

AGENDA
GOVERNING BODY MEETING

GOVERNING BODY

EAST SALEM SERVICE DISTRICT

1:30 PM, MONDAY, JUNE 24, 2019

MARION COUNTY COURTHOUSE SQUARE

1. Open Meeting
2. Note Attendance
3. Public Budget Hearing
 - 3.1 Chair Open Public Hearing
 - 3.2 Present Budget
 - 3.3 Public Comment
 - 3.4 Close Public Hearing
4. Action
 - 4.1 Consider the adoption of the budget for the FY2019-20 and the approval of the Resolution making appropriations.
 - 4.2 Approve the FY2019-20 Lighting District Certification
 - 4.3 Approve the FY2019-20 Delinquent Sewer Charge Certification
 - 4.3 Approve the FY2019-20 Stormwater Fee Certification
 - 4.4 Approve the FY2019-20 Public Safety Fee Certification
 - 4.5 Consider the adoption of the supplemental budget for FY2018-19 and approval of the Resolution making appropriations.
 - 4.6 Approve the minutes of the February 5, 2019 Governing Body Meeting
 - 4.7 Approve the minutes of the March 25, 2019 Governing Body Meeting
5. Operations Update
 - 5.1 Stormwater Update - Matt Knudsen
 - 5.2 ESSD/City of Salem Tax & Fee Comparison - Dennis Mansfield
6. Comments
7. Other
8. Date of next meeting - Wednesday, January 22, 2019 at 3:00 PM in the Silverton Conference Room, Marion County Courthouse Square.
9. Adjourn

NOTIFIED:

Board of Commissioners
Legal Counsel
Budget & Advisory Committee Members
Statesman Journal Publication
Media Release
Internet
Bulletin - Marion County Public Works

FORM LB-1**NOTICE OF BUDGET HEARING**

A public meeting of the East Salem Service District will be held on June 24, 2019 at 1:30 PM in the Silverton Conference Room at Marion County Courthouse Square, 555 Court Street NE in Salem, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2019 as approved by the East Salem Service District Budget Committee. The Governing Body will also approve delinquent sewer charge certification, lighting district certification, stormwater fee certification, and public safety fee certification for FY2019-20. Minutes of the February 5, 2019 and March 25, 2019 Governing Body Meetings will be approved and issues regarding the districts will be discussed. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the office of Marion County Public Works, 5155 Silverton Rd NE, Salem, Oregon, between the hours of 8:00 AM and 5:00 PM or online at www.co.marion.or.us. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Dennis Mansfield

Telephone: (503) 588-5084

Email: dmansfield@co.marion.or.us**FINANCIAL SUMMARY - RESOURCES**

TOTAL OF ALL FUNDS	Actual Amount 2017 - 18	Adopted Budget This Year 2018 - 19	Approved Budget Next Year 2019 - 20
Beginning Fund Balance/Net Working Capital	1,187,915	1,154,428	1,118,091
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	940,016	2,634,892	2,633,505
Investment Earnings	13,199	13,000	14,000
All Other Resources Except Current Year Property Taxes	29	75	25
Total Resources	2,141,159	3,802,395	3,765,621

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Materials and Services	952,874	2,649,965	2,703,750
Contingencies	0	98,000	100,000
Fund Transfers	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	0	1,054,430	961,871
Total Requirements	952,874	3,802,395	3,765,621

The East Salem Service District has no Property Tax Levies or Indebtedness.

150-504-073-2 (Rev. 02-14)

RESOURCES
EAST SALEM SERVICE DISTRICT

General Operating Fund

Marion County

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2019-20			
	Actual		Adopted Budget This Year Year 2018-19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2016-17	First Preceding Year 2017-18						
1	9,932	13,199	13,000	1 361000 Investment Earnings	14,000	14,000	14,000	1
2	1,145,934	1,187,915	1,154,428	2 392000 Net Working Capital (accrual basis)	1,118,091	1,118,091	1,118,091	2
3				3				3
4				4 OTHER RESOURCES				4
5	-	-	1,664,315	5 341155 Enhanced Public Safety Fees	1,668,274	1,668,274	1,668,274	5
6	59,817	58,621	61,000	6 341790 Delinquent Service Charges	52,000	52,000	52,000	6
7	38,368	49,302	40,000	7 341910 Sewer Fees	35,000	35,000	35,000	7
8	238,136	202,493	235,000	8 341915 Lighting Fees	249,577	249,577	249,577	8
9	105,056	123,243	124,053	9 342551 Stormwater Commercial Fees				9
10	392,392	404,860	408,190	10 342552 Stormwater SF Residential Fees	628,654	628,654	628,654	10
11	85,521	101,499	102,334	11 342553 Stormwater MF Residential Fees				11
12	61	29	75	12 371100 Recoveries from Collections	25	25	25	12
13	1	-	-	13 372000 Over and Short				13
14				14				14
15	2,075,219	2,141,161	3,802,395	15 Total resources, except taxes to be levied	3,765,621	3,765,621	3,765,621	15
16				16 Taxes estimated to be received				16
17				17 Taxes collected in year levied				17
18	2,075,219	2,141,161	3,802,395	18 TOTAL RESOURCES	3,765,621	3,765,621	3,765,621	18

150-504-020 (rev 10-16)

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

NOTE:
The ESSD provides sewer service to East Salem customers and the City of Salem is contracted to do the billing and system maintenance. The delinquencies owed by account owners are the responsibility of ESSD to collect and pay the City. The delinquent amounts and the subsequent payment to the City are not accounted for as a revenue or expense in the budget. Marion County Financial Services considers the delinquencies as liabilities and the payment to the City as a pass through cost. Therefore these amounts are ultimately not included in the year-end summaries of resources and requirements. Additionally, the lighting fees revenue was recorded as a Property Tax Revenue. In FY 16-17 this was moved to account # 341915 - Lighting Fees.

