

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, October 7, 2020  
9:00 a.m.

Senator Hearing Room  
555 Court Street NE  
Salem, OR 97301

**PRESENT:** Commissioner Colm Willis, Commissioner Sam Brentano, and Commissioner Kevin Cameron. Also present were Jan Fritz, chief administrative officer, Jane Vetto as county counsel, and Brenda Koenig as recorder.

Commissioner Willis called the meeting to order at 9:00 a.m.

**PUBLIC COMMENT**

None.

**PRESENTATION**

*(Video Time 00:00:36)*

COVID-19 (Novel Coronavirus) update. –Katrina Rothenberger

- Ms. Rothenberger reported the following updates for the COVID-19 pandemic as of 8:00 a.m. on Wednesday, October 7, 2020:
  - There are currently an estimated 5,033 cases within the county;
  - An estimated 241 new cases were reported;
  - An estimated 101 individuals have died from symptoms related to COVID-19; and
  - An estimated 56,000 individuals have been tested:
    - Testing capacity has increased now that the immediate threat of wildfire has passed;
    - An estimated 94.6 per 10,000 of the population have been tested; and
    - The prior week reported the highest testing rate since July, 2020.
- The percent positivity rate for the week of September 28, 2020, through October 3, 2020, was estimated at 7.6 percent:
  - The rate is a considerable decrease from prior weeks.
- The Center for Disease Control (CDC) has updated their guidance:
  - Evidence has shown that individuals with COVID-19 have infected other individuals who are more than six feet away:
    - Enclosed spaces with inadequate ventilation contributed to the spread; and
    - It is believed that the amount of infectious smaller droplets and particles produced by individuals with COVID-19 in these spaces can become concentrated enough to spread the virus to other individuals.
- Ms. Rothenberger reported that Governor Brown’s plan to deploy an influx of COVID-19 tests are expected to arrive from the federal government in the near future:

- It is anticipated that Oregon will receive an estimated 60,000 to 80,000 COVID-19 rapid tests per week until the end of 2020:
  - It has been reported that the test can diagnose cases of COVID-19 within 15 minutes; and
  - Increased testing capacity and rapid results will allow for the following:
    - Faster identification of outbreaks;
    - Reduced periods of time between positive test results and isolation;
    - Reduced cycles of transmission; and
    - Slowing the spread of the virus.
- The tests will be deployed statewide; and
- The following populations will be prioritized:
  - Healthcare professionals;
  - Individuals in long term care facilities;
  - Long term care facilities affected by wildfire evacuations; and
  - Hardest hit communities that have been the most disproportionately impacted, which include the following:
    - Individuals living in places vulnerable to the spread of COVID-19:
      - Department of corrections facilities; and
      - Federally qualified health centers.
    - Migrant seasonal agricultural workers;
    - Communities of color;
    - Tribal communities; and
    - Individuals living in congregate care settings.
- The Oregon Health Authority (OHA) and the CDC recommend avoiding the following for Halloween:
  - Traditional door-to-door trick-or-treating; and
  - Trunk-or-treating.
- There is a concern for a higher COVID-19 spread risk for individuals mingling in crowds during Halloween events; and
- Suggestions to help reduce the spread of the virus during Halloween festivities include the following:
  - Stay home if you are sick;
  - Educate children about safety and physical distancing;
  - Limit gatherings to ten individuals or fewer;
  - Place duct tape in front of your home's doorway as a six foot marker for social distancing;
  - Participate in one-way trick-or-treating when handing treats out;
  - Position a table between yourself and trick-or-treaters;
  - Distribute treats on disinfected surfaces;
  - Wash your hands for a minimum of 20 seconds before preparing goody bags; and
  - Line treats up for families to grab and go while social distancing.

***Board discussion:***

- COVID-19 testing events are scheduled in the City of Woodburn on the following dates:
  - October 8, 2020; and
  - October 15, 2020.

- Individuals who wish to participate in the testing event can pre-register on the Marion County Health and Human Services website:
  - There are no barriers to get tested:
    - Individuals who are asymptomatic can still get tested.
- Commissioner Cameron expressed his appreciation to the community partners and organizations that have assisted with the testing.

