

BOARD OF COMMISSIONERS

MINUTES OF THE BOARD SESSION – Regular Session

Wednesday, April 17, 2024  
9:00 a.m.

Senator Hearing Room  
555 Court Street NE  
Salem, OR 97301

**PRESENT:** Commissioner Kevin Cameron, Commissioner Danielle Bethell, and Commissioner Colm Willis. Also present were Jan Fritz, chief administrative officer, Jane Vetto as county counsel, and Brenda Koenig as recorder.

Commissioner Cameron called the meeting to order at 9:00 a.m.  
Commissioner Willis arrived at 9:06 a.m.

*(Video Time 00:00:59)*

**MOTION:** Commissioner Bethell moved to add an item to the Consent Agenda under Public Works: Approve the incoming funds Grant Agreement with the Oregon Department of Emergency Management for Hazard Mitigation Grant Program (HMGP) funds in the amount of \$252,630 for the City of Jefferson Fire District Generator Project. Seconded by Commissioner Cameron; motion carried. A voice vote was unanimous.

*(Video Time 00:01:34)*

**PUBLIC COMMENT**

None.

*(Video Time 00:02:01)*

**PROCLAMATIONS**

HUMAN RESOURCES - Action

1. Consider approval of a proclamation designating the week of April 21-27, 2024, as Volunteer Week in Marion County. –Sherry Lintner and Marion County Sheriff’s Office Acting Sergeant Jeremy Schwab and Cadet Dominic Peters

***Summary of presentation:***

- Over 1,300 individuals volunteer with Marion County every year:
  - Approximately 90 county employees work with the volunteers in some capacity.

- National Volunteer Week is an opportunity to highlight the volunteers and the work that they perform;
- The Marion County Sheriff's Office (MCSO), Cadet Unit is one county program where volunteers contribute their time:
  - The program provides youth with the following:
    - Enhances their education;
    - Law enforcement knowledge;
    - Leadership skills;
    - Teamwork; and
    - Responsibility.
  - Youth ages 14.5 to 21 can partake in the program;
  - Youth are required to complete the MCSO Cadet Academy;
  - Cadets work alongside sworn officers where education related to the following is provided:
    - Law enforcement duties;
    - The criminal justice system;
    - Crime prevention;
    - Record keeping;
    - Radio communications;
    - Traffic control;
    - Event control; and
    - Officer safety.
  - The program prepares youth for a potential future in law enforcement.

***Board discussion:***

- Youth may partake in ride-a-longs with MCSO Deputies;
- The program is a good opportunity to provide youth with a perspective into law enforcement:
  - It teaches customer service skills; and
  - Cadets interact with community members.
- MCSO Deputies invest their time to help youth succeed.

**MOTION:** Commissioner Willis moved to approve a proclamation designating the week of April 21-27, 2024, as Volunteer Week in Marion County. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

The commissioners read the proclamation.

*(Video Time 00:12:17)*

**PUBLIC WORKS – ACTION**

2. Consider approval of a proclamation designating April 22, 2024, as Earth Day in Marion County. –Brian May, Rachel VanWoert, and Yancee Gordon

***Summary of presentation:***

- Earth Day was first celebrated on April 22, 1970:
  - The event’s goal was to inspire appreciation of the nation’s natural resources.
- The principles of the first Earth Day entailed:
  - Creating environmental awareness and action;
  - Inspiring scientific discovery and progress; and
  - Assuring that the environment was recognized on a national level.
- Earth Day is a month-long campaign that focuses on:
  - Waste reduction;
  - Improving water quality; and
  - Highlighting Marion County parks.
- The Earth Day celebration is the county’s largest event that connects with community members:
  - The event provides outreach and education.
- The 2024 theme for Earth Day is “Building a Brighter Future”;
- Earth Day highlights things that community members can perform everyday including reducing, reusing, repairing, and reinventing; and
- Events for the month-long celebration include:
  - A Passport to Sustainability event which involves completing awareness activities; and
  - Scavenger hunts at local parks.

***Board discussion:***

- Commissioner Bethell suggested that Smokey the Bear be invited to the 2025 Earth Day celebration.

**MOTION:** Commissioner Bethell moved to approve a proclamation designating April 22, 2024, as Earth Day in Marion County. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

The commissioners read the proclamation.