DETAILED REQUIREMENTS

EAST SALEM SERVICE DISTRICT

General Operating Fund

	Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2019-20				
	Actual		Adopted Budget		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
	Second Preceding Year 2016-17	First Preceding Year 2017-18	This Year Year 2018-19						
1				1	MATERIALS AND SERVICES				1
2	9	106	100	2	521010 Office Supplies	100	100	100	2
3	31	-	-	3	521030 Field Supplies	-	-	-	3
4	25	-	-	4	521210 Gasoline	-	-	-	4
5	17	-	-	5	521240 Automotive Supplies	-	-	-	5
6	6	-	-	6	521241 Oil and Lubricants	-	-	-	6
7	98	-	-	7	521300 Safety Clothing	-	-	-	7
8	211,652	210,952	215,000	8	524020 Street Light Electricity	275,000	275,000	275,000	8
9	3,160	3,190	3,220	9	525150 Audit Services	4,100	4,100	4,100	9
10	14,443	19,674	15,000	10	525360 Public Works Services	22,000	22,000	22,000	10
11	638,884	695,946	730,530	11	525370 Stormwater Services	713,000	713,000	713,000	11
12	-	-	1,664,315	12	525400 Public Safety Program Services	1,645,000	1,645,000	1,645,000	12
13	4,675	7,172	5,000	13	525510 Legal Services	3,000	3,000	3,000	13
14	59	-	200	14	525710 Printing Services	200	200	200	14
15	1,083	1,668	1,500	15	525715 Advertising	1,500	1,500	1,500	15
16	914	1,185	1,100	16	525735 Mail Services	1,100	1,100	1,100	16
17	-	-	-	17	526061 Storm Drain Maintenance	-	-	-	17
18	76	-	150	18	527300 Equipment Rental	150	150	150	18
19	11,412	11,954	12,500	19	528110 Liability Insurance Premiums	37,250	37,250	37,250	19
20	760	1,028	800	20	529300 Dues and Memberships	800	800	800	20
21	-	-	450	21	529860 Permits	450	450	450	21
22	-	-	100	22	529880 Recording Charges	100	100	100	22
23				23					23
24				24	CAPITAL OUTLAY				24
25	-	-	-	25	533170 Road Construction	-	-	-	25
26				26					26
27				27	TRANSFERS OUT				27
28	-	-	-	28	561515 Transfer to Stormwater Mgt	-	-	-	28
29				29					29
30				30	CONTINGENCY				30
31	-	-	98,000	31	571010 Contingency	100,000	100,000	100,000	31
32				32					32
33				33	UNAPPROPRIATED ENDING FUND BALANCE				33
34	-	-	1,054,430	34	573010 Unapprop Ending Fund Balance	961,871	961,871	961,871	34
35				35					35
36				36	Total Full Time Equivalent (FTE)*				36
37				37	Ending balance (prior years)				37
38	-	-	1,054,430	38	UNAPPROPRIATED ENDING FUND BALANCE	961,871	961,871	961,871	38
39	887,304	952,875	3,802,395	39	TOTAL REQUIREMENTS	3,765,621	3,765,621	3,765,621	39

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

To assessor of Marion County

FORM LB-50 2019-2020

Check here if this is an amended form.

- Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The East Salem Service District has the responsibility and authority to place the following property tax, fee, charge or assessment
District Name

on the tax roll of Marion County. The property tax, fee, charge or assessment is categorized as stated by this form.
County Name

<u>5155 Silvertown Rd NE</u> <small>Mailing Address of District</small>	<u>Salem</u> <small>City</small>	<u>OR</u> <small>State</small>	<u>97305</u> <small>ZIP code</small>	<u>June 18, 2018</u> <small>Date</small>
<u>Dennis Mansfield Jr.</u> <small>Contact Person</small>	<u>Budget Officer</u> <small>Title</small>	<u>(503) 588-5084</u> <small>Daytime Telephone</small>	<u>dmansfield@co.marion.or.us</u> <small>Contact Person E-Mail</small>	

CERTIFICATION - You **must** check one box if your district is subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

		Subject to General Government Limits	
		Rate -or- Dollar Amount	
1.	Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . . .	1	Excluded from Measure 5 Limits Dollar Amount of Bond Levy
2.	Local option operating tax	2	
3.	Local option capital project tax	3	
4.	City of Portland Levy for pension and disability obligations	4	
5a.	Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	5a.	
5b.	Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001	5b.	
5c.	Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b)	5c.	0

PART II: RATE LIMIT CERTIFICATION

6.	Permanent rate limit in dollars and cents per \$1,000	6	
7.	Election date when your new district received voter approval for your permanent rate limit	7	
8.	Estimated permanent rate limit for newly merged/consolidated district	8	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

	Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1	Lighting Assessment (ORS 451.510)		219,153.48
2	Delinquent Sewer Service Charge (ORS 454.225)		187,282.70
3	Stormwater Fee (ORS 451.510)		595,116.04
4	Public Safety Fee Assesment (ORS 451.510)		1,670,160.00

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS ___ 451.510 & 454.225

BEFORE THE BOARD OF COMMISSIONERS FOR MARION COUNTY
STATE OF OREGON ACTING AS GOVERNING BODY
EAST SALEM SERVICE DISTRICT

In the Matter of Making)
Appropriations to Adopt)
Budget)

R E S O L U T I O N # _____

BE IT RESOLVED that the Board of County Commissioners, acting as the Governing Body of the East Salem Service District, hereby adopts the budget approved by the budget committee of the East Salem Service District on May 15, 2019 now on file in the District office.

BE IT RESOLVED that the amounts of the fiscal year beginning July 1, 2019 and for the purposes shown below are hereby appropriated as follows:

GENERAL OPERATING FUND:

Materials and Services	\$ 2,703,750
Contingencies	\$ 100,000
Unappropriated Ending Balance and Reserved for Future Expenditure	\$ 961,871
Total	<u>\$ 3,765,621</u>

ADOPTED and appropriated by the Governing Body at the meeting of June 24, 2019.

MARION COUNTY BOARD OF COMMISSIONERS
ACTING AS GOVERNING BODY
EAST SALEM SERVICE DISTRICT

Chair

Commissioner

Commissioner

CERTIFICATION TO ASSESSOR OF ANNUAL ASSESSMENT
FOR YEAR 2019-20
Lighting Assessment District Within
East Salem Service District

WHEREAS, the Board of Commissioners of Marion County, Oregon, Governing Body of the East Salem Service District, pursuant to the provisions of ORS 451.510 and ORS 372.180, is required each year, to determine the amount of money necessary to be raised by assessment to operate and maintain street lighting facilities within the lighting assessment district for the ensuing year; and this amount when determined by the Board of Commissioners shall constitute an assessment upon all the properties benefited, and to certify the same to the County Assessor each year; NOW, THEREFORE,

WE, THE BOARD OF COMMISSIONERS OF MARION COUNTY, OREGON, as Governing Body of the East Salem Service District, hereby certify as follows:

1. That we are the duly elected Board of Commissioners of Marion County, Oregon, acting as governing body of the East Salem Service District;
2. That we have determined and computed the amount of money necessary to be raised by assessment to operate and maintain street lighting facilities within the East Salem Service District for the ensuing year, including administrative costs and estimated delinquencies on assessments in the amount of \$219,153.48.
3. The attached hereto, marked Exhibit A, is a true and correct list of the properties within the lighting assessment district within the East Salem Service District giving the description and an ownership of each property and the proper assessment and apportionment of costs and expenses to be assessed against the respective properties for installation, operation and maintenance of street lighting facilities for the ensuing fiscal year;
4. That the attached list is hereby certified to the County Assessor and the amounts shown on the attached list are certified to be added to the appropriate tax accounts for the respective properties indicated, pursuant to the above statutes.

Dated at Salem, Oregon, this 24th day of June 2019.