(Video Time 00:28:54)

United Way 2020 Employee Contribution Campaign Kick-off. –Melissa Rounds and Stephanie Bobb, Resource Development Coordinator - United Way of the Mid-Willamette Valley

**Summary of presentation:**

- In 2017, United Way changed the way they do business and refocused on the following:
  - Their call to action areas; and
  - Community needs.
- Focus areas include the following:
  - Developing Housing for All:
    - Includes affordable housing.
  - Meeting Basic Needs:
    - A mobile shower unit is available for individuals in need of services.
  - Building Community Capacity; and
  - Strengthening Children and Families.
- The ALICE (Asset Limited, Income Constrained, Employed) Report confirms the following:
  - Within the county an estimated 30 percent of the population are ALICE households; and
  - An estimated 11 percent of the households are under the poverty rate.
- Student poverty has increased:
  - An estimated 66 percent live at or below the poverty rate; and
  - An estimated 1,835 of the students experience homelessness.
- An estimated 995 individuals within the county are unsheltered:
  - An estimated 394 of the unsheltered individuals are women:
    - The high count of unsheltered women led to SafeSleep, an overnight women’s shelter:
      - The shelter is open from 7:00 p.m. to 7:00 a.m.;
      - A local business provides bedding each night;
      - An estimated 19 individuals are able to reside at the shelter every night; and
      - The shelter is part of the food program where individuals are able to receive two meals per visit.
- The COVID-19 pandemic required United Way to quickly shift gears and start a food program:
  - Currently an estimated 650 homes per week receive food through the program; and
  - United Way received an estimated \$90,000 in funding for the program.
- United Way established a resource hub near the fairgrounds within 24 hours for evacuees from the Beachie Creek wildfire:

- The hub supplied evacuees with some of the following basic need items:
  - Camping equipment;
  - Food;
  - Diapers; and
  - Clothing.
- The mobile shower trailer was set up at the fairgrounds to provide evacuees with another hygiene source:
  - The mobile unit is still serving the unsheltered population.
- Supplies were moved to the United Way office once the resource hub closed; and
- Evacuees are currently able to submit a shopping list for basic need products and the items will be delivered in person or to specified sites.
- United Way forged a partnership with the Detroit Pistons, a professional basketball team, to provide gifts for the residents of the City of Detroit that were affected by the wildfires;
- Taylor's House, a teen shelter, continues to be at capacity;
- Community Response United (CRU) is a mobile crisis unit for individuals who are in crisis:
  - Currently 9-1-1 is the first response for individuals;
  - Police or fire will respond second; and
  - The intention of CRU is to take the pressure off of local law enforcement by providing the following:
    - Receiving in-coming calls;
    - Making decisions; and
    - Getting help for individuals in need.
- The Women United program provides hygiene kits to individuals who are homeless or attending the following:
  - School;
  - Work; and
  - Meal sites.
- The Villages United program serves the basic needs of the senior population:
  - Seniors assist with helping other seniors;
  - An estimated 16 seniors in the program receive food boxes on a weekly basis; and
  - An estimated 150 food boxes are delivered each week to the City of Salem Center 50+.
- The Gifts in Kind program provided basic need items to evacuees from the Beachie Creek wildfire;
- Partnerships with the following local businesses have provided donations for individuals in need:
  - Amazon;
  - Bed Bath and Beyond; and
  - Walmart.
- Investments are available through Donor Advised Funds (DAF):
  - There is a minimum buy in of \$5,000;
  - Interest accrues for DAF funds; and
  - The individual in ownership of the DAF fund can decide which non-profit organization to partner with.
- Investments are also available through an Acorn fund with a minimum buy in of \$1,000.

**Board discussion:**

- Administration expense for United Way of the Mid-Willamette valley is considerably lower than the average non-profit:
  - The money and the resources are being provided to the individuals in need.
- Ms. Bobb stated that the money that is raised locally is also distributed locally within the county;
- The Marion County Employee Contribution Campaign officially starts on Monday, October 12, 2020:
  - The campaign runs through October 30, 2020;
  - Wildfire recovery efforts delayed campaign preparations:
    - No specific fundraisers have been scheduled; and
    - There is an interest in using the fundraising dollars toward wildfire recovery efforts.
  - COVID-19 restrictions and guidelines will require departments to be creative in their fundraising efforts;
  - Pledge forms will be available for employees wishing to contribute a monthly portion of their paychecks:
    - The employee has the option of determining where their contribution will be used.
  - A United Way intranet page is available for employees to view for fundraising opportunities; and
  - The 2019 campaign raised an estimated \$13,000 in funds;
    - Anticipation is high to exceed last year’s fundraising efforts.
- Employees are encouraged to donate in funding the same dollar value that they may have contributed to an event that has been canceled due to COVID-19 social distancing restrictions.

**CONSENT**

*(Video Time 00:06:43)*

**BOARD OF COMMISSIONERS**

**OLCC Applications – Recommended Approval**

Ankeny Vineyard Winery, LLC - dba, Ankeny Vineyard Winery

**HEALTH AND HUMAN SERVICES**

Approve an order appointing the following individuals as Director’s Designees to the Marion County Community Mental Health Program Director and allowing them to authorize emergency actions in the community mental health program.

