

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, January 4, 2023
9:00 a.m.

Senator Hearing Room
555 Court Street NE
Salem, OR 97301

PRESENT: Commissioner Colm Willis, Commissioner Kevin Cameron, and Commissioner Danielle Bethell. Also present were Jan Fritz, chief administrative officer, Jane Vetto as county counsel, and Brenda Koenig as recorder.

Commissioner Cameron called the meeting to order at 9:00 a.m.
Commissioner Willis arrived at 9:02 a.m.

(Video Time 00:00:51)

PUBLIC COMMENT

None.

(Video Time 00:00:58)

CONSENT

TAX OFFICE

1. Approve an order for a property tax refund in the amount of \$29,240.16 for Cannon Court Apartments, LLC, tax account number 582692.

MOTION: Commissioner Bethell moved for approval of the consent agenda. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:01:56)

ACTION

HEALTH AND HUMAN SERVICES

2. Consider approval of Amendment #1 to the Contract for Services with Partnerships in Community Living, Inc. to add \$50,000 for a new contract total of \$191,440 to provide client foster care services through June 30, 2023 –Corissa Neufeldt

Summary of presentation:

- The amendment adds to an existing contract to help with cost-of-living increases supplied by the State Office of Oregon Department of Human Services for increases associated with social security rate increases;
- There are a couple of individuals that are paid through the state general fund, and Marion County serves as a pass through for those individuals receiving services in residential or foster care settings;
- The contract helps to cover the medical expenses, living expenses, and personal care for individuals who are not able to access the regular path of Medicaid and Supplemental Security Income (SSI);
- The individual has lived with Partnerships in Community Living for many years and continues to choose this provider; and
- The \$50,000 is consistent with cost-of-living increases approved by the Social Security Administration for SSI for the 2023 calendar year.

Board discussion:

- The contract pays for one individual in care who is rated at a high needs level and requires care 24 hours a day, 7 days a week.

VOTE: Commissioner Cameron called for a vote. A voice vote for Amendment #1 to the Contract for Services with Partnerships in Community Living was unanimously approved.

(Video Time 00:05:38)

3. Consider approval of the Contract for Services with Church at the Park in the amount of \$250,000 to provide substance use disorder services to clients residing in Marion County through December 31, 2023. –Carol Heard

Summary of presentation:

- Marion County was awarded a little over \$2.4 million in Measure 110 funding:
 - The funding is for increasing access to substance use disorder treatment services.
- Church at the Park will focus primarily on increasing access to substance use disorder treatment services for the homeless population;

- They plan to hire three full-time peer support specialists to facilitate care coordination, increase awareness through education, and provide outreach and referral to behavioral health resource network partners:
 - The peer support specialists will be located at micro shelter stations.
- The peer support specialists will do the following:
 - Assist participants with engaging in, and connecting to, substance use disorder services;
 - Provide outreach five days a week to known homeless camps as well as those camps which appear throughout the year; and
 - In addition to educating and connecting individuals to substance use treatment services, the peer support team will help with transportation of participants to and from treatment appointments.

Board discussion:

- The Commissioners thanked staff for getting these services to the most vulnerable population:
 - The homeless population in Marion County is large, and a significant number of them have addiction issues.
- Transportation is one of the biggest challenges that exists for homeless individuals to receive services;
- Ms. Heard does not have information on the co-location that the county's behavior health services were going to have with Church at the Park, but she will find out and get back to the Commissioners;
- This contract is for peers on location who will be connecting individuals to services, specifically to substance use disorder treatment services;
- Staff needs to pay attention to whether or not this is effective:
 - Staff needs to track if individuals are actually being connected with services, and if individuals are actually engaging in services or not engaging in services; and
 - Individuals can refuse to engage in services.
- One of the other functions that Church at the Park is going to provide is harm reduction:
 - This is secondary to getting individuals into treatment services;
 - The peer support specialists will talk to individuals about safer use; and
 - Church at the Park will make sure that all of their staff are trained on how to use Narcan, and staff will have Narcan on them at all times in case they come across an individual who has overdosed.
- This program is one more step towards the county's ability to collect data through the Homeless Management Information System (HMIS):
 - Church at the Park is an active user of HMIS, and every individual that enters Church at the Park is entered into HMIS:
 - Every time an individual is referred to a service or receives a service, success or fail, it is tracked.
 - HMIS data is available to the county;

