



Second Supplemental Budget

Fiscal Year 2017-18

February 2018

Public Copy

Executive Summary

According to Oregon Local Budget Law, Marion County, under certain circumstances, may make a supplemental budget for the fiscal year for which the regular budget has been prepared. Generally, these circumstances involve unanticipated resources or occurrences that require additional appropriation authority.

A notice of the date and time of a public hearing on the proposed supplemental budget has been published in a local newspaper in accordance with local budget law. This law also requires that funds with increases in expenditures of 10% or more are to be discussed in the same public notice. There is one fund that had expenditures increase by more than 10%, the Non-Departmental Grants fund.

The second supplemental budget of fiscal year 2017-2018 increases the total Marion County budget by \$1,236,228 from \$428,655,705 to \$429,891,933. The budgets of 16 funds are modified. The budgets of six funds increased, while one fund decreased. The other nine funds had offsetting shifts between categories resulting in no net budget change. The board resolution authorizes the following specific amendments to the budget to be adopted on February 7, 2018 for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Executive Summary
Second Supplemental Budget for Fiscal Year 2017-2018

Total of Budget Change Requests by Fund

Fund	Current Budget as of November 22, 2017	2nd Supplemental Increase / (Decrease)	Adopted 2nd Supplemental Budget
General	\$ 99,674,160	^{2/}	\$ 99,674,160
Capital Improvement Projects	6,967,876	184,810	7,152,686
Community Corrections	16,775,998	^{2/}	16,775,998
Community Services Grants	143,043	^{2/}	143,043
District Attorney Grants	1,666,426	(36,826)	1,629,600
Facility Renovation	25,698,649	^{2/}	25,698,649
Fleet Management	3,610,822	80,000	3,690,822
Health	74,000,024	704,831	74,704,855
Inmate Welfare	558,037	^{2/}	558,037
Juvenile Grants	4,681,642	^{2/}	4,681,642
Land Use Planning	1,050,018	10,000	1,060,018
Lottery and Economic Development	3,911,922	^{2/}	3,911,922
Non-Departmental Grants	664,107	162,799	826,906
Public Works	56,895,698	130,614	57,026,312
Sheriff Grants	4,102,611	^{2/}	4,102,611
Traffic Safety Team	2,587,799	^{2/}	2,587,799
Supplemental Total	\$ 302,988,832	\$ 1,236,228	\$ 304,225,060
All Other Funds ^{1/}	125,666,873	-	125,666,873
Marion County Total	<u>\$ 428,655,705</u>	<u>\$ 1,236,228</u>	<u>\$ 429,891,933</u>

^{1/} This summary of All Other Funds is included to reflect the total adopted and total revised budgets for informational purposes only. There have been no supplemental budget requests submitted for any of these "all other funds".

^{2/} Budget Requests were submitted, however, requested changes had a zero net effect on the fund's total budget.

MARION COUNTY
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	Revised Budget November 22, 2017	2nd Supplemental Changes	Revised Budget February 7, 2018
GENERAL FUND 100			
Resources:			
Taxes	\$ 70,863,592	\$ -	\$ 70,863,592
Licenses and Permits	65,000	-	65,000
Intergovernmental Federal	308,100	(85,000)	223,100
Intergovernmental State	4,496,201	-	4,496,201
Charges for Services	3,899,599	85,000	3,984,599
Fines and Forfeitures	220,000	-	220,000
Interest	740,570	-	740,570
Other Revenues	15,000	-	15,000
Other Fund Transfers	4,334,766	-	4,334,766
Net Working Capital	14,731,332	-	14,731,332
TOTAL RESOURCES	\$ 99,674,160	\$ -	\$ 99,674,160
Requirements:			
Assessor's Office	\$ 6,059,671	\$ -	\$ 6,059,671
Clerk's Office	2,653,117	-	2,653,117
Community Services Department	857,663	-	857,663
District Attorney's Office	9,421,245	-	9,421,245
Justice Court	913,943	-	913,943
Juvenile Department	10,421,494	-	10,421,494
Sheriff's Office	40,119,022	557,123	40,676,145
Treasurer's Office	442,332	-	442,332
Non-Departmental			
Materials and Services	2,764,432	(559,123)	2,205,309
Transfers Out	15,301,504	3,709	15,305,213
Contingency	1,373,184	(1,709)	1,371,475
Unappropriated Ending Fund Balance	9,346,553	-	9,346,553
TOTAL REQUIREMENTS	\$ 99,674,160	\$ -	\$ 99,674,160

Resources: Intergovernmental Federal decreased as a result of the United States Department of Justice eliminating the State Criminal Alien Assistance Program grant. Charges for Services increased due to higher revenues for the Felony DUII Reimbursement Program.

