

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, October 2, 2024  
9:00 a.m.

Senator Hearing Room  
555 Court Street NE  
Salem, OR 97301

**PRESENT:** Commissioner Kevin Cameron, Commissioner Danielle Bethell, and Commissioner Colm Willis. Also present were Jan Fritz, chief administrative officer, Scott Norris as county counsel, and Brenda Koenig as recorder.

Commissioner Bethell called the meeting to order at 9:00 a.m.  
Commissioner Willis arrived at 9:01 a.m.  
Commissioner Cameron left the meeting at 9:55 a.m.

*(Video Time 00:00:56)*

**Motion:** Commissioner Cameron moved to remove an item from the Action Agenda under Public Works: Consider approval of the Intergovernmental Agreement (IGA) with the University of Oregon to provide emergency management planning services for the Marion County Underserved and Rural Community Population and Infrastructure Vulnerability Assessment Project. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 00:01:32)*

**PUBLIC COMMENT**

David Beem:

- Mr. Beem would like more funding for behavioral health services after 5:00 p.m.

***Board discussion:***

- The Marion County Behavioral Health Crisis Center is open 24/7.

(Video Time 00:03:28)

## PROCLAMATIONS

### BOARD OF COMMISSIONERS

1. Consider approval of a proclamation declaring October 20-26, 2024, as National Hands & Words Are Not For Hurting® Week in Marion County. – Ann Kelly and Ariana Jahanshir, Hands & Words Are Not For Hurting Project; Denyc Boles, Salem Health Hospitals and Clinics; Nicole Utz, Salem Housing Authority; and Ashley Rardin

#### ***Summary of presentation:***

Ann Kelly:

- Ms. Kelly expressed the following:
  - She is grateful for the digital billboard that is displayed in the City of Salem;
  - The pledge will be seen on the billboard throughout the city from September through November;
  - There is community wide support for the shared vision;
  - The organization's vision is as follows:
    - Safe homes;
    - Safe schools; and
    - Safe communities.
  - Generous donors made the billboard possible;
  - There has been unanimous support from the Marion County Board of Commissioners for 27 years;
  - Purpose plus passion equals positive action;
  - The organization is a voice for the following:
    - Individuals lost to murder and suicide; and
    - Individuals who are silenced by fear.
  - She is grateful for the team that helps with this project.

Ariana Jahanshir:

- Ms. Jahanshir expressed the following:
  - The organization's mission is to promote kindness and respect;
  - This is the 27<sup>th</sup> annual Hands & Words Are Not For Hurting proclamation;
  - Hand and words should be used for uplifting and not for hurting;
  - The organization believes in the following that can heal or harm:
    - Compassion;
    - Accountability; and
    - The impact of words.
  - There are many challenges that still exist and affect individuals and the community:
    - Bullying;
    - Violence;
    - Self-harm;

- Suicide;
- Gun violence; and
- Harmful words.
- Work with partners, outreach, events, and programs inspire many to choose kindness over cruelty;
- Committed to creating safe environments for others to be valued and heard;
- Everyone has a role to play in this work:
  - Simple acts of kindness; and
  - Standing up against harmful behavior.
- Everyone is urged to embrace the Hands & Words Are Not For Hurting Project message and the Purple Hands pledge.

Denyc Boles:

- Ms. Boles expressed the following:
  - She represents Salem Health;
  - Salem Health performed a campus wide pledge for non-violence last year;
  - Healthcare workers are four times more likely to experience violence at work than any other industry;
  - An estimated 44 percent of nurses reported experiencing physical violence;
  - Workplace violence has severe consequences for the entire healthcare system;
  - Salem Health has a strong commitment to principles around harmful words and actions:
    - No patient, employee or provider harm is acceptable.
  - This Purple Hands Pledge is being added to Salem Health's learning module; and
  - Salem Health supports the proclamation.

Nicole Utz:

- Ms. Utz expressed the following:
  - She is the Housing Administrator for the Salem Housing Authority;
  - The Salem Housing Authority is committed to safe and affordable housing, and safe communities;
  - Salem Housing Authority has been sharing Hands & Words Are Not For Hurting® Project information with staff and communities since 2011;
  - The Purple Hands Pledge is an impactful reminder to communities;
  - The message has been spread to the 1800 residents that live throughout all 14 Salem Housing Authority Projects;
  - Salem Housing Authority continues to educate their employees; and
  - Lighting around some housing communities has been changed to purple to bring awareness.

