



Agricultural or Forestry Building Exemption Certification
Equine Facility Exemption Certification
 Marion County Public Works – Building Inspection Division
 5155 Silverton Rd. NE, Salem Oregon 97305
 Phone: (503) 588-5147 Fax: (503) 588-7948 Email: building@co.marion.or.us

Owner/applicant name: _____ Phone: _____ Fax: _____
 Mailing address: _____ City/State: _____ Zip: _____
 Job site address: _____ City: _____ Zip: _____
 Directions to the site: _____

Proposed Building Information

1. Site plan is attached (required): Yes No
2. Type of Exemption: Agricultural Building Forestry Building Equine Facility (provide information below):
 - Total number of stalls or equivalent number of horses: _____
 - Total number of stalls or equivalent number of horses limited to personal use only: _____
 - Total number of stalls or equivalent number of horses anticipated to be used for commercial or trade purposes inc. boarding, training, rental, haul-in, clinics, shows, etc. (consider future plans): _____
3. Is the use of the structure or the items within it used for any business or commercial activities? Yes No
 If yes, please explain: _____

4. Describe use of the building and items contained within: _____

5. Is the property in farm or forest deferral? Yes No
6. Is the proposed structure located within a floodplain? Yes No
7. Will the proposed structure have any of the following systems? (If yes, separate permits are required for each system):

Plumbing	<input type="checkbox"/> Yes <input type="checkbox"/> No	If plumbing will be installed, what type of fixture(s)?
Electrical	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
Septic	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
Heating/Cooling/Ventilation/Mechanical	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

8. Will this structure be used by the public at any time? Yes No
9. What is the proposed maximum number of people (including employees, owners, etc.) that will be present in the building at any one time? _____
10. Where will restroom facilities be provided? _____

11. Is the proposed structure a manufactured home? Yes No

12. Building Data: Length: _____ Width: _____ Area: _____ Height: _____

13. Parcel Information: Parcel Size: _____ Parcel No.: _____ Zone: _____

I certify the information provided is correct. I also certify that I have read and understand that this proposed exempt structure must comply with the criteria listed in ORS 455.315 and reprinted below. I understand that any change of use including, but not limited to, the use of the building for a dwelling, personal storage, storage of vehicles other than farm vehicles (i.e. boats, cars, RVs, etc.) and home occupations will require a building permit and nullify the agricultural, forestry or equine exemption. I understand this exemption does not exclude me from obtaining applicable mechanical, plumbing and electrical permits. I understand that post-occupancy inspections may be made to ensure continuing compliance with these regulations. I also certify that I have read and understand that conversion of agricultural or forestry buildings or equine facilities to commercial and/or trade purposes in the future will require System Development Charges be paid upon the change in use. Charges will be assessed at a rate current at the time the change in use is requested or discovered.

Signature of Owner/Authorized Agent

Print Name

Date

Oregon Revised Statutes 455.315 allows exemption from the requirement for a building permit and inspections under the Oregon State Structural Specialty Code when the proposed building meets the agricultural building or equine facility requirements:

“Agricultural building” means a structure located on a farm or forest operation; and used for storage, maintenance or repair of farm or forestry machinery and equipment; the raising, harvesting and selling of crops or forest products; the feeding, breeding, management and sale of, or the produce of, livestock, poultry, fur-bearing animals or honeybees; dairying and the sale of dairy products; or any other agricultural, forestry or horticultural use or animal husbandry, or any combination thereof, including the preparation and storage of the produce raised on the farm for human use and animal use, the preparation and storage of forest products and the disposal by marketing or otherwise, of farm produce or forest products.

An Agricultural building does not include:

- (A) A dwelling;
- (B) A structure used for a purpose other than growing plants in which 10 or more persons are present at any one time;
- (C) A structure regulated by the State Fire Marshal pursuant to ORS chapter 476;
- (D) A structure used by the public; or
- (E) A structure subject to sections 4001 to 4127, title 42, United States Code (the National Flood Insurance Act of 1968) as amended, and regulations promulgated thereunder.

“Equine facility” means a building located on a farm; and used by the farm owner or the public for stabling or training equines; or riding lessons and training clinics.

An Equine facility does not include:

- (A) A dwelling;
- (B) A structure in which more than 10 persons are present at any one time;
- (C) A structure regulated by the State Fire Marshal pursuant to ORS chapter 476; or
- (D) A structure subject to sections 4001 to 4127, title 42, United States Code (the National Flood Insurance Act of 1968) as amended, and regulations promulgated thereunder.