(Video Time 00:24:10)

## CONSENT

### HEALTH AND HUMAN SERVICES

3. Approve the Contract for Services with Incite Agency for Change, LLC, in the amount of \$169,290 to provide suicide prevention and intervention training through March 31, 2027.

### PUBLIC WORKS

4. Schedule final consideration to adopt an administrative ordinance for April 24, 2024, for Zone Change (ZC) Case #23-003/LJS Property Management, LLC.

5. Receive the hearings officer's decision granting Zone Change (ZC) Case #23-004/Freshour Holdings, LLC and DKG Holdings, LLC.

Approve the incoming funds Grant Agreement with the Oregon Department of Emergency Management for Hazard Mitigation Grant Program (HMGP) funds in the amount of \$252,630 for the City of Jefferson Fire District Generator Project retroactive to June 6, 2023, through October 31, 2025.

**MOTION:** Commissioner Willis moved for approval of the consent agenda. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

***\*\* A scrivener's error was discovered for item # 3 on the Consent agenda following the board session meeting. A motion was made to approve the Contract for Services with Incite Agency for Change, LLC, with an ending term date of March 31, 2027. The actual ending term date for the contract is April 30, 2027. An incorrect document was submitted. \*\****

(Video Time 00:25:33)

## ACTION

### PUBLIC WORKS

6. Consider approval of the Purchase Order with Peterson Machinery in the amount of \$500,000 to provide parts and service repairs for heavy equipment owned by Marion County through April 14, 2027. –Dennis Mansfield and Michael Pierce

#### ***Summary of presentation:***

- The Purchase Order (PO) with Peterson Machinery is for parts and service repairs for the county's heavy equipment;
- Staff is utilizing a nationwide Sourcewell cooperative for the PO;
- The PO's ending term date is April 14, 2027;

G:\BOARD SESSIONS\BOARD SESSION MINUTES\2023\4-17-2024

- The dollar value for the PO is \$500,000;
- The county has 16 pieces of Caterpillar equipment including:
  - Bulldozers;
  - Loaders; and
  - Backhoes.
- Caterpillar requires parts to be sourced by an authorized dealer;
- Peterson Machinery is an authorized Caterpillar dealer that the county contracts with for the purchase of parts; and
- Staff recommends the board approve the PO with Peterson Machinery.

***Board discussion:***

- Commissioner Cameron clarified that the PO is for an up to amount of \$500,000 for the next three years; and
- Keeping equipment maintained and running provides efficiency.

**MOTION:** Commissioner Bethell moved to approve the Purchase Order with Peterson Machinery in the amount of \$500,000 to provide parts and service repairs for heavy equipment owned by Marion County through April 14, 2027. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 00:30:17)*

Commissioner Cameron requested and received unanimous consent to move the Sheriff's Office agenda items 10 and 11 up on the agenda.

*(Video Time 00:40:14)*

7. Consider approval of the Construction Contract with Brown Contracting, Inc. in the amount of \$436,379 of which the state will fund an estimated \$380,000, and the county will fund an estimated \$56,379 to construct upgrades to existing pedestrian facilities for the Safe Routes To School (SRTS) Four Corners Elementary - Elma Avenue project through October 11, 2025.  
 –Ryan Crowther

***Summary of presentation:***

- The Construction Contract with Brown Contracting, Inc. is for the Safe Routes To School (SRTS) Four Corners Elementary - Elma Avenue project;
- The project is located in the City of Salem, just east of Lancaster Drive, and near Oregon Route (OR) 22:
  - Construction will occur between Four Corners Elementary School and State Street.
- The existing conditions include:
  - Limited sidewalks and pedestrian facilities; and
  - A well-used crossing on State Street at the end of Elma Avenue.

- The project scope entails the following:
  - Constructing five-foot wide sidewalks;
  - Constructing Americans with Disabilities Act (ADA) compliant curb ramps;
  - Installing Rectangular Rapid Flashing Beacons (RRFB) with pedestrian pushbuttons;
  - Constructing speed cushions with cut-throughs for emergency vehicles;
  - Installing signage; and
  - Installing pavement markings as needed.
- It is estimated the project will cost \$436,379:
  - An SRTS grant for \$380,000 will be utilized; and
  - The county will contribute an estimated \$56, 379.
- Brown Contracting, Inc. cannot utilize a travel lane and impact traffic until after the school year ends:
  - The contractor can use one travel lane during the summer months.