Ashley Rardin:

- Ms. Rardin expressed the following:

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- She is a student ambassador for the Hands & Words Are Not For Hurting® organization;
- She joined the program when she was 13 years old;
- She helped implement the program in her middle school, high school, and college;
- She is a recent graduate of Oregon State University;
- She is applying for masters' and counselor programs to be a child therapist:
  - The Hands & Words Are Not For Hurting® program has helped her make the decision.
- The organization has helped her find the passion to get involved in foster care work;
- She is passionate about helping others find hope;
- Taking the pledge in her childhood taught her the importance of being compassionate to herself and others;
- The organization's mission entails:
  - Teaching others about healthy relationships; and
  - How to protect individuals from violence and non-healthy relationships.
- Ms. Rardin asked everyone to stand and recite the Purple Hands Pledge with her.

***Board discussion:***

- It is important to recognize the impacts to youth:
  - Having a youth ambassador is very important.
- The commissioners expressed their appreciation for the work done by the team.

**MOTION:** Commissioner Cameron moved to approve a proclamation declaring October 20-26, 2024, as National Hands & Words Are Not For Hurting® Week in Marion County. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

The commissioners read the proclamation.

*(Video Time 00:24:25)*

DISTRICT ATTORNEY'S OFFICE

2. Consider approval of a proclamation declaring the month of October 2024 as Domestic Violence Awareness Month in Marion County. –Paige Clarkson, Pami Guerra, Jacqueline Osborne, and Jayne Downing, Center for Hope and Safety.

***Summary of presentation:***

District Attorney Paige Clarkson:

- Ms. Downing has been the Executive Director of the Center for Hope and Safety for 27 years;
- Ms. Downing has an amazing passion for serving others;
- She helps those that have gone through physical violence and abuse;

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- The Center for Hope and Safety has an amazing relationship with public safety, law enforcement, and the District Attorney's (DA's) office;
- Ms. Downing has laid a foundation for the organization to continue for many years to come;
- Statistics for last year's Domestic Violence (DV) in Marion County entail the following:
  - There has been at least three DV related homicides;
  - There were 1,283 DV police reports reviewed by the DA's office; and
  - There were 1,975 requests for protective orders:
    - These are just the numbers that the DA's Office knows about; and
    - There are more victims that have not reported DV.
- There are many who do not feel safe to report DV;
- The Center for Hope and Safety responded to 38,417 calls for help last year;
- The center provided 10,170 nights of shelter;
- The DA's Victim's Assistance division helped 800 DV individuals; and
- It is important to continue to bring awareness to communities.

Jayne Downing, Center for Hope and Safety:

- Many of Ms. Downing's colleagues throughout the state do not have the same relationship and collaboration with the following:
  - Victim assistance offices;
  - The DA's Office; and
  - Law enforcement.
- This community does things for the survivors being served;
- Even in disagreements respect and collaboration continues;
- Communities are safer because of the partnerships;
- Abusers are held accountable for their actions;
- The shelter is still in the process of being remodeled;
- The organization recently opened 20 units of permanent, fully accessible housing for survivors;
- The Center for Hope and Safety provides wraparound services and support;
- The housing team has helped hundreds of individuals in the last five years secure and maintain housing:
  - An estimated 96 percent of the individuals gain and maintain permanent housing.
- Over 8,000 individuals walked into the Center for Hope and Safety to meet with an advocate and learn about the services offered;
- There is an office in the City of Woodburn that is open four days a week;
- The Center for Hope and Safety continues to broaden the services that they offer; and
- She is grateful for the communities that help to make a difference for vulnerable families.

***Board discussion:***

- The commissioners are grateful to Ms. Downing for all her work and years of service;

- Maxwell, the dog, will continue to come to work:
  - He has about five to six years of service left.
- Ms. Downing has been a great example and solid foundation for the state;
- Commissioner Bethell stated for the record:
  - Non-profits do great work in the communities;
  - There has not been, during her career as a commissioner, a non-profit that does their work debt free;
  - It was a \$15 million project that the community invested in;
  - There are many DV victims that are still scared to pick up the phone and ask for help; and
  - Victims can call the county and get the help they need.
- Commissioner Cameron stated the following:
  - DV calls were the biggest issues when he became a commissioner per the DA and the sheriff;
  - This is a preventable issue; and
  - He is thankful for the work being done.
- Commissioner Willis would like to thank the men and women that respond to DV calls; and
- This is a difficult job, and the commissioners are thankful for the team that works in victim's assistance.

