

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, October 30, 2024
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Kevin Cameron, Commissioner Danielle Bethell, and Commissioner Colm Willis. Also present were Steve Elzinga as county counsel and Brenda Koenig as recorder.

ABSENT: Jan Fritz, chief administrative officer

Commissioner Cameron called the meeting to order at 9:04 a.m.
Commissioner Bethell arrived at 9:06 a.m.

(Video Time 00:00:59)

PUBLIC COMMENT

None.

(Video Time 00:01:02)

PRESENTATION

1. Youth Employment Grant Program Biannual Report. –Kelli Weese; Kim Parker-Llerenas and Dean Craig, Willamette Workforce Partnership

Summary of presentation:

- Annual allocation of \$60,000;
- Project did not start at the beginning of summer because of contract issues;
- There were 19 businesses who applied:
 - Collectively proposed to hire 53 youth;
 - There were nine different Marion County communities;
 - There were eight different business categories; and
 - With an average of 13 employees.
- There were 24 youths that completed the Oregon Employability survey:
 - Need to figure out how to help youth understand the survey correctly.
- There were four businesses that were reimbursed;
- Youth follow-up will begin in November;
- The survey has 10 topics and 25 questions in total;

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- Emailed hundreds of Marion County businesses;
- Often shared on social media outlets:
 - As did the county.
- Partner organizations shared in emails and social media platforms:
 - SEDCOR;
 - Chambers of Commerce;
 - North Marion Business Alliance;
 - Latino Business Alliance; and
 - Be Blac Foundation.
- Best response was word of mouth;
- Beginning the 2025 summer work campaign in April:
 - Will target businesses and schools.
- Some challenges include:
 - Not promoting in schools because of the late start;
 - Several businesses were interested but outreach was too late; and
 - Slow to get youth to complete the survey.
- Reimbursed \$2,758.20 and 557.04 hours; and
- This can be promoted year-round.

Board discussion:

- Commissioner Bethell expressed the following:
 - Youth do not use the words that are part of the survey, so they have difficulty understanding;
 - Asking the same questions in the beginning and end can help show how skills have grown;
 - Challenge school districts to figure out the issues;
 - Employers have extra required steps when hiring through this and it is complicated; and
 - The board's office to help with advertising this program.
- Commissioner Cameron expressed the following:
 - Can be shown as a credit to labor costs instead of revenue.

(Video Time 00:20:13)

2. Strategic Economic Development Corporation (SEDCOR) of the Mid-Willamette Valley Quarterly Report. –Kelli Weese; Erik Andersson and Kip Morris, SEDCOR

Summary of presentation:

- The goal is to grow, retain and attract high value jobs and capital investment;
- There were 25 business visits this quarter;
- Introduced Agility Robotics to a few suppliers;
- Cascade Fruit Growers is looking to expand in the next three to five years;
- Hazelnut Growers of Oregon closed, and Northwest Hazelnut Company moved in:

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- See various opportunities for growth and working with various companies; and
 - The region produces 99 percent of hazelnuts to the United States.
- Oregon Mining & Agriculture Fabrication is discussing relocating and/or expanding;
- GK Machine is expanding and purchasing equipment;
- Chromo24:
 - European based E-commerce business;
 - Tailored to high end watches;
 - Looking for west coast operation locations;
 - Liked the Willamette Valley; and
 - About 30 to 50 call center jobs.
- Sunshine Produce:
 - Chinese company processing pumpkin seeds;
 - Diversifying their supply chain;
 - Pleased with the pumpkin growth in the region; and
 - Require 32-foot clearance buildings.
- City of Silverton:
 - Create a business retention expansion program; and
 - Working with Willamette Workforce Partnership.
- Latino Microenterprise Development Program:
 - Planning next Marion County cohort.
- Launch Mid-Valley Regional Innovation Hub:
 - Business Oregon awarded \$270,000;
 - Launch Mid-Valley Coffee Clubs;
 - Funded a Navigator position;
 - Pitch Willamette event; and
 - Food and beverage pop-up marketplace.
- North Marion Business Service Alliance:
 - Heavily involved with Woodburn;
 - Identifying what services business need help with; and
 - Business Retention and Expansion (BRE) survey.
- AgTech Roundtable with SBA Administrator Guzman:
 - Panel of businesses from the region.
- Marion County has had a 160 percent increase in new business startups according to the Oregon Employment Department;
- Warehouse & Distribution Roundtable Gap Analysis:
 - Help fill jobs that are available; and
 - Presented it to Chemeketa Community College.
- SEDCOR construction project:
 - Gilbert project in the works; and
 - Collaborate with the city to go forward.
- Workforce housing employer roundtables:
 - Working with Council of Governments; and