In order to determine what constitutes a farm under ORS 455.315, Marion County developed the following policy:

In order to qualify for an agricultural building exemption the application must state that the structure will be used as part of the farm business or forestry operation, some portion of the property shall be receiving a farm or forest deferral, and the zone in which the property is located must permit farm or forest use or both. In order to qualify for an equine facility exemption some portion of the property shall be receiving a farm deferral and the zone in which the property is located must permit farm use.

For Office Use Only

Building Inspection Approved Denied: _____ (Signature) _____ (Date)

Planning Division Approved Denied: _____ (Signature) _____ (Date)

Land Development Approved Denied: _____ (Signature) _____ (Date)

**SITE PLAN FOR AGRICULTURAL OR FORESTRY BUILDING
OR EQUINE FACILITY EXEMPTION CERTIFICATION
TWO (2) COPIES REQUIRED**



INSTRUCTIONS FOR PREPARATION OF A SITE PLAN

Site plan must be **current**, drawn to scale, and **show all property lines**.

If unable to draw to scale, property lines must still be shown noting actual dimensions or total acreage.

Failure to include all of the items listed below may delay the review necessary to obtain a permit

ITEMS THAT MUST BE SHOWN ON YOUR SITE PLAN:

- 1. **NORTH ARROW.**
- 2. **SCALE OF DRAWING**, the site plan must be drawn to scale, indicate scale used.
- 3. **STREET NAME** accessing the parcel.
- 4. **ALL PROPERTY LINES AND DIMENSIONS** – existing and proposed.
- 5. **DRIVEWAYS, ROADS, INTERNAL ROADS, PARKING AND CIRCULATION AREAS** – existing and proposed and label as “Paved” or “Gravel.” Show driveway to public right-of-way.
- 6. **EXISTING AND PROPOSED STRUCTURES** - label as “Proposed” and “Existing”. Include dimensions and distance to all property lines and other structures.
- 7. **UTILITY LINES AND EASEMENTS.**
- 8. **GEOGRAPHIC FEATURES** – ground slope and direction of slope, escarpments, streams, ponds, or other drainage ways.
- 9. **WELLS** – existing and proposed on this parcel and adjacent parcels within 100 feet.
- 10. **FENCES, RETAINING WALLS** – location of existing and/or proposed.
- 11. **PARTITIONING** (if applicable) – proposed new property line shown by dashed lines, with parcels labeled as “Parcel 1”, “Parcel 2”, etc.
- 12. **SEPTIC SYSTEM and REPLACEMENT AREA** – existing and proposed. Show existing septic tank, drain field lines and distance from structure(s).
- 13. **STORM WATER SYSTEMS OR DETENTION BASINS** – show existing and proposed.
- 14. **CUTS/FILLS** – show existing and proposed.
- 15. **ELEVATIONS** – at lot corners or construction area and at corners of building site.
- 16. **FLOODPLAIN** – if applicable, show the boundary of the 100 year floodplain.

If sanitary sewer service is not available, a septic system must be installed. Include the following additional items on the site plan:

- 17. **TEST HOLES** – show distances between holes and property lines. One test hole should be located in the center of the initial system installation site, the other in the center of the replacement area. Accuracy of location is very important.
- 18. **PROPOSED SEPTIC SYSTEM AND REPLACEMENT SYSTEM** – show septic tank and distance from structure; show disposal trenches and length, width, and distance between trenches

Commercial development must also include the following:

- 19. FIRE DEPARTMENT ACCESS
- 20. FIRE HYDRANTS –locations
- 21. HANDICAP ACCESS
- 22. LANDSCAPING – existing and proposed landscaping areas.
- 23. PARKING – lot configuration, number of parking spaces, and off-street loading area.

Additional information, such as patio slabs, walkways, roof overhangs, etc., may be required for the issuance of your permit.