***Board discussion:***

- Speed cushions are built for vehicles with larger wheelbases including fire trucks;
- It is important for vehicles to slow down in school zones; and
- Commissioner Colm expressed he feels the SRTS program is flawed and that it discriminates against the county’s rural communities.

**Motion:** Commissioner Willis moved to approve the Construction Contract with Brown Contracting, Inc. in the amount of \$436,379 of which the state will fund an estimated \$380,000, and the county will fund an estimated \$56,379 to construct upgrades to existing pedestrian facilities for the Safe Routes To School (SRTS) Four Corners Elementary - Elma Avenue project through October 11, 2025. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 00:45:54)*

8. Consider approval of the Construction Contract with Farline Bridge, Inc. in the amount of \$332,516 for the construction of a bridge at the Brown’s Island Demolition Landfill through June 30, 2025. –Ryan Crowther and Andrew Johnson

***Summary of presentation:***

- The Construction Contract with Farline Bridge, Inc. is for the bridge located at the Brown’s Island Demolition Landfill;
- The bridge is part of the access road into the landfill;
- A culvert at the site is starting to fail;
- The bridge will expand over the culvert to improve structural support for vehicles;
- Engineers have designed a bridge that spans the culvert, that will not impact the waterway;

- Farline Bridge, Inc. submitted the lowest bid of \$332,516 for the project;
- The project will utilize Marion County Environmental Services funds;
- The contract states the construction must be completed by June 30th:
  - Access to the landfill has been impacted; and
  - The construction timeframe will be short.

***Board discussion:***

- The Brown’s Island Demolition Landfill is currently closed;
- There is a large hole in the road where a portion of the culvert has already failed; and
- The county does not want heavy equipment utilizing the access road to drive in and out of the landfill site.

**MOTION:** Commissioner Bethell moved to approve the Construction Contract with Farline Bridge, Inc. in the amount of \$332,516 for the construction of a bridge at the Brown’s Island Demolition Landfill through June 30, 2025. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

*(Video Time 00:48:14)*

9. Consider approval of the Construction Contract with Farline Bridge, Inc. in the amount of \$3,824,332, in which the federal government will fund an estimated \$3,431,573.10 and the county will fund an estimated \$392,758.90, for the construction of the Hazelgreen Road NE: Pudding River Bridge project through January 31, 2026. –Ryan Crowther

***Summary of presentation:***

- The Construction Contract with Farline Bridge, Inc. is for the Hazelgreen Road NE: Pudding River Bridge project;
- This bridge spans the Pudding River;
- The county received multiple bids for the project:
  - Farline Bridge Inc. submitted the lowest bid.
- The project is located on Hazelgreen Road between the City of Salem and the City of Silverton;
- The area gets inundated with flooding when the river is full;
- The project scope entails:
  - Completely replacing the existing bridge with a new structure that meets current standards;
  - Constructing an approach guardrail; and
  - Realigning Torvend Road NE to accommodate the new bridge:
    - The new bridge will be longer;
    - The longer bridge will impact the intersection;
    - The realigned intersection will be 90 degrees;
    - The current intersection is askew; and
    - It is anticipated that the 90-degree intersection will improve traffic flow.

- Hazelgreen Road will be closed during construction:
  - Torvend Road will reopen by June 30th:
    - The contractor is required to complete construction on Torvend Road early so that neighboring properties are not impacted.
  - The bridge will reopen by October 31, 2024; and
  - The project must be completely finished by November 30, 2024.
- Farline Bridge Inc. submitted the lowest bid of \$3,824,332:
  - The federal government will provide an estimated \$3,431,573 in funding; and
  - The county will provide an estimated \$392,758.90 in funding.

***Board discussion:***

- The contract has a liquidated damages clause if the construction deadline is missed;
- It is important that the area be available for the harvest season;
- Hazelgreen Road will be closed at the intersection;
- A detailed detour map will provide advanced warnings of the closures; and
- Access will be maintained for residents living in the construction area.

