 percent reduction in nighttime crashes; and
 - A 16 percent reduction in non-intersection fatal and serious injury crashes.
- Marion County has an average of 13 fatal crashes on county roads annually.

Board discussion:

- The board session packet for this meeting has a list of where the signs will be placed and can be found on the county's website.

Motion: Commissioner Willis moved to approve the Construction Contract with Mid Valley Excavation, LLC, in the amount of \$190,260.25 for the installation of advisory curve signs on various county roads through September 30, 2025. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:36:50)

7. Consider approval of the Construction Manager/General Contractor (CMGC) Contract with Slayden Constructors, Inc. in the amount of \$181,248 to provide pre-construction services for the Brooks-Hopmere Water and Wastewater Improvements Project through December 31, 2026.

–Chris Einmo

Summary of presentation:

- The board approved an alternative procurement process for the project in August 2023;
- Staff performed a competitive selection process including:
 - Written proposals; and
 - Interviews.
- The criteria for the applicants were to deliver the project and manage the construction aspects in a cost effective and timely manner in order to meet the American Rescue Plan Act (ARPA) deadlines:
 - The funds must be fully obligated by December 31, 2024; and
 - The funds must be fully expended by December 31, 2026.
- Slayden Constructors, Inc. was selected for the project;
- The contract with Slayden Constructors, Inc. is for \$181,248;
- Slayden Constructors, Inc. will be part of the overall design team for the pre-construction phase and will consult on the following:
 - Constructability;
 - Value engineering;
 - Real time cost estimating data;
 - Detailed estimates at each milestone; and
 - Design alternatives.
- An early work amendment is anticipated during the pre-construction phase:
 - The work amendment will be for the early delivery of equipment;
 - Market conditions in the industry are continually shifting;
 - Equipment is in high demand;
 - It can take an extended period of time for equipment to arrive; and
 - The amendment would allow the county to have the equipment delivered in a timely manner so that ARPA deadlines are met.
- At the end of the pre-construction phase, and prior to the December deadline, the contract will be amended to include the guaranteed maximum price:
 - The amendment will direct Slayden Constructors, Inc. to construct and deliver the project's design improvements; and

- The amendment coincides with the project's preliminary engineering design.
- The contract can be changed as the design plans progress:
 - This will be finalized in October; and
 - The board may executive the amendment in December.

Board discussion:

- The county currently does not have water rights in the area:
 - The infrastructure will need to be built first.
- Commissioner Bethell disclosed for the record that her son works for Slayden Constructors, Inc.:
 - She did not have an active role in selecting this contract;
 - There may potentially be a conflict of interest;
 - She does not receive any revenue from her son's work for the company;
 - She feels it is important to note this for the record; and
 - She is happy that a local company has been selected for the project.

MOTION: Commissioner Bethell moved to approve the Construction Manager/General Contractor (CMGC) Contract with Slayden Constructors, Inc. in the amount of \$181,248 to provide pre-construction services for the Brooks-Hopmere Water and Wastewater Improvements Project through December 31, 2026. Seconded by Commissioner Willis; Commissioner Bethell's potential conflict was noted for the record; motion carried. A voice vote was unanimous.

(Video Time 00:42:27)

SHERIFF'S OFFICE

8. Consider approval of Amendment # 1 to the Contract for Services with Keefe Commissary Network, LLC to add \$355,535 for a new contract total of \$1,066,605 to provide commissary services and trust fund management to adults-in-custody through June 30, 2026.

–Lieutenant Warren McDaniel

Summary of presentation:

- The request before the board is to extend the term date for the contract with Keefe Commissary Network, LLC;
- The current contract expires in June of 2024:
 - The current contract allows for one two-year extension.
- At the end of the two-year extension a Request For Proposal (RFP) will be required;
- The contract with Keefe Commissary Network, LLC provides inmate account trust services:
 - An adult-in-custody may utilize the trust services funding well incarcerated; and
 - Any remaining funds are given back to the adult-in-custody when they exit the jail.
- Various types of commissary items are provided through the contract including:

- Snacks; and
- Adult-in custody essentials that the county is required to provide:
 - Razors;
 - Toothpaste;
 - Cups; and
 - Spoons.
- The projected revenue will go into the 290 Fund – Inmate Welfare:
 - The fund is used to give back to adults-in-custody and provides for the following:
 - Exercise equipment;
 - Pathfinder programs; and
 - Anything that benefits the adults-in-custody.

Board discussion:

- Funding for the adult-in-custody trust services account comes from the following sources:
 - Family member contributions; and
 - Money the individual originally had when they came into custody:
 - Individuals are provided a receipt when they enter the jail;
 - The money is counted and put into a trust account for the individual;
 - Any money that is left in the account when the individual departs from the jail is given back to them.
- The county receives 23 percent of the commissary revenue which is all placed in the 290 fund account:
 - The revenue must be utilized to benefit adults-in-custody.


MOTION: Commissioner Willis moved to approve Amendment # 1 to the Contract for Services with Keefe Commissary Network, LLC to add \$355,535 for a new contract total of \$1,066,605 to provide commissary services and trust fund management to adults-in-custody through June 30, 2026. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:47:13)


**PUBLIC HEARINGS
9:30 A.M.**

None.


Commissioner Cameron adjourned the meeting at 9:48 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at
<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>