

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, August 28, 2024  
9:00 a.m.

Senator Hearing Room  
555 Court Street NE  
Salem, OR 97301

**PRESENT:** Commissioner Kevin Cameron and Commissioner Danielle Bethell. Also present were Jan Fritz, chief administrative officer, Scott Norris as county counsel, and Brenda Koenig as recorder.

**ABSENT:** Commissioner Colm Willis.

Commissioner Cameron called the meeting to order at 9:04 a.m.

*(Video Time 00:00:38)*

**PUBLIC COMMENT**

None.

*(Video Time 00:00:53)*

***Recess as Board of Commissioners.  
Convene as Contract Review Board.***

**CONTRACT REVIEW BOARD  
ACTION**

JUVENILE

1. Consider approval of an order granting an exemption to the Marion County Public Contracting Rules to reinstate an expired Intergovernmental Agreement (IGA) with the Oregon Youth Authority. –Troy Gregg

***Summary of presentation:***

- The request before the board is to consider granting an exemption to the Marion County Public Contracting Rules to reinstate an expired contract with the Oregon Youth Authority;
- The Intergovernmental Agreement (IGA) is for reimbursement related to expungement rates for a youth once they turn 18;
- The IGA expired in January 2024:

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- The IGA from the state was received late; and
- Staff is still required to continue the exemptions even though the IGA has expired.
- Renewing the IGA will allow the state to pay the county for the provided services for the exemptions;
- The county received the new contract on July 22, 2024:
  - The IGA should have been renewed on January 1, 2024; but
  - The Oregon Department of Justice (OJD) was behind.

***Board discussion:***

- Several state agencies are missing deadlines.

**MOTION:** Commissioner Bethell moved to approve an order granting an exemption to the Marion County Public Contracting Rules to reinstate an expired Intergovernmental Agreement (IGA) with the Oregon Youth Authority. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

***Adjourn as Contract Review Board.  
Reconvene as Board of Commissioners.***

*(Video Time 00:03:47)*

**CONSENT**

FINANCE

1. Approve a Contract of Sale for the buyback of tax foreclosed property from Marion County to the prior property owner, Lynnette Ruggles, tax account 540294.

HEALTH AND HUMAN SERVICES

2. Approve the Contract for Services with Carroll's Group Care Home, Inc. in the not-to-exceed amount of \$225,000 to provide residential services to individuals who are not Medicaid eligible or receiving Social Security Income (SSI) benefits retroactive to January 1, 2024, through June 30, 2025.

3. Approve the Purchase Order with PacificWRO in the amount of \$300,000 for the purchase of furniture for the Marion County Psychiatric Crisis Center (PCC) through April 30, 2027.

INFORMATION TECHNOLOGY

4. Approve the Purchase Order with Carahsoft Technology Corporation in the amount of \$119,190.96 for renewal of the enterprise event management software license effective September 23, 2024, through September 22, 2025.

5. Approve the Purchase Order with CVE Technologies in the amount of \$122,067.41 for the renewal of firewall support and subscription services through August 29, 2025.

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JUVENILE

6. Approve Amendment #1 to the incoming funds Intergovernmental Agreement with the Oregon Youth Authority to add \$251,504.60 for a new contract total of \$521,561.10 for the processing of expunctions of juvenile records through December 31, 2025.

PUBLIC WORKS

7. Approve the Subrecipient Agreement with the Jefferson Rural Fire Protection District in the amount of \$252,630 for the purchase of a generator retroactive to June 6, 2023, through October 31, 2025.