**MOTION:** Commissioner Willis moved to approve the Construction Contract with Farline Bridge, Inc. in the amount of \$3,824,332, in which the federal government will fund an estimated \$3,431,573.10 and the county will fund an estimated \$392,758.90, for the construction of the Hazelgreen Road NE: Pudding River Bridge project through January 31, 2026. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 00:30:43)*

**SHERIFF'S OFFICE**

10. Consider approval of Amendment #4 to the Purchase Order with Correct RX Pharmacy Services, Inc. to add \$150,000 for a new Purchase Order total of \$965,996.83 to provide pharmaceutical services to adults-in-custody at the Marion County Jail through June 30, 2024.  
 –Lieutenant Jacob Ramsey

***Summary of presentation:***

- Staff is requesting approval of an amendment to the Purchase Order (PO) with Correct RX Pharmacy Services, Inc.;
- Pharmaceuticals are provided to approximately 415 Adults-In-Custody (AIC) at the jail;
- The number of AIC's requiring pharmaceuticals has increased over the past five years;
- The county is required to provide medical care for AIC's;
- Pharmaceuticals are expensive;
- The cost for pharmaceuticals can vary from one month to the next and is based on the following:
  - The number of AICs at the jail;
  - An AIC's medical issue; and

G:\BOARD SESSIONS\BOARD SESSION MINUTES\2023\4-17-2024



- The pharmaceuticals that are provided.

**Board discussion:**

- Additional medical treatment is needed as individuals are in custody longer;
- Medication is provided to some of the following:
  - An AIC requiring dialysis for a kidney issue;
  - AICs with mental health challenges; and
  - AICs with Human Immunodeficiency Virus (HIV).
- The Oregon Board of Pharmacy oversees and certifies the jail pharmacy;
- The county contracts with a doctor; and
- Nurses distribute the medication.

**MOTION:** Commissioner Willis moved to approve Amendment #4 to the Purchase Order with Correct RX Pharmacy Services, Inc. to add \$150,000 for a new Purchase Order total of \$965,996.83 to provide pharmaceutical services to adults-in-custody at the Marion County Jail through June 30, 2024. Seconded by Commissioner Bethell; motion carried. A voice vote was unanimous.

*(Video Time 00:34:30)*

11. Consider approval of Amendment #1 to the Intergovernmental Agreement (IGA) with Chemeketa Community College to add \$123,263.27 for a new contract total of \$510,610.46 to provide Student Opportunity for Achieving Results (SOAR) program services to community corrections clients through June 30, 2025. –Undersheriff Jay Bergmann and Lieutenant Anna Jefferson

**Summary of presentation:**

- Amendment #1 to the Intergovernmental Agreement (IGA) with Chemeketa Community College is for the Student Opportunity for Achieving Results (SOAR) program;
- The additional funding provides for a SOAR staff member for fiscal year 2024-2025;
- The SOAR program is a collaboration between the following:
  - The Marion County Sheriff's Office (MCSO);
  - Chemeketa Community College (CCC); and
  - Marion County Health and Human Services (MCHHS).
- The SOAR program was started in 2010;
- An estimated 887 individuals have participated in the program since its inception;
- The program's overall graduation rate is 56.8 percent;
- Clients are considered students of CCC;
- The MCSO chooses the evidence-based curriculum that is taught;
- SOAR program classes include:
  - Cognitive restructuring;
  - Pro-social skill building;
  - Employment assistance;

G:\BOARD SESSIONS\BOARD SESSION MINUTES\2023\4-17-2024

- Referrals to social services; and
- Referrals to educational services.
- SOAR staff is dedicated to helping individuals reenter the community; and
- The Oregon Department of Corrections recently evaluated the program:
  - The overall score was 81 percent.

***Board discussion:***

- Commissioner Bethell expressed the following:
  - She recently met with the MCSO to discuss:
    - The contract;
    - The SOAR program;
    - How the program operates;
    - Program expectations; and
    - The program's data.
  - It is important that the commissioners keep a pulse on things that are deployed to communities;
  - Recidivism is important; and
  - Investment in the program is important.

**MOTION:** Commissioner Bethell moved to approve Amendment #1 to the Intergovernmental Agreement (IGA) with Chemeketa Community College to add \$123,263.27 for a new contract total of \$510,610.46 to provide Student Opportunity for Achieving Results (SOAR) program services to community corrections clients through June 30, 2025. Seconded by Commissioner Willis; motion carried. A voice vote was unanimous.

(Video Time 00:54:12)

**PUBLIC HEARINGS  
9:30 A.M.**

None.

Commissioner Cameron adjourned the meeting at 9:55 a.m.

  
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CHAIR

  
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COMMISSIONER

  
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COMMISSIONER

**Board Sessions can be viewed on-line at**  
<https://www.youtube.com/playlist?list=PLSUQ1gg6M78UsBE3q6w4rdf59Z5rXkEi5>