**MOTION:** Commissioner Willis moved to approve a proclamation declaring the month of October 2024 as Domestic Violence Awareness Month in Marion County. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

The commissioners read the proclamation.

*(Video Time 00:48:53)*

## CONSENT

### BOARD OF COMMISSIONERS

#### OLCC Application – Recommended Approval

3. Wymore 2, LLC, dba, Tiki Lounge – Salem, Oregon

#### Board Appointment – Marion County Section 504 Coordinator

4. Approve an order appointing Tamra Goettsch, the Marion County Business Services Director, as the Marion County Section 504 Coordinator for the Rehabilitation Act of 1973, effective October 2, 2024.

## BOARD OF COMMISSIONERS

### Board Appointment – Marion County HIPAA Security Officer

5. Approve an order appointing Tamra Goetsch, the Marion County Business Services Director, as the Marion County Health Insurance Portability and Accountability Act (HIPAA) Security Officer, effective October 2, 2024.

## HUMAN RESOURCES

6. Approve a Contract-Specific Special Procurement to directly award a contract to Absorb Software, Inc. for the continued and uninterrupted use of the current enterprise learning management system used to create, monitor, and track employee training content.

7. Approve Amendment #1 to the Contract for Services with Cascade Centers Inc., dba, Canopy Wellbeing to add \$15,000 for a new contract total of \$110,000 to provide Employee Assistance Program (EAP) services for county employees through December 31, 2024.

## INFORMATION TECHNOLOGY

8. Approve Amendment #2 to the Contract for Services with Plante and Moran, PLLC, to add \$87,320 for a new contract total of \$1,773,875 to provide Chart of Account (COA) modernization services through December 31, 2028.

**MOTION:** Commissioner Cameron moved for approval of the consent agenda. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 00:51:44)*

## **ACTION**

### FINANCE

9. Consider approval of a Contract-Specific Special Procurement to issue a Request For Proposal (RFP) for Enterprise Resource Planning (ERP) software and implementation services.

–Jeff White

#### ***Summary of presentation:***

- The Contract-Specific Special Procurement is to issue a Request For Proposal (RFP) for new Enterprise Resource Planning (ERP) software;
- Plante and Moran has been helping to identify what is needed in the new system;
- The current system is over 20 years old;
- The county will issue an RFP pursuant to ORS 279B.085 and Marion County Public Contracting Rules Section 20-0285 Special Procurement;
- The RFP will solicit proposals from software integrators and software vendors that provide their own integration services;
- The county will evaluate proposals based on the criteria listed in the RFP;
- The county would like two separate contracts, an implementor and a software product; and

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- The RFP will be posted throughout the state and nationally.

***Board discussion:***

- None.

**MOTION:** Commissioner Willis moved to approve a Contract-Specific Special Procurement to issue a Request For Proposal (RFP) for Enterprise Resource Planning (ERP) software and implementation services. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:54:51)

**PUBLIC WORKS**

10. Consider approval of the Purchase Order with Dick Hannah Chevrolet in the amount to \$103,083.74 for the purchase of two Chevrolet Tahoe's as part of Marion County's Annual Light Duty Fleet Replacement Plan through June 30, 2025. –Dennis Mansfield and Michael Pierce

***Summary of presentation:***

- The Purchase Order will replace two current Chevrolet Tahoe's for the Marion County Sheriff's Office;
- Marion County's Light Duty Fleet program has approximately 300 vehicles:
  - There are various types of vehicles; and
  - Each department that uses vehicles pays a monthly lease rate which funds the following:
    - Vehicle purchases;
    - The outfitting of the vehicle; and
    - Maintenance expenses.
- A mercury point system is used to determine the viability of maintaining or replacing a vehicle;
- In December, staff assesses which vehicles to replace in the next fiscal year;
- In June, staff reassess a list to ensure accurate data; and
- Staff recommends approval of the Purchase Order with Dick Hannah Chevrolet in the amount to \$103,083.74.

***Board discussion:***

- None.

**Motion:** Commissioner Willis moved to approve the Purchase Order with Dick Hannah Chevrolet in the amount to \$103,083.74 for the purchase of two Chevrolet Tahoe's as part of Marion County's Annual Light Duty Fleet Replacement Plan through June 30, 2025. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:57:25)

Commissioner Bethell expressed for the record that Commissioner Cameron left to attend a timber conference on behalf of Marion County.