**MOTION:** Commissioner Bethell moved for approval of the consent agenda. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

*(Video Time 00:06:07)*

**ACTION**

COMMUNITY SERVICES

8. Consider approval of the incoming funds Grant Agreement with the United States Department of Housing and Urban Development (HUD) in the amount of \$2,000,000 to support the Detroit Lake Marina Excavation and Resiliency Project through August 31, 2031. –Lari Rupp

***Summary of presentation:***

- The project is for the excavation of two commercial marinas at Detroit Lake:
  - The sediment from the excavation will be reused to construct the Osprey Point Peninsula.
- The purpose of the project is to help maintain an annual summer lake season of May 1st through October 1st to support the local economy;
- It is anticipated that the project will create the following:
  - An estimated \$1.2 million annually in direct and indirect economic activity throughout the North Santiam Canyon; and
  - An estimated \$14.6 million in economic gain over the next 20 years.
- Currently the project is in Phase 2 which entails:
  - Completing engineering for the preferred alternative;
  - Applying for permits with the United States Army Corps of Engineers and other partner agencies; and
  - Starting construction at the end of the 2025 boating season.
- It is anticipated that construction will be completed before the start of the 2026 boating season;
- The project is funded by a combination of federal, state, and local sources:
  - The \$2,000,000 for the Grant Agreement is from a 2023 congressionally directed spending request.

- The 2023 Consolidated Appropriations Act earmarked \$2,000,000 for Marion County for the project:
  - The funding is directed through the Department of Housing and Urban Development (HUD), Economic Development Initiative Community Project Funding Program.
- Requirements for the county to receive the funds include:
  - Following a federal grant process;
  - Contracting with HUD through the grant agreement; and
  - Utilizing the funds for excavation and transportation hard costs during construction.

***Board discussion:***

- This has been an ongoing project for multiple years;
- In 2021 it was approved to go after substantial funding for the project;
- Congressionally directed spending can be challenging;
- Congress members support the project;
- The county has been following through with the same permits that were submitted in 2017;
- The scope of the project may not be effective for individuals on the other side of the marina;
- Government projects can be lengthy, and the public may not be aware of the lead times; and
- The county’s federal partners for the project have been very helpful.

**MOTION:** Commissioner Bethell moved to approve the incoming funds Grant Agreement with the United States Department of Housing and Urban Development (HUD) in the amount of \$2,000,000 to support the Detroit Lake Marina Excavation and Resiliency Project through August 31, 2031. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

*(Video Time 00:13:52)*

**PUBLIC WORKS**

9. Consider approval of the Purchase Order with Deere and Company in the amount of \$189,398.84 for the purchase of one, 2025 John Deere 6110M Cab Tractor with rear and side mowers through October 17, 2027. –Scott Wilson

***Summary of presentation:***

- Public Works staff utilizes a diverse fleet of heavy and medium equipment to perform road maintenance tasks;
- The equipment will be utilized year-round for roadside vegetation control including:
  - Shoulder mowing; and
  - Brush cutting.

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- Benefits to vegetation control include:
  - Improves safety sight distance; and
  - Improves vegetation that is encroaching along the roadway clear zones within a right-of-way.
- The purchase price for the tractor and mowers is \$189,398.84;
- The Purchase Order was awarded through a Sourcewell Cooperative;
- Funding for the equipment purchase has been approved; and
- The tractor and mowers will replace existing equipment that was purchased in 2005 that has surpassed its useful life.

***Board discussion:***

- The commissioners expressed their appreciation to the work crews trying to get as much maintenance done before the winter season.

**Motion:** Commissioner Bethell moved to approve the Purchase Order with Deere and Company in the amount of \$189,398.84 for the purchase of one, 2025 John Deere 6110M Cab Tractor with rear and side mowers through October 17, 2027. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

*(Video Time 00:19:32)*

10. Consider approval of the Contract for Services with RTVision in the not-to-exceed amount of \$148,250 for the Electronic Construction Management System (ECMS) Replacement Project with an ending term date of five years from execution. –Ryan Crowther

***Summary of presentation:***

- The software is utilized to manage road construction projects and ensure contractors are paid accordingly;
- The current system used is an access database system;
- The new system has multiple features and will help with efficiency;
- The contract with RTVision is for a not-to-exceed amount of \$148,250;
- The contract has a five-year term date; and
- The cost proposal breakdown entails the following:
  - The first year is estimated to be \$50,250; and
  - The remaining four years is estimated to \$24,500.

***Board discussion:***

- The software is utilized for capital projects management including tracking the following:
  - The progress of a project;
  - Funds owed to a contractor;
  - Quantities billed by a contractor;
  - The cost per unit for an item;

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- Budgeting and planning for projects; and
- Submittals.
- The software will help staff to be more efficient.