- Will recreate in Marion County.
- Constantly visiting businesses;
- Visit various committee meetings because of collaborations;
- There are various events happening in the next couple months; and
- Want the region to be known as the following:
 - A great place to start and grow a business;
 - An equitable and inclusive business community; and
 - A region with strengths in agriculture, food production, manufacturing and technology.

Board discussion:

- Commissioner Bethell stated the following:
 - Marion County gave covid relief funds to county business for relief;
 - Businesses became more interested in working in Marion County;
 - Marion County works hard to keep businesses going; and
 - Interested in the workforce housing roundtables.
- Commissioner Willis stated the following:
 - The covid crisis was tense and the board realized funds had to be distributed;
 - About 800 applications were received and Jan Fritz agreed to help;
 - The board's office worked together to help everyone; and
 - Businesses needed the help to stay open.

(Video Time 00:51:54)

CONSENT

CLERKS OFFICE

3. Approve Amendment #2 to the Contract for Services with Lynx Group, Inc., to add \$216,000 for a new not-to-exceed contract total of \$716,000, and extend the term date to December 31, 2025, for ballot printing services for Marion County's 2024 general elections and anticipated elections in 2025.

MOTION: Commissioner Bethell moved for approval of the consent agenda. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:52:57)

ACTION

HEALTH AND HUMAN SERVICES

4. Consider approval of Amendment #2 to the Contract for Services with Caroline Grady Castillo to add \$100,000 for a new not-to-exceed contract total of \$800,000 to provide medical director services for Marion County's Public Health Program and serve as a health officer through December 31, 2025. –Wendy Zieker

Summary of presentation:

- Dr. Castillo is working on a couple population-based health initiatives as well as her other duties.

Board discussion:

- None.

MOTION: Commissioner Willis moved to approve Amendment #2 to the Contract for Services with Caroline Grady Castillo to add \$100,000 for a new not-to-exceed contract total of \$800,000 to provide medical director services for Marion County's Public Health Program and serve as a health officer through December 31, 2025. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:54:46)

5. Consider approval of Amendment #12 to the incoming funds Intergovernmental Agreement with the Oregon Health Authority (OHA) to add \$255,833.46 for the following Program Elements (PE), for a new contract total of \$16,191,083.95, effective August 1, 2024, through June 30, 2025:

- PE07, HIV Prevention Services, in the amount of \$151,971.46; and
- PE43-01, Public Health Practice (PHP) – Immunization Services, in the amount of \$103,862.

–Wendy Zieker

Summary of presentation:

- The original contract was budgeted for one month:
 - This change reflects a full year which is in line with what the Oregon Health Authority (OHA) awarded Marion County.

Board discussion:

- The contract was discussed in detail at a prior meeting.

Motion: Commissioner Bethell moved to approve Amendment #12 to the incoming funds Intergovernmental Agreement with the Oregon Health Authority (OHA) to add \$255,833.46 for the following Program Elements (PE), for a new contract total of \$16,191,083.95, effective August 1, 2024, through June 30, 2025: PE07, HIV Prevention Services, in the amount of \$151,971.46; and PE43-01, Public Health Practice (PHP) – Immunization Services, in the amount of \$103.862. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:57:06)

PUBLIC WORKS

6. Consider approval of the Purchase and Sale Agreement between Marion County and Donna J. Berning, Trustee of the Lucas Joint Revocable Living Trust, and Scott J. Baughman and Shelley J. Baughman, that utilizes federal American Rescue Plan Act (ARPA) funding in the amount of \$1,639,000, for the purchase of a 12.25-acre portion of Tax Lot 09S03E32 00100, located in Linn County, Oregon, for the North Santiam Canyon Sewer Project. –Chris Einmo