- Commissioner Bethell is receiving data updates on the services that are available in the community;
- Marion County Health and Human Services does not currently use HMIS;
- Because Church at the Park does use HMIS the county can receive the following data within 60 days on the individuals in their service at the three camps that they have:
 - Who they have been interacting with;
 - What services they have received; and
 - If they refused to engage, why did they refuse:
 - The refusal leads to the next step which is compassionate accountability:
 - How do Marion County citizens want their dollars to be invested so that they have healthy, livable standards in their communities.
- The county does not currently have a way to track when an individual refuses a service offered by the county.
- Church at the Park is a low barrier shelter, so individuals can refuse services;
- There are no shelters in Marion County that require individuals to participate in services; and
- The county will be receiving quarterly reports from Church at the Park regarding services provided:
 - Commissioner Bethell would like these reports forwarded to her.

MOTION: Commissioner Cameron moved to approve the Contract for Services with Church at the Park in the amount of \$250,000 to provide substance use disorder services to clients residing in Marion County through December 31, 2023. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:15:28)

4. Consider approval of the Contract for Services with Catholic Community Services Foundation in the amount of \$234,814 to provide substance use disorder services to clients residing in Marion County through December 31, 2023. –Carol Heard

Summary of presentation:

- The contract is funded through Measure 110 funding;
- Catholic Community Services will use the funding to focus on increasing navigation services to connect individuals with substance use history to needed treatment services:
 - The focus will be on serving the following groups:
 - The Pacific Islander community;
 - Pregnant women; and
 - Residents of the Santiam Canyon and other rural areas.

- Catholic Community Services will hire two full time community health workers, and they will increase service capacity through established connections with the Hope Pregnancy Clinic and the Fostering Hope Initiative;
- The community health workers will be bilingual, speaking at least one of the following languages:
 - Spanish;
 - Russian;
 - Chuukese; or
 - Marshallese.
- The community health workers will provide resource navigation services to reduce barriers to accessing care, and they will increase awareness and access to services for minority individuals in need of substance use treatment referrals;
- Catholic Community Services will provide marketing and resource materials in multiple languages promoting substance use disorder treatment options; and
- They will host community cafes to engage and educate the community regarding substance use treatment options.

Board discussion:

- The contract is through 2023, with the option to extend through 2025;
- The contract is for 18 months;
- The contract review sheet lists the contractor as “Catholic Community Services Foundation,” where the actual contract lists the contractor as “Catholic Community Services of the Mid-Willamette Valley and Central Coast”:
 - The contract review sheet is incorrect, and the contract is correct.
- Commissioner Willis noted for the record that he serves on the board of the Catholic Community Services Foundation, but he is not paid for his services so it is not a conflict of interest;
- Staff needs to collect data throughout the contract so that the program can be evaluated:
 - The county will receive quarterly reports from the contractor.
- Ms. Vetto noted that the term date in the actual contract is June 30, 2024.

MOTION: Commissioner Bethell moved to approve the Contract for Services with Catholic Community Services in the amount of \$234,814 to provide substance use disorder services to clients residing in Marion County through June 30, 2024. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:21:06)

5. Consider approval of Amendment #4 to the Contract for Services with EnSoftek, Inc. to add \$673,308.50 for a new contract total of \$5,109,912.20 for the Electronic Health Records (EHR) Management system through September 1, 2025. –Rhett Martin

Summary of presentation:

- EnSoftek is the primary vendor for Marion County’s electronic health records management system, also known as DrCloud;
- The system is currently fully live in Public Health;
- The team has recently begun working towards implementation of the system in Behavioral Health;
- To date \$3,003,581 has been expended;
- The original contract provided for the following:
 - Development and implementation of the system;
 - Integration fees with various third-party interfaces; and
 - Ongoing system license and subscription fees.
- The contract amendment and additional funds will support the following:
 - Establish a new project completion and acceptance date of June 7, 2023;
 - Capture and clarify the remaining financial obligations for the county through the duration of the project;
 - Provide approval to proceed with numerous change requests that are going to cover key features and functions that fall outside of the original project scope:
 - These changes have been determined to be needed for successful implementation.
 - Provide onsite vendor support through the go live of Behavioral Health in April 2023.
- EnSoftek staff has been onsite two days a week for the last three months.

Board discussion:

- \$444,703 is for project extension fees:
 - The initial contract had a completion date of June 2022; and
 - Per the original contract, the county was imposed an extension fee of \$98,823 for each month that the contract went past the original completion date:
 - This totaled approximately \$1.2 million, but it was successfully negotiated down to \$444,703.
- \$228,605 is for the change requests:
 - Approximately \$69,000 is for the onsite EnSoftek staff time.
- The plan is to have the project completed in June 2023;
- The system is currently working in Public Health;
- Commissioner Willis commented that this is an expensive contract to implement a software solution for a complicated system and the county needs the product:
 - He wants to know that the system will work.

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- Ms. Griffith, Marion County’s Deputy Health and Human Services Director, made the following comments:
 - Public Health was all on paper before making the transition to the electronic health record, so it has been a difficult and challenging transition;
 - Staff has been required to learn a lot during the transition to DrCloud, including changes to current workflows to fit with the new electronic model;
 - Once staff has been using the new system for several months they will feel more comfortable with it; and
 - Ms. Griffith is looking forward to the reporting and data pieces of the new system that were not available with the old paper system.
- The system went live December 19, 2022:
 - Certain functions were working prior to this.
- This is a benefit to those served by the county;
- The Commissioners would like a presentation once a month at a Management Update meeting on the progress of the project;
- The contract goes through September 1, 2025, to cover annual subscription fees related to the software and Zoom accounts;
- If the project is not completed and at an acceptable level by June 2023, due to the county’s work, additional funds may be required; and
- There are modules that the county may want to purchase in the future, and a new contract would be required:
 - There is a tobacco cessation referral module that staff would like to add in the future; and
 - Staff wants to finish Public Health and Behavioral Health before adding anything else to the system.

MOTION: Commissioner Cameron moved to approve Amendment #4 to the Contract for Services with EnSofttek, Inc. to add \$673,308.50 for a new contract total of \$5,109,912.20 for the Electronic Health Records (EHR) Management system through September 1, 2025. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:33:48)

PUBLIC WORKS

6. Consider approval of the incoming funds Grant Agreement with Oregon Emergency Management (OEM) in the amount of \$294,506 of which OEM will provide \$147,253 and Marion County will provide \$147,253, for the Fiscal Year 2022–2023 Emergency Management Performance Grant through June 30, 2023. –Brian Nicholas

Summary of presentation:

- Every year the county receives funds through OEM’s Emergency Management Performance Grant:

- The Emergency Management Performance Grant is a program that OEM uses to provide financial resources to counties and cities to help them fund their emergency management programs.
- The grant funds offset approximately half of the labor expense for three of the four county emergency management personnel; and
- \$165,000 was budgeted for this year:
 - \$147,253 is a small decrease from what the county has received in the past.

Board discussion:

- The county has a lot of flexibility with how these funds are spent:
 - The funds can be used for equipment purchases and other items, but the simplest thing to do is to use the funds for labor.

MOTION: Commissioner Bethell moved to approve the incoming funds Grant Agreement with Oregon Emergency Management (OEM) in the amount of \$294,506 of which OEM will provide \$147,253 and Marion County will provide \$147,253, for the Fiscal Year 2022–2023 Emergency Management Performance Grant through June 30, 2023. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:36:42)

7. Consider approval of an order to adopt a parks naming procedure to define the criteria under which the Marion County Parks Commission will recommend naming decisions for parks, park amenities, and other forms of recognition.