Ann-Marie Bandfield	Daisy Barrios	Vicki Bern	Andrew Davis
Mario de Obaldia	Johana Herrera	Annamarie Mattox	Sofia Benidettino
Lindsay Ball	Alison Le	Anna Maceira	Catherine Martell-Straight
Mark McIntire	Joseph Endres	Heidi Miller-McSmith	Debora Nelson
Allan Rainwater	Anne Oscilia	Joseph Roche	Alisha Shaw
Colleen Griffin	Lisa Stewart	Emily Reding	Alexander Tipton
Debra Wells	Esther Saunders		

## HUMAN RESOURCES

Approve the recommendation to adjust upward the pay grades for classifications #092, County Public Information Coordinator; #190, County Emergency Manager; #407, Emergency Preparedness Coordinator; #451, Electronics Technician 1 Communications; #453, Electronics Technician 2; and update classification #092, County Public Information Coordinator; and #407, Emergency Preparedness Coordinator.

## PUBLIC WORKS

Schedule a public hearing for November 4, 2020, for Comprehensive Plan Amendment/ Zone Change/Partition (CP/ZC/P) Case #19-003/Alagoz.

Receive notice of the hearings officer's recommendation and schedule a public hearing for October 21, 2020, for Zone Change/Comprehensive Plan (ZC/CP) Case #20-003/ M.F. Bakke Builders, Home Exit LLC, 25 Years LLC, Jean M. Miller Family Trust and Harlan Miller Trust.

Schedule final consideration to adopt an administrative ordinance for October 14, 2020, for Legislative Amendment (LA) Case #20-002/Amending the Aurora-Donald Interchange Area Management Plan (IAMP) and conforming amendments.

**MOTION:** Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Brentano; motion carried. A voice vote was unanimous.

## **ACTION**

*(Video Time 00:11:22)*

## HEALTH AND HUMAN SERVICES

1. Consider approval of Amendment #3 to the incoming funds Intergovernmental Agreement (IGA) with the Oregon Department of Human Services (DHS) to add \$300,000 for a new contract total of \$600,000 for Mental Health Clients Vocational Rehabilitation Services through March 31, 2021. –Ryan Matthews

### ***Summary of presentation:***

- The incoming funds IGA entails Marion County Health and Human Services (MCHHS) providing job placement services to Oregon DHS;
- The agreement is associated with the MCHHS Supported Employment team:
  - The team works with adults who have behavioral health challenges;
  - They assist with the following for individuals wishing to obtain employment:
    - Determining the level of employment an individual is interested in;
    - Determining the type of employment or profession an individual is interested in; and
    - Working with employers to build relationships to assist with the following:
      - On-boarding;
      - Job training;

- Ensuring employers are comfortable employing individuals with mental health challenges; and
    - Ensuring employers can provide a support system.
  - The employment team works with the treatment team:
    - Contacting the case manager to assist with building a treatment plan.
- Obtaining stable employment provides an individual with a feeling of value and self-worth;
- The employment team has remained active through the COVID-19 pandemic:
  - Providing support to individuals transitioning from in-office employment to telecommute employment.
- The program supports an estimated 100 individuals;
- The program has an estimated three to four percent unemployment rate; and
- This particular agreement with Oregon DHS supports the non-Medicaid population:
  - It is estimated that 50 out of the 100 individuals receiving the service are from the non-Medicaid population; and
  - The remaining 50 individuals are covered by the county's contract with Pacific Source, the Coordinated Care Organization (CCO):
    - The CCO provides the support and services for the Medicaid population.

**MOTION:** Commissioner Brentano moved to approve Amendment #3 to the incoming funds Intergovernmental Agreement with the Oregon Department of Human Services to add \$300,000 for a new contract total of \$600,000 for Mental Health Clients Vocational Rehabilitation Services through March 31, 2021. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

*(Video Time 00:14:31)*

## HUMAN RESOURCES

2. Consider approval of the Health Insurance Study Committee (HISC) renewal recommendations to the Marion County Law Enforcement Association (MCLEA) and the Non-MCLEA Health Insurance Plan for plan year 2021. –Michelle Shelton and Kathie Carter

### ***Summary of presentation:***

- Ms. Shelton is seeking approval of the 2021 health insurance plans for the following:
  - Marion County Law Enforcement Association (MCLEA) employees; and
  - Non-MCLEA employees.
- Each plan consists of a Health Insurance Study Committee (HISC) that reviews the following, and then makes a plan recommendation to the board:
  - Plan design;
  - Utilization;
  - Health plan carriers;
  - Renewals; and
  - Cost structure.
- The MCLEA HISC voted to recommend the following:
  - Renewal of PacificSource's Preferred Provider Organization (PPO) plan;
  - Renewal of Kaiser Permanente's Health Maintenance Organization (HMO) plan;

- Renewal of Kaiser Permanente’s dental plan; and
- Renewal of Delta Dental’s dental plan.
- The non-MCLEA HISC voted to recommend the following with no plan changes:
  - Renewal of PacificSource’s PPO plan;
  - Renewal of Pacific Source’s High Deductible health plan;
  - A health savings account option:
    - The county makes contributions to this account to off-set the expense of a high deductible plan; and
    - It is recommended that the current contribution structure for the plan continue.
  - Renewal of Kaiser Permanente’s HMO plan;
  - Renewal of Kaiser Permanente’s dental plan; and
  - Renewal of Delta Dental’s dental plan.