MARION COUNTY BOARD OF COMMISSIONERS
ACTING AS GOVERNING BODY
EAST SALEM SERVICE DISTRICT

Chair

Commissioner

Commissioner

East Salem Service District
Lighting Assessment FY 2019-20
Certified to the Marion County Tax Assessor

Code	Tax ID	Name	Situs	Amount
SA465	R54676	SOUTHFORK PROPERTIES LLC		\$ 25.62
SA465	R22154	SOUTHFORK PROPERTIES LLC	4861-4869 BLOSSOM CT NE	\$ 25.62
SA465	R22150	SOUTHFORK PROPERTIES LLC	4851-4859 BLOSSOM CT NE	\$ 25.62
SA465	R69223	SVENSON,SONJA LEE	4771 GLENDALE AVE NE	\$ 25.62
SA465	R59489	SANTANA VILLAGE PARK ASSOCIATION	850 SHAWNEE DR SE	\$ 25.62
SA465	R22576	AT&T COMMUNICATIONS	3557 CARMELLE CT NE	\$ 25.62
SA465	R23090	PORTLAND GENERAL ELECTRIC CO		\$ 25.62
SA465	R48157	PORTLAND GENERAL ELECTRIC CO	170 ELMA AVE NE	\$ 25.62
SA465	R48156	PORTLAND GENERAL ELECTRIC CO	100 BLK ELMA AVE NE	\$ 25.62
SA465	R48155	PORTLAND GENERAL ELECTRIC CO	100 ELMA AVE NE	\$ 25.62
SA465	R44665	CEDAR TREE CONDOS LLC	774 CONCORD ST NE	\$ 25.62
SA465	R44666	CEDAR TREE CONDOS LLC	776 CONCORD ST NE	\$ 25.62
SA465	R44667	CEDAR TREE CONDOS LLC	778 CONCORD ST NE	\$ 25.62
SA465	R44668	CEDAR TREE CONDOS LLC	782 CONCORD ST NE	\$ 25.62
SA465	R44669	CEDAR TREE CONDOS LLC	784 CONCORD ST NE	\$ 25.62
SA465	R44670	CEDAR TREE CONDOS LLC	786 CONCORD ST NE	\$ 25.62
SA465	R44671	CEDAR TREE CONDOS LLC	804 CONCORD ST NE	\$ 25.62
SA465	R44672	CEDAR TREE CONDOS LLC	806 CONCORD ST NE	\$ 25.62
SA465	R44674	CEDAR TREE CONDOS LLC	808 CONCORD ST NE	\$ 25.62
SA465	R44675	CEDAR TREE CONDOS LLC	812 CONCORD ST NE	\$ 25.62
SA465	R44676	CEDAR TREE CONDOS LLC	814 CONCORD ST NE	\$ 25.62
SA465	R44677	CEDAR TREE CONDOS LLC	816 CONCORD ST NE	\$ 25.62
SA465	R44678	CEDAR TREE CONDOS LLC	818 CONCORD ST NE	\$ 25.62
SA465	R44679	CEDAR TREE CONDOS LLC	820 CONCORD ST NE	\$ 25.62
SA465	R44680	CEDAR TREE CONDOS LLC	822 CONCORD ST NE	\$ 25.62
SA465	R44681	CEDAR TREE CONDOS LLC	824 CONCORD ST NE	\$ 25.62
SA465	R44685	CEDAR TREE CONDOS LLC	830 CONCORD ST NE	\$ 25.62
SA465	R44686	CEDAR TREE CONDOS LLC	832 CONCORD ST NE	\$ 25.62
SA465	R44687	CEDAR TREE CONDOS LLC	834 CONCORD ST NE	\$ 25.62
SA465	R44688	CEDAR TREE CONDOS LLC	836 CONCORD ST NE	\$ 25.62
SA465	R44689	CEDAR TREE CONDOS LLC	838 CONCORD ST NE	\$ 25.62
SA465	R44690	CEDAR TREE CONDOS LLC	840 CONCORD ST NE	\$ 25.62
SA465	R57225	JONES,MARK A	3652 BELL RD NE	\$ 25.62
SA465	R57226	DOMINQUEZ,ANNA M	3654 BELL RD NE	\$ 25.62
SA465	R57227	TOBIAS,CARLOS ALBERTO TOBIAS	3656 BELL RD NE	\$ 25.62
SA465	R57228	LEE,JOSEPH M	3658 BELL RD NE	\$ 25.62
SA465	R57229	HENRY,JAMIE L	3660 BELL RD NE	\$ 25.62
SA465	R57230	GJONNES,REBECCA	3662 BELL RD NE	\$ 25.62
SA465	R57231	SILVA,LEO &	3676 BELL RD NE	\$ 25.62
SA465	R57232	CINNAMON,JEREMIAH &	3678 BELL RD NE	\$ 25.62
SA465	R57233	GREEN,STACY	3680 BELL RD NE	\$ 25.62
SA465	R57234	JIMENEZ,AGUEDA &	3682 BELL RD NE	\$ 25.62
SA465	R57235	HOGAN,JOAN M	3684 BELL RD NE	\$ 25.62
SA465	R57236	ARROYO,RAFAEL P	3686 BELL RD NE	\$ 25.62
SA465	R57237	TERRONES,CHRISTOPHER N	3664 BELL RD NE	\$ 25.62
SA465	R57238	BARIKZI,MARY ANN CARLOS &	3666 BELL RD NE	\$ 25.62
SA465	R57240	SIEBLER,MICHAEL R	3670 BELL RD NE	\$ 25.62
SA465	R57241	YANG,WEI YU	3672 BELL RD NE	\$ 25.62



Marion County

OREGON

**EAST SALEM
SERVICE DISTRICT**

**BOARD OF
COMMISSIONERS**

Kevin Cameron
Sam Brentano
Colm Willis

DIRECTOR

Brian Nicholas, P.E.

**ADMINISTRATION/
OPERATIONS**

503-588-5084

June 24, 2019

Marion County Assessor's Office
c/o Tom Rohlfiing
555 Court St NE, Ste 2233
Salem, OR 97301

Dear Mr. Rohlfiing:

As Governing Body of the East Salem Service District and pursuant to the provisions of ORS 454.225 and Rules and Regulations adopted by said district, we hereby certify as follows:

1. That the itemized list of delinquent sewer service charges attached hereto and marked Exhibit "B" is in the total sum of \$187,282.70.
2. That payment of said delinquent charges had not been received through normal billing and collection procedures.
3. That each sewer service charge certified includes a twenty percent penalty and a \$25.00 administration charge.
4. That the amounts shown as certified should be added to the appropriate tax accounts indicated, pursuant to the above-mentioned statute and regulations.

Dated at Salem, Oregon, this 24th day of June, 2019.