Requirements: Sheriff's Office Personnel Services increased as a result of collective bargaining negotiations with the Marion County Law Enforcement Association (\$557K). Juvenile Department's Personnel Services decreased \$28K due to vacancy savings and Materials and Services increased by \$28K for increased services for the medical contract for the Guaranteed Attendance Program for a net effect of \$0 for the department budget. Transfers Out increased \$3.7K in total due to: 1) a budget reclassification of \$2K from Materials and Services (Other Contracted Services) to Transfers Out to the Community Services Grant Fund for the Marion County Reentry Initiative annual breakfast event, and 2) a transfer to DA Grants Fund for a grant shortfall of \$1.7K. Non-departmental Materials and Services (Contracted Services) and Contingency were reduced to cover the cost increases for the Sheriff's Office and the Transfers Out.

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Revised Budget November 22, 2017	2nd Supplemental Changes	Revised Budget February 7, 2018
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CAPITAL IMPROVEMENT PROJECTS FUND 480

Resources:

Charges for Services	\$ 37,600	\$ -	\$ 37,600
Admin Cost Recovery	355,726	-	355,726
General Fund Transfers	2,928,443	-	2,928,443
Other Fund Transfers	342,515	184,810	527,325
Net Working Capital	3,303,592	-	3,303,592
TOTAL RESOURCES	\$ 6,967,876	\$ 184,810	\$ 7,152,686

Requirements:

Non-Departmental			
Capital Outlay	\$ 5,026,964	\$ 145,680	\$ 5,172,644
Transfers Out	35,000	39,130	74,130
Contingency	714,775	-	714,775
Reserve for Future Expenditures	1,191,137	-	1,191,137
TOTAL REQUIREMENTS	\$ 6,967,876	\$ 184,810	\$ 7,152,686

Resources: Other Fund Transfers of \$184,810 include \$155,610 from Traffic Safety Team Fund and \$29,200 from Lottery and Economic Development Fund for various Capital Projects outlined below.

Requirements: Capital Outlay has a net increase of \$145,680 for two capital project increases: 1) \$155,610 increase for furnishings at the Public Safety Building, and 2) \$29,200 increase to the GIS Building Layers project for the Assessor's Office. There is an appropriations transfer of \$39,130 from Capital Outlay to Transfers Out to the Public Works Fund for the Fiber Optics Interconnect project.

COMMUNITY CORRECTIONS FUND 180

Resources:

Intergovernmental State	\$ 15,089,506	\$ -	\$ 15,089,506
Charges for Services	849,300	-	849,300
Interest	30,000	-	30,000
Other Fund Transfers	165,667	-	165,667
Net Working Capital	641,525	-	641,525
TOTAL RESOURCES	\$ 16,775,998	\$ -	\$ 16,775,998

Requirements:

Sheriff's Office			
Personnel Services	\$ 8,170,672	\$ 155,554	\$ 8,326,226
Materials and Services	4,175,805	-	4,175,805
Transfers Out	4,035,704	-	4,035,704
Contingency	212,142	(155,554)	56,588
Unappropriated Ending Fund Balance	181,675	-	181,675
TOTAL REQUIREMENTS	\$ 16,775,998	\$ -	\$ 16,775,998

Requirements: Personnel Services increased as a result of collective bargaining negotiations with the Federation of Oregon Parole and Probation Officers. Contingency is decreased to cover the cost.