**MOTION:** Commissioner Bethell moved to approve the Contract for Services with RTVision in the not-to-exceed amount of \$148,250 for the Electronic Construction Management System (ECMS) Replacement Project with an ending term date of five years from execution. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

*(Video Time 00:22:16)*

11. Consider approval of the Engineering and Related Services Contract with David Evans and Associates, Inc. in the not-to-exceed amount of \$1,051,930.56 of which an estimated \$1,026,578.03 will be provided in federal funding, and an estimated \$25,352.53 will be provided by the county for engineering services for the Ehlen Road NE at Butteville Road NE Roundabout Project through December 31, 2028. –Ryan Crowther

***Summary of presentation:***

- The project is located near the City of Donald at the intersections of Ehlen Road NE and Butteville Road NE;
- Currently the location is a stop-controlled intersection on Butteville Road NE and a through road on Ehlen Road NE;
- Previous safety improvements include:
  - Two stop signs; and
  - A conflict warning system that flashes on Ehlen Road NE that alerts drivers when someone is stopped at the stop sign.
- The county has been successful in obtaining funding for the project through an Oregon Department of Transportation (ODOT) All Roads Transportation Safety (ARTS) grant;
- The roundabout will help improve the intersection and make it safer and more functional;
- The project scope includes:
  - Constructing a single lane roundabout at the intersection of Ehlen Road NE and Butteville Road NE; and
  - Constructing stormwater conveyance and treatment improvements.
- A design engineer with expertise in roundabouts will improve the current preliminary design to meet the county’s needs:
  - A draft of a preliminary concept design was submitted for the grant application.
- The budget for the project entails the following:
  - The not-to-exceed amount for the contract is \$1,051,930,56;
  - There are two separate grant funding sources:
    - An All Roads Transportation Safety (ARTS) grant that has a zero percent county match; and
    - Congressionally directed spending that does require a county match:

- The county's portion for the project is \$25,352.
- Staff has performed public outreach for the project with the following:
  - Farmers;
  - Truckers; and
  - Other individuals that will be using the corridor.
- The contract scope includes:
  - Contract project management;
  - Surveying;
  - Environmental services and permitting;
  - Public involvement support;
  - Utility coordination;
  - Traffic engineering;
  - Roadway design; and
  - Right-of-way appraisals, appraisal reviews, and negotiation assistance.
- The preliminary schedule entails:
  - The design process is scheduled for 2024 through 2026; and
  - The right-of-way process starts in 2025.

***Board discussion:***

- Public outreach entails some of the following:
  - A public meeting at the start of the design process; and
  - A few meetings have been conducted for the entire corridor.
- The community has shown support for the safety improvements;
- Feedback from area farmers has been positive;
- The intersection is in a dangerous section of the road;
- Commissioner Bethell requested that adjacent property owners participate in the process:
  - She would like an update before offers are made.
- Marion County was the first county in the state to have a road designated as a safety corridor with the Oregon Department of Transportation (ODOT);
- This will improve safety in the area and the community's quality of life;
- A bypass project in Yamhill County may help with congestion and traffic issues in the area;
- Other counties have had success with rural roundabouts in agricultural areas; and
- It is estimated that the entire project will cost about \$7 million.



**MOTION:** Commissioner Bethell moved to approve the Engineering and Related Services Contract with David Evans and Associates, Inc. in the not-to-exceed amount of \$1,051,930.56 of which an estimated \$1,026,578.03 will be provided in federal funding, and an estimated \$25,352.53 will be provided by the county for engineering services for the Ehlen Road NE at Butteville Road NE Roundabout Project through December 31, 2028. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.


*(Video Time 00:32:57)*


**PUBLIC HEARINGS**

**9:30 A.M.**

None.

Commissioner Cameron adjourned the meeting at 9:33 a.m.

  
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CHAIR

  
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COMMISSIONER

**Not Present At Meeting**  
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COMMISSIONER

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**<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>**