



Management Update summary Minutes

Monday, December 29, 2014, 9:00 a.m.
Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Silverton Conference Room

Commissioners present: Commissioners Sam Brentano, Janet Carlson and Kevin Cameron

Others present: Jan Fritz, Gloria Roy, Caron Galvin-Price, Richard Minaker, Alan Haley, Cindy Schmitt, Tamra Goettsch, Sara Cavazos, and Kim Hulett as recorder.

Deputy County Administrative Officer Jan Fritz called the meeting to order at 9:00 a.m.

INFORMATIONAL

Fiscal Year 215-16 Budget Parameters – Jeff White, Rich Minaker

Summary of presentation:

- All Budget Parameters are core budget instructions;
- Treasurer recommending that the interest income be calculated at a rate of return of fifty-five tenths of one percent for all funds;
- Mr. Minaker reviewed Cost of Living Allowances (COLA) budget;
- Health Insurance rates are budgeted per full time employee (FTE), including FTE of 0.5 or greater:
 - Rates for all except for units five and seven are \$1,335 a month per employee;
 - Unit five will be \$1,503 per month per employee; and
 - Unit seven will be \$1,361 per month per employee.
- Public Employees Retirement System (PERS) expenses to be budgeted at 15.95 percent for all positions:
 - Additional 5.15 percent assessment for debt service on PERS bonds will also be applied to all positions.
- Work with Council of Economic Advisors to develop estimated property tax revenues;
- Departments to fully justify the use of temporary workers for each department program; and
- Vacant positions will be eliminated in accordance with current county administrative policy and procedures.

Board discussion:

- PERS rates could change for next year;
- Discussion regarding decision packages:

- Included in budget manual.
- Decision package not just asking for money from the general fund:
 - Could be new programs; and
 - Changing funds under old programs.
- Suggested that all decision packages be presented and they will be accepted or rejected:
 - View as the budget committee to see what was asked for, the rationale behind it and have a discussion during budget time.

Declaration of Covenants and Restrictions on County Owned Parcel - Cindy Schmitt, Alan Haley

Summary of presentation:

- Item on board session December 31, 2015;
- Bridge severely scoured by the Abiqua Creek;
- Condition of the environmental permits for the project included providing a conservation easement on the stream bank adjacent to the project;
- Area covered by the declaration is located between the road right-of-way and the edge of the stream;
- Restrictions are designed to preserve the bank in its natural state and not allow it to be managed in any commercial or unnatural state; and
- Area is not buildable or highly desirable for any use other than recreation.

Economic Development Advisory Board Oregon Lottery Grant Recommendations – Tamra Goettsch, Sara Cavazos

Summary of presentation:

- This item is to be on board session on January 14, 2015;
- Eleven applications were received in response to the October 2014 Request for Applications (RFA);
- Each application was reviewed for minimum eligibility criteria:
 - Status of eligibility criteria was noted and all applications were forwarded to Economic Development Advisory Board (EDAB) for review and scoring.
- Some projects appeared they were going to be finished prior to the RFA timeline;
- Asked for clarity on budgets;
- Asked for clarity on timelines;
- Will be working with EDAB, with the assistance from the Practical Applications for Career and Enterprises (PACE) group for the next three months to look at the funds and grant history:
 - Return on investment; and
 - Figure out how to inform and educate applicants.

Board discussion:

- Next steps to ensure dollars are important to the company;
- No requirement to spend the entire amount, but could set some aside and do something later;
- Looking for incremental amount of money that makes a difference to the company;
- EDAB has an appreciation and respect for what the staff of Community Services has done; and
- Next round of community grants will be in March or April 2015.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Sam Brentano

- Commissioner Brentano asked what county's policy is releasing dog licensing information:
 - The license information is public information.
- Requested Tamra Goettsch provide percentage of dogs licensed in Marion County;
- Education provided in licensing by interns;
- Dog Services Division wanted to have vets license the dogs;
- Inform the board of where we are with licensing relative to other counties and where we were a couple years ago; and
- Board requested a work session regarding dog licensing.

Commissioner Janet Carlson

- Pay for Success Grant:
 - Conference call and it is moving along.

Meeting adjourned at 9:57 a.m.