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COMMUNITY SERVICES GRANTS FUND 160			
<i>Resources:</i>			
Interest	\$ 700	\$ -	\$ 700
Other Revenues	30,000	(2,000)	28,000
General Fund Transfers	-	2,000	2,000
Net Working Capital	112,343	-	112,343
TOTAL RESOURCES	\$ 143,043	\$ -	\$ 143,043

Requirements:

Community Services Department			
Materials and Services	\$ 134,343	\$ -	\$ 134,343
Contingency	8,700	-	8,700
TOTAL REQUIREMENTS	\$ 143,043	\$ -	\$ 143,043

Resources: Reclassification from Other Revenues (program donations) to General Fund Transfers to recognize the county's support for the Marion County Reentry Initiative (MCRI) annual breakfast event of \$2,000.

DISTRICT ATTORNEY GRANTS FUND 300

Resources:

Intergovernmental Federal	\$ 646,595	\$ -	\$ 646,595
Intergovernmental State	314,799	12,042	326,841
Charges for Services	179,969	-	179,969
Fines and Forfeitures	3,000	-	3,000
Interest	540	-	540
Other Revenues	10,000	-	10,000
General Fund Transfers	122,375	1,709	124,084
Net Working Capital	389,148	(50,577)	338,571
TOTAL RESOURCES	\$ 1,666,426	\$ (36,826)	\$ 1,629,600

Requirements:

District Attorney's Office			
Personnel Services	\$ 1,080,698	\$ (36,826)	\$ 1,043,872
Materials and Services	341,255	-	341,255
Contingency	244,473	-	244,473
TOTAL REQUIREMENTS	\$ 1,666,426	\$ (36,826)	\$ 1,629,600

Resources: General Fund Transfers increased to cover a prior year shortfall for the Criminal Fine Assessment Grant of \$1,709. Adjusted Intergovernmental State and Net Working Capital to actual based on final year end adjustments not recognized in the first supplemental budget.

Requirements: Personnel Services decreased due to vacancy savings.

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FACILITY RENOVATION FUND 455

Resources:

Interest	\$ 99,553	\$ -	\$ 99,553
General Fund Transfers	1,000,000	-	1,000,000
Financing Proceeds	5,000,000	-	5,000,000
Net Working Capital	19,599,096	-	19,599,096
TOTAL RESOURCES	\$ 25,698,649	\$ -	\$ 25,698,649

Requirements:

Non-Departmental: Capital Outlay	\$ 17,269,677	\$ 232,821	\$ 17,502,498
Contingency	768,444	(232,821)	535,623
Reserve for Future Expenditures	7,660,528	-	7,660,528
TOTAL REQUIREMENTS	\$ 25,698,649	\$ -	\$ 25,698,649

Requirements : Category Transfer from Contingency to Capital Outlay of \$232,821 for increased project costs for the Transition Center HVAC System project. Ductwork that was anticipated to remain in place has been found to be in need of replacement, which will require movement of existing plumbing, fire suppression and electrical systems.

FLEET MANAGEMENT FUND 595

Resources:

Charges for Services	\$ 1,858,229	\$ -	\$ 1,858,229
Other Fund Transfers	41,000	80,000	121,000
Settlements	25,000	-	25,000
Net Working Capital	1,686,593	-	1,686,593
TOTAL RESOURCES	\$ 3,610,822	\$ 80,000	\$ 3,690,822

Requirements:

Public Works Department			
Materials and Services	\$ 459,669	\$ 40,000	\$ 499,669
Capital Outlay	1,559,813	40,000	1,599,813
Contingency	146,780	-	146,780
Unappropriated Ending Fund Balance	1,444,560	-	1,444,560
TOTAL REQUIREMENTS	\$ 3,610,822	\$ 80,000	\$ 3,690,822

Resources: Other Fund Transfers increased \$80,000 from the Health Fund for the purchase of a mobile clinic van.

Requirements: Materials and Services increased \$40,000 to recognize a reclassification of radios and accessories as repairs and maintenance rather than Capital Outlay. Capital Outlay increased a net of \$40,000 due to the purchase of the van for the Health Department and the reclassification of radios and accessories.

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HEALTH FUND 190			
Resources:			
Intergovernmental Federal	\$ 3,588,526	\$ -	\$ 3,588,526
Intergovernmental State	22,234,432	633,032	22,867,464
Intergovernmental Local	14,327,095	-	14,327,095
Charges for Services	7,459,647	69,099	7,528,746
Interest	185,000	-	185,000
Other Revenues	126,980	2,700	129,680
General Fund Transfers	3,730,390	-	3,730,390
Net Working Capital	22,347,954	-	22,347,954
TOTAL RESOURCES	\$ 74,000,024	\$ 704,831	\$ 74,704,855
Requirements:			
Health Department			
Personnel Services	\$ 40,479,125	\$ 249,569	\$ 40,728,694
Materials and Services	17,763,355	846,576	18,609,931
Capital Outlay	427,625	33,309	460,934
Transfers Out	462,867	81,484	544,351
Contingency	5,914,999	(506,107)	5,408,892
Unappropriated Ending Fund Balance	8,952,053	-	8,952,053
TOTAL REQUIREMENTS	\$ 74,000,024	\$ 704,831	\$ 74,704,855

Resources: The increase in Intergovernmental State funding includes several awards for the following programs: 1) \$131K for Public Health Modernization, 2) \$176K for an HIV outreach grant, 3) \$231K in pass through funding for Polk County's Rental Assistance Program, 4) \$30K in additional funding for DD Foster Care services, 5) \$35K for additional Communicable Disease services, and 6) \$33k for the Adult Behavioral Health Work Solutions program. The increase in Charges for Services is primarily from a \$32K award from Willamette Valley Community Health in support of the County's new Law Enforcement Assisted Diversion (LEAD) program (in partnership with Sheriff's Office) and \$28K from the Woodburn School District for drug treatment services. Other Revenues increased from donations to the Adult Drug Treatment program.

Requirements: The \$249K increase in Personnel Services reflects four new FTE to support the additional funding received for PH Modernization, HIV Outreach and LEAD, including two Program Coordinators, a Peer Navigator, and a Clinical Supervisor to support Children's Services in Woodburn. The increase in Materials and Services is primarily due to contracted funds for: 1) purchase peer delivered services (\$375K) for Wraparound and Diversion Programs, 2) \$231K contract with Polk County for their Rental Assistance Program, and 3) \$150K for a security contract to ensure building security at the Lancaster and Beverly buildings during extended hours and weekends. Capital Outlay increased due to phone system improvements for the youth and family crisis program and centralized intake team. Increase in Transfers Out of \$81K to the Public Works Fund for the purchase of a mobile clinic van for HIV outreach (\$80K) and Fiber Optics Interconnect project (\$1.4K). Contingency is decreased to cover the remaining costs.

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INMATE WELFARE FUND 290			
<i>Resources:</i>			
Charges for Services	\$ 169,213	\$ -	\$ 169,213
Net Working Capital	388,824	-	388,824
TOTAL RESOURCES	\$ 558,037	\$ -	\$ 558,037

Requirements:

Sheriff's Office			
Personnel Services	\$ 114,292	\$ 8,947	\$ 123,239
Materials and Services	108,845	-	108,845
Contingency	55,791	(8,947)	46,844
Unappropriated Ending Fund Balance	279,109	-	279,109
TOTAL REQUIREMENTS	\$ 558,037	\$ -	\$ 558,037

Requirements: Personnel Services increased as a result of collective bargaining negotiations with the Marion County Law Enforcement Association. Contingency is decreased to cover the cost.

JUVENILE GRANTS FUND 125

Resources:

Intergovernmental Federal	\$ 436,086	\$ -	\$ 436,086
Intergovernmental State	1,110,450	-	1,110,450
Charges for Services	975,104	-	975,104
Other Revenues	4,400	-	4,400
General Fund Transfers	1,002,715	-	1,002,715
Other Fund Transfers	151,505	-	151,505
Net Working Capital	1,001,382	-	1,001,382
TOTAL RESOURCES	\$ 4,681,642	\$ -	\$ 4,681,642

Requirements:

Juvenile Department			
Personnel Services	\$ 3,019,649	\$ -	\$ 3,019,649
Materials and Services	834,059	50,000	884,059
Transfers Out	92,660	-	92,660
Contingency	735,274	(50,000)	685,274
TOTAL REQUIREMENTS	\$ 4,681,642	\$ -	\$ 4,681,642

Requirements: Materials and Services increased \$50K for Social Finance contract, which is guiding the creation and future data tracking and documentation of the EQUIP program which assists high-risk youth and their families. Decreased Contingency to cover the costs.

LAND USE PLANNING FUND 305

Resources:

Charges for Services	\$ 190,000	\$ 10,000	\$ 200,000
Interest	700	-	700
General Fund Transfers	535,318	-	535,318
Other Fund Transfers	324,000	-	324,000
TOTAL RESOURCES	\$ 1,050,018	\$ 10,000	\$ 1,060,018

Requirements:

Public Works Department			
Personnel Services	\$ 731,783	\$ -	\$ 731,783
Materials and Services	318,235	10,000	328,235
TOTAL REQUIREMENTS	\$ 1,050,018	\$ 10,000	\$ 1,060,018

Resources: Charges for Services planning fees increased due to more planning activity than anticipated.

Requirements: Additional resources will be used for increased rental cost and for printing and mailing costs to notify county residents of the changes in solar farm land use regulations.

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LOTTERY AND ECONOMIC DEVELOPMENT FUND 165

Resources:

Intergovernmental Federal	\$ 25,000	\$ -	\$ 25,000
Intergovernmental State	1,777,890	-	1,777,890
Interest	11,463	-	11,463
Settlements	120,000	-	120,000
Net Working Capital	1,977,569	-	1,977,569
TOTAL RESOURCES	\$ 3,911,922	\$ -	\$ 3,911,922

Requirements:

Community Services Department			
Personnel Services	\$ 326,050	\$ -	\$ 326,050
Materials and Services	2,597,424	(29,200)	2,568,224
Debt Service Principal	271,092	-	271,092
Debt Service Interest	4,940	-	4,940
Transfers Out	324,000	29,200	353,200
Contingency	388,416	-	388,416
TOTAL REQUIREMENTS	\$ 3,911,922	\$ -	\$ 3,911,922

Requirements: Transfer to the Capital Improvement Projects Fund of \$29,200 for the GIS Building Layers project which will provide Marion County and its partners with building outline data for development and land use planning purposes. Reduced Materials and Services Contracted Services to cover the cost of the Transfers Out.

NON-DEPARTMENTAL GRANTS FUND 115

Resources:

Intergovernmental State	\$ 50,000	\$ 162,799	\$ 212,799
Interest	5,190	-	5,190
Net Working Capital	608,917	-	608,917
TOTAL RESOURCES	\$ 664,107	\$ 162,799	\$ 826,906

Requirements:

Non Departmental: Materials and Services	\$ 50,000	\$ 162,799	\$ 212,799
Transfers Out	127,561	-	127,561
Contingency	96,265	-	96,265
Unappropriated Ending Fund Balance	390,281	-	390,281
TOTAL REQUIREMENTS	\$ 664,107	\$ 162,799	\$ 826,906

Resources: Intergovernmental State Resources increased \$162,799 from the Oregon Department of Veterans' Affairs for the Marion County Veteran Services program.

Requirements: Materials and Services increased \$162,799 for contracted services provided by Mid-Willamette Valley Community Action Agency for veteran services.

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PUBLIC WORKS FUND 130	Revised Budget November 22, 2017	2nd Supplemental Changes	Revised Budget February 7, 2018
Resources:			
Licenses and Permits	\$ 205,000	\$ -	\$ 205,000
Intergovernmental Federal	6,157,228	90,000	6,247,228
Intergovernmental State	20,030,000	-	20,030,000
Charges for Services	3,577,448	-	3,577,448
Fines and Forfeitures	5,000	-	5,000
Interest	119,020	-	119,020
Other Revenues	110,143	-	110,143
General Fund Transfers	175,525	-	175,525
Other Fund Transfers	69,235	40,614	109,849
Net Working Capital	26,447,099	-	26,447,099
TOTAL RESOURCES	\$ 56,895,698	\$ 130,614	\$ 57,026,312

Requirements:			
Public Works Department			
Personnel Services	\$ 13,719,031	\$ -	\$ 13,719,031
Materials and Services	10,646,308	100,000	10,746,308
Capital Outlay	11,446,880	655,614	12,102,494
Transfers Out	10,000	-	10,000
Contingency	3,130,475	(625,000)	2,505,475
Unappropriated Ending Fund Balance	17,943,004	-	17,943,004
TOTAL REQUIREMENTS	\$ 56,895,698	\$ 130,614	\$ 57,026,312

Resources: Intergovernmental Federal increased due to reimbursement for Delaney Road Enhancement (\$45,000) and 45th Ave NE Urban Upgrade (\$45,000). Other Fund Transfers increased from the Health Fund for \$1,484 and the Capital Improvements Project Fund for \$39,130 for the Fiber Optics Interconnect project.

Requirements: Materials and Services increased \$100,000 for consulting services on the Public Works Facilities master plan. Capital Outlays are increased \$655,614 for the following projects:

- 1) Pavement Preservation Program - additional \$500,000
 - 2) Delaney Road Enhancement - additional \$50,000
 - 3) 45th Ave NE Urban Upgrade - additional \$50,000
 - 4) Fiber Optics Interconnect project - additional \$40,614
 - 5) New generator for House Mountain Public Safety Radio Tower - \$15,000
- Contingency is decreased to cover the additional costs.

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SHERIFF GRANTS FUND 250			
<i>Resources:</i>			
Licenses and Permits	\$ 57,121	\$ -	\$ 57,121
Intergovernmental Federal	631,414	-	631,414
Intergovernmental State	943,788	-	943,788
Charges for Services	1,397,230	-	1,397,230
Other Revenues	6,500	-	6,500
General Fund Transfers	58,916	-	58,916
Other Fund Transfers	135,476	-	135,476
Net Working Capital	872,166	-	872,166
TOTAL RESOURCES	\$ 4,102,611	\$ -	\$ 4,102,611

Requirements:

Sheriff's Office			
Personnel Services	\$ 2,339,197	\$ 8,211	\$ 2,347,408
Materials and Services	1,049,852	-	1,049,852
Capital Outlay	51,376	-	51,376
Transfers Out	14,162	-	14,162
Contingency	444,663	(8,211)	436,452
Unappropriated Ending Fund Balance	203,361	-	203,361
TOTAL REQUIREMENTS	\$ 4,102,611	\$ -	\$ 4,102,611

Requirements: Personnel Services increased as a result of collective bargaining agreement with the Marion County Law Enforcement Association. Contingency is decreased to cover the cost.

TRAFFIC SAFETY TEAM FUND 255

Resources:

Intergovernmental Federal	\$ 20,000	\$ -	\$ 20,000
Intergovernmental State	35,000	-	35,000
Fines and Forfeitures	1,525,091	-	1,525,091
Interest	3,436	-	3,436
Net Working Capital	1,004,272	-	1,004,272
TOTAL RESOURCES	\$ 2,587,799	\$ -	\$ 2,587,799

Requirements:

Sheriff's Office			
Personnel Services	\$ 1,386,821	\$ 30,160	\$ 1,416,981
Materials and Services	816,137	-	816,137
Capital Outlay	75,000	-	75,000
Transfers Out	100,000	155,610	255,610
Contingency	209,841	(185,770)	24,071
TOTAL REQUIREMENTS	\$ 2,587,799	\$ -	\$ 2,587,799

Requirements: Personnel Services increased as a result of collective bargaining agreement with the Marion County Law Enforcement Association. Transfers Out to the Capital Improvement Projects Fund for furnishings at the Public Safety Building. Contingency is reduced to cover the additional costs.

TOTAL ALL FUNDS

Resources:

\$ 428,655,705	\$ 1,236,228	\$ 429,891,933
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Requirements:

Appropriations	\$ 357,268,971	\$ 1,236,228	\$ 358,505,199
Reserve for Future Expenditures	9,001,930	-	9,001,930
Unappropriated Ending Fund Balance	62,384,804	-	62,384,804

TOTAL REQUIREMENTS	\$ 428,655,705	\$ 1,236,228	\$ 429,891,933
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Note: The totals include all funds although only funds with supplemental budget adjustments are displayed.