

**EXHIBIT "C" PARTITION PLAT CHECK SHEET
Marion County Surveyor's Office**

Note: Checklist items in bold, italicized type are subject to Marion County

Ordinance No. _____

TRACKING NO. _____

STATUTE

| | | | |
|----------------------------------|--|------------------------------|-----------------------------|
| ORS 92.044 & ORS 92.050(1) | 1. Conforms to Marion County Survey Map Standards and plat requirements.(Attach checklist) | YES <input type="radio"/> | NO <input type="radio"/> |
| ORS 92.080 | a. 18" x 24", 4 mil minimum double matted polyester film original for Clerk's Office, minimum 1" margin | YES <input type="radio"/> | NO <input type="radio"/> |
| ORS 92.060 | 2. When monumentation is required, all monuments shall be set before recording and: a. The initial point shall be marked with a monument on the exterior boundary of the plat. The location of the monument shall be with reference by survey to a section corner, one-quarter corner, one-sixteenth corner, Donation Land Claim corner or to a monumented lot corner or boundary corner of a recorded subdivision, partition or condominium plat. If galvanized iron pipe is used, it shall not be less than 3/4" inside diameter and 30" long. If iron or steel rods are used, they shall not be less than 5/8" least dimension and 30" long. | | |
| | b. All exterior boundary and Parcel corners shall be marked with galvanized iron pipe or iron or steel rods. If galvanized iron pipe is used, it shall not be less than 1/2" inside diameter and 24" long. If iron or steel rods are used, they shall not be less than 5/8" least dimension and 24" long. | YES <input type="radio"/> | NO <input type="radio"/> |
| ORS 92.055 | Any parcels created outside an urban growth boundary that are greater than 10acres need not be surveyed or monumented, but must show approximate acreage and have the word "unsurveyed" placed in bold letters adjacent to the parcel number. Unsurveyed parcels need not comply with ORS 92.050(5),(7) and (8). | YES <input type="radio"/> | NO <input type="radio"/> |
| ORS 92.070(1) | 3. When a survey is required, the plat shall include a Surveyor's Certificate, accurately describing the tract of land upon which the parcels are laid out together with the seal and signature of the surveyor. If the plat contains parcels not surveyed, the Surveyor's Certificate shall so indicate. <i>The area described shall be shown to 1/100 acre, or square footage to the nearest square foot if less than an acre.</i> | YES <input type="radio"/> | NO <input type="radio"/> |
| Note: | <i>All parcels and boundaries surveyed, as shown on the map shall close mathematically within a standard of 0.02 ft.</i> | YES <input type="radio"/> | NO <input type="radio"/> |
| ORS 92.050(4) | 4. Each parcel shall be numbered consecutively. There shall be no duplication of parcel numbers within a parent parcel. | YES <input type="radio"/> | NO <input type="radio"/> |
| ORS 92.050(7) | b. Area of each parcel shall be shown on the face of the plat <i>to the closest 1/100 of an acre or within 1 square foot, when the area is less than one acre.</i> | YES <input type="radio"/> | NO <input type="radio"/> |
| ORS 92.050(4) & ORS 92.050(8) | 5. Bearings and distances shall be shown on all lines established or re-established together with recording references. | YES <input type="radio"/> | NO <input type="radio"/> |

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| Bearings shall be shown in degrees, minutes and seconds. | YES | NO |
| Distances shall be shown in feet and hundredths of a foot. | <input type="radio"/> | <input type="radio"/> |

In addition the curve data will include:

- | | | |
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| a. Arc length; | YES | NO |
| | <input type="radio"/> | <input type="radio"/> |
| b. Chord length; | YES | NO |
| | <input type="radio"/> | <input type="radio"/> |
| c. Chord bearing; | YES | NO |
| | <input type="radio"/> | <input type="radio"/> |
| d. Radius; and | YES | NO |
| | <input type="radio"/> | <input type="radio"/> |
| e. Central angle | YES | NO |
| | <input type="radio"/> | <input type="radio"/> |

ORS 92.050(4)&
County Surveyor

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| 6. Roadway dimensions shall be shown along with the Roadway name and number, when applicable. | YES | NO |
| | <input type="radio"/> | <input type="radio"/> |

ORS 92.014

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| 7. Roadway dedications that conform to the tentative plan shall be shown on the plat. | YES | NO |
| | <input type="radio"/> | <input type="radio"/> |

ORS 92.175

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| 8. Easements on partition plats may be granted for public and other regulated utility purposes without acceptance from the governing body. | YES | NO |
| | <input type="radio"/> | <input type="radio"/> |

ORS 92.050(6)

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| 9. Show the location, dimensions and purpose of all recorded and proposed public and private easements along with the County. | YES | NO |
| | <input type="radio"/> | <input type="radio"/> |

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| Clerk's recording reference, if the easement has been recorded with the County Recorder | YES | NO |
| | <input type="radio"/> | <input type="radio"/> |

ORS 92.120(2)

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| 10. County Recorder's statement for filing | YES | NO |
| | <input type="radio"/> | <input type="radio"/> |

Example:

I do hereby certify that the attached

Partition Plat No. _____ was received for recording on the _____ day of _____, 20____, at _____ m. o'clock, and recorded in the Book of Partition Plats. It is recorded in Marion County Deed Records in Reel _____ at Page _____ .

Bill Burgess, Marion County Clerk

By: _____
Deputy County Clerk

ORS 92.075

- | | | |
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| 11. | | |
| a. The declarant shall include on the face of the plat a Declaration. | YES | NO |
| | <input type="radio"/> | <input type="radio"/> |
| b. The declaration (owners' statement) shall be taken before a notary public. | YES | NO |
| | <input type="radio"/> | <input type="radio"/> |

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| c. | If the declarant is not the fee owner, then the person having deed title, the land sale contract vendor, if any, and the declarant shall sign the declaration. | YES O | NO O |
| d. | If the plat contains a dedication or donation of land to public purposes, then also the mortgage or trust deed beneficiary shall sign. | YES O | NO O |
| e. | The fee owner, vendor or mortgage or trust deed beneficiary may record an affidavit consenting to the partitioning. | YES O | NO O |
| f. | <i>If the declarant is a corporation, then documentation showing the existence of the corporation and the names of the officers, along with the name of the officer entitled to sign the declaration, shall be provided.</i> | YES O | NO O |
| g. | <i>Title Report Received on _____ . Title reports are not considered current if the report date is more than 15 days earlier than the date the plat is checked.</i> | YES O | NO O |
| | Report agrees with declaration. | YES O | NO O |
| 12. | Signature blanks: | | |
| a. | County Tax Collector (ORS 92.095) | YES O | NO O |
| | Taxes and assessments on the above described property, as provided by ORS 92.095, have been paid through (Date) _____. | YES O | NO O |
| 13. | Signature blanks for approval: | | |
| a. | <i>County Planning Commission Director and/or City Official(s) (with Planning File No. below)</i> | YES O | NO O |
| | For a Partition Plat resulting from a Measure 37 case, the following statement must be shown below the Marion County Planning Director signature blank: | YES O | NO O |
| | <u>MEASURE 37 WAIVER NOTICE:</u> | | |
| | The Parcels shown on this Plat were authorized by waivers of land use regulations by Marion County and the State of Oregon pursuant to ORS 197.305 and Marion County Ordinance #1209 as amended and filed in the Marion County Clerk's Office. Marion County makes no warranties as to the transferability of the Parcels or any development rights related to the Parcels. | | |
| b. | County Surveyor (ORS 92.100) | YES O | NO O |
| c. | County Assessor (County ORD #970) | YES O | NO O |
| 14. | Signature blank(s) for acceptance of dedication: (when dedicating land, other than public utility easements, to public use). | | |

Example:

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| | a. "Chairperson or Vice-Chairperson, Marion County Board of Commissioners" or City Official(s)(ORS 92.014) | YES <input type="radio"/> | NO <input type="radio"/> |
| ORS 92.080 | 15. All signatures on plat shall be in archival quality black ink. | YES <input type="radio"/> | NO <input type="radio"/> |
| ORS 194.280(8) | 16. The imprint of the official seal of a notary public shall not be required to effectuate a notarization of a subdivision or partition plat required under ORS 92.010 to 92.192 or a condominium plat required under ORS 100.115, or any replat, supplement or amendment thereto, if the following appear below the notary's signature: | | |
| | a. The printed name of the notary public; | YES <input type="radio"/> | NO <input type="radio"/> |
| | b. The words "NOTARY PUBLIC - OREGON"; | YES <input type="radio"/> | NO <input type="radio"/> |
| | c. The words "COMMISSION NO." immediately followed by the notary public's commission number; and | YES <input type="radio"/> | NO <input type="radio"/> |
| | d. The words "MY COMMISSION EXPIRES" immediately followed by the date the notary public's commission expires, expressed in terms of the month, by name not abbreviated, two-digit date and complete year. | YES <input type="radio"/> | NO <input type="radio"/> |
| ORS 92.070(5) | 17. The surveyor who prepared the partition plat may re-establish plat monuments within two years of plat recordation without filing a map of the survey. The surveyor shall prepare an affidavit stating that the re-established corners of the partition have been correctly surveyed and marked with proper monuments as required under ORS 92.060. | YES <input type="radio"/> | NO <input type="radio"/> |
| ORS 92.170 | 18. Plat may be amended by an affidavit of correction. | YES <input type="radio"/> | NO <input type="radio"/> |

See partition plat check print for other comments needing to be addressed.

Survey maps that do not comply with ORS 209.250(1)(2)(3) will be returned for correction and corrected map must be returned to county surveyor within 30 days as per ORS 209.250(4)b.

ORS 209.250(4d) No action may be maintained against the County Surveyor for recording a survey map that does not comply with this section.

ORS 209.250(4e) No action may be maintained against the County Surveyor for refusal to file a survey map that does not comply with this section.

CHECKED BY: _____ DATE: _____

REVIEWED BY: _____ DATE: _____