***Board discussion:***

- A two percent tax will be charged per month and per employee:
  - The tax charge in 2021 is estimated to be \$32.87 every month.
- The health insurer fee for 2020 is currently \$41.29 per month:
  - The fee in 2020 is a federal tax fee;
  - The fee for 2021 will no longer be applicable; and
  - There will be no charge to employees.
- The county’s annual cost for state taxes for 2021 entail the following:
  - An estimate of \$40,212 for PacificSource; and
  - An estimate of \$45,995 for Kaiser Permanente.

**MOTION:** Commissioner Cameron moved to approve the Health Insurance Study Committee (HISC) renewal recommendations to the Marion County Law Enforcement Association (MCLEA) and the Non-MCLEA Health Insurance Plan for plan year 2021. Seconded by Commissioner Brentano. A voice vote was unanimous.

*(Video Time 00:20:50)*

**PUBLIC WORKS**

3. Consider approval of the annual recertification of Marion County’s participation in the Community Rating System of the Federal Emergency Management Agency (FEMA).

–Brandon Reich and Lindsey King

***Summary of presentation:***

- The county uses FEMA’s National Flood Insurance Program (NFIP) to give insurance discounts to individuals who build in floodplain locations;
- The NFIP’s Community Rating System (CRS) program is designed to alleviate the cost burden of flood insurance through the following:
  - Floodplain management accomplished through zoning codes; and
  - Higher NFIP standards:
    - The standards are designed by FEMA and implemented by the county;



- There is a minimum standard that needs to be met:
      - The class rating ranges between one and ten;
      - Ten is the lowest class rating;
      - One is the highest class rating;
      - The county's class rating is six; and
      - A class rating of six entitles residents in flood zones to a 20 percent discount on their insurance.
- A large percentage of homeowner policies do not include flood insurance:
  - Flood insurance coverage is an extra expense.
- Federal grants and loans are not always available after a disaster;
- A small amount of water in a home can cause severe damage, which may be costly to repair;
- Federally backed home loans may require some flood insurance if the structure is located within a flood hazard area;
- The county receives credit for community efforts with some of the following:
  - Natural hazard plans;
  - Building codes;
  - Flood ordinances;
  - Stream regulation;
  - Outreach activities; and
  - Information maintenance availability.
- Floodplain properties damaged from the Beachie Creek wildfire will need to be reviewed for current standards:
  - Structures built prior to any National Flood Insurance Program standards may be non-conforming.
- State and federal agencies are working with the Endangered Species Act to keep areas located in floodplains area open for the natural discharge of fish and other aquatic species; and
- There are currently workshops underway to discuss issues and solutions for both current situations and the future.

***Board discussion:***

- Most jurisdictions remain at their rating code level for multiple years;
- Additional work to improve the rating depends on if the work is of value to the county:
  - Opportunities are available to increase the discount;
  - The extra work involved may exceed the value of the discount;
  - Individuals will need to adapt to additional standards;
  - Additional regulations may apply to everyone within the county; but
  - Only individuals in the floodplain areas would benefit from the extra efforts.
- The county considers the following questions before executing changes:
  - Is it of value to the county?;
  - Is the change important?;

- Is the change part of what the county is currently performing?;
- What kind of point system is the county able to obtain from the changes?; and
- Will obtaining additional points diminish returns?
- The county may be able to obtain additional credit for mapping floodplain areas affected by the wildfires and approving the maps:
  - It is possible that only floodplain areas within the fire zone will receive a prorated amount.
- The same scoring system is used for all communities nationwide; and
- All Public Works Planners have specific aspects of the CRS that they are working on and developing to be ready for the next cycle period.

**MOTION:** Commissioner Brentano moved to approve the annual recertification of Marion County’s participation in the Community Rating System of the Federal Emergency Management Agency (FEMA). Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous Names not listed in motion

**PUBLIC HEARINGS**

9:30 A.M.

None.

Commissioner Cameron read the calendar;  
Commissioner Willis adjourned the meeting at 9:54 a.m.

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CHAIR

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COMMISSIONER

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COMMISSIONER

**Board Sessions can be viewed on-line at**  
<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>