Respectfully submitted,

**MARION COUNTY BOARD OF COMMISSIONERS
ACTING AS GOVERNING BODY FOR
EAST SALEM SERVICE DISTRICT**

Chair, Governing Body

East Salem Service District
Delinquent Sewer Service Charges FY 2019-20
Certified to the Marion County Tax Assessor

Tax ID	Name	Situs	Amount
R61767	ZAVALA,RODRIGO R FLORES & ZARATE,MARIA J CABRERA	3701 MICHEL ST NE	\$ 116.15
R54663	HOMESALES INC	4857 38TH PL NE	\$ 588.78
R54663	JUAN,ALONZO F & MENDEZ,JUANA ANDRES	4857 38TH PL NE	\$ 311.85
R54662	LETTENMAIER,DEAN H JR	4867 38TH PL NE	\$ 292.00
R49791	ALLISON,JEFFREY C & JOYCE A	4765 LILAC LN NE	\$ 310.43
R49791	ALLISON,JEFFREY C & ALLISON,JOYCE A	4765 LILAC LN NE	\$ 311.85
R22119	HENDERSON,PATRICIA D	4783 38TH AVE NE	\$ 4,928.64
R22119	HENDERSON,PATRICIA D	4783 38TH AVE NE	\$ 2,330.22
R58642	WEIGEL,JOHN PAUL & GILLIS,SHERRIE L	4029 HAYESVILLE DR NE	\$ 120.62
R22191	REPPETO,VICTOR & REPPETO,ELIZABETH	4162 HAYESVILLE DR NE	\$ 310.43
R22191	REPPETO,VICTOR & REPPETO,ELIZABETH	4162 HAYESVILLE DR NE	\$ 311.85
R22191	REPPETO,VICTOR & REPPETO,ELIZABETH	4172 HAYESVILLE DR NE	\$ 310.43
R22191	REPPETO,VICTOR & REPPETO,ELIZABETH	4172 HAYESVILLE DR NE	\$ 311.85
R22191	REPPETO,VICTOR & REPPETO,ELIZABETH	4192 HAYESVILLE DR NE	\$ 310.43
R22191	REPPETO,VICTOR & REPPETO,ELIZABETH	4192 HAYESVILLE DR NE	\$ 311.85
R49220	KUDNA,LAURIE A	3660 MIDDLE GROVE DR NE	\$ 356.82
R49220	KUDNA,LAURIE A	3660 MIDDLE GROVE DR NE	\$ 311.85
R55635	WEGSCHEIDER,BROCK	4769 INDIANA AVE NE	\$ 120.62
R49200	BARLOW,SHANNON A	4960 HANCOCK AVE NE	\$ 356.82
R49200	BARLOW,SHANNON A	4960 HANCOCK AVE NE	\$ 311.85
R53349	WILSON,NICHOLAS D	552 CONNECTICUT AVE SE	\$ 116.15
R53346	SPAGHT,TRACY L	592 CONNECTICUT AVE SE	\$ 654.03
R53346	SPAGHT,TRACY L	592 CONNECTICUT AVE SE	\$ 512.94
R53342	EDMONDS,TARI L	652 CONNECTICUT AVE SE	\$ 150.48
R344575	CHING,CLIFFORD K	4210 SCHAFFER RD NE	\$ 116.15
R344575	LAMAS,MIGUEL ANGEL T	4210 SCHAFFER RD NE	\$ 298.46
R24280	DUNAWAY,KRISTIN	344 45TH AVE SE	\$ 364.82
R24280	DUNAWAY,KRISTIN	344 45TH AVE SE	\$ 227.46
R24265	ALLENBY,BLAKELY	463 45TH AVE SE	\$ 97.42
R24264	ANDERSON,CHRISTOPHER A & ANDERSON,JENNIFER L	464 45TH AVE SE	\$ 257.51
R24264	ANDERSON,CHRISTOPHER A & ANDERSON,JENNIFER L	464 45TH AVE SE	\$ 263.18
R52187	SANTOS,JAVAN W & RAY,ALISA N	4505 STATE ST	\$ 264.42
R45212	GRACE BAPTIST CHURCH OF SALEM	4150 HUDSON AVE NE	\$ 73.70
R55709	HERNANDEZ,RUBIA BERMUDEZ	4676 CAROLINA AVE NE	\$ 616.07
R55709	HERNANDEZ,RUBIA BERMUDEZ	4676 CAROLINA AVE NE	\$ 619.00
R22339	RENDON,CARLOS M & RENDON,SILVIA	3980 IBEX ST NE	\$ 168.42
R53388	PICKETT,ANDREW L	614 45TH PL SE	\$ 266.08
R53385	FRONT DOOR ENTERPRISES LLC	654 45TH PL SE	\$ 83.34
R53360	WRIGHT,KYLE B & ARMENTA-TAYLOR,KRISTINA J	663 45TH PL SE	\$ 270.46
R53360	ARMENTA,SYLVIA LORRAINE	663 45TH PL SE	\$ 191.75
R53374	KNORI,CHRISTOPHER J & KNORI,GINGER M	536 46TH AVE SE	\$ 301.79
R53374	CABALLERO,JORGE LUNA	536 46TH AVE SE	\$ 307.82
R53396	VICKSTROM,TYSON E	605 46TH AVE SE	\$ 364.04
R53396	VICKSTROM,TYSON E	605 46TH AVE SE	\$ 352.46
R53382	PERALTA,LOURDES N	686 46TH AVE SE	\$ 320.18
R53382	REDDEKOPP,PETER	686 46TH AVE SE	\$ 414.95
R53401	SANDOVAL,MARCOS & SANDOVAL,CANDIDA	695 46TH AVE SE	\$ 67.28



Marion County

OREGON

**EAST SALEM
SERVICE DISTRICT**

**BOARD OF
COMMISSIONERS**

Kevin Cameron
Sam Brentano
Colm Willis

DIRECTOR

Brian Nicholas, P.E.

**ADMINISTRATION/
OPERATIONS**

503-588-5084

June 24, 2019

Marion County Assessor's Office
c/o Tom Rohlifing
555 Court St NE, Ste 2233
Salem, OR 97301

Dear Mr. Rohlifing:

As Governing Body of the East Salem Service District and pursuant to the provisions of ORS 451.510 and ORS 454.225, we hereby certify as follows:

1. That the itemized list of Stormwater fees attached hereto and marked Exhibit "C" is in the total sum of \$595,116.04.
2. That the amounts shown as certified should be added to the appropriate tax accounts indicated, pursuant to the above-mentioned statute.

Dated at Salem, Oregon, this 24th day of June, 2019.

Respectfully submitted,

**MARION COUNTY BOARD OF COMMISSIONERS
ACTING AS GOVERNING BODY FOR
EAST SALEM SERVICE DISTRICT**

Chair, Governing Body

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East Salem Service District
Stormwater Fee Assessment FY 2019-20
Certified to the Marion County Tax Assessor

SA Code	Tax ID	Name	Situs	Amount
SA463	R10003	MCLAIN VILLAGE WATER DEPT	MCLAIN VILLAGE WATER DEPT	\$ 54.60
SA463	R135797	MANNING,SCOTT J	4202 HAYESVILLE DR NE	\$ 54.60
SA463	R135798	HAWLEY,SAMUEL L	4694 REIMANN ST NE	\$ 54.60
SA463	R136328	HARO,JUAN M &	729 WILDROSE LN SE	\$ 54.60
SA463	R136329	KUZMENKO,DENIS SERGEY &	739 WILDROSE LN SE	\$ 54.60
SA463	R136330	WILKALIS,AARON E	712 BUSTER LN SE	\$ 54.60
SA463	R136331	LINTON,RICHARD THOMAS	722 BUSTER LN SE	\$ 54.60
SA463	R170000	GUERRAZZI,VALDEZ L	516 ODA LN SE	\$ 54.60
SA463	R22037	BETTER OREGON HOMES LLC	4752 HAYESVILLE DR NE	\$ 54.60
SA463	R22074	THOMAS,CATHLEEN S	4219 HAYESVILLE DR NE	\$ 54.60
SA463	R22075	HALL,KRYSTAL	4215 HAYESVILLE DR NE	\$ 54.60
SA463	R22076	JUDGE,JARROD M &	4509 HAYESVILLE DR NE	\$ 54.60
SA463	R22093	JODY BOSTATER LLC	4760 PORTLAND RD NE	\$ 916.68
SA463	R22094	NORTHWEST LTD	4746 PORTLAND RD NE	\$ 1,368.60
SA463	R22095	MCDONALD'S USA LLC	4706 PORTLAND RD NE	\$ 212.04
SA463	R22096	BRIDGES,BRYAN &	3955 HAYESVILLE DR NE	\$ 77.16
SA463	R22097	EVELYN K ZIELINSKI TR &	4703 PORTLAND RD NE	\$ 302.76
SA463	R22098	C JAMES & ELIZABETH ANNE ZIELINSKI JRT &	4703 PORTLAND RD NE	\$ 129.72
SA463	R22100	VERSAILLES APARTMENTS LLC	3985-3999 HAYESVILLE DR NE	\$ 296.28
SA463	R22101	SHERMAN LT &	3965-3967 HAYESVILLE DR NE	\$ 88.68
SA463	R22102	EVELYN K ZIELINSKI TR &	4715 PORTLAND RD NE	\$ 71.40
SA463	R22103	4723 PORTLAND ROAD LLC	4723 PORTLAND RD NE	\$ 490.92
SA463	R22104	4723 PORTLAND ROAD LLC		\$ 478.68
SA463	R22105	PIERCE,DELVINA M &	4733 LANCASTER DR NE	\$ 54.60
SA463	R22106	PIERCE,DELVINA M &	PIERCE,DELVINA M &	\$ 54.60
SA463	R22107	NORTH LANCASTER	4743-4753 LANCASTER DR NE	\$ 1,171.56
SA463	R22108	TRAILER PARK VILLAGE LLC	4733 PORTLAND RD NE	\$ 342.36
SA463	R22109	TRAILER PARK VILLAGE LLC	4741 PORTLAND RD NE	\$ 210.36
SA463	R22110	TRAILER PARK VILLAGE LLC	4733 PORTLAND RD NE	\$ 224.52
SA463	R22111	JODY BOSTATER LLC	4762 PORTLAND RD NE	\$ 96.36
SA463	R22113	LEACH,RUSSELL D 50% &	4764 PORTLAND RD NE	\$ 828.60
SA463	R22114	NIPA PROPERTIES LLC		\$ 134.76
SA463	R22115	CHENG,MICHAEL H &	4799 PORTLAND RD NE	\$ 194.76
SA463	R22117	NIPA PROPERTIES LLC	4775 PORTLAND RD NE	\$ 329.64
SA463	R22118	WILEY COYOTE PROPERTIES LLC	4792 PORTLAND RD NE	\$ 72.12
SA463	R22119	HENDERSON,PATRICIA D	4783 38TH AVE NE	\$ 253.80
SA463	R22120	SIMS,CARL E &	3500 BLOSSOM DR NE	\$ 54.60
SA463	R22121	SIMS,CARL E &	3540 BLOSSOM DR NE	\$ 63.72
SA463	R22123	SONG 4861 LANCASTER DR NE LLC	4861 LANCASTER DR NE	\$ 236.28
SA463	R22124	GARCIA,MARCO A	4785 38TH AVE NE	\$ 82.20
SA463	R22125	4850 PORTLAND RD LLC	4850 PORTLAND RD NE	\$ 247.56
SA463	R22126	STRAUSLIN,SUSAN M	3790 BLOSSOM DR NE	\$ 61.56
SA463	R22127	HERNANDEZ,FRANCISCO &	3710 BLOSSOM DR NE	\$ 57.24
SA463	R22129	ADVANTAGE HOLDINGS LLC	3680 BLOSSOM DR NE	\$ 57.96
SA463	R22130	ESPINOSA,ESMERALDA	3605 BLOSSOM DR NE	\$ 54.60
SA463	R22131	DAVALOS,ROBERTO BOTELLO &	3603 BLOSSOM DR NE	\$ 54.60
SA463	R22132	DEBORA S JENSEN MARITAL TR &	3555 BLOSSOM DR NE	\$ 88.20
SA463	R22140	SEVERIN,JAMES M	4871 LANCASTER DR NE	\$ 192.36
SA463	R22145	DAVALOS,ROBERTO BOTELLO &		\$ 54.60
SA463	R22146	DEBORA S JENSEN MARITAL TR &	3555 BLOSSOM DR NE	\$ 110.04
SA463	R22148	STARLITE MHC LLC	4882 LANCASTER DR NE	\$ 3,312.36
SA463	R22149	SOUTHFORK PROPERTIES LLC		\$ 70.68



Marion County

OREGON

**EAST SALEM
SERVICE DISTRICT**

**BOARD OF
COMMISSIONERS**

Kevin Cameron
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Colm Willis

DIRECTOR

Brian Nicholas, P.E.

**ADMINISTRATION/
OPERATIONS**

503-588-5084

June 24, 2019

Marion County Assessor's Office
c/o Tom Rohlfiing
555 Court St NE, Ste 2233
Salem, OR 97301

Dear Mr. Rohlfiing:

As Governing Body of the East Salem Service District and pursuant to the provisions of ORS 451.510 and ORS 454.225, we hereby certify as follows:

1. That the itemized list of Law Enforcement fees attached hereto and marked Exhibit "D" is in the total sum of \$1,670,160.00.
2. That the amounts shown as certified should be added to the appropriate tax accounts indicated, pursuant to the above-mentioned statute.

Dated at Salem, Oregon, this 24th day of June, 2019.

Respectfully submitted,

**MARION COUNTY BOARD OF COMMISSIONERS
ACTING AS GOVERNING BODY FOR
EAST SALEM SERVICE DISTRICT**

Chair, Governing Body

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East Salem Service District
 Public Safety Fee Assessment FY 2019-20
 Certified to the Marion County Tax Assessor

SA Code	Tax ID	Name	Situs	Amount	Type
SA464	R69223	SVENSON,SONJA LEE	4771 GLENDALE AVE NE	\$ 120.00	Res
SA464	R59444	STORME,JOHN P	4538 BOULDER DR SE	\$ 120.00	Res
SA464	R59492	DUMANOVSKY,ALEX &	4526 BOULDER DR SE	\$ 120.00	Res
SA464	R59443	STORME,JOHN P	4540 BOULDER DR SE	\$ 120.00	Res
SA464	R59493	DUMANOVSKY,ALEX &	4528 BOULDER DR SE	\$ 120.00	Res
SA464	R61898	GOAD,BRADLEY C &	3154 COMBER CT NE	\$ 120.00	Res
SA464	R59670	SHUM,PAUL H S	4881 ELKHORN DR SE	\$ 120.00	Res
SA464	R55614	SWAN,KATHLEEN D	4740 GLENDALE AVE NE	\$ 120.00	Res
SA464	R59528	CEJA,MARCO A	4745 BUFFALO DR SE	\$ 120.00	Res
SA464	R59648	WEIGEL LLC	4882 ELKHORN DR SE	\$ 120.00	Res
SA464	R59428	KELLEY,SUZIE	4547 BOULDER DR SE	\$ 120.00	Res
SA464	R59496	JOHN P STORME RLT &	4544 BOULDER DR SE	\$ 120.00	Res
SA464	R59527	SHUM,PAUL H S	4735 BUFFALO DR SE	\$ 120.00	Res
SA464	R59514	JAMES A MCDONALD TR &	4636 BUFFALO CT SE	\$ 120.00	Res
SA464	R59507	CHATEAU LLC	4635 BUFFALO CT SE	\$ 120.00	Res
SA464	R59504	4665 BUFFALO COURT SE LLC	4665 BUFFALO CT SE	\$ 120.00	Res
SA464	R59503	4675 BUFFALO COURT SE LLC	4675 BUFFALO CT SE	\$ 120.00	Res
SA464	R59546	WEIGEL LLC	4824 CHINOOK CT SE	\$ 120.00	Res
SA464	R53779	DONALD S GROVE RLT 50% &	1192 ARABIAN AVE SE	\$ 120.00	Res
SA464	R47765	CANACA,JULIO ALVAREZ &	4778 BENTON CT NE	\$ 120.00	Res
SA464	R61877	BALDWIN,LARRY	3261 SANDAL CT NE	\$ 120.00	Res
SA464	R61806	SCHONING,MICHELLE	2817 TIDE CT NE	\$ 120.00	Res
SA464	R59530	MAYER,DAVID &	4765 BUFFALO DR SE	\$ 120.00	Res
SA464	R59531	MAYER,DAVID &	4775 BUFFALO DR SE	\$ 120.00	Res
SA464	R59513	JAMES A MCDONALD TR &	4626 BUFFALO CT SE	\$ 120.00	Res
SA464	R59508	CHATEAU LLC	4625 BUFFALO CT SE	\$ 120.00	Res
SA464	R59549	CROSS,BRIAN &	4844 CHINOOK CT SE	\$ 120.00	Res
SA464	R59548	FRAGOSO,ESDRAS MIZAE DIAZ	4834 CHINOOK CT SE	\$ 120.00	Res
SA464	R59547	HAYTON,KELSEY	4828 CHINOOK CT SE	\$ 120.00	Res
SA464	R59740	DERKSEN,BRYAN J &	4562 CHIPPEWA CT SE	\$ 120.00	Res
SA464	R61827	GOFF,DANNY PETER	2815 SURF CT NE	\$ 120.00	Res
SA464	R61826	COFFEY,KATHLEEN E	2825 SURF CT NE	\$ 120.00	Res
SA464	R61878	CHADWICK,RENEE D	3241 SANDAL CT NE	\$ 120.00	Res
SA464	R59519	TERESA JUNE GRAHAM TR &	4686 BUFFALO CT SE	\$ 120.00	Res
SA464	R59516	OLYMPUS FAMILY LP	4656 BUFFALO CT SE	\$ 120.00	Res
SA464	R59515	OLYMPUS FAMILY LP	4646 BUFFALO CT SE	\$ 120.00	Res
SA464	R59669	SHUM,PAUL H S	4871 ELKHORN DR SE	\$ 120.00	Res
SA464	R59506	HEGGEM,KIMBERLY M	4645 BUFFALO CT SE	\$ 120.00	Res
SA464	R61918	KOENIG,EDWARD J &	3223 COMBER CT NE	\$ 120.00	Res
SA464	R61786	STEWART,NORMAN C	2977 TIDE CT NE	\$ 120.00	Res
SA464	R61785	KELLY RLT &	2987 TIDE CT NE	\$ 120.00	Res
SA464	R59431	RICHARDSON,CYNTHIA A	4529 BOULDER DR SE	\$ 120.00	Res
SA464	R59521	MICHAEL E BETTENCOURT AND	888 SHENANDOAH DR SE	\$ 120.00	Res
SA464	R59522	MICHAEL E BETTENCOURT AND	898 SHENANDOAH DR SE	\$ 120.00	Res
SA464	R59537	TAT,JOHN &	4756 BUFFALO DR SE	\$ 120.00	Res
SA464	R59536	TAT,JOHN &	4746 BUFFALO DR SE	\$ 120.00	Res
SA464	R59518	FISCUS,ROGER L &	4676 BUFFALO CT SE	\$ 120.00	Res
SA464	R59517	FISCUS,ROGER L &	4666 BUFFALO CT SE	\$ 120.00	Res
SA464	R53883	TITUS,NICHOLAS J	4738 SHETLAND CT SE	\$ 120.00	Res
SA464	R61899	STATE OF OREGON ESTATE ADMIN	3134 COMBER CT NE	\$ 120.00	Res
SA464	R61810	ORR,ROGER W &	2867 TIDE CT NE	\$ 120.00	Res
SA464	R59529	CEJA,MARCO A	4755 BUFFALO DR SE	\$ 120.00	Res
SA464	R59672	YOUMANS,THOMAS R	4866 PENNSYLVANIA AVE SE	\$ 120.00	Res
SA464	R59673	YOUMANS,THOMAS R	4862 PENNSYLVANIA AVE SE	\$ 120.00	Res
SA464	R59700	NORWOOD,JEFFREY &	4808 BUFFALO DR SE	\$ 120.00	Res
SA464	R59699	NORWOOD,JEFFREY &	4806 BUFFALO DR SE	\$ 120.00	Res
SA464	R59497	JOHN P STORME RLT &	4546 BOULDER DR SE	\$ 120.00	Res
SA464	R59505	NOIR ASSOCIATES LLC	4655 BUFFALO CT SE	\$ 120.00	Res
SA464	R53866	BELL,TAYLER M	4753 SORREL CT SE	\$ 120.00	Res
SA464	R47767	LOPEZ,JAVIER R &	4768 BENTON CT NE	\$ 120.00	Res
SA464	R47769	TORNERO,HECTOR &	4758 BENTON CT NE	\$ 120.00	Res
SA464	R47771	4748 BENTON LLC	4748 BENTON CT NE	\$ 120.00	Res
SA464	R329353	DRAIS,DAWN M	3959 HOLT LOOP NE	\$ 120.00	Res
SA464	R329360	ALTAMIRANO,MARIA C	3958 WITTER LN NE	\$ 120.00	Res
SA464	R61795	CEJA,JOSE	2918 TIDE CT NE	\$ 120.00	Res
SA464	R61840	LUBBES,ERIC J &	2945 SURF CT NE	\$ 120.00	Res

BEFORE THE BOARD OF COMMISSIONERS FOR MARION COUNTY
STATE OF OREGON ACTING AS GOVERNING BODY
EAST SALEM SERVICE DISTRICT

In the Matter of the First Regular)
Supplemental Budget for)
Fiscal Year 2018-19)

R E S O L U T I O N # _____

This matter came before the Governing Body of the East Salem Service District at its scheduled public meeting on June 24, 2019, to consider adopting the first regular supplemental budget and make appropriations for fiscal year 2018-19.

WHEREAS, the District has requested budget adjustments due to unforeseen circumstances as described in the explanation attached hereto and marked Exhibit "A" and by this reference made a part hereof; and

WHEREAS, the District Budget Officer has reviewed the requests and recommends a first regular supplemental budget for fiscal year 2018-19 to the Governing Body;

BE IT RESOLVED that the Board of County Commissioners, acting as the Governing Body of the East Salem Service District, hereby adopts the first regular supplemental budget for the fiscal year 2018-19.

BE IT RESOLVED that for the fiscal year beginning July 1, 2018, the amounts for the purposes shown in the attached schedule, and by this reference made a part hereof, are hereby appropriated.

DATED at Salem, Oregon this 24th day of June, 2019.

MARION COUNTY BOARD OF COMMISSIONERS
ACTING AS GOVERNING BODY
EAST SALEM SERVICE DISTRICT

Chair

Commissioner

Commissioner

Exhibit A

East Salem Service District
 First Supplemental Budget Request
 Fiscal Year 2018-19

	Fund No. and Name: 531 East Salem Service District		
	Current Budget	1st Supplemental Increase / (Decrease)	Revised Budget
Resources:			
Charges for Services	2,634,892		2,634,892
Interest	13,000		13,000
Other Revenues	75		75
Net Working Capital	1,154,428	33,857	1,188,285
Total Resources	3,802,395	33,857	3,836,252
Requirements:			
Materials and Services	2,649,965	45,000	2,694,965
Contingency	98,000	(11,143)	86,857
Ending Fund Balance	1,054,430		1,054,430
Total Requirements	3,802,395	33,857	3,836,252
FTE:	-	-	-

Justification for the request and changes in FTE.

Resources

\$33,857 increase in Net Working Capital to match actual

Requirements

\$33,857 increase, a net of:

\$45,000 increase in Materials and Services a net of:

\$25,000 increase in Liability Insurance due to the additional Public Safety expense

\$15,000 increase in street light electricity for added lights to the district

\$5,000 increase in legal fees for legal services

\$11,143 decrease in Contingency

Net Change

The net change to the 531 - East Salem Service District General Operating Fund is an increase of \$33,857

MINUTES
REGULAR MEETING

GOVERNING BODY
EAST SALEM SERVICE DISTRICT
3:29 PM, THURSDAY, FEBRUARY 5, 2019
SILVERTON CONFERENCE ROOM
MARION COUNTY COURTHOUSE SQUARE

MEETING OPENED: Commissioner Kevin Cameron opened the meeting and noted the following attendance:

ATTENDANCE: Commissioner Kevin Cameron, Commissioner Sam Brentano, Commissioner Colm Willis, Scott Norris - Legal Counsel, Dennis Mansfield - Public Works, Matt Knudsen - Public Works, Roxanne Fleming - Public Works, Stephanie Rosentrater - Public Works, Terry Beilke, Earl Horton – ESSD Budget Committee, Cynthia Granatir – Finance, Michael Johnson - ESSD Advisory Committee, Gerry Wimer - ESSD Advisory Committee, Doug Barrow – ESSD Budget Committee, Thomas Kissinger - Public Works, Rebecca Hillyer - Chemeketa Community College, Thomas Hogue - Economic Development, Brian Nicholas - Public Works, Brian May - Public Works, Zina Lerma, Thelia Finley

ACTION: **MOTION:** Commissioner Brentano made a motion to approve the minutes of the July 23, 2018 Regular Meeting, the September 17, 2018 Special Meeting, the November 19, 2018 Special Meeting, and the November 26, 2018 Special Meeting. Commissioner Willis seconded the motion. A voice vote was unanimous.

When the lighting fee assessment was put together, it was ambiguous on how the fee would be assessed. The order being presented is to amend the original order and exhibit to include the method in which the fee would be assessed and which properties would be exempt.

MOTION: Commissioner Willis made a motion to approve the order revising the method of assessment of street lighting fees. Commissioner Brentano seconded the motion. A voice vote was unanimous.

Dennis presented an amendment to an Intergovernmental Agreement (IGA) between Marion County and the East Salem Service District (ESSD) to clarify the billing process for stormwater services.

MOTION: Commissioner Brentano made a motion to approve the amended IGA between Marion County and the ESSD. Commissioner Willis seconded the motion. A voice vote was unanimous.

Dennis presented an IGA between Marion County and the ESSD. The IGA outlines what services the County will provide and clarifies the billing process.

MOTION: Commissioner Willis made a motion to approve the IGA between Marion County and the ESSD for law enforcement services. Commissioner Brentano seconded the motion. A voice vote was

unanimous.

MOTION: Commissioner Brentano made a motion to approve the order making an adjustment to the law enforcement fee charged to a specific, unbuildable property. Commissioner Willis seconded the motion. A voice vote was unanimous.

MOTION: Commissioner Willis made a motion to approve the appointment of Dennis Mansfield as District Secretary. Commissioner Brentano seconded the motion. A voice vote was unanimous.

MOTION: Commissioner Brentano made a motion to approve the appointment of Glen Rader Jr. to the East Salem Service District Advisory Committee. Commissioner Willis seconded the motion. A voice vote was unanimous.

OPERATIONS UPDATE:

Matt gave a stormwater operations update. This summer, the stormwater crew will be putting together a camera van so that they can inspect the almost 80 miles of pipe in East Salem. This process will shed light onto the condition of the pipes and make it easier to provide better maintenance and/or replacement of pipes when necessary.

Last summer, a project was completed on the streets Eldin and Evelyn. A main ditch line ran through the railroad tracks and into a culvert. It was frequently getting backed up. The District worked with a private developer in the area to remove the culvert. The District worked on fixing the ditch. The problem seems to be resolved.