Summary of presentation:

- Negotiated with the landowners to divide their land into four pieces:
 - The Mill City wastewater treatment facility and access road will use two portions.
- The project will be 100 percent funded with federal American Rescue Plan Act (ARPA) funds;
- Part of an agreement signed with Business Oregon;
- Marion County will construct the facility and Mill City will own and run it;
- Facility will serve Gates and Mill City;
- About 20 to 25 sites were assessed:
 - Between Mill City and Gates;
 - There were five candidates;
 - Shallow test pits and percolation was done;
 - Deep soil drilling and groundwater monitoring was done; and
 - Sites further from the river were non-viable because of subsurface characteristics.
- The site is on Fairview Street;
- All facility components and expansion opportunities are in one place;
- Trees will surround the facility;
- The facility will be about 10 acres;
- About two acres will be given to Linn County as a right-of-way:
 - They will vacate existing Fairview right-of-way to be part of the site.
- Fairview Street alignment will be done to city and county standards;
- The new street will provide access and wet/dry utilities to the facility;
- Soil testing was performed on multiple sites; and
- The purchase timeline entails the following:
 - As soon as land is purchased there will be immediate site access;

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- NEPA clearance and hydrogeological testing will continue;
- County to purchase and take possession within 45 days;
- Develop Fairview Street in early spring of 2025; and
- Site civil development around May or June of 2025.

Board discussion:

- Taking major equipment through the road needs to be avoided and give the least amount of disruptions; and
- Each road to the site will go past homeowners and it can't really be avoided.

MOTION: Commissioner Willis moved to approve the Purchase and Sale Agreement between Marion County and Donna J. Berning, Trustee of the Lucas Joint Revocable Living Trust, and Scott J. Baughman and Shelley J. Baughman, that utilizes federal American Rescue Plan Act (ARPA) funding in the amount of \$1,639,000, for the purchase of a 12.25-acre portion of Tax Lot 09S03E32 00100, located in Linn County, Oregon, for the North Santiam Canyon Sewer Project. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 01:09:22)

**PUBLIC HEARINGS
9:30 A.M.**

COMMUNITY SERVICES

A. Public hearing to consider Substantial Amendment #1 to the fiscal year 2022-2023 Annual Action Plan under the federal Community Development Block Grant (CDBG) and the HOME Investment Partnerships programs to reallocate funds from projects that have been canceled. – Steve Dickey

Summary of presentation:

- Any new action plan activity or cancelled activity requires a public hearing;
- There is a 30-day public comment period before the public hearing date:
 - No public comment was received.
- No one signed up for public comment;
- Change to the action plan include:
 - Removing \$150,000 from Habitat for Humanity as a new source was found;
 - Removing \$406,957 from Mill City's housing project as it did not take place;
 - Adding \$250,000 to the homebuyer assistance program;
 - Adding \$207,636 for the Mt. Angel Street Improvement project; and
 - Adding \$199,321 for the homeowner rehabilitation program.

Board discussion:

- Amendment #1 was discussed in detail at a prior meeting; and

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- This renewal process for the action plan is beginning next year.

Commissioner Cameron closed the public hearing.

(Video Time 01:12:22)

ACTION

COMMUNITY SERVICES

7. Consider a resolution approving Substantial Amendment #1 to the fiscal year 2022-2023 Annual Action Plan under the federal Community Development Block Grant (CDBG) and the HOME Investment Partnerships programs to reallocate funds from projects that have been canceled. **(TO BE ACTED ON FOLLOWING THE PUBLIC HEARING)** –Steve Dickey

MOTION: Commissioner Bethell moved to approve a resolution approving Substantial Amendment #1 to the fiscal year 2022-2023 Annual Action Plan under the federal Community Development Block Grant (CDBG) and the HOME Investment Partnerships programs to reallocate funds from projects that have been canceled. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 01:23:40)

Commissioner Cameron adjourned the meeting at 10:27 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at
<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>

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