



MARION COUNTY BOARD OF COMMISSIONERS

Board Session Agenda Review Form

Meeting date: January 29, 2025 9:00am
Department: Health & Human Services

Title: Ambulance Service Area (ASA) Committee Chair and Vice Chair Appointments

Management Update/Work Session Date: 12/17/2024 Audio/Visual aids [ ]

Time Required: 5 Contact: Samantha Andress Phone: x4903

Requested Action: Appoint Shawn Baird as Chair for the ASA for a 1 year term ending December 31, 2025. Appoint Kyle Amsberry as Vice Chair for the ASA for a 1 year term ending December 31, 2025.

Issue, Description & Background: The Ambulance Service Area Advisory Committee represents a cross-section of entities including but not limited to public, private, rural, and urban. Additional members from various stakeholder groups such as healthcare consumers, hospital/health systems, health professionals, and 9-1-1 centers may be sought for appointment from time to time as the committee or board identifies a need. The purpose of the ASA Advisory Committee is to review and make recommendations to the Board of Commissioners regarding the selection criteria for determining a franchise to provide emergency ambulance service and to periodically review the Ambulance Service Area Plan. Advisory Committee members serve 3-year staggered terms which expire on January 31 of each year. Advisory Committee Chair and Vice Chair roles are nominated by the group and serve 1 year.

Financial Impacts: None

Impacts to Department & External Agencies: None

List of attachments: Roster, Memo of chair recommendations

Presenter: Katrina Griffith

Department Head Signature: Ryan Matthews Digitally signed by Ryan Matthews Date: 2025.01.06 09:43:45 -08'00'

## Marion County Ambulance Service Area Advisory Committee Members

Updated Jan 2025

Name	ASA Region	Agency	Term Begins	Term Ends
Mullen, Dan	ASA 3	St. Paul Rural Fire Protection District	1/31/2022	1/31/2028
Singletarry, Rebecca Shivers	ASA 8	Turner Rural Fire Protection District	1/31/2022	1/31/2028
McClung, Stephanie	ASA 9	Jefferson Rural Fire District	1/31/2022	1/31/2028
Walker, Jim	N/A - Fire Department	Woodburn Fire District	2/7/2024	1/31/2028
Freitag, Danny	ASA 7	Santiam Memorial Hospital Ambulance	1/31/2023	1/31/2026
Ehrmantraut, Frank	ASA 10	Polk County Fire District	1/25/2023	1/31/2026
Amsberry, Kyle	ASA 1	Salem Fire Department	1/31/2023	1/31/2026
Bensema, Sherry	ASA 6	Lyons Rural FPD	1/25/2023	1/31/2026
Butler, Brian	ASA 2	Keizer Fire District	2/7/2024	1/31/2027
Berger, Mike	ASA 4	Marion County Fire District #1	2/7/2024	1/31/2027
Peterson, Melvin	N/A - PSAP	WVCC	2/7/2024	1/31/2027
Baird, Shawn	ASA 5	Woodburn Ambulance Service, Inc.	2/7/2024	1/31/2027
Griffith, Katrina	N/A - Administrator	Marion County HHS	N/A	N/A
Kubasak, John	N/A - HHS Staff	Marion County HHS	N/A	N/A
Andress, Samantha	N/A- HHS Staff	Marion County HHS	N/A	N/A

**County Commissioners**  
Kevin Cameron, Chair  
Danielle Bethell  
Colm Willis



**Chief Administrative Officer**  
Jan Fritz

**Administrator**  
Ryan Matthews

## MARION COUNTY HEALTH AND HUMAN SERVICES

---

### MEMORANDUM

TO: Marion County Board of Commissioners

FROM: Ambulance Service Area Administrator, Katrina Griffith

DATE: December 3, 2024

RE: Recommendations for ASA Chair and Vice Chair Appointments

This committee is established pursuant to ORS 682.062 and shall be known as the Marion County Ambulance Service Area Advisory Committee. The purpose of the Marion County Ambulance Service Area Advisory Committee ("Committee") is to serve as a structured advisory group to the Marion County Board of Commissioners and the Ambulance Service Area Administrator.

In the ASA bylaws section **12. Officers**,

The Committee will be led by a chair and a vice-chair who will act as leaders of convened meetings and as the parliamentarian. The members of the committee shall recommend the chair and vice-chair to the Board for approval. The chair and vice-chair shall serve a one-year term and may serve multiple terms.

Chair Shawn Baird and Vice Chair, Sherry Benesma's chair appointments expired in May of 2024. At the November 13, 2024 meeting the committee made the following recommendations:

Appoint Shawn Baird as Chair for a term beginning January 1, 2025 and ending December 31, 2025.

Appoint Kyle Amsberry as Vice Chair for a term beginning January 1, 2025 and ending December 31, 2025.

BEFORE THE BOARD OF COMMISSIONERS FOR MARION COUNTY, OREGON

In the matter of Appointing     )  
Kyle Amsberry as Vice-Chair     )  
To the Ambulance Service Area   )  
Advisory Committee             )

ORDER No. \_\_\_\_

This matter came before the Marion County Board of Commissioners at its regularly scheduled public meeting on January 29, 2025 to consider the appointment of Kyle Amsberry as Vice-Chair to the Ambulance Service Area (ASA) Advisory Committee;

WHEREAS, Marion County code 5.20.200 establishes an ASA Advisory Committee to review and ensure compliance with the ASA plan and make recommendations to the ASA Plan Administrator; and

WHEREAS, ASA Advisory Committee Bylaws state the Committee will be led by a chair and a vice-chair who are approved by the Board of Commissioners and the chair and vice-chair shall serve a one-year term; and

WHEREAS, the board finds that Kyle Amsberry is qualified and willing to serve as Vice-Chair on the ASA Advisory Committee; now, therefore,

IT IS HEREBY ORDERED that Kyle Amsberry is appointed to the ASA Advisory Committee as Vice-Chair for a term beginning January 29<sup>th</sup>, 2025 and ending December 31<sup>st</sup>, 2025.

DATED this 29<sup>th</sup> day of January, 2025.

Marion County Board of Commissioners

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

BEFORE THE BOARD OF COMMISSIONERS FOR MARION COUNTY, OREGON

In the matter of Appointing )  
Shawn Baird as Chair to the )  
Ambulance Service Area )  
Advisory Committee )

ORDER No. \_\_\_\_

This matter came before the Marion County Board of Commissioners at its regularly scheduled public meeting on January 29, 2025 to consider the appointment of Shawn Baird as Chair to the Ambulance Service Area (ASA) Advisory Committee;

WHEREAS, Marion County code 5.20.200 establishes an ASA Advisory Committee to review and ensure compliance with the ASA plan and make recommendations to the ASA Plan Administrator; and

WHEREAS, ASA Advisory Committee Bylaws state the Committee will be led by a chair and a vice-chair who are approved by the Board of Commissioners and the chair and vice-chair shall serve a one-year term; and

WHEREAS, the board finds that Shawn Baird is qualified and willing to serve as Chair on the ASA Advisory Committee; now, therefore,

IT IS HEREBY ORDERED that Shawn Baird is appointed to the ASA Advisory Committee as Chair for a term beginning January 29<sup>th</sup>, 2025 and ending December 31<sup>st</sup>, 2025.

DATED this 29<sup>th</sup> day of January, 2025.

Marion County Board of Commissioners

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner