

# OVER THE SHOULDER (OTS) REVIEW – TOPIC INDEX

MEETINGS NOTES ARE IN 4 WORD FILES: PART 1 TO 4

## MEETING TOPIC INDEX (ONGOING LIST)

the below are in the file named: “Over The Shoulder Notes - part 1/4”- Meetings 1 to 6

### PHONE CONFERENCE # 1 – AUGUST 1, 2013

**TOPIC 1: OTS PROJECT: INTRODUCTIONS, GOALS, SCOPE, AGENDA, METHODS**

**TOPIC 2: OTS TOPICS: CONCERNS; “WHAT WE LIKE TO LEARN”; PRIORITY #1’S ISSUES**

**8 Agencies Attending:** Deschutes (2), Marion (2), Washington (3), Pierce (2), Snohomish (1), Spokane (2), AOC-OACES (1), CRAB (1) – 14 total

### PHONE CONFERENCE # 2 – SEPTEMBER 5, 2013

**TOPIC 3: GRAVEL ROAD MAINTENANCE: 1/3 - PRACTICES & RELATED ACTIVITIES**

**9 Agencies Attending:** Deschutes (2), Jackson (1), Marion (3), Washington (3), Pierce (3), Snohomish (1), Spokane (2), AOC-OACES (1), CRAB (1) – 17 total

### PHONE CONFERENCE # 3 – OCTOBER 3, 2013

**TOPIC 4: GRAVEL ROAD MAINTENANCE: 2/3 – GRADERS**

**TOPIC 5: GRAVEL ROAD MAINTENANCE: 3/3 - GRADER TRAINING**

**6 Agencies Attending:** Deschutes (2), Marion (3), Washington (1), Pierce (3), Spokane (2), Yakima (1) – 12 total

### SITE VISITS # 1 & #2 -- NOVEMBER 6 & 7, 2013

**TOPIC 6: SITE REVIEW #1: WASHINGTON** - November 6, 2013

**TOPIC 7: SITE REVIEW #2: MARION** - November 7, 2013

**6 Agencies Attending:** Deschutes (3), Marion (4), Washington (2), Pierce (2), Spokane (3) – 16 total

### PHONE CONFERENCE # 4 – NOVEMBER 7, 2013 FROM MARION COUNTY, SITE VISIT

**HOT TOPIC 8: VEGETATION CONTROLS: CONTRACTING OUT SERVICES**

**TOPIC 9: WINTER MAINTENANCE: 1/ 5 - GENERAL**

**6 Agencies Attending:** Deschutes (3), Marion (5), Washington (2), Pierce (2), Snohomish (2), Spokane (3) – 16 total

### PHONE CONFERENCE # 5 – DECEMBER 5, 2013

**HOT TOPIC 10: ORGANIZATION CULTURE #1: EMPLOYEES - HIRING**

**HOT TOPIC 11: AGENCIES’ OTS TOPIC SURVEY PRIORITY LIST**

**TOPIC 12: WINTER MAINTENANCE: 2/5 - SNOW & ICE EQUIPMENT / PROGRAMS 2/5**

**6 Agencies Attending:** Deschutes (2), Jackson (1), Marion (3), Washington (2), Pierce (2), Snohomish (2) – 12 total

### PHONE CONFERENCE # 6 – JANUARY 9, 2014

**TOPIC 13: WINTER MAINTENANCE: 3/5 - ANTI/ DEICERS 3/5**

**TOPIC 14: WINTER MAINTENANCE: 4/5 - PLOWS 4/5**

**TOPIC 15: WINTER MAINTENANCE: 5/5 - DEPLOYMENT 5/5**

**7 Agencies Attending:** Deschutes (3), Marion (4), Washington (2), Pierce (2), Spokane (1), CRAB (1), ODOT (2) – 15 total

40 **MEETING TOPIC INDEX (ONGOING LIST)**

41 the below are in the file named: “Over The Shoulder Notes - part 2/4”- Meetings 7 to 14

42 **PHONE CONFERENCE # 7 – MARCH 13, 2014**

43 **TOPIC 16: PAVEMENTS (A): CRACK SEALING**

44 **TOPIC 17: PAVEMENTS (B): POT HOLES**

45 **5 Agencies Attending:** Marion (4), Washington (3), Pierce (3), Spokane (1), Yakima (1) – 13 total

46 **PHONE CONFERENCE # 8 – APRIL 10, 2014 FROM YAKIMA COUNTY, SITE VISIT**

47 **TOPIC 18: SITE REVIEW #3: SPOKANE** – April 8-9, 2014

48 **TOPIC 19: SITE REVIEW #4: YAKIMA** - April 10, 2014

49 **TOPIC 20: ORGANIZATION CULTURE #2: STRUCTURES, LABOR, AND MANAGING CHANGE**

50 **TOPIC 21: ORGANIZATION CULTURE #3: LESSONS FROM INTRODUCING CHANGE**

51 **8 Agencies Attending:** Deschutes (3), Marion (4), Washington (2), Pierce (2), Spokane (1), Yakima (1),  
52 CRAB (1) – 15 total

53 **PHONE CONFERENCE # 9 – MAY 1, 2014**

54 **HOT TOPIC 22: EMERGENCY MANAGEMENT: SNOHOMISH COUNTY MUDSLIDE UPDATE**

55 **HOT TOPIC 23: VEGETATION: DANGER TREES / TRESS OF CONCERN**

56 **HOT TOPIC 24: VEGETATION: TREES FALLING TRAINING**

57 **8 Agencies Attending:** Deschutes (3), Marion (5), Washington (5), Pierce (2), Snohomish (1), Spokane  
58 (1), Yakima (1), CRAB (1) – 19 total

59 **PHONE CONFERENCE # 10 – JUNE 5, 2014**

60 **TOPIC 25: PAVEMENTS (C): CHIP SEALS - PART 1**

61 **TOPIC 26: PAVEMENTS (D): A/C GRADER BLADE PATCHING & OTHER REPAIR**

62 **TOPIC 27: PAVEMENTS (E): GRIND & INLAY (WHEEL PATHS)**

63 **TOPIC 28: PAVEMENTS (F): INTERNAL AC OVERLAYS (LONG LINE PATCHING/ LEVELING)**

64 **6 Agencies Attending:** Deschutes (1), Marion (3), Pierce (3), Spokane (3), Yakima (1), CRAB (1) – 12  
65 total

66 **PHONE CONFERENCE # 11 – SEPTEMBER 4, 2014**

67 **TOPIC 29: PAVEMENTS (G): AC OVERLAYS – CONTRACTED OUT1**

68 **TOPIC 30: PAVEMENTS (H): FULL LANE WIDTH MILLING / PAVEMENT INLAYS**

69 **TOPIC 31: PAVEMENTS (I): CHIP SEALS - PART 2**

70 **6 Agencies Attending:** Deschutes (4), Marion (4), Washington (3); Pierce (2), Spokane (3), CRAB (1) – 16  
71 total

72 **PHONE CONFERENCE # 12 – OCTOBER 2, 2014**

73 **HOT TOPIC 32: CLASS 8 – 12-YARD DUMP TRUCKS**

74 **TOPIC 33: PAVEMENTS (J): OTHER SEALS & SLURRIES**

75 **7 Agencies Attending:** Deschutes (3), Marion (4), Washington (2); Pierce (2), Spokane (3), CRAB (1);  
76 Linn Co, OR (1) – 16 total

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## OVER THE SHOULDER (OTS) REVIEW – TOPIC INDEX

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79 **PHONE CONFERENCE # 13 – NOVEMBER 6, 2014 FROM PIERCE, SITE VISIT**

80 Site Visit #5: Pierce: November 4 - 6

81 **TOPIC 34: SITE REVIEW #5: PIERCE – PROCESS/ SYSTEMS**

82 **TOPIC 35: SITE REVIEW #5: PIERCE - HIGH TECH- MOBILE GIS**

83 **6 Agencies Attending:** Deschutes (3), Marion (4), Washington (2); Pierce (2), Spokane (3), CRAB (1);  
84 Linn Co,Or (1) – 15 total

85 **PHONE CONFERENCE # 14 – DECEMBER 4, 2014**

86 **HOT TOPIC 36: RADIO COMMUNICATION**

87 **4 Agencies Attending:** Deschutes (5), Marion (3), Washington (5); Spokane (2) – 15 total

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90 **MEETING TOPIC INDEX (ONGOING LIST)**

91 the below are in the file named: **“Over The Shoulder Notes - part 3/4” - Meetings 15 to 19**

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92 **PHONE CONFERENCE # 15 – JANUARY 8, 2015**

93 **HOT TOPIC 37: ORGANIZATION CULTURE #4: CUSTOMER SERVICE (FOR ROAD OPERATIONS)**

94 **4 Agencies Attending:** Deschutes (2), Marion (4), Washington (1); Pierce (1), Spokane (1) – 8 total

95 **PHONE CONFERENCE # 16 – FEBRUARY 5, 2015**

96 **TOPIC 38: BRIDGE MAINTENANCE: 1/6 - AGENCIES’ PROGRAMS AND INVENTORIES (TYPES) - BUDGET**  
97 **/ PERSONNEL / TRAINING / OTHER AGENCIES SUPPORT (ODOT INSPECTIONS)**

98 **TOPIC 39: BRIDGE MAINTENANCE: 2/6 - TIMBER BRIDGES**

99 **5 Agencies Attending:** Deschutes (2), Marion (4), Washington (4); Pierce (4), Spokane (2) – 16 total

100 **PHONE CONFERENCE # 17 – MARCH 5, 2015**

101 **TOPIC 40: BRIDGE MAINTENANCE: 3/6 - CONCRETE (W/ STEEL COMPONENTS) BRIDGES**

102 **TOPIC 41: BRIDGE MAINTENANCE: 4/6 - STEEL AND OTHERS BRIDGES**

103 **TOPIC 42: BRIDGE MAINTENANCE: 5/6 - LARGE CULVERTS/ CON-SPANS**

104 **TOPIC 43: BRIDGE MAINTENANCE: 6/6 - BRIDGE APPROACHES / GUARDRAILS/ SIGNS/ TRAFFIC**  
105 **SAFETY / OTHER BRIDGE MAINTENANCE ISSUES**

106 **6 Agencies Attending:** Deschutes (1), Marion (4), Washington (2); Pierce (4), Spokane (2), CRAB (1) – 14  
107 total

108 **PHONE CONFERENCE # 18 – APRIL 2, 2015**

109 **TOPIC 44: DRAINAGE: 1/4 - AGENCIES’ PROGRAMS AND INVENTORIES**

110 **TOPIC 45: DRAINAGE: 2/4 - DITCH MAINTENANCE**

111 **4 Agencies Attending:** Marion (5), Washington (4); Pierce (2), Spokane (3) – 14 total

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113 **PHONE CONFERENCE # 19 – MAY 7, 2015**

114 **TOPIC 46: DRAINAGE: 3/4 - CULVERTS – CROSS AND DRIVEWAYS**

115 **TOPIC 47: DRAINAGE: 4/4 - CLOSED SYSTEMS (CATCH BASINS / PIPES / MANHOLES / OUTFLOWS)**

116 **7 Agencies Attending:** Deschutes (1), Marion (5), Washington (4), Pierce (2), Snohomish (1), Spokane  
117 (2), CRAB (1) – 16 total

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120 **MEETING TOPIC INDEX (ONGOING LIST)**

121 the below are in the file named: **“Over The Shoulder Notes - part 4/4”- Meetings 20 to 26**

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122 **PHONE CONFERENCE # 20 – OCTOBER 1, 2015**

123 **TOPIC 48: TRAFFIC: 1/5 – SIGNS**

124 **7 Agencies Attending:** Deschutes (2), Marion (3), Washington (4), Pierce (4), Spokane (3), AOC-OACES  
125 (1), CRAB (1) – 18 total

126 **PHONE CONFERENCE # 21 – NOVEMBER 5, 2015**

127 **HOT TOPIC 49: DUST ABATEMENT – TILLAMOOK COUNTY**

128 **TOPIC 50: TRAFFIC: 2/5 - LONG-LINE STRIPING**

129 **TOPIC 51: TRAFFIC: 3/5 - LEGENDS: PLASTIC/ STENCILS & STOP BARS**

130 **TOPIC 52: TRAFFIC: 4/5 – BUTTONS & MARKERS**

131 **7 Agencies Attending:** Deschutes (2), Marion (3), Washington (4), Pierce (4), Spokane (3), Tillamook Co,  
132 OR (1) – 16 total

133 **PHONE CONFERENCE # 22 – DECEMBER 3, 2015**

134 **TOPIC 53: TRAFFIC: 5/5 - SIGNALS, FLASHERS & BLINKERS**

135 **TOPIC 54: GUARDRAILS**

136 **4 Agencies Attending:** Deschutes (2), Marion (4), Pierce (4), Spokane (3) – 13 total

137 **PHONE CONFERENCE # 23 – JANUARY 7, 2016**

138 **TOPIC 55: ORGANIZATION CULTURE #5: EMPLOYEE SAFETY**

139 **6 Agencies Attending:** Deschutes (3), Marion (3), Washington (4), Pierce (2), Spokane (4), CRAB (1) – xx  
140 17 total

141 **PHONE CONFERENCE # 24 – FEBRUARY 4, 2016**

142 **TOPIC 56: ENVIRONMENTAL: BEST MANAGEMENT PRACTICES**

143 **6 Agencies Attending:** Marion (5), Washington (2), Pierce (2), Spokane (3), AOC-OACES (2), CRAB (1) –  
144 15 total

145 **PHONE CONFERENCE # 25 – MARCH 3, 2016**

146 **TOPIC 57: ORGANIZATION CULTURE #6: EMPLOYEE TRAINING**

147 **TOPIC 58: ORGANIZATION CULTURE #7: SUCCESSION PLANNING**

148 **5 Agencies Attending:** Deschutes (2), Marion (4), Washington (2), Pierce (2), CRAB (1) – 11 total

## OVER THE SHOULDER (OTS) REVIEW – TOPIC INDEX

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149 **PHONE CONFERENCE # 26 – APRIL 7, 2016**

150 **TOPIC 59: STRUCTURES & ASSORTED FEATURES: SOUND/ RETAINING WALLS, ROUND ABOUTS, PED**  
151 **BRIDGES / FACILITIES, ETC.**

152 **TOPIC 60: OTS REVIEW**

153 **Agencies Attending:** Deschutes (x), Marion (x), Washington (x), Pierce (x), Snohomish (x), Spokane  
154 (x), Yakima (x), CRAB (x) – xx total

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**\*\* END OF OTS PROJECT \*\***