The ESSD is looking at three more capital projects this summer:

-There is a corrugated metal pipe in poor condition that is partially under a property owner's garage at Eldin and Hudson. It needs to be replaced and moved from under the garage. The District will also hire a contractor to excavate silt out of a portion of the ditch.

-The ESSD will be installing manhole next to Mary Eyre Elementary School.

-The ESSD will be working on finding a solution for the Draper Street flooding.

LIGHTING DISTRICT UPDATE:

135 individual lighting districts were dissolved and consolidated into one lighting district. The ESSD just received the last bill for each 135 different districts. The next bill will be just one bill for the new single district. PGE is proposing a three phase project to add lighting to the ESSD. They will start by adding lights to existing poles on the south, then do the same on the north side, and finish Phase 3 by adding new lights and poles in areas that don't have existing poles. PGE hopes to start between June and July of 2019. It will be a two year project. There will be about a 10% increase in costs to the customer from the original quote because of tariffs on steel. The District will get a final cost at their next meeting with PGE.

- PUBLIC COMMENT:** There was a question about which tax year would reflect billing for the new, single lighting district. This year it will be reflected, but since all of the next lights have not been added, it will not be the full impact this year.
There was a question asked about when the refunds would come for the small and unbuildable lots that were charged a law enforcement fee. The checks are being processed.
A development is going in at the corner of State and Cordon (City of Salem jurisdiction), with 95 acres of hardscape. There is a concern about drainage across Auburn Road, which is County jurisdiction. The County is communicating with City of Salem and is involved in the process, but the City has not submitted permits yet.
There is no drainage from about 4600-4800 Auburn Rd. This is flooding private property. Research needs to be done on jurisdiction and then a solution can be worked out.
- NEXT MEETING:** The next Regular Meeting is scheduled for Tuesday, July 9, 2019 at 2:30 PM, in the Silverton Conference Room, Marion County Courthouse Square, 555 Court St. NE, Salem, Oregon. Dennis commented that the Service Districts are considering combining the regular meeting with the Adopt Budget Meeting in June, which is currently scheduled for June 19.
- ADJOURNMENT:** There being no further business to come before the governing body, the meeting was adjourned.

Chair, Governing Body
East Salem Service District

MINUTES
SPECIAL MEETING

GOVERNING BODY
EAST SALEM SERVICE DISTRICT
3:00 PM, MONDAY, MARCH 25, 2019
SILVERTON CONFERENCE ROOM
MARION COUNTY COURTHOUSE SQUARE

MEETING OPENED: Commissioner Cameron opened the meeting and noted the following attendance:

ATTENDANCE: Commissioner Kevin Cameron, Commissioner Sam Brentano, Commissioner Colm Willis, Scott Norris - Legal Counsel, Dennis Mansfield - Public Works, Matt Knudsen - Public Works, Glen Rader Jr. - ESSD Budget Committee, Jason Meyer - Sheriff's Office, Earl Horton - ESSD Budget Committee, Bill Gardner - Pacific Stair, Daniel Reynolds - Saalfeld Griggs Law Firm, Loretta Lent - Pacific Stair, Brian Nicholas - Public Works, Thomas Kissinger - Public Works, Cynthia Granatir - Finance, Danielle Gonzalez - Economic Development, Thomas Hogue - Economic Development, Terry Beilke, Michael Johnson, ESSD Advisory Committee, Stephanie Rosentrater - Public Works

ACTION: There are two specific properties that the East Salem Service District would like to request fee exemption for. Dennis explained that at the Cedar Tree Condos complex, the law enforcement fee is being charged to each individual condominium owner as well as the parking lot. We're asking that the parking lot be exempt from the fee. Dennis explained the second property and how the owner was charged for two of his three tax lots, two of which are considered unbuildable and all of which must be sold in the future as one lot. ESSD is asking to refund the property owner for one of the small, unbuildable lots.
MOTION: Commissioner Brentano made a motion to approve the adjustment to the law enforcement fees for the two specific properties. Commissioner Willis seconded the motion. A voice vote was unanimous.

COMMENT: None.

NEXT MEETING: The date of the next meeting is scheduled for Wednesday, May 15, 2019 at 3:00 PM, Marion County Courthouse Square, 555 Court St. NE, Salem, Oregon.

ADJOURNMENT: There being no further business to come before the governing body, the meeting was adjourned.

Chair, Governing Body
East Salem Service District

ESSD ~ City of Salem Taxes & Fees Comparison
Single Family Residential

Line # Scenario # 1

	Description	ESSD	City of Salem	\$ Diff	% Var
1	Assessed Home Value	\$ 135,000	\$ 131,000	\$ (4,000)	-3.0%
2	Education	\$ 735	\$ 671	\$ (64)	-8.7%
3	General Gov	\$ 920	\$ 1,358	\$ 438	47.6%
4	Bonds and Assessments	\$ 580	\$ 566	\$ (14)	-2.4%
5	Stormwater Fee	\$ 55	\$ 198	\$ 143	259.8%
6	Total Taxes & Assessments	\$ 2,290	\$ 2,793	\$ 503	22.0%

Scenario # 2

	Description	ESSD	City of Salem	\$ Diff	% Var
7	Assessed Home Value	\$ 181,000	\$ 180,000	\$ (1,000)	-0.6%
8	Education	\$ 985	\$ 923	\$ (62)	-6.3%
9	General Gov	\$ 1,227	\$ 1,869	\$ 642	52.4%
10	Bonds and Assessments	\$ 737	\$ 778	\$ 41	5.6%
11	Stormwater Fee	\$ 55	\$ 198	\$ 143	259.8%
12	Total Taxes & Assessments	\$ 3,003	\$ 3,768	\$ 764	25.5%

Scenario # 3

	Description	ESSD	City of Salem	\$ Diff	% Var
13	Assessed Home Value	\$ 222,000	\$ 223,000	\$ 1,000	0.5%
14	Education	\$ 1,209	\$ 1,147	\$ (62)	-5.1%
15	General Gov	\$ 1,497	\$ 2,323	\$ 826	55.2%
16	Bonds and Assessments	\$ 877	\$ 967	\$ 90	10.3%
17	Stormwater Fee	\$ 55	\$ 198	\$ 143	259.8%
18	Total Taxes & Assessments	\$ 3,638	\$ 4,635	\$ 997	27.4%

Scenario # 4

	Description	ESSD	City of Salem	\$ Diff	% Var
19	Assessed Home Value	\$ 297,000	\$ 291,000	\$ (6,000)	-2.0%
20	Education	\$ 1,615	\$ 1,493	\$ (122)	-7.6%
21	General Gov	\$ 1,951	\$ 3,024	\$ 1,073	55.0%
22	Bonds and Assessments	\$ 956	\$ 1,259	\$ 303	31.6%
23	Stormwater Fee	\$ 55	\$ 198	\$ 143	259.8%
24	Total Taxes & Assessments	\$ 4,577	\$ 5,974	\$ 1,397	30.5%

Stormwater Fee ~ ESSD assesses this fee on the tax roll; City of Salem provides a separate bill for these services