–Tom Kissinger

Summary of presentation:

- The draft naming procedure was drafted by the Marion County Parks Commission to define the criteria under which they will recommend naming decisions for parks, park amenities and other forms or recognition to the Marion County Board of Commissioners. This procedure is based on a variety of established policies and procedures from park systems throughout the United States including the following:
 - Oregon State Parks;
 - City of Salem Parks; and
 - The National Park Service.
- The procedure was recommended for adoption by the Marion County Parks Commission at their July meeting in accordance with their bylaws; and
- Staff is seeking approval from the Board of Commissioners.

Board discussion:

- This is related to the wildfires and how the affected parks are going to be rebuilt and named;

- This was presented at a Management Update meeting; and
- Staff is seeking approval of a parks naming process, they are not seeking approval of any names.

MOTION: Commissioner Cameron moved to approve an order to adopt a parks naming procedure to define the criteria under which the Marion County Parks Commission will recommend naming decisions for parks, park amenities, and other forms of recognition. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:39:54)

8. Consider approval of the incoming funds Grant Agreement with the Oregon Watershed Enhancement Board in the amount of \$639,482 for North Santiam Watershed post-fire restoration and stakeholder engagement through December 31, 2023. –Tom Kissinger

Summary of presentation:

- County parks were significantly impacted by the wildfires that swept through the Santiam Canyon:
 - Some of the parks experienced 90 to almost 100 percent tree and vegetation loss.
- Marion County Parks has developed a restoration plan that will revegetate the natural environment for public use, control noxious weeds that are spreading post fire, and restore critical habitat for fish and wildlife;
- Marion County Parks applied for and was awarded a post fire recovery grant from the Oregon Watershed Enhancement Board to help with costs associated with the restoration work being done in the six parks in the Santiam Canyon;
- The grant does not require a county match; and
- The work will be performed by contractors, and a request for proposals has been completed and contractors have been selected.

Board discussion:

- This item has not been presented at a Management Update meeting;
- The state has done other work that the county has participated in, and it has not always been done in the way that constituents in the canyon would like it to be done;
- This is a reimbursement grant for work that the county is doing, mainly replanting:
 - The stakeholder engagement will be signage that explains what restoration activities are going on in the parks:
 - The signage will explain why watersheds are important, why plantings are important, and why noxious weeds are controlled.
 - The stakeholder engagement does not include holding community meetings; and
 - The grant is only for work being done in the six parks in the canyon.
- The county will hire a contractor and this grant will pay for that contractor:
 - The grant is not paying for county staff time; and

- The contractor will do plantings, control noxious weeds, and put-up signs.
- The Commissioners would like the request for proposals and the contract brought to a Management Update meeting.

MOTION: Commissioner Bethell moved to approve the incoming funds Grant Agreement with the Oregon Watershed Enhancement Board in the amount of \$639,482 for North Santiam Watershed post-fire restoration and stakeholder engagement through December 31, 2023. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

(Video Time 00:46:47)

9. Consider approval of the Construction Contract with Roy Houck Construction, LLC in the amount of \$1,860,729.90 of which an estimated \$1,669,366 will be provided in federal funds, and an estimated \$191,097 will be provided in county funds, for the Construction of Lancaster Drive: Center Street to Monroe Avenue, Salem project. –Ryan Crowther

Summary of presentation:

- The project is located in the east Salem area on Lancaster Drive:
 - It is an area that has older pedestrian pathways and ADA ramps that are not up to standard.
- The project is approximately .45 miles long;
- The project scope includes the following:
 - Construct new sidewalks where needed;
 - Construct ADA curb ramps;
 - Driveway grade corrections;
 - Repair pavement where needed;
 - Apply an asphalt overlay;
 - Consolidate business access points where possible; and
 - Construct an enhanced pedestrian crossing near Monroe Avenue.
- The project was competitively bid, and the low bid of \$1,860,730 was submitted by Roy Houck Construction; and
- If the contract is approved, construction will be completed by November 2023.