(Video Time 00:57:39)

11. Consider approval of the Purchase Order with Globe Trailer Manufacturing, Inc., in the amount of \$109,823.06 for the purchase of one sliding axle 40-ton trailer through June 30, 2025. –Scott Wilson

**Summary of presentation:**

- The Purchase Order (PO) with Globe Trailer Manufacturing, Inc., is for one sliding axle, 40-ton trailer;
- Marion County Public Works (MCPW) utilizes a variety of heavy and medium sized equipment;
- This is a 41-foot-long trailer that can carry heavy loads;
- The trailer’s bed tilts to allow multiple pieces of equipment and items to be carried at the same time;
- The PO request is for \$109,823.06; and
- The purchase will replace an existing trailer that is at end of life.

**Board discussion:**

- None.

**MOTION:** Commissioner Willis moved to approve the Purchase Order with Globe Trailer Manufacturing, Inc., in the amount of \$109,823.06 for the purchase of one sliding axle 40-ton trailer through June 30, 2025. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:59:47)

12. Consider approval of the Intergovernmental Agreement with METCOM 911 in the not-to-exceed amount of \$250,000 to provide after-hours dispatch services retroactive to July 1, 2024, through June 30, 2027. –Scott Wilson

**Summary of presentation:**

- The Intergovernmental Agreement (IGA) with METCOM 911 is for after-hours dispatch services;
- Provided services include:
  - Answering non-emergency after-hours calls for service;
  - The dispatch, monitoring, and coordination of staff;
  - Calls are taken year-round;
  - Documenting and logging calls; and

- Providing daily and monthly reports.
- The annual cost for the service is \$45,668.28:
  - The amount may increase by five percent annually if both parties agree.
- Individuals can report after-hours concerns online.

***Board discussion:***

- None.

**MOTION:** Commissioner Willis moved to approve the Intergovernmental Agreement with METCOM 911 in the not-to-exceed amount of \$250,000 to provide after-hours dispatch services retroactive to July 1, 2024, through June 30, 2027. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 00:00:56)*

13. Consider approval of the Intergovernmental Agreement (IGA) with the University of Oregon in the amount of \$240,000 to provide emergency management planning services for the Marion County Underserved and Rural Community Population and Infrastructure Vulnerability Assessment Project through March 14, 2025. –Greg Walsh

**Motion made and approved to remove this item the agenda.**

*(Video Time 01:01:49)*

14. Consider approval of Amendment #2 to the Engineering and Related Services Contract with David Evans and Associates Inc. to add \$483,928.08, of which an estimated \$434,228.67 will be paid with federal funds and an estimated \$49,699.41 will be paid with county funds, for a new contract total of \$1,315,541.24 to provide construction phase services for the Mill Creek Road Bridge Replacement project through November 30, 2027. –Ryan Crowther

***Summary of presentation:***

- Mill Creek Road runs between the cities of Turner and Aumsville;
- The bridge is located at 70th Avenue;
- The project scope entails the following:
  - Replace the substandard bridge;
  - Realign 70th Avenue SE to accommodate the new structure;
  - Construct road approaches; and
  - Construct a new guardrail system.
- The project is utilizing federal funding;
- The scope of Amendment #2 for the contract with David Evans and Associates Inc. includes:
  - An inspector;
  - Project management;

- Environmental inspection;
- Quality assurance;
- Payment documentation;
- Survey verification;
- Professional of Record Services; and
- Project closeout documentation.
- The project's prior not-to-exceed amount is \$831,613.16:
  - Amendment #2 adds \$483,928.08:
    - The county's estimated portion is \$49,699.42.
  - The new contract total is \$1,315,541.24.
- Construction will occur in 2024 and 2025;
- The county will take bids for the project; and
- The selected contractor will develop the schedule.

***Board discussion:***

- Amendment #2 is for project design;
- This is a not-to-exceed contract and only hours worked are paid for; and
- Additional funds are asked for if bids are higher because of inflation or other circumstances.

**MOTION:** Commissioner Willis moved to approve Amendment #2 to the Engineering and Related Services Contract with David Evans and Associates Inc. to add \$483,928.08, of which an estimated \$434,228.67 will be paid with federal funds and an estimated \$49,699.41 will be paid with county funds, for a new contract total of \$1,315,541.24 to provide construction phase services for the Mill Creek Road Bridge Replacement project through November 30, 2027. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 01:08:16)

**PUBLIC HEARINGS  
9:30 A.M.**

None.

Commissioner Bethell adjourned the meeting at 10:18 a.m.

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CHAIR

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COMMISSIONER

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COMMISSIONER

**Board Sessions can be viewed on-line at**  
<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>