YOU MAY USE THE REVERSE SIDE OF THIS FORM TO DRAW YOUR SITE PLAN

Property Owner (s) Name: _____ Phone: _____

Site Address: _____ City: _____ Zip: _____

Subdivision: _____ Lot: _____ Block: _____

Manufactured Home Park: _____ Space: _____

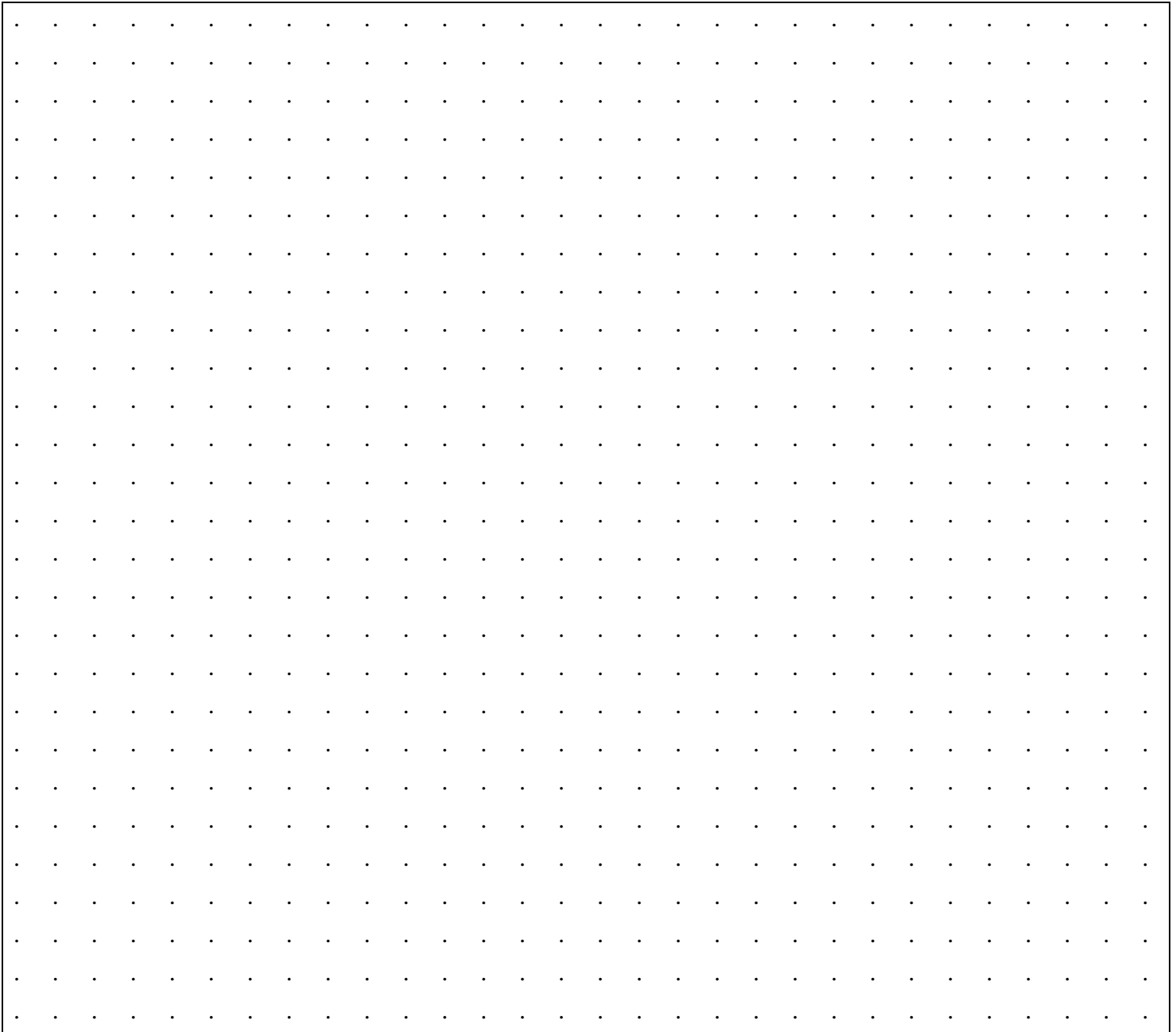
Assessor Map # (T-R-Sec-TL(s)): _____ Total # Acres _____

Zoning Designation: _____ Planning Map _____

Permit Specialist Review: _____ Date: _____

SITE PLAN MUST SHOW ALL PROPERTY LINES AND DIMENSIONS

Drawn to Scale: 1 square = _____ Feet Not Drawn to Scale: Total Acres _____



I certify that the above information is accurate to the best of my knowledge. I AM THE [] Owner [] Authorized Agent

Name (please print): _____ My telephone number is: _____

Applicant Signature: _____ Date: _____

Applicant's Mailing Address: _____ City: _____ Zip: _____

FOR OFFICE USE ONLY

PLANNING: _____ Date: _____

PUBLIC WORKS: _____

BUILDING INSPECTION (Acceptable for Planning requirements only) _____ Date: _____

SAMPLE RESIDENTIAL SITE PLAN

SCALE: 1"=50'