Board discussion:

- The north end of the project stops just before Center Street;
- There will be fewer driveways, but the remaining driveways will be more effective;
- The work is required to be done at night any time a lane on Lancaster would be impacted:
 - The majority of the work will be done when there is not as much traffic on Lancaster;
 - Lancaster will never be completely shut down, only one lane at a time will be closed;
 - There will be more extensive impacts during paving;

- Work on side streets may be done during the day; and
- Work on sidewalks may be done during the day if the work does not impact a lane on Lancaster.
- The Commissioners asked that the construction zone be well marked;
- There are no plans to reduce the speed limit during construction;
- The East Salem Service District needs to do outreach communication with the residents of the area; and
- The county will notify businesses in the area about the project.

MOTION: Commissioner Cameron moved to approve the Construction Contract with Roy Houck Construction, LLC in the amount of \$1,860,729.90 of which an estimated \$1,669,366 will be provided in federal funds, and an estimated \$191,097 will be provided in county funds, for the Construction of Lancaster Drive: Center Street to Monroe Avenue, Salem project. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

(Video Time 00:57:55)

SHERIFF’S OFFICE

10. Consider approval of Amendment #1 to the incoming funds Intergovernmental Agreement with the City of Jefferson to add \$285,812 for a new contract total of \$682,471 for one additional patrol deputy and patrol vehicle utilized for patrol services through June 30, 2023.

–Commander Jeff Stutrud

Summary of presentation:

- The county has had a long-standing contract with the City of Jefferson for two deputies to provide law enforcement services:
 - The services have been provided for almost 25 years.
- The City of Jefferson is interested in adding a third deputy:
 - The city held a series of public meetings and work sessions with the community to get input;
 - There was overwhelming community support for adding a third deputy; and
 - The city council voted unanimously to add a third deputy.
- The funding pays for a full-time deputy, equipment, and a vehicle; and
- The county and the City of Jefferson have had a long standing, great relationship.

Board discussion:

- The Commissioners did receive public input from individuals who are opposed to this who said that it has not been a public process:
 - The process took place over six months with public meetings and public input; and
 - The meeting minutes are on the City of Jefferson’s website.
- Commissioner Bethell agrees that a third position is needed in Jefferson:

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- There is a fair amount of crime in the area; and
- There needs to be a more community policing presence to keep the citizens safe:
 - The deputies need to engage with the community.
- Public safety is needed in the county's small communities;
- Deputy Shawn Connelly is going to fill this position; and
- Jefferson is on the border between Linn County and Marion County, so the deputies work closely with the Linn County teams.

MOTION: Commissioner Bethell moved to approve Amendment #1 to the incoming funds Intergovernmental Agreement with the City of Jefferson to add \$285,812 for a new contract total of \$682,471 for one additional patrol deputy and patrol vehicle utilized for patrol services through June 30, 2023. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

PUBLIC HEARINGS
9:30 A.M.

None.

(Video Time 01:05:31)

Commissioner Bethell made the following comments:


- The Commissioners do their best to participate in the community, and to have conversations with city councilors, mayors, and citizens;
- The format of meetings will be changing so that the Commissioners can be more accessible to citizens and elected officials;
- Staff will be communicating with the public on what the monthly meetings will look like; and
- Conference calls will be replacing some in-person meetings so that more people are able to participate in the meetings:
 - A lot of the elected officials in the county's cities also work at other jobs, and they cannot always drive to a meeting.

The Commissioners' calendar for the upcoming week is available on the county's website.


Commissioner Willis adjourned the meeting at 10:07 a.m.



CHAIR



COMMISSIONER



COMMISSIONER

Board Sessions can be viewed on